



Minutes of the **Meeting of the Board of Directors of the Redevelopment Agency of Riverdale City** held Tuesday, **October 21, 2008** at 7:03 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Chairman
David Gibby
Don Hunt
Shelly Jenkins
Gary Griffiths
Doug Peterson

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Lynn Moulding, Public Works Director; Marilyn Hansen, City Recorder; other city staff and 2 citizens.

A. Welcome and Roll Call

Chairman Burrows called the meeting to order and welcomed all those present. He noted that all Board members are present.

B. Open Communications

None

C. Consent Items

- 1. Approval of meeting minutes from the August 19, 2008 RDA meeting.**
- 2. Report on Condition of the Treasury for the months ending June 30, 2008, July 31, 2008, August 31, 2008 and September 30, 2008.**
- 3. Approve renting and establishing a monthly rental amount for the former Senior Facility Manager's home.**

Larry Hansen reported that the Hurst's have moved and relocated to Monticello after three years of serving as the Senior Facility resident manager and because of that, the home that was provided for them is now vacant. He stated that he would like to place the home up for rent at \$1,000 per month, plus utilities. He explained that they have learned a lot over the last three years on how the facility operates and feels that a resident manager is no longer necessary. He proposed that the RDA hire current Riverdale City employee Chris Stone to work two to three hours per day, not to exceed 15 hours per week, dealing with tenant issues and maintenance of the facility. Mr. Hansen stated that he would like to rent the home out for the rest of this fiscal year to help offset the cost of hiring Mr. Stone.

Ms. Jenkins stated that she would like to tie the use of the home to the senior housing element by offering to first rent the home to the people on the waiting list for the RDA's senior apartments. She reported that instead of having the City get into the business of renting homes, she would rather sell it, unless it could fit the needs of the seniors. Mr.

Hansen replied that even though Mr. Stone has worked for the City for a while and he doesn't see that changing, at some point there may again be a need for a resident manager and he would like to have that flexibility. Ms. Jenkins stated that she feels the RDA would make a profit on the home if they sold it and wouldn't want to run the risk of the house deteriorating or renters negatively impacting the Senior Center. Mr. Peterson stated that he feels it makes sense to hold onto the home as it is close to the Senior Center and because they don't know what future maintenance and requirements for personnel will be. Mr. Hansen reported that he would like to see if perhaps a few seniors would like to share the house as it has three bedrooms and two baths. He stated that a "For Rent" sign has been placed in the window of the home and it is available generally. He explained that the only restrictions they have put on the home is no smoking and no pets.

Motion: Mr. Peterson moved to approve the consent items. Mr. Hunt seconded the motion.

Call the Question:

The motion passed unanimously.

D. Action Items

1. Consideration of Resolution #R2008-08 adopting a Senior Facility Manager Agreement.

Larry Hansen reported that the Senior Facility Manager agreement has been drafted to ensure that all the Human Resource aspects are covered and to comply with FLSA. Ms. Jenkins inquired how this would affect Mr. Stone's work schedule with the City. Mr. Hansen replied that Mr. Stone would still work eight hours per day for the City, but that they will work with him on flexibility of his start time. He stated that Mr. Stone has been working a part time job in addition to the City job for a long time and this would replace that other job. He explained that there will be times in the course of his normal duties that he may need to go over to the Senior Center anyway and that he feels like this is worth a try to go ahead and see what Mr. Stone can do with this.

Motion: Mr. Peterson moved to approve Resolution #R2008-08 authorizing the Executive Director to execute an agreement for managerial services at the Riverdale Senior Center. Mr. Gibby seconded the motion.

Call the Question:

Roll Call Vote: Ms. Jenkins, Aye; Mr. Peterson, Aye; Mr. Griffiths, Aye; Mr. Hunt, Aye; and Mr. Gibby, Aye. The motion passed unanimously.

E. Discretionary items

Ms. Jenkins inquired if it was appropriate for the RDA Board to make the decision on the renting of the senior home and hiring of a part-time employee as it appears that Mr. Stone had already transitioned into the part-time position and a "For Rent" sign had already been placed in the window of the home. Mr. Hansen replied that Mr. Stone has always been in a position of handling any duties at the Senior Center in the absence of the Hurst's. He explained that the sign was placed in the window to see if anyone was interested in renting the home. He stated that he feels it is appropriate to bring this to the RDA Board. Chairman Burrows agreed and stated that there was no intent to go behind anyone's back and if the Board had not approved the renting out of the home, that they would have just taken down the sign.

F. Adjournment

With no further business to come before the Board at this time, Mr. Gibby moved to adjourn the meeting. Mr. Peterson seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:27 p.m.

Attest:

Approved: November 18, 2008

Larry Hansen, Executive Director

Bruce Burrows, Chairman