

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 17, 2016, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor
Braden Mitchell, Councilor
Alan Arnold, Councilor
Cody Hansen, Councilor

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Lieutenant
Shawn Douglas, Public Works Director
Cody Cardon, Business Administration/Treasurer
Mike Eggett, Community Development
Jackie Manning, City Recorder

Visitors: Charles Kerkvliet Dave Leahy Mike Staten
Dee Hansen Abe Torres Travis Gibson
Scott Judkins Justin Gross Tyler Jackson
Logan Harvey Jakobie Brown Chet Van Orden
Brandon Judkins Scout Troop 35

A. Welcome and Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public. Scout Troop 35 was in attendance to work on acquiring their citizenship in the community badge.

B. Pledge of Allegiance

Mayor Searle invited Cody Cardon to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decision this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Chuck Kerkvliet, 4300 Riverdale Road, Riverdale, Utah, discussed the new parking lot striping identifying handicap parking at Golden Spike Park. He requested additional handicap ramp striping. Mr. Kerkvliet explained there is a handicap access that is 8 feet wide located at Golden Spike Park, but the accesses are by the bathroom with no sidewalks to get to the trail or the baseball fields. Mr. Kerkvliet discussed corners throughout the city, which do not possess wheel chair access. Councilor Arnold stated he would follow up with City Staff and the Mayor regarding this matter.

E. Presentations and Reports

1. Mayors Report – Mayor Searle stated Sweeto Burrito is now open (located south of At-Home store). They will have a grand opening tomorrow at 10:00AM. Reeves Engineering is open on 1500 West, with a grand opening on May 20, 2016. There will also be a grand re-opening for the Riverdale Wal-Mart on Friday May 27, 2016 at 8:00AM.

2. City Administration Report- Mr. Worthen referred to the department reports and invited discussion and questions. Mr. Worthen expressed gratitude to Administrative Assistant Lynette Limburg and the City Recorder Jackie Manning, in their daily efforts and work for the City. Mr. Worthen thanked Mr. Steve Brooks, the City Attorney, for offering additional help while Mr. Worthen was out of the office due to healing from surgery.

Mr. Worthen discussed the May anniversaries, specifically the 5 year anniversaries. Vicky Barrett has 30 years of service and will be retiring in June of this year. Her replacement is currently being trained, which puts Riverdale temporarily over the allotted full time employee amount. Shawn Douglas, the Public Works Director, has 25 years of service. Abe Torres, in public works has 10 years of service. Travis Gibson, in public works has 5 years of service. Awards are presented to employees for every 5 years of service. The Mayor thanked the employees for their service to the City.

F. Consent Items

1. Review of Meeting Minutes for City Council Meetings held on May 3, 2016 Regular Meeting and Work Session.

There was a requested change to the meeting minutes discussed in the work session. Mayor Searle asked for any additional changes to City Council Meeting minutes and there were none.

MOTION: Councilor Ellis moved to approve the meeting minutes of the May 3, 2016 Work Session and Regular Meeting. Councilor Mitchell seconded the motion.

Councilor Hansen asked if this motion included the recommended changes that were discussed during the Work Session meeting. The Mayor confirmed that was the intent of the motion. The discussed change in the Work Session meeting was to remove a sentence located on line 415, "The Mayor confirmed," located in the regular meeting minutes of the May 3, 2016 City Council meeting.

The motion passed unanimously.

2. Consent to have the Ritter Drive discussion as an action item at a future City Council agenda.

Mayor Searle explained this consent item is to determine if there are two members of the Council who would like to have Ritter Drive on a future agenda to be discussed.

Councilor Mitchell stated he didn't feel the need to have further discussion as of right now until more information is presented. He asked if City Staff would be able to provide more information regarding Ritter Drive regarding funding available for road improvements.

Councilor Arnold discussed the history of Ritter Drive comparing the road when it was open versus closed. He explained the road was open for at least 9 years and has always been a narrow winding road. He stated during that time he didn't see too many driving issues with that road, with the occasional car sliding off to the side of the road. He expressed the City Council should work as a City Council, rather than a City Safety Committee. He discussed the importance of involving road experts when making decisions regarding Ritter Drive. He would like additional information from City Staff prior to an official discussion.

Councilor Griffiths disclosed he lives on Ritter Drive. He described an accident that he witnessed involving one of his neighbors along Ritter Drive. He explained at one point there was a bus stop on Ritter Drive, but due to safety issues it was relocated. He explained the reason for the closure of Ritter Drive was due to the accidents along the road. He explained there have been many meetings and studies on Ritter Drive to correct the safety issues. He explained Ritter Drive was useful when Riverdale Road was under construction, but now that the construction of Riverdale Road is complete, Ritter Drive should remain as a residential road until there is money available for road improvements.

Councilor Ellis stated he would like to see the proposed road improvements that may arise from the developments along Ritter Drive, such as the Aunt Nancy Assisted Living Facility, before the Council opens discussion regarding Ritter Drive.

Councilor Hansen stated if the Council is going to ask staff to compile information regarding Ritter Drive, such as road improvements, funding for road improvements, etc, then he would like to hear that information at a future meeting and allow for some discussion regarding Ritter Drive. Councilor Mitchell agreed with Councilor Hansen and confirmed when staff has the information compiled he would like to discuss Ritter Drive as well.

Mayor Searle explained that he has requested the contracted City Engineer, Scott Nelson, to acquire a cost estimate for road improvements to Ritter Drive.

Shawn Douglas, the Public Works Director, explained city staff has completed the cost estimate. Mr. Douglas stated the current road improvements plan is not entirely complete, but would address sidewalk needs. He also explained how the future developments along Ritter Drive would help in assisting with the road improvements. Mr. Douglas stated city staff have been working with the police department, specifically Lieutenant Scott Brenkman, in compiling accident reports along Ritter Drive as well as speed counts. Mr. Douglas felt the City Staff would have enough information to present to the City Council within two City Council Meetings. Mr. Worthen explained City Staff anticipated a discussion for Ritter Drive, due to the Aunt Nancy Assisted Living Facility being in progress to develop. This is why the City Staff has begun compiling information for the City Council.

Councilor Arnold asked for an anticipated timeline for the Aunt Nancy Assisted Living Facility in developing. Mr. Eggett replied that the developers are actively moving forward with their site plan amendment and he anticipated this project being before the City Council in June.

Mr. Worthen felt city staff had a lot of the information already gathered and asked for a tentative date of June 21, 2016 for this item to be discussed. There was no further discussion regarding this consent item.

MOTION: Councilor Hansen moved to approve consent item two, and allow City Staff discretion to determine the date of the discussion of Ritter Drive. Councilor Arnold seconded the motion.

Councilor Mitchell stated he will not be in attendance to the City Council meeting on June 7, 2016. He asked that this discussion not be on that agenda.

The motion passed unanimous in favor.

G. Action Items

1a. Public Hearing regarding resolution 2016-10, declaring unclaimed property as public interest use.

Cody Cardon, Business Administrator/City Treasurer, summarized an executive summary in the packet which explained:

A public hearing has been scheduled to receive public comment regarding property to be considered as surplus. City Council action is required to declare the items as surplus (see attached list of vehicles and other items to be considered for surplus.)

Motion: Councilor Arnold made a motion to open the public hearing. Councilor Hansen seconded the motion. All voted in favor.

There were no comments made.

Motion: Councilor Ellis made a motion to close the public hearing. Councilor Mitchell seconded the motion. All voted in favor.

b. Consideration of Resolution 2016-10, declaring unclaimed property as public interest use.

There was no further discussion.

MOTION: Councilor Arnold moved to approve Resolution 2016-10, declaring unclaimed property as public interest use. Councilor Griffith seconded the motion.

Mayor Searle invited discussion regarding the motion. There was no discussion.

ROLL CALL VOTE: Councilor Hansen, Griffiths, Ellis, Mitchell, and Arnold all voted in favor.

2. Consideration of Bid Award to Advanced Paving for the 2016 Street Projects in the amount of \$257,090.90.

Shawn Douglas, Public Works Director, summarized an executive summary in the packet which explained:

On April 27, 2016 the city staff conducted the bid opening for the 2016 street projects. These projects consist of repairs and overlay of 1150 West from 4400 South to Riverdale Road; as well as reconstruction of the river bridge leading to the Civic Center. There were five bidders on this project. Advanced Paving was the lowest bidder in the amount of \$257,090.90. Funding for this project will be class C road funds in the 2016 and 2017 budget. Mr. Douglas recommended approval. Construction will begin when the weather is warm enough.

Mr. Douglas invited questions. There was a discussion regarding oil prices in relation to construction cost. Mr. Douglas explained that this price is locked in and will not be affected by oil pricing.

MOTION: Councilor Griffith made a motion to award the bid to Advanced Paving for the 2016 Street Projects in the amount of \$257, 090.90. Councilor Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Griffiths, Ellis, Mitchell, Arnold and Hansen all voted in favor.

3. Consideration of Resolution 2016-11 to establish the bicycle and pedestrian advisory committee (BPAC) for the City of Riverdale.

Rodger Worthen, City Administrator read an executive summary in the packet which explained:

The city has a vested interest in the roadway and paths located throughout the city. Local residents have volunteered to serve on an advisory committee to keep the Mayor and Council informed of changes, rules and regulations concerning issues of bicycle and pedestrian traffic.

The City Administration feels that this could serve a valuable, informative and productive service to not only the Council and Mayor, but to all the citizens of Riverdale. There are no up-front costs to the city for this proposal.

Mr. Worthen explained he has been working with former City Councilmember Mike Staten, on developing this advisory committee to make an improvement plan for trails and bike lanes. Councilor Griffiths asked if this committee would work with UTA (Utah Transit Authority). Mr. Worthen confirmed they would due to the trail and road connectivity. Councilor Ellis invited Mike Staten to speak regarding the goals and direction of the Committee.

Mike Staten, a Riverdale City resident and former City Councilmember, discussed the creation of the bicycle park and the committee at the time of the parks development. He explained the bicycle park is in almost the exact same condition as time of its creation. He discussed the maintenance of the park and briefly discussed the landscaping. The committee at the time felt there should be ongoing committees to help maintain the park to take some weight off of the Public Works Department. He stated the members of that former committee have vested interests in the bike connections and trails throughout Riverdale City. They want to ensure it is maintained. Mr. Staten discussed the bicycle friendly community application that is renewed every two years. He explained it is a 40 page application and is a lengthy process. He stated the new BPAC (Bicycle and Pedestrian Advisory Committee) would be in charge of renewing that application for the City Council. He felt Riverdale City has made some great strides in creating a more pedestrian bike friendly community and he would like to see those efforts continued. Mr. Staten discussed his expertise as an engineer indicating he would be happy to donate his time for this committee. He verified the committee would not ask for any budget or authority. They would offer information and advise the city only. They could also orchestrate volunteer work for the bike park maintenance and maintain the facebook page. He reiterated he is not asking for a budget for this committee.

Mayor Searle expressed appreciation to Mr. Staten for all his time and efforts in helping to shape the bike friendly community.

There was a discussion regarding the amount of members in the Committee. There was a consensus to change the wording of the resolution to allow for a larger committee, as appointed by the Mayor.

MOTION: Councilor Arnold moved to approve Resolution 2016-11 to establish the bicycle and pedestrian advisory committee (BPAC) for the City of Riverdale with the amendments as discussed. This motion was seconded by Councilor Ellis.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Ellis, Mitchell, Arnold, Hansen and Griffiths all voted in favor.

H. Discretionary Items

No discussion items.

I. Adjournment.

MOTION: Councilor Mitchell made a motion to adjourn into the RDA meeting. Councilor Griffiths seconded the motion and all voted in favor. The meeting was adjourned at 6:52 PM.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: **June 7, 2016**