



RIVERDALE CITY COUNCIL & RDA  
 STRATEGIC PLANNING BUDGET WORK SESSION AGENDA  
**SENIOR CENTER – 4433 S. 900 W.**  
**SATURDAY – MAY 31, 2014**

Minutes of the **Strategic Planning Budget Work Session Meeting** of the **Riverdale City Council and Redevelopment Agency** held Saturday, **May 31, 2014** at 8:00 a.m. at the Riverdale Senior Center, 4433 S. 900 W. Riverdale Utah.

Members Present: Norm Searle, Mayor  
 Brent Ellis, Councilor  
 Gary E. Griffiths, Councilor  
 Braden Mitchell, Councilor  
 Michael Staten, Councilor  
 Don Hunt, Councilor

Others Present: Rodger Worthen, Chief Administrative Officer; Steve Brooks, City Attorney; Shawn Douglas, Public Works Director; Dave Hansen, Police Chief; Lynn Fortie, Business Administrator; Roger Bodily, Fire Chief; Michael Eggett, Community Development Director; Ember Herrick, City Recorder and no members of the public.

**8:00 a.m. Welcome & Opening Comments**..... Mayor Searle  
 Mayor Searle welcomed Council members and staff stating for the record that all Councilmembers are in attendance. He reviewed the rules and process of the Strategic Planning Budget Meeting.

- Process.** Rodger Worthen
- Amendments Log & Consensus.....Ongoing to adoption
    - FY 2013-2014 Amendments
    - FY 2014-2015 Amendments
  - Public Hearings.....Tues., June 3, 2014
  - Final Adoption.....Tues. June 17, 2014

**Tentative Budget Review**

City Administrator Rodger Worthen said benchmarking allows staff to implement policies created by elected officials and today’s meeting will focus on the budget for fiscal year 2014-2015. He said public hearings have been noticed for Tuesday June 3, 2014 and state code mandates a budget be adopted by June 22, 2014. Mr. Worthen said the land purchase of 17 acres on River Park Drive is still not under contract because the sellers are “dragging their feet”. He said Realtor Dee Hansen is working to get the contract finalized and he promised to keep the Mayor and Council updated. Mr. Worthen said he has been at Riverdale for three months and has observed how well the culture functions with all city departments working together efficiently and he briefly updated the Council about an employee team building activity organized by Riverdale’s Police Department on May 30, 2014.

Mr. Worthen reviewed the vision and mission statements of the city and said his philosophy is to try and find a way to address issues and problems identified by residents. He went over the strategic planning meeting objectives including a benchmarking review, tentative budget and amendments review, departments discussion, and evaluation of the city's capital projects. Mr. Worthen said benchmarking is designed to assist city leaders and staff in measuring how they are delivering services and performing their duties. He said following former City Administrator Larry Hansen's lead, the purpose of the May strategic planning meeting is to facilitate the budget process. Mr. Worthen read a quote by Utah League of Cities and Towns Attorney David Church that city government is in existence to provide essential services, foster a sense of community, and exercise local control to further the first two purposes. He said Facebook is a good medium to discuss city issues and create transparency.

Mr. Worthen said the last city survey went out in 2010 and with the upcoming 2014 survey Riverdale's administrative goal is to have 90% or more of all respondents report they are satisfied with the services they receive from Riverdale City. He said possible survey questions are due by August 1, 2014 and Mayor Searle said he would like to see a draft of the survey before it goes to print to ensure the concerns he wants addressed are being measured.

Mr. Worthen said as Riverdale's new city administrator, his intent is to maintain current staffing levels and continue to reward good staff performance with the same wage and benefits policies that have worked since the 2005 Action Plan was implemented. He said he plans to manage full-time equivalents and benchmarks carefully, encourage cross training for continuous department support, and measure and report outcomes to continually improve the services staff provides. Mr. Worthen said Riverdale is fortunate to have secured the SB 35 sales tax subsidy for an additional three years but fiscal restraint should still be exercised including utilizing mutual aid and interlocal agreements, when feasible. He said Riverdale has a strong work place culture and should fight against complacency and the vulnerability of team mentality. Mr. Worthen said opportunities for land acquisition should be considered like the 17 acres on River Park Drive and RDA areas should be developed in consideration of Riverdale's long term best interest.

Mr. Worthen said the threats to Riverdale's security include natural disasters like the July 11, 1999 Davis and Weber Counties Canal break which was costly and negatively impacted residents. He said adverse sales tax legislation and the passage of a federal fair market tax could both impact Riverdale's financial security. Mr. Worthen said he plans to oppose staffing proposals he deems unsustainable and to enforce the city's soft hiring freeze while still providing the same level and scope of services. He said there should also be a review and deferral of capital expenditures for each department that aren't necessary to help offset the cost of the 17 acres land purchase for a future park on River Park Drive.

Mr. Worthen reviewed the governing/managing cycle of creating a vision, identifying the mission of stakeholders, meeting service objectives, allocating resources, and reviewing and evaluating results. He reviewed property and sales tax numbers, general fund expenditures with police and fire trending high and annual expenditures on the increase and Mr. Worthen said he is monitoring the numbers closely with both the police and fire chiefs. He said staffing is currently under authorization and the city's rainy day fund reserve balance is up to 25% annually, as allowed by state law. Mr. Worthen said he will monitor Riverdale's funds closely in the coming fiscal year because using rainy day fund monies as budgeted for fiscal year 2014-2015 to make the budget balance won't be sustainable.

According to Mr. Worthen, the solution is to cut expenditures or look at other sources of funding like levying a franchise tax to generate more revenue for the city. Community Development Director Michael Eggett said cities can charge a franchise tax between two and four percent on energy and cable services, but to date Riverdale City has not utilized this revenue generating option. Councilor Griffiths asked if the state would get a percentage of the franchise tax if Riverdale were to levy it and Mr. Worthen said they would not and Councilor Griffiths said the new tax sounds like a viable option to him. Councilor Hunt said the cell phone and cable providers and energy companies would pass the additional cost on to users of these services and Councilors Mitchell said he is also concerned the franchise tax could negatively impact consumers and deter new businesses from coming to Riverdale. Mr. Worthen said new taxes are never positive but this is an option Riverdale's Council could use to generate more revenue in the future. He said the development of Riverdale's 550 West and West Bench Project Areas can also help solidify Riverdale's tax base, but there may be impact on Riverdale's sewer infrastructure, depending on the type of development that is built on the west bench. Mr. Worthen said he will closely monitor the budget in the coming fiscal year and will report to the Council in six months to evaluate if Riverdale's sales tax revenues are on track. Councilor Griffiths asked when sales tax numbers for Christmas are reported and Mr. Eggett said they show up on the January and February reports.

Mr. Worthen said Riverdale's sales tax numbers may be down in the last quarter because of Riverdale Road construction, which he said is ahead of schedule and should be completed by the end of October 2014. Councilor Hunt asked how the road construction is hurting Riverdale businesses and Mr. Eggett said the sales tax numbers reflect a definite impact, which he said is fortunately being offset by steady vehicle sales revenues. Councilor Griffiths said national indicators are good and unemployment numbers are down and Mr. Eggett said he is optimistic that Riverdale will make a strong sales tax rebound once this last phase of road construction is complete. Councilor Mitchell said many Roy residents he works with report they are shopping in Clinton instead of Riverdale during the construction and Mr. Worthen said Roy City is being impacted more than Riverdale. Councilor Griffiths asked about the possibility of a promotional giveaway to encourage people to shop in the city and Mayor Searle said when previous phases of construction on Riverdale Road have been completed radio commercials have encouraged people to shop in Riverdale. Public Works Director Shawn Douglas said once all lanes of Riverdale Road are open again traffic is also likely to decrease on 4400 South and Ritter Drive which many drivers are using as alternate routes around the construction. Mayor Searle said he takes Freeway Park Drive often and traffic appears to be flowing well even during peak commute times through the construction so he has not seriