

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, August 7, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:** City Council: Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Alan Arnold, Councilmember  
Cody Hansen, Councilmember  
Bart Stevens, Councilmember

City Employees: Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Stacey Comeau, Human Resources Manager  
Scott Brenkman, Police Chief  
Jared Sholly, Fire Chief  
Jackie Manning, City Recorder

Visitors: Chuck Kerkvliet David Leahy

**A. Welcome & Roll Call**

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public. Tonight's meeting will be the first of the live streaming of the City Council meetings.

**B. Pledge of Allegiance**

Mayor Searle invited Councilmember Ellis to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

**D. Public Comment**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment. There were no public comments.

**E. Presentations and Reports**

**1. Mayors Report**

Mayor Searle explained the Weber County Fair begins tomorrow at the Weber County Fair Grounds. Mayor Searle reminded the Council of the upcoming training offered to elected and appointed officials offered by the Utah League of Cities and Towns (ULCT).

**2. Landslide Update**

Rodger Worthen, City Administrator, briefly discussed the sewer line maintenance and the news story coverage from Channel 2. He explained the water elevation near the landslide has been reducing all summer, with the slope beginning to show vegetation.

July 23, 2018 – Mr. Worthen visited the landslide area with Ben Erickson, employee of Utah Geological Survey, to acquire a visual display of the accessory garage which continues to become closer to the edge of the drop off point near the landslide. City staff will continue to meet and discuss the emergency protocol for roadway safety, rerouting sewer lines, should the landslide continue to progress towards the road.

August 6, 2018 – The piezometer results showed a decrease in water elevation. There appeared to be a slowing of the landslide.

**3. Report from Fire Department**

Jared Sholly, the Fire Chief, promoted fire fighter, Nate Tracy, to a fire captain position. Chief Sholly provided a brief work history for Fire Captain Tracy.

Chief Sholly discussed a recent incident involving a Riverdale employee who successfully resuscitated a person at the Community Center. The person is alive and doing well as a result. Chief Sholly discussed the various recent increase of fire responses and calls throughout Weber County and the impact they had on fire fighters.

Chief Sholly invited questions regarding the recent joint council meeting which occurred on July 31, 2018 regarding the fire district study results. There were no questions.

Chief Sholly invited the Council to attend the fire department open house meeting, which will occur on October 1, 2018.

**F. Consent Items**

**1. Consideration to approve the City Council meeting minutes from: July 17, 2018 Work Session and Regular Meeting.**

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no requested changes.

**2. Consideration to appoint Stacey Comeau as the City Treasurer.**

Mr. Worthen explained due to the resignation of the Business Administrator, Cody Cardon, the City Treasurer position is vacant. State code requires each city to have an appointed City Treasurer. Mr. Worthen felt Stacey Comeau, Human Resources Manager, was qualified to fill this position. There were no further comments regarding this item.

**MOTION:** Councilmember Mitchell moved to approve the consent items as proposed. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

**G. Action Items**

**1. a. Public Hearing: consideration to receive and consider public comments regarding an ordinance amending the Riverdale Municipal Code, Title 3, by adopting a new chapter, establishing food truck business regulations.**

Jackie Manning, City Recorder, summarized the executive summary which explained:

A public hearing has been scheduled for August 7, 2018 to receive and consider comments regarding the adoption of Ordinance 901. Normally, a public hearing is not required for amendments to Title 3. Due to some of the land use regulations within this ordinance, city staff felt a public hearing should be held.

This proposed new chapter in Title 3 is in accordance with Utah Code 11-56-101 et seq., Food Truck Licensing and Regulation Act.

Food truck businesses are increasing, as such, it is in the city's best interest to adopt an ordinance for the purpose of regulating food truck businesses to ensure order and safety to the community.

**MOTION:** Councilmember Ellis moved to open the public hearing. Councilmember Hansen seconded the motion; all voted in favor of the motion.

There were no comments made.

**MOTION:** Councilmember Hansen moved to close the public hearing. Councilmember Arnold seconded the motion; all voted in favor of the motion.

**b. Consideration of Ordinance 901, amending the Riverdale Municipal Code, Title 3, by adopting a new chapter (11), establishing food truck business regulations.**

There was a discussion regarding hours of operations, and it was noted these hours were to keep consistent with similar businesses, such as ice cream trucks and cart vendors.

There was a discussion regarding sales tax distribution, and Mrs. Manning explained the sales tax revenue goes to the place of commissary, not the place of sale, unless the food truck is operating in conjunction with a special event.

**MOTION:** Councilmember Hansen moved to approve Ordinance 901, amending the Riverdale Municipal Code, Title 3, by adopting a new chapter (11), establishing

food truck business regulations, with the proposed amendment that the hours of operation restrictions be removed. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Arnold, Hansen, Ellis and Mitchell voted in favor. Councilmember Stevens voted in opposition. The motion carried with a majority vote.

**2. Consideration of Resolution 2018-21, amending Personnel Policies Handbook policy 11-4 Compensatory Time (Comp Time)**

Stacey Comeau, Human Resource Manager, summarized the executive summary which explained:

This Resolution amends policy 11-4 allowing Field Training Officers to receive one hour of comp time for each shift spent actively training new hires.

There was a discussion regarding what trainings would qualify for this compensatory time. Police Chief, Scott Brenkman, explained the extra work involved in field training such as, daily observation reports, evaluations, and meetings. Chief Brenkman explained this compensatory time would be given as 1 to 1, so it wouldn't be a lot of time. This would also help Riverdale City stay competitive with what other cities are offering their police officers.

**MOTION:** Councilmember Arnold moved to approve Resolution 2018-21, amending Personnel Policies Handbook policy 11-4 Compensatory Time (Comp Time) Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmember Hansen voted in opposition. Councilmembers Stevens, Ellis, Mitchell and Arnold all voted in favor.

**3. Consideration of Resolution 2018-22, amending the online PTIF (Public Treasurers Investment Fund) account management platform.**

Mr. Worthen summarized the executive summary which explained:

The state requires the city to declare those staff members who have access to the PTIF (Public Treasurers Investment Fund) account. Mr. Worthen recommended the City Administrator and Human Resources Manager/Treasurer continue to have authorization to access and/or transact with the PTIF accounts and that the Business Administrator be removed at this time.

**MOTION:** Councilmember Arnold moved to approve Resolution 2018-22, amending the online PTIF (Public Treasurers Investment Fund) account management platform. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Stevens, Ellis Mitchell, Arnold and Hansen all voted in favor of the motion.

**H. Discretionary Items**

There were no discretionary items.

**I. Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Arnold moved to adjourn. The motion was seconded by Councilmember Mitchell; all voted in favor. The meeting was adjourned at 6:29 p.m.

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Norm Searle, Mayor

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Jackie Manning, City Recorder

**Date Approved: September 4, 2018**