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Minutes of the **Meeting of the Board of Directors of the Redevelopment Agency of Riverdale City** held Tuesday, **May 17, 2011** at 7 00 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Chairman  
Don Hunt  
Norm Searle  
David Gibby  
Shelly Jenkins

Excused: Alan Arnold, Councilor

Others Present: Larry Hansen, Executive Director, Steve Brooks, City Attorney and Ember Herrick, City Recorder.

### **A. Welcome and Roll Call**

Chairman Bruce Burrows called the meeting to order and welcomed all those present. He noted that all Board Members were present except Mr. Arnold who is out of town.

### **B. Open Communications**

None.

### **C. Consent Items**

#### **1. Consideration of approval of meeting minutes from April 19, 2011 RDA meeting.**

Chairman Burrows asked the Board if they had any corrections to the meeting minutes, none were noted.

#### **2. Set a public hearing on June 7, 2011 to receive and consider public comment regarding proposed amendments to the FY 2010-2011 budget.**

#### **3. Set a public hearing on June 7, 2011 to receive and consider public comment regarding proposed FY 2011-2012-budget.**

Chairman Burrows said the proposed public hearings for the budget are required by state law and asked if anyone had any questions, none were noted.

**Motion:** Mr. Hunt moved to approve the consent items. Mr. Gibby seconded the motion. There was no discussion on the motion.

### **Call the Question:**

The motion passed unanimously.

### **D. Reports and Presentations**

None.

## **E. Action Items**

### **1. Report on Condition of the Treasury for the month ending April 30, 2011**

Executive Director Larry Hansen said the treasury report for April will be discussed further at Saturday's Strategic Planning meeting.

### **2. Fiscal year 2010 Annual Report**

Mr. Hansen said this annual report is required by state law and can only be done after the end of March when the tax incremental numbers have been tallied for the city. He said the report offers some valuable information about how the RDA functions and he recommended that the Board members review it. Chairman Burrows asked the Board if they had any questions on the report and there were none.

### **3. Riverdale Seniors Organization summary fiscal report to RDA Board.**

Mr. Hansen said a periodic fiscal report from the Riverdale Seniors Organization is appropriate as there is a financial relationship between the group and the RDA because the Senior Center is subsidized with city funds. According to Mr. Hansen, the RDA owns the Senior Center facility but has granted preferential use status of the facility to the Riverdale Seniors Organization because they are set up to receive tax deductible contributions and donations. He told the board that the fees for lunches and classes are collected by the city and go directly into the city's general fund. Mr. Hansen explained that as an independent entity, the Senior's Organization is able to use their fundraising and donation money to implement programs or services in addition to those the city provides. He said this latest report shows that as of May 10<sup>th</sup> the organization had a fund balance of just under \$24,000 an amount that has grown steadily over the course of the six years since they were created.

According to Mr. Hansen, the city has three members on the board, Mr. Searle and two staff members, the Business Administrator and the Community Services Director. He added that an independent audit of the organization's bank statements and financials is also conducted regularly.

Mr. Hansen said the Seniors Organization also serves the broader community and cited a recent request to create some trail kiosks along the Riverdale trail, which he said the city was coordinating with Weber Pathways.

Mr. Gibby asked about the primary source of their funding and Mr. Hansen said it is fundraising and donations more than membership fees. Mr. Searle confirmed each dollar is raised with effort and said that is why the Committee is so frugal and hesitant to spend the funds. Mr. Gibby asked what the funds are spent on and Mr. Searle said to pay for expenses, including the recent purchase of exercise mats for the residents and to replace the cushions on the worn lawn furniture. Mrs. Jenkins asked how the Senior Center's computer lab had been funded and Mr. Hansen said he believed both the Seniors Center Committee and Riverdale City had shared that expense. There were no additional questions.

## **F. Discretionary items**

Chairman Burrows asked the Board for any discretionary items and there were none.

**G. Adjournment**

With no further business to come before the Board at this time, Mr. Gibby moved to adjourn the meeting. Mr. Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:20 p.m.

Approved: June 21, 2011

Attest:

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Bruce Burrows, Chairman

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Larry Hansen, Executive Director