

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 1, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:

- Norm Searle, Mayor
- Braden Mitchell, Councilmember
- Brent Ellis, Councilmember
- Alan Arnold, Councilmember
- Cody Hansen, Councilmember
- Bart Stevens, Councilmember

City Employees:

- Rodger Worthen, City Administrator
- Steve Brooks, City Attorney
- Scott Brenkman, Police Chief
- Jared Sholly, Fire Chief
- Cody Cardon, Business Administrator
- Mike Eggett, Community Development
- Shawn Douglas, Public Works Director
- Jackie Manning, City Recorder

Visitors:

Brett Benegar	Dawn Benegar	Chuck Kerkvliet
Jerry Seifert	Sandy Seifert	Larry Bowhuis
S. Dunn		

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Cody Cardon, the Business Administrator, to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

There were no public comments.

E. Presentations and Reports

1. Mayors Report

Mayor Searle recognized the Riverdale Substance Abuse Court and all the employee efforts in helping people break through addiction. Steve Brooks, the City Attorney, explained the program, which includes random testing and strict rules. Riverdale City is the only misdemeanor drug court in the State of Utah. This program encompasses various aspects of people who suffer from addictions. Mayor Searle thanked the police department and the drug court employees that work hard with all the people going through the drug court program.

a. Council Committee Assignment Reports

Nothing was reported.

2. Landslide Update

Rodger Worthen, the City Administrator, provided an update regarding the landslide located in Riverdale City.

Mr. Worthen explained he has applied for the Natural Resources Conservation Service (NRCS) emergency watershed grant and has not received a reply as of yet. He will follow up with the NRCS regarding the status.

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April 24, 2018 – Mr. Worthen received an email from Ben Erickson, with Utah Geological Survey (UGS) regarding the measurements for the landslide. The measurements included the undercutting in vegetation. UGS has these measurements on their website. Mr. Worthen will ensure this information gets on the Riverdale City website as well.

April 27, 2018 – Mr. Worthen received a request to have the trash cans removed from the evacuated homes.

April 30, 2018- No significant changes were noted by the Riverdale City Building Official, Jeff Woody.

May 1, 2018 – Mr. Worthen responded to an email from a resident who lives across the street from the evacuated homes regarding questions pertaining to the potential road closure of 600 West in anticipation of the landslide progression. In Mr. Worthen's response he explained any road closures would be determined at the advice of the UGS geologists and the City Engineer. At this point in time, there is no clear determination as to whether that road will ever be closed as the landslide progression continues to be unpredictable.

F. Consent Items

1. **Review of meeting minutes for the City Council Work Session and Regular Meeting minutes held on April 17, 2018.**

Mayor Searle invited any corrections or comments for the City Council Work Session and Regular Meeting minutes held on April 17, 2018. No changes requested.

MOTION: Councilmember Ellis moved to approve the consent items as proposed. Councilmember Mitchell seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

G. Action Items

1. a. **Public hearing to receive and consider comment(s) regarding declaring unclaimed property as public interest use.**

Cody Cardon, the Business Administrator, summarized the executive summary which explained:

A public hearing has been scheduled to receive public comment regarding property held by the city as lost, unclaimed, surplus or otherwise no longer viable for city use or purposes, and to declare unclaimed property as public interest use. City Council action is required to declare property as surplus and public interest use and authorizing the use or sale of the same (see attached list, Exhibit A). There was a brief discussion regarding the items on the surplus list with an emphasis on the auction process.

MOTION: Councilmember Mitchell moved to open the public hearing. Councilmember Arnold seconded the motion. All voted in favor of opening the public hearing.

There were no comments made during the public hearing.

MOTION: Councilmember Arnold moved to close the public hearing. Councilmember Ellis seconded the motion. All voted in favor of closing the public hearing.

b. **Consideration to adopt Resolution 2018-08, regarding declaring unclaimed property as public interest use.**

There were no additional comments.

MOTION: Councilmember Mitchell moved to adopt Resolution 2018-08, declaring unclaimed property as public interest use. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Stevens, Ellis, Mitchell, Arnold and Hansen all voted in favor of Resolution 2018-08.

2. a. **Public hearing to discuss the adoption of the Riverdale City and RDA Tentative Budget for fiscal year 2018-2019.**

Mr. Cardon summarized the executive summary which explained:

The budget is the City's fiscal planning and control document compiled by the budget officer. It reflects estimates of revenues and expenditures by the Department Heads and City Administrator of the City. It is adopted on a tentative basis

by the governing body and is then amended through a budget workshop session (Saturday, May 12, 2018, 8:00 a.m., Riverdale Senior Center) prior to a public hearing and adoption on the final budget in June.

Utah State Law requires municipalities to approve a tentative budget by the first meeting in May. Explained there will be a final strategic planning meeting on May 12th to finalize the budget.

MOTION: Councilmember Arnold moved to open the public hearing. Councilmember Ellis seconded the motion. All voted in favor of opening the public hearing.

There were no comments made during the public hearing.

MOTION: Councilmember Hansen moved to close the public hearing. Councilmember Arnold seconded the motion. All voted in favor of closing the public hearing.

b. Consideration to adopt Resolution 2018-09, the Riverdale City and RDA Tentative Budget for Fiscal Year 2018-2019.

There were no additional comments regarding this item.

MOTION: Councilmember Arnold moved to adopt Resolution 2018-09, adopting of the Riverdale City and RDA Tentative Budget for Fiscal Year 2018-2019. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of Resolution 2018-09.

3. Consideration to award bid to Insituform for the 2018 Sanitary Sewer Improvement Projects in the amount of \$223,609.

Shawn Douglas, the Public Works Director, summarized an executive summary which explained:

The bid process was completed for the 2018 Sanitary Sewer Liner Projects. Insituform Technologies was the lowest bidder in the amount of \$223,609.00. Mr. Douglas explained the City has worked with Insituform Technologies in the past with good results. The project was bid under budget. Mr. Douglas recommended approval. It was noted there was an address error on the bid tabulation. The bid tabulation will be corrected. Councilmember Mitchell thanked Mr. Douglas for having the City's best interest in relation to quality and cost pertaining to road projects.

MOTION: Councilmember Hansen moved to award the bid to Insituform for the 2018 Sanitary Sewer Improvement Projects in the amount of \$223,609. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Mitchell, Arnold, Hansen, Stevens and Ellis all voted in favor of the bid award.

4. Consideration of Change Order #1 for 2018 Street Projects.

Mr. Douglas, the Public Works Director, summarized an executive summary which explained:

This change order is for the work on 1250 West between Ritter Drive and 5175 South to be added to our current street projects. Granite Construction is the contractor on this project. This will include the sidewalk, curb and gutter on the east side of 1250 West. The change order amount is \$98,592.20. There will be an additional change order for some of the small items such as landscaping in the near future. Mr. Douglas recommended approval.

MOTION: Councilmember Mitchell moved to approve change order number one for 2018 Street Projects in the amount of \$98,592.20 to Granite Construction. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Hansen, Stevens, Ellis, Mitchell and Arnold all voted in favor of the change order.

H. Discretionary Items

There was a discussion regarding the RDA tentative budget with relation to the wording in Resolution 2018-09. Mr. Cardon explained the RDA tentative budget is included as a precaution, rather than a state requirement. As such it was determined the Resolution was valid as written.

Councilmember Ellis expressed appreciation to the Community Services Department in relation to their hard work associated with their soccer program.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:29 p.m.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: May 15, 2018