

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 17, 2015, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

- Present:**
- City Council:
 - Norm Searle, Mayor
 - Don Hunt, Councilor
 - Braden Mitchell, Councilor
 - Brent Ellis, Councilor
 - Gary E. Griffiths, Councilor
 - Michael Staten, Councilor

 - City Employees:
 - Rodger Worthen, City Administrator
 - Steve Brooks, City Attorney
 - Mike Eggett, Community Development Director
 - Stacey Comeau CHECK SPELLING, Human Resources
 - Jackie Manning, City Recorder

 - Excused:
 - Lynn Fortie, Business Administrator
 - Dave Hansen, Police Chief

 - Visitors:
 - Charles Kerkvliet
 - Alan Arnold
 - Cody Hansen
 - Lori Fleming
 - Dave Leahy
 - Melayne Arnold
 - Lilia Hansen
 - Steve Hilton
 - Celia Orr
 - Kristen Arnold
 - Jeremy Hansen
 - Stacey Haws

A. Welcome and Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilor Mitchell to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decision this evening. He also asked that we keep Paris within our thoughts.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Dave Leahy, 864 W 4300 S Riverdale, Utah discussed the Veterans Ceremony on November 11, 2015. He stated it was one of the best ceremonies he has attended and thanked the city for the ceremony and all the hard work of the staff who put the ceremony together. He individually thanked Rodger Worthen, City Manager, Councilor Mitchell, Michaela Orr, Colonel Jolly, Chuck Kerkvliet, Rich Taylor, Chris Stone, Jackie Manning, the Police Department, the Fire Department and the Military Academy. He also thanked Sam's Club for donating the refreshments following the ceremony. He expressed appreciation for the music the Military Academy provided.

E. Presentations and Reports

1. Mayors Report

Mayor Searle expressed gratitude for everyone who participated in the Veterans Ceremony. He thanked Chuck and Dave for putting the Veteran's Memorial together. He discussed the importance of citizen involvement to assist the City and keep a watchful eye over the community.

Mayor Searle discussed the luncheons with the Mayor and the elementary students. They invited students from surrounding schools, as well as their advisors to eat lunch with the Mayor and City Staff. While the students ate lunch they shared ideas about Riverdale City and offered suggestions of improvement for the City.

2. Administrative Reports

Mr. Worthen highlighted a few of the administrative reports, specifically Rich Taylor in his recreational activities and the activities with the youth council. He called attention to the new Fire Chiefs report regarding policy changes. He invited questions regarding the staff reporting.

He recognized the anniversaries for the month of November. He noted that Chief Hansen has provided 30 years of service and has asked to be recognized next month, as he is currently out of town. He announced Lynn Fortie has announced his retirement as of the end of the year.

He reviewed the remaining items as seen in the packet and summarized the upcoming new businesses for Riverdale City.

3. Report on Fiscal Year 2014-2015 Audit

Mr. Ambrose reviewed the fiscal year audit report. He expressed a special thanks to City Staff, specifically Stacey Comeau and Lynn Fortie for their assistance and cooperation in providing Mr. Ambrose all the information needed for the audit.

Mr. Ambrose reported overall the audit was clean and compliant with Utah State financial laws. He referred to the letter, as seen in the packet, which summarizes the overall audit results. He reviewed various graphs and sections of the audit.

F. Consent Items

Mayor Searle asked for any changes to the regular and work session meeting minutes for the City Council Meeting held on October 20, 2015. There were minor changes to the meeting minutes, as discussed in the work session, which have been corrected.

MOTION: Councilor Hunt moved to approve the regular and work session meeting minutes for the City Council Meeting held on October 20, 2015. Councilor Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously.

G. Action Items

1. Consideration of Resolution 2015-34 canvassing, accepting & approving the results of the Municipal General Election held on November 3, 2015.

Ms. Manning summarized an executive summary which explained:

The Riverdale City Municipal General Election was held on November 3, 2015, with a mixture of mail-in ballots and a live poll at the Riverdale Civic Center, 4600 South Weber River Drive, Riverdale, Utah 84405.

The code allows a municipality to canvass their results between 7 and 14 days after the election. The code also provides that a military-overseas ballot be counted if it is received the day before the latest deadline for completing the canvass. Weber County Officials, in conjunction with the Lieutenant Governor's Office, therefore, recommend the Canvass take place November 17, 2015.

Ms. Manning verified the summary for Riverdale City, prepared by Weber County to ensure all ballots were accounted for. There were no irregularities or problems with this election that she was aware of. She certified the process was conducted in accordance with Utah State Law and the results compiled and presented at the Canvass are true and correct to the best of her knowledge.

The results were reported as follows:

COUNCIL CANDIDATES	TOTAL
Braden D. Mitchell	849
Alan Arnold	636
Stacey E. Haws	427
Cody Hansen	560
Ember Herrick	539
Steve Hilton	549

City Council candidates Braden D. Mitchell, Alan Arnold and Cody Hansen, received the highest number of votes in this General Election and are hereby certified as the newest members of the Riverdale City Council. They will serve a term from January 1, 2016 through December 31, 2019.

There are currently 3,153 registered voters in the City of Riverdale, with 5 precincts. Of the total number of registered voters, 1,405 ballots were cast totaling in 3,560 votes. The percentage of voter participation was 44.6 percent.

Summary of Votes Cast – 3,153 Registered Voters

Polling	54	3.8%
By-Mail	1,351	96.2%
Total	1,405	

By Mail Ballot Summary:

Ballots Mailed	3,153
Ballots Returned and Counted	1,351
Ballots Returned Undeliverable	81 (2.5%)
Ballots not Counted	23

Reasons for not counting	Qty
Empty envelopes	1
Primary Election ballot	1
Late postmark	10
Unsigned	4
Signature didn't match	6
Signature not on file	1
Totals	23

Each voter whose ballot was not counted was given a chance to correct the deficiency. They were sent a letter and were personally contacted by phone and then by email if those were known.

Provisional Ballot Summary:

Provisional Ballots Cast	2
Ballots Not Counted	0

MOTION: Councilor Staten moved to approve Resolution 2015-34 canvassing, accepting & approving the results of the Municipal General Election. Councilor Hunt seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Ellis, Mitchell, Staten, Hunt, Griffiths and Mayor Searle all voted in favor. The motion passed unanimously.

2. Consideration of Resolution 2015-29 Amending HR Policy: 3-3 Anti-Nepotism, 6-3 Use of City Vehicles, 8-2 Travel and Training, and 9-17 Employee Recognition.

Ms. Comeau explained they are requesting an amendment to these policies to reflect what is currently being practiced by the City and to allow for better clarification for City Staff. There were no questions regarding 3-3 Anti-Nepotism or 6-3 Use of City Vehicles.

Councilor Griffith inquired about 8-2, Travel and Training and expressed concern regarding employees possibly missing out on training opportunities due to the existing travel and training policy. Ms. Comeau explained that employees could still travel outside of Utah as long as they received permission from their department head, and as long as the training was not offered locally. She explained by keeping the majority of staff training within Utah they are keeping costs down and better utilizing tax payer dollars. She stated there are grants available for various out of state trainings.

MOTION: Councilor Mitchell moved to approve Resolution 2015-29 Amending HR Policy: 3-3 Anti-Nepotism, 6-3 Use of City Vehicles, 8-2 Travel and Training, and 9-17 Employee Recognition. Councilor Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Mitchell, Staten, Hunt, Griffith, Ellis all voted in favor. The motion passed unanimously.

3. Ordinance 872 Amending City Code Title 5, Police Regulations, and Title 7, Public Ways and Property, Amending Rules and Regulations by Allowing Archery Under Certain Situations.

Mr. Taylor summarized an executive summary which explained:

The current city code prohibits the discharge of firearms or bows and arrows. The recreation department is considering offering an archery class to the citizens as part of the recreation program.

Mr. Taylor is currently certified in both teaching and supervising an archery class and would like to have the opportunity to offer such a class if there is enough interest in the community. Under the current laws, he would not be able to. The amendments proposed here, still prohibit the discharge of arrows unless it is part of a city program.

Cost to the city for the code charges are minimal and eventual costs for the program would be part of the Recreation budget and/or shared with the participants.

There was a discussion regarding City liability. Mr. Brooks, City Attorney, did not feel this activity would be held at a higher liability than other recreational activities. There was a discussion regarding the type of bows and arrows allowed for the recreational activity. Mr. Taylor stated that would be contingent upon the grant in which the City applied for. His preference would be light weight compound bows. The classes would be introductory with a focus on range rules, safety, and an introduction on target shooting. All participants would have to use the bows provided by the City.

There was a discussion regarding the potential hazard of people using the range in between the scheduled classes. Mr. Taylor confirmed that the targets and equipment would be removed from the location and the code prohibits any shooting of fire arms or bows and arrows outside this proposed recreation program, so violators would be subject to the police enforcement of breaking the law. The specific location was undecided at this point.

Mr. Taylor stated this is a great program available to so many different ages and abilities. This allows another opportunity for children to excel. Mayor Searle thanked Mr. Taylor for all his hard work with the Recreation Department.

MOTION: Councilor Ellis moved to approve Ordinance 872 Amending City Code Title 5, Police Regulations, and Title 7, Public Ways and Property, Amending Rules and Regulations by Allowing Archery Under Certain Situations. The motion was seconded by Councilor Mitchell.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilor Staten, Hunt, Griffiths, Ellis, Mitchell all voted in favor. The motion passed unanimously.

H. Discretionary Items

Mayor Searle invited discussion regarding discretionary items. There were none.

I. Adjournment.

MOTION: Having no further business to discuss, Councilor Staten made a motion to adjourn. The motion was seconded by Councilor Ellis; all voted in favor. The meeting was adjourned at 6:48 PM.

Norm Searle, Mayor

Jackie Manning, Admin Professional

Date Approved: **December 15, 2015**