

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 20, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:** City Council: Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Alan Arnold, Councilmember  
Cody Hansen, Councilmember  
Bart Stevens, Councilmember

City Employees: Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Stacey Comeau, HR/City Treasurer  
Scott Brenkman, Police Chief  
Jared Sholly, Fire Chief  
Rich Taylor, Community Services  
Mike Eggett, Community Development  
Shawn Douglas, Public Works Director  
Jackie Manning, City Recorder

Visitors: Teresa Harris                      Blaire Parker                      Kent Harris  
Annette Spendlove                      Susan Farnsworth                      David Leahy  
Susette Demar                      Cody Hill                      Zach Manning  
Scarlett Manning                      Max Manning

**A. Welcome & Roll Call**

The City Council meeting began at 6:02 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

**B. Pledge of Allegiance**

Mayor Searle invited Councilmember Ellis to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening. Mayor Searle reflected on his experiences in working with the recently passed North Ogden Mayor, Brent Taylor. He discussed Mayor Taylor's integrity and good natured character. He asked that the members of the audience remember Mayor Taylor and his family during the moment of silence.

**D. Public Comment**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

Dave Leahy, a Riverdale Resident, thanked everyone for their involvement in the veterans program. Mr. Leahy explained the boot statue located in the middle of the Veteran's Memorial had a crack near the purple heart. He discussed the option of either replacing the broken portion of the statue, or removing it entirely. If the city desires to replace the statue Mr. Leahy recommended they use Ogden Blue to do the work, because of their weather proofing capabilities. Mayor Searle thanked Mr. Leahy for his comments and stated he would look into the matter further.

**E. Presentations and Reports**

**1. Mayors Report**

Mayor Searle thanked all those who participated in the Veterans Ceremony. Mayor Searle thanked Dave Leahy for his continued work and efforts he puts into the Veterans Memorial and the annual Veterans Ceremony.

**2. CMC Recognition**

Annette Spendlove, UMCA President and North Ogden City Recorder, thanked Mayor Searle for his kind words towards Mayor Taylor. Ms. Spendlove then presented the Riverdale City Recorder Jackie Manning with her Municipal Clerk Certification (CMC). Ms. Spendlove explained the education and experience required to receive a CMC is

equivalent to the amount of time and education required for an Associates college degree. She thanked the Council for allowing the City Recorder to obtain the necessary education to better serve the Riverdale Community. Ms. Manning thanked the Council for the opportunity to serve Riverdale City.

**3. City Administration Report**

Rodger Worthen, the City Administrator, summarized the administration report which outlines staff anniversaries, full time employee (fte) allocation, community development (i.e. new businesses coming into the community or existing business remodels), individual staff monthly progress reports, and the condition of the treasury.

Mr. Worthen recognized the work and efforts of Stacey Comeau, the Human Resources Manager and City Treasurer. Mr. Worthen thanked the City Recorder for her efforts in acquiring her CMC. Mr. Worthen invited questions regarding the city administration report. Councilmember Hansen asked about the job change description listed in the city attorney reports. Steve Brooks, the City Attorney, explained there was a review of the employee Randy Kogers responsibilities, but no changes were decided upon.

There was a brief discussion regarding the Senior Board and the annual requirements for said board.

**F. Consent Items**

**1. Consideration to approve the City Council meeting minutes from: October 16, 2018 Work Session and May 15, 2018 Regular Session.**

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no requested changes.

**MOTION:** Councilmember Mitchell moved to approve the consent items as amended. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. Councilmembers Mitchell, Arnold, Hansen, Ellis and Stevens all voted in favor of the motion.

**G. Action Items**

**1. Consideration of Resolution 2018-26, amending policy 9-6 for military reserve members.**

Stacey Comeau, HR/City Treasurer, summarized the executive summary which explained:

This proposal would amend the policy 9-6 allowing for Military Reserve members to be granted full salary up to 15 working days per year to serve official orders.

Councilmember Stevens recommended changing "15 working days" to "120 hours per calendar year".

**MOTION:** Councilmember Arnold moved to approve Resolution 2018-26, amending policy 9-6 for military reserve members, with the proposed amendment that "15 working days" be changed to "120 working hours per calendar year". Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Stevens, Ellis, Mitchell, Arnold and Hansen all voted in favor of the motion.

**2. Consideration of Bid Award to Lantis for the 2019 Fireworks Show in the amount of \$17,000.00**

Rich Taylor, Community Services Director, summarized the executive summary which explained:

A Firework RFP for Old Glory Days was sent out on October 5, 2018. Three bid proposals were received. These proposals came from Dragon Dynamite, Lantis Fireworks and Firework West. Dragon Dynamite didn't meet the requirement for liability insurance. The other two bids met all the requirements for the RFP. Lantis fireworks included a more detailed description of the show elements and included 410 more 2.4" shells, as well as three additional ground cakes. In addition to more shells, Lantis will be launching all but the multi-display cakes from a flat-bed launch pad. This should improve the quality of the show, be safer and reduce the staff's time spent on the set up of the show. Mr. Taylor asked, based on the information presented, that the City Council accept the bid from Lantis. It was noted that all appropriate staff members (i.e. fire chief, public works director, etc.) reviewed Lantis's proposal to ensure their set-up, launch, and take down would be sufficient.

**MOTION:** Councilmember Arnold moved to approve Bid Award to Lantis for the 2019 Fireworks Show in the amount of \$17,000.00. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor.

