



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –MARCH 17, 2015**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **March 17, 2015** at 6:05 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor

Others Present: Rodger Worthen, City Administrator; Shawn Douglas, Public Works Director; Steve Brooks, City Attorney; Dave Hansen, Police Chief; Scott Brenkman, Police Lieutenant; Brandon Peterson, Officer; Jamie Boots, Police Sergeant; Lynn Fortie, Business Administrator; Casey Warren, Police Sergeant; Camille Tesch, Police Patrol Secretary; Ember Herrick, City Recorder and 11 members of the public including Kara Peterson, David Leahy and Charles Kerkvliet.

A. Welcome & Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members.

B. Pledge of Allegiance

Riverdale Police Lieutenant Scott Brenkman led the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council for approximately three minutes and there were none.

E. Presentations and Reports

**a. Recognition of Riverdale Officers Brandon Peterson and Jamie Boots
Darin Campbell, Commander Veterans of Foreign Wars (VFW) Post**

Mayor Searle said Commander Darin Campbell of the Veterans of Foreign Wars (VFW) Post requested an opportunity to give special recognition to two Riverdale City Officers tonight. Police Chief Dave Hansen said he got a letter from Commander Campbell commending two Riverdale Officers Brandon Peterson and Jamie Boots for catching a purse snatcher in February at the Riverdale Wal-Mart. He said a woman was shopping alone and had her purse stolen and Officers Peterson and Boots apprehended the suspect and returned the purse. Commander Campbell said the media often portrays police officers in a negative light and so

his organization wanted to recognize Officers Peterson and Boots and the entire Riverdale Police Department for the good work they do. He presented Officers Peterson and Boots with Applebee's gift cards and certificates of recognition. Mayor Searle said these two officers are great examples of the department's service to the community and he said the Council will consider a resolution to designate March 23 to 30 as Law Enforcement Appreciation Week in Riverdale later in tonight's public meeting.

City Administrator Rodger Worthen said department reports were included for the months of January and February because the February 16, 2015 Council meeting was cancelled. He recognized the police department for their professionalism in a difficult situations at Target referenced in the police monthly report and he commended Riverdale's Community Development Department including the building official and code enforcement officer for the significant issues they address. Mr. Worthen recognized Community Development Director Michael Eggett for his efforts to open new businesses in Riverdale including Bravo Arts Academy and the relocation of the Golden-Spike Harley-Davidson dealership. According to Mr. Worthen, Mr. Eggett does a lot of work he doesn't get recognized for.

Mr. Worthen said in reference to the two treasury reports included in the packet that fines and ambulance fees are down, but sales tax revenues are up over the previous fiscal year. He recognized staff with anniversaries in February and March, including four police officers and one fire fighter. Mr. Worthen referenced the staffing authorization report and said Riverdale is currently down 1.75 FTEs, which he said will change when seasonal help is hired. Mr. Worthen asked for any questions about the treasury reports or staffing authorization report and none were noted.

F. Consent Items

Mayor Searle asked for any changes to the March 3, 2015 Council meeting minutes and none were noted.

Motion: Councilor Hunt moved to approve the consent items. Councilor Staten seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

- 1. Consideration of Resolution 2015-7 recognizing the dedicated service of local law enforcement personnel to Riverdale City and expressing continued support for law enforcement agencies**

Mayor Searle said the first action item is consideration of Resolution 2015-7 recognizing the dedicated service of local law enforcement personnel to Riverdale City and expressing continued support for law enforcement agencies. He read the executive summary and resolution.

Motion: Councilor Ellis moved to approve Resolution 2015-7 recognizing the dedicated service of local law enforcement personnel to Riverdale City and expressing continued support for law enforcement agencies. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Hunt, aye; Councilor Griffiths, aye; Councilor Ellis, aye; and Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

2. Consideration of playground equipment purchase for Riverdale Park for an amount not to exceed the budgeted amount of \$140,000.00

Mayor Searle said the second action item on the agenda is consideration of purchasing playground equipment for Riverdale Park for an amount not to exceed the budgeted amount of \$140,000.00. Mr. Douglas asked if the Council liked the amended proposal for playground equipment at Riverdale's East Park and he said the price is comparable. Councilor Staten said the new design is preferable to the basic ladder design presented to the Council at Strategic Planning on February 28, 2015. Mr. Douglas said he would like to install both new sets of playground equipment if the installation bids for both parks are under \$30,000, but if not, Riverdale Park is the priority for 2015.

