

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 2, 2017, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:** City Council: Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Gary E. Griffiths, Councilmember  
Alan Arnold, Councilmember  
Cody Hansen, Councilmember

City Employees: Rodger Worthen, City Administrator  
Scott Brenkman, Police Chief  
Steve Brooks, City Attorney  
Cody Cardon, Business Administrator  
Rich Taylor, Community Services Director  
Shawn Douglas, Public Works Director

Excused: Jackie Manning, City Recorder

Visitors: Kari Jones Skylar Jones Jake Jones Curtis Jones

**A. Welcome and Roll Call**

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public. Mayor Searle excused the City Recorder who was on vacation.

**B. Pledge of Allegiance**

Mayor Searle invited Scott Brenkman, the Police Chief, to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

**E. Presentations and Reports**

**1. Mayors Report**

Mayor Searle stated the Utah Military Academy, located within Riverdale City, will be doing community service this Friday, May 5, 2017. They will be cleaning up along the Weber River Trail. Mayor Searle discussed the various service projects the Utah Military Academy does throughout the year.

Mayor Searle commented on the remodeling of the business Target, located in Riverdale, which includes an addition of Starbucks that is now open.

Mayor Searle informed the public of the upcoming Strategic Planning Meeting which will take place at the Riverdale City Senior Center on May 13, 2017 at 8:00 AM. This is a budgetary meeting that is open to the public.

Councilmember Mitchell discussed the drug take back day, which was hosted by the Bonneville Communities that Care (CTC). He felt there was a good turnout and it was a successful event.

Councilmember Ellis discussed the dig day at the bike park, in which 30 people cleaned up the bike park.

**2. Employee Recognition - Curtis Jones 15 years of service**

Rodger Worthen, the City Administrator, recognized Curtis Jones for his years of service to Riverdale City. Police Officer Jones was given an award of recognition. The Police Chief, Scott Brenkman, as well as the Council, expressed their appreciation for all of Police Officer Jones service.

**F. Consent Items**

**1. Review of meeting minutes for the City Council Work Session and Regular Meeting minutes held on April 18, 2017.**

Mayor Searle invited any corrections or comments for the City Council Work Session and Regular Meeting minutes held on April 18, 2017. [During the Work Session Meeting Councilmember Mitchell requested a change to the April 18, 2017 Work Session Meeting minutes on line 26, change "Home Depot" to "Lowe's"]

**MOTION:** Councilmember Mitchell moved to approve the consent items as amended. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor of approving the minutes.

**G. Action Items**

**1. a. Public hearing to receive and consider comment regarding declaring unclaimed property as public interest use.**

Cody Cardon, the Business Administrator, summarized the executive summary which explained:

A public hearing has been scheduled to receive public comment regarding property held by the city as lost, unclaimed, surplus or otherwise no longer viable for city use or purposes, and to declare unclaimed property as public interest use. City Council action is required to declare property as surplus and public interest use and authorizing the use or sale of the same (see attached list, Exhibit A).

**MOTION:** Councilmember Arnold moved to open the public hearing. Councilmember Ellis seconded the motion, and all voted in favor to open the public hearing.

There were no public comments made.

**MOTION:** Councilmember Arnold moved to close the public hearing. Councilmember Mitchell seconded the motion, and all voted in favor to close the public hearing.

**b. Consideration to adopt Resolution 2017-06, regarding declaring unclaimed property as public interest use.**

Mayor Searle invited additional discussion regarding the surplus items. Councilmember Ellis asked if the surplus would be an auction. Mr. Cardon stated for most of the smaller items it will be done in an auction format, but the larger items, such as the police vehicle will be conducted differently. Mayor Searle asked if the police car listed was damaged, and Mr. Cardon confirmed.

**MOTION:** Councilmember Mitchell moved to approve Resolution 2017-06, regarding declaring unclaimed property as public interest use. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmember Hansen, Griffiths, Ellis, Mitchell, and Arnold all voted in favor of Resolution 2017-06.