**3. Consideration of Resolution 2018-27, Joint Land Use Agreement between Riverdale City and Hill Air Force Base.**

Rodger Worthen, City Administrator, summarized the executive summary which explained:

This resolution will offer support to a scope of study creating a Request for Proposal (RFP) which will obtain the services of a plan consultant. The consultant will begin a 15-18 month planning and public outreach process to develop a plan. The proposed plan will provide options to address growth and impacts of the Air Force base operations, surrounding cities/counties development, and all stakeholders and other affected or interested parties.

Summary of Supporting Facts & Options:

The Office of Economic Adjustment (OEA) working with Layton City is leading the study project with other communities adjacent the base. OEA works with these communities to provide greater prosperity for their citizens via good land use planning. Furthermore, a significant portion of the study is to review land use activities that may be impacting the military mission viability. As such, the base is reaching out to neighboring communities to help plan for the future of the base and land use around the base.

OEA also promotes compatible civilian development to support the long-term sustainability and operability of military installations, and associated ranges, special use airspace, military operations areas, and military training routes. Assist state and local governments to address and prevent the encroachment of civilian communities from impairing the operational utility of military installations, Preserve and protect the public health, safety, and general welfare of those living near an active military installation, Protect and preserve military readiness and defense capabilities while supporting continued community economic development, Enhance civilian and military communication and collaboration, Increase public awareness of the military missions.

The majority (90%) of the study cost is funded by OEA through federal dollars. The Cities are responsible for the remaining 10% via "in kind" costs consisting of staff time and planning assistance. Councilmember Arnold offered a point of clarification and noted this is a study and not an agreement.

**MOTION:** Councilmember Arnold moved to approve Resolution 2018-27, Joint Land Use Study between Riverdale City and Hill Air Force Base. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Mitchell, Arnold, Hansen, Stevens and Ellis all voted in favor of the motion.

**4. Consideration to approve application process for JAG (Justice Assistance Grant Program).**

Scott Brenkman, Police Chief, summarized the executive summary which explained:

For many years the US Department of Justice has offered grant funds through the Edward Byrne Justice Assistance Grant Program. Their new guidelines make it is necessary to obtain consent from the City Council to proceed with the application for grant funds. With your approval we can submit our application to be considered to receive funds up to \$3150 which will be used to purchase necessary equipment for the Police Department. The planned equipment purchase will most likely be less lethal options such as new tasers, or other less lethal equipment that is being considered. The city in the past has received these funds and they have been very beneficial to purchase needed equipment.

**MOTION:** Councilmember Hansen moved to approve the application process for JAG (Justice Assistance Grant Program). Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**CALL THE QUESTION:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of the motion.

Mayor Searle explained that because there was a presenter for the RDA meeting, the council has decided to adjourn into the RDA Meeting, then immediately following the conclusion of the RDA meeting the council will adjourn back into the City Council meeting to finish the remaining agenda items (i.e. Closed Executive Session and Discretionary).

Prior to adjournment Councilmember Hansen complimented the youth council for their efforts in the annual Halloween party at the Riverdale Community Center. Councilmember Mitchell discussed the generosity of Krispy Kreme in the fundraiser they conducted in honor of the recently passed Mayor, Brent Taylor. It was noted Krispy Kreme also donated donuts for the Veterans Ceremony.

**MOTION:** Councilmember Hansen moved to adjourn out of the City Council Meeting and into the RDA Meeting. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**CALL THE QUESTION:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of the motion.

**The City Council meeting was adjourned at 6:40 p.m. and resumed at 6:57 p.m.**

**H. Closed Executive Session**

(Roll Call Vote) Consideration of adjourning into a Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and ); and the discussion of the character, professional competence, or physical or mental health of an individual.

**MOTION:** Councilmember Arnold moved to adjourn into a closed executive session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and; and the discussion of the character, professional competence, or physical or mental health of an individual. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Hansen, Stevens, Ellis, Mitchell and Arnold all voted in favor of the motion.

**The Executive Session began at 6:58 p.m. and ended at 7:46 p.m.**

**MOTION:** Councilmember Arnold moved to adjourn out of the closed executive session and return to the regular city council meeting; the closed executive session was conducted pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and; and the discussion of the character, professional competence, or physical or mental health of an individual. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Arnold, Mitchell, Hansen, Stevens and Ellis all voted in favor of the motion.

**I. Discretionary Items**

Councilmember Mitchell discussed the traffic congestion of the intersection located at 900 West and Riverdale Road. He noted it was nearly impossible certain times of day to go through that intersection. There was a discussion regarding viable options relating to that intersection. Mayor Searle discussed the option of working with the Utah Department of Transportation (UDOT) regarding the feasibility of conducting a traffic study for that area. Mr. Worthen stated he will have staff look further into the matter.

Councilmember Stevens inquired about the Planning Commission vacancies. Mayor Searle informed the Council the final vacancy will be filled shortly, and likely appear on an upcoming City Council meeting. As Dave Gailey will be finishing his final term, another person has been selected to fill his position in January of 2019. There was a discussion regarding the possibility of obtaining alternates for the planning commission.

**J. Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Arnold moved to adjourn. The motion was seconded by Councilmember Ellis; all voted in favor. The meeting was adjourned at 7:57 p.m.

\_\_\_\_\_  
Norm Searle, Mayor

\_\_\_\_\_  
Jackie Manning, City Recorder

**Date Approved: December 4, 2018**