

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, February 20, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember-left at 6:25 p.m.
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Cody Cardon, Business Administrator
Rich Taylor, Community Services Director
Shawn Douglas, Public Works Director
Miranda Rizzi, Senior Center Specialist
Jared Sholly, Fire Chief
Scott Brenkman, Police Chief
Jackie Manning, City Recorder

Excused:

Visitors: Brett Benegar Lori Fleming David A. Leahy
Chuck Kerkvliet Bonnie Young Sandy Seifert
Jerry Seifert

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Mitchell to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Charles Kerkvliet, a Riverdale Resident, noted the Riverdale City Staffing has been reduced. Mr. Kerkvliet expressed concern regarding code enforcement, and referred to case number 1190, which Mr. Kerkvliet reported a couple months prior. Mr. Kerkvliet discussed road improvements and referenced 700 West in front of the business, Carey Cycle and expressed dissatisfaction to the work performed on that road. He expressed it may not be the best option to accept the lowest bidder when it comes to road improvements. Mr. Kerkvliet would like to see handicap ramp improvements made to sidewalk corners of 900 West and 4375 South.

Brett Benegar, a Riverdale Resident [lives on the hillside 2 houses from those issued a mandatory evacuation due to the landslide], stated he had a geologist do an evaluation on his home, and was advised by the geologist to have an engineer stability test conducted. Mr. Benegar expressed concern regarding the Riverdale City website in relation to lack of information about the active landslide. He recommended City Officials put the information referenced in meetings on the website, so citizens can stay informed.

E. Presentations and Reports

1. Mayors Report

Mayor Searle reminded the Councilmembers of the upcoming Strategic Planning Meeting on February 24, 2018 at 8:00 a.m. at the Riverdale Senior Center. He clarified this is an open public meeting to discuss the Riverdale budget.

Mayor Searle discussed the 2018 legislative session and noted various proposed bills that he and the City Administrator, Rodger Worthen, are actively watching.

Mayor Searle discussed the geological technical study being conducted, which involves taking soil samples to help assess the stability of the hillside near the landslide area. The results are still forthcoming. Mr. Worthen verified the drilling is complete, but the data has not yet been given to the City. Mayor Searle explained the fencing area around the landslide has been improved to a chain link fence.

There was a brief discussion regarding the landslide with an emphasis on stability, and the topographical changes throughout the years.

2. City Administration Report

Mr. Worthen summarized the City Administration Report which includes city staff summaries, city staff anniversaries, the community development report (which includes newly opened businesses or anticipated businesses), and the treasurers report. There were no fifth year incremental anniversaries.

There was a discussion regarding Weber Basin Water Rights for Riverdale City with an emphasis on best quality and quantity of water for Riverdale City. Shawn Douglas, the Public Works Director, emphasized the importance of having a water redundancy plan, for which he is exploring all viable options.

Councilmember Hansen asked for an update regarding video streaming for the City Council meetings. Cody Cardon, the Business Administrator, stated he is meeting with Music Village the following day to finalize the recording plans.

F. Action Items

1. Consideration of Resolution 2018-03, a line item adjustment to the general fund budget.

Mr. Cardon summarized the executive summary which explained:

Because of acceleration of the Coleman Farms Subdivision/Development the City would like to reallocate \$200,000 of funds set aside from Local Option Sales Tax for Highway and Transportation Revenues for the improvement of Ritter Drive. These funds were budgeted in "Non-Departmental" account 10-49-8100 and we would like to reallocate them by budget line adjustment to the "Streets Department" account 10-61-4300. This would consolidate all of the Local Option Highway Expenditures into a single account and provides the City with the financial resources necessary to fund engineering and begin paying for costs associated with Ritter Drive and 1250 West. Please see attachment "B."

Per the Utah State Code Local Governments may move budgeted expenditures from one budgeted line item to another, without a public hearing. Adjusting line items is allowed as long as the adjustment is within the same fund and as long as the adjustment does not increase total expenditures or involve reducing the amount budgeted for debt retirement or reduction of a deficit. There were no questions regarding this item.

MOTION: Councilmember Arnold moved to approve Resolution 2018-03, a line item adjustment to the general fund budget. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Arnold, Hansen, Stevens, and Ellis all voted in favor.

Councilmember Mitchell was not present to vote for this item as he left the meeting at 6:25 p.m.

2. Consideration to award bid to Granite Construction for the 2018 Storm Water & Roadway Improvement Project in the amount of \$596,419.00.

Shawn Douglas, the Public Works Director, summarized the executive summary which explained:

On February 13th the City conducted a bid opening for the 2018 Street Projects. There are numerous projects in the bid including street overlays, storm drain piping, and curb and gutter replacement. There were three bidders on the project. Granite Construction was the lowest bidder in the amount of \$596,419.00. Funding for these projects will be storm water, class C road funds, and local option funds. Mr. Douglas recommended approval.

There was a discussion regarding the bid selection process and Mr. Douglas noted Riverdale City does not always select the lowest bidder. If a company has not performed in the past and the City has documentation to support the non-performance there are circumstances when the lowest bidder will not be selected. Mr. Douglas discussed the difference in road overlays versus chip seal in relation to longevity of the roads.

Councilmember Hansen asked what is covered under warranty for road contracts. Mr. Douglas explained the warranty is for 3 years, anything outside normal wear and tear would not be covered.

MOTION: Councilmember Hansen moved to award bid to Granite Construction for the 2018 Storm Water & Roadway Improvement Project in the amount of \$596,419.00. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Hansen, Stevens, Ellis and Arnold all voted in favor of the bid award.

3. Consideration to award bid to US Foods for the purchase of food for lunch services at the Riverdale Senior Center.

Rich Taylor, Community Services Director, summarized the executive summary which explained:

The City has been purchasing most of the Senior Center food from Nicholas & Co for the last several years. Recently Mr. Taylor has found the costs rising and the service lacking. As a result, more food has been purchased at Walmart and Sam's Club as a means to cut costs. This resulted in the decision to create a Request for Proposal (RFP) to see what other options were available.

Three companies submitted bids in response to the RFP; they are: Sysco, Nicholas & Co, and US Foods. All three bidders met the basic requirements of the RFP. There was a price list of staple items we purchase to use for comparison. US Foods was able to provide all of the items while, Sysco and Nicholas & Co. had a few items that weren't available.

Mr. Taylor recommended the bid be awarded to US Foods. They are consistently lower in price for their meats and milk, which are some of the more expensive and frequently ordered items. This would be a big cost savings for the City. For the items that they are not lowest bid they are very competitive in their price. US Foods will also be able to provide sugar free gelatin and pudding mixes, which will be a dietary benefit to many of the seniors who eat lunch at the center. US Foods has a warehouse very close and are willing to deliver orders more than once a week, if needed, without an additional surcharge. Each bid is included in the attached documents in the packet. There were no questions regarding this item.

MOTION: Councilmember Arnold moved to award bid to US Foods for the purchase of food for lunch services at the Riverdale Senior Center, the price list as outlined in the packet. Councilmember Ellis seconded the motion.

There was no discussion regarding this motion.

ROLL CALL VOTE: Councilmembers Stevens, Ellis, Arnold and Hansen all voted in favor of the bid award.

G. Discretionary Items

There was a discussion relating to storm drains near the landslide and Mr. Douglas stated the public works department has been actively looking at the City storm drains. He noted the storm drain located on the Meehan's property is not owned by the City, but rather Washington Terrace. The drains are checked weekly. There was a brief discussion regarding the topography change of the land at the bottom of the landslide.

Councilmember Hansen asked City Staff if they could update the City website with a timeline in relation to the landslide. Mr. Worthen discussed the various continuous efforts made by City Staff in relation to the landslide and agreed to compile a timeline for the City Website.

H. Adjournment.

MOTION: Having no further business to discuss, Councilmember Ellis made a motion to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:48 p.m.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: March 6, 2018