**2. a. Public hearing to discuss adoption of the Riverdale City and RDA Tentative Budget for fiscal year 2017-2018.**

Cody Cardon, the Business Administrator, summarized the executive summary which explained:

The budget is the City's fiscal planning and control document compiled by the budget officer. It reflects estimates of revenues and expenditures by the Department Heads and City Administrator of the City. It is adopted on a tentative basis by the governing body and is then amended through budget workshop sessions (Saturday, May 13, 2017, 8:00 a.m., Riverdale Senior Center) prior to a public hearing and adoption on the final budget in June.

Utah State Law requires municipalities to approve a tentative budget by the first meeting in May.

**MOTION:** Councilmember Arnold moved to open the public hearing. Councilmember Hansen seconded the motion, and all voted in favor to open the public hearing.

There were no public comments made.

**MOTION:** Councilmember Ellis moved to close the public hearing. Councilmember Mitchell seconded the motion, and all voted in favor to close the public hearing.

**b. Consideration to adopt Resolution 2017-07, the Riverdale City and RDA Tentative Budget for Fiscal Year 2017-2018.**

Mayor Searle invited additional discussion regarding the Riverdale City and RDA Tentative Budget for Fiscal Year 2017-2018. Councilmember Hansen asked for clarification regarding the Redevelopment Agency (RDA) tentative budget, specifically the Riverdale Road RDA fund and an increment transfer indicating that some of the figures did not total correctly. Mr. Cardon explained some of the figures are estimated and will be corrected prior to the Strategic Planning Meeting, but the 20 percent listed is correct. Councilmember Hansen requested that bench mark number 4, expenditures by department, be included in the upcoming Strategic Planning Meeting.

**MOTION:** Councilmember Arnold moved to approve Resolution 2017-07, to adopt the Riverdale City and RDA Tentative Budget for Fiscal Year 2017-2018, Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Griffiths, Ellis, Mitchell, Arnold, and Hansen all voted in favor of Resolution 2017-07.

**3. Consideration of bid award for a request for proposal (RFP) for a 500 Gallon Vacuum Excavator to Vermeer in the amount of \$82,750.00.**

Shawn Douglas, the Public Works Director, summarized the executive summary which explained:

Riverdale City received request for proposals (RFP's) from 3 distributors for a Vacuum Excavator. The bid amounts were Ditch Witch of the Rockies \$106,997.00, Vermeer Rocky Mountain \$82,750.00, and Enviro-Clean Intermountain \$82,697.00.

There was a demo of the Enviro Clean and Vermeer excavators. There were several features on the Vermeer machine that were noticeable improvements. The notable features on the Vermeer were the extension on the boom was 3' longer, engine sound enclosure which made a noticeable difference on how loud the machine was to run, and the hydraulic cam lock rear door. The budget for this purchase was \$100,000.00. Mr. Douglas recommended the purchase of the Vermeer in the amount of \$82,750.00.

Mr. Douglas clarified this equipment will be used in the sewer and discussed the dumping process. Councilmember Mitchell asked Mr. Douglas to explain what the equipment will be used for as well as the benefits of the equipment. Mr. Douglas explained it will be used for water leaks (in relation to utilities), clean out boxes on storm drains, sewers, and man holes. This allows clean up without forcing a man hole entry.

Mr. Douglas explained this equipment is trailer mounted, which is compatible with numerous trucks.

**MOTION:** Councilmember Hansen moved to award the bid award for a 500 Gallon Vacuum Excavator to Vermeer in the amount of \$82,750.00. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Ellis, Mitchell, Arnold, Hansen, and Griffiths all voted in favor of the bid award.

**H. Discretionary Items**

There were no discretionary items.

**I. Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Arnold made a motion to adjourn. The motion was seconded by Councilmember Mitchell; all voted in favor. The meeting was adjourned at 6: 27PM.

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Norm Searle, Mayor

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Jackie Manning, City Recorder

Date Approved: **May 16, 2017**