Councilor Hunt asked for clarification of costs and Mr. Douglas said the total budget is \$140,000, \$110,000 is set aside to purchase new equipment, \$30,000 to install it and he said he will have public works staff remove the old playground equipment to keep costs down. Mr. Douglas said he has requested three installation bids and expects to hear back from contractors by the end of the week. Councilor Ellis asked when the new equipment will be installed and Mr. Douglas said if the Council approves the proposal tonight he will order the equipment as soon as he has three installation bids and it will be delivered within six weeks. Mr. Douglas said he would like the playground to be installed in June so the equipment can be utilized during the city's Old Glory Days celebration on July 4, 2015 and is in place before fall when Riverdale Elementary School children that use the playground are back in school. Councilor Mitchell asked if the equipment will have a section of the playground that is handicap accessible and Mr. Douglas said yes it will. Mayor Searle asked for any additional questions or comments and none were noted.

Motion: Councilor Staten moved to approve the purchase and installation of playground equipment for Riverdale and East Parks for an amount not to exceed the budgeted amount of \$140,000.00. Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Griffiths, aye; Councilor Ellis, aye; and Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, aye. The motion passed unanimously.

3. Consideration of awarding a bid for the 2015 Sanitary Sewer Improvement Project to the low bidder Insituform for \$95,552.00 following an RFP

Mayor Searle said the next item on the agenda is consideration of awarding a bid for the 2015 Sanitary Sewer Improvement Project to the low bidder Insituform for \$95,552.00 following an RFP. Mr. Douglas said \$200,000 was CEC Engineering's estimated budget

for this project so he was pleasantly surprised when the actual bids came in considerably lower. He said Riverdale City has been pleased with Insituform's work in the past and he said the liner process takes days instead of weeks and doesn't require the cost or disruption of digging up city streets to replacing sewer lines. He asked for any questions and Councilor Mitchell asked for clarification about the bid price because of a typo on the executive summary and Mr. Douglas confirmed the correct amount is \$95,552.00. Councilor Mitchell said he is pleased to see the project come in at half the budgeted amount and Mr. Douglas said there will also be engineering costs associated with the project. Councilor Ellis asked what areas of the city will be serviced and Mr. Douglas said he didn't bring his map but the lines have all been evaluated and the worst areas with cracked or deteriorating lines will be addressed in 2015. According to Mr. Douglas, this method won't fix low lying sewer line pipes. Councilor Hunt asked why only one other bid was received and Mr. Douglas said only a few companies bid on these types of projects so two to four bids in normal. Mayor Searle asked for any additional questions or comments and none were noted.

Motion: Councilor Hunt moved to award a bid for the 2015 Sanitary Sewer Improvement Project to the low bidder Insituform for \$95,552.00 following an RFP. Councilor Ellis seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Ellis, aye; and Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; and Councilor Griffiths, aye. The motion passed unanimously.

4. Discussion about conducting the 2015 Riverdale City Municipal Elections by polling place, all by mail, or hybrid

Riverdale City Recorder Ember Herrick gave a brief overview of the Council's options for their upcoming municipal election and answered some questions about the cost differences between traditional voting, vote-by-mail and the hybrid option.

Mayor Searle asked for consensus to proceed with a hybrid municipal election in 2015 and Council consensus was unanimous in favor.

H. Discretionary Items

Mayor Searle asked for any discretionary items and Councilor Mitchell asked what is happening with Lesley's RV Storage, stating that he has noticed the lot clearing out and Mr. Worthen said the property owner's intentions cannot be made public at this time. Ms. Herrick said the business renewed their 2015 business license as an RV storage facility.

I. Adjournment:

With no further business to come before the Council at this time, Councilor Mitchell moved to adjourn the meeting. Councilor Ellis seconded the motion. The motion passed unanimously.

The meeting adjourned at approximately 6:46 p.m.

Approved: April 7, 2015

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder