



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –DECEMBER 16, 2014**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **December 16, 2014** at 6:04 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor

Others Present: Rodger Worthen, City Administrator; Michael Eggett, Community Development Director; Shawn Douglas, Public Works Director; Steve Brooks, City Attorney; Stacey Comeau, Human Resources Manager; Ember Herrick, City Recorder and four members of the public including Thomas Powers, Brad Brown, Brielle Brown and Cathy McKitrik of the Standard Examiner.

A. Welcome & Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members.

B. Pledge of Allegiance

Mayor Searle led the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council for approximately three minutes.

Riverdale resident Tom Powers said he would like the Council to allow residents to own potbellied pigs as pets and Mayor Searle said this issue was discussed during the Council work session and there is consensus that unless the pet violates Riverdale's nuisance ordinance it will be allowed in Riverdale City.

Brielle Brown and her father Brad Brown addressed the Council. Brielle said she would like to open a hot chocolate stand and she described how she surveyed her neighbors, created a business plan, and talked to health department about the regulations including a canopy, a hand washing station, a camp stove, and a food handler's permit. She said she talked to Riverdale City Recorder who explained to her temporary stands are not allowed in Riverdale and advised her to petition the Council about amending the ordinance.

Community Development Director Michael Eggett said the ordinance was designed to regulate temporary businesses and address health concerns that arise when food products are prepared in private residences and sold from tables set up in yards or from temporary booths or tents around the city. He said Riverdale's vending cart standards are strict and conform to health department regulations and Mr. Brown said it will cost thousands of dollars to purchase or build a vending cart that meets the city's requirements and he would just like his young daughter to have an entrepreneurial experience selling hot chocolate. Councilor Griffiths said city code allows vendors at all city sponsored events and he recommended Brielle sell something at Riverdale's Old Glory Days Celebration on July 4. Councilor Ellis said the Youth City Council recently sponsored a Halloween Party and a Christmas Party at the Riverdale Community Center where vendors also would have been permitted. Mr. Brown distributed a copy of a news article where Salt Lake County amended their city code to allow lemonade stands. Councilor Hunt asked about the scope of Brielle's business plan and Mr. Brown said she would like to set up a stand in the vacant lot adjacent to Buffalo Wild Wings or in front of the vacant River Printing Co. building. He said if Riverdale won't accommodate his daughter's request he has contacted South Ogden City. Mayor Searle said staff will look into Brielle's request and will follow up with her in a timely manner

E. Presentations and Reports

Mayor Searle complimented staff and the 240 attendees at the annual Christmas dinner at the Senior Center. He said the Youth City Council served the seniors and the musical program was excellent. He said the Riverdale City Band's annual Christmas Concert was also a great success.

City Administrator Rodger Worthen noted staff with anniversaries in the month of December thanking them for their service, including Joey Clark who has 10 years with Riverdale City. Mr. Worthen asked for any questions about the treasury reports and none were noted and he said Mr. Eggett closely monitors sales tax revenues which appear to be rising slowly. He asked for any questions about the staffing authorization report and said staffing levels continue to be under authorization in accordance with the city's 2005 Action Plan.

F. Consent Items

Mayor Searle asked for any changes to the November 18, 2014 Council meeting minutes and none were noted. He asked for input about the proposed meeting schedule and Councilor Staten requested the May 30, 2014 Strategic Planning meeting date be changed so that he can attend a bike race with his family. Mayor Searle said in his opinion holding a joint Strategic Planning Meeting with the Council and Planning Commission on a traditional Council meeting night is not productive and he said he would like to see that meeting held on a Saturday too. Councilor Mitchell said some cities hold all of their Strategic Planning meetings on fifth Tuesdays and he said he would rather use Tuesday nights than three Saturdays each year. Councilor Staten said in 2015 there are three fifth Tuesdays one in March, June and September.

Motion: Councilor Staten moved to approve the consent items with the possibility that the strategic planning meeting dates may change on the 2015 meeting schedule. Councilor Ellis seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

1. Public hearing to discuss the use of \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive

Mayor Searle said the first action item is consideration of hiring a consultant for an amount not to exceed \$20,000 to assist in the planning of a new 18 acre park on River Park Drive. Mr. Worthen said the consultant will work with the Park Ad Hoc Committee and will be paid at an hourly rate from funds Riverdale's Public Works Department saved by completing a Riverdale River Restoration Project under budget.

Mayor Searle opened the public hearing for public comment and none was received.

Motion: Councilor Mitchell moved to close the public hearing. Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

Councilor Ellis said this is a unique piece of property and he supports hiring a professional to work with the ad hoc committee. Councilor Hunt asked if an RFP will be used to find a consultant and Mr. Worthen said the request will come back to the Council for their approval before anyone is hired, tonight's request is to simply to appropriate a budget for a consultant. Councilor Griffiths asked if the consultant will attend the park planning meetings with the committee members and Mr. Worthen said this is the plan. Councilor Hunt asked how disagreements about the park plan will be resolved among committee members and Mr. Worthen said the City Council will have final approval, the committee will only make recommendations. Councilor Mitchell said planning a new park is a large responsibility and he supports hiring a professional to lend expertise. He thanked Riverdale's Public Works Department for saving money on one project to help develop another and said he wouldn't support hiring a consultant at this time if the money wasn't available in the current year's budget. Mayor Searle said he would like the committee to consider an area for a seasonal ice skating rink similar to the \$40,000 rink Syracuse City has built in their commercial center.

Motion: Councilor Hunt moved to approve \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive from existing funds budgeted for the Weber River Bank Restoration Project. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

Roll Call Vote: Councilor Hunt, aye; Councilor Griffiths, aye; Councilor Ellis, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

2. Consideration of Resolution 2014-28 adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems

Mayor Searle said the second action item on the agenda is consideration of a Utah Retirement System (URS) policy for tier two employees to bring Riverdale City into compliance with URS code. Human Resources Manager Stacey Comeau said URS audits Riverdale City every two years and this year the auditor notified her Riverdale needs to have an HR URS retirement policy for tier two elected and appointed officials. Councilor Griffiths asked if Riverdale is meeting all its required contributions to URS and Mrs. Comeau confirmed the city is in compliance and this action is simply to formalize an existing practice into formal policy. Mayor Searle asked if this will impact defined contribution plans and Mrs. Comeau said the proposed policy addition will only impact retirement and is not related to individual 401k contributions. Mayor Searle asked for any additional questions or comments and none were noted.

Motion: Councilor Mitchell moved to approve Resolution 2014-28 adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems. Councilor Griffiths seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

Roll Call Vote: Councilor Griffiths, aye; Councilor Ellis, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, aye. The motion passed unanimously.

3. Consideration of Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan

Mayor Searle said the third action item on the agenda is consideration of adopting a new conservation water plan for Riverdale City. Public Works Director Shawn Douglas said state law requires Riverdale City to submit an updated Water Conservation Plan every five years. He said if the current dry winter continues in Utah Riverdale may need to require compliance through ordinance, penalizing residents or businesses that water during daytime hours. Mr. Douglas said all city lawns are watered between the hours of 10 p.m. and 6 a.m. and if everyone in Riverdale followed the city's conservation plan the city could use 15 percent less water. He said a weekly sprinkler check is done during the day but the system is only on for a few minutes while his staff is monitoring it. Mr. Douglas asked for questions or comments about the plan and none were noted.

Motion: Councilor Ellis moved to approve Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan. Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

Roll Call Vote: Councilor Ellis, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; and Councilor Griffiths, aye. The motion passed unanimously.

4. Consideration of Resolution 2014-30 declaring unclaimed property as public interest use

Mayor Searle said the fourth action item is consideration of surplus property seized by Riverdale's police department and selling it at Riverdale City's Dutch auction public sale. City Attorney Steve Brooks said a list of the lost or stolen property the police have seized is included in the packet and he said the only items of value are a few pairs of skis, three tires, and several bicycles. He said the items decrease in price each day of the sale and are free on Saturday with any remaining items being donated to charity. He asked for any questions or comments and none were noted.

Motion: Councilor Hunt moved to approve Resolution 2014-30 declaring unclaimed property as public interest use. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

Roll Call Vote: Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; Councilor Griffiths, aye; and Councilor Ellis, aye. The motion passed unanimously.

H. Discretionary Items

Mayor Searle asked for any discretionary items and Councilor Ellis complimented Riverdale's Public Works Department for the Christmas light displays and for setting the new Riverdale City rock sign on 700 West. Mr. Douglas thanked the Lion's club for their donation to help purchase the sign and said the area surrounding the sign will be landscaped in the spring of 2015. Councilor Mitchell complimented Riverdale's Public Works Crew for cleaning leaves and debris off the river trail and said the maintenance is visibly different when you cross over from Ogden City to Riverdale's side of the trail. There were no additional discretionary items noted.

I. Adjournment:

With no further business to come before the Council at this time, Councilor Mitchell moved to adjourn the meeting. Councilor Ellis seconded the motion. The motion passed unanimously.

The meeting adjourned at approximately 7:00 p.m.

Approved: January 6, 2015

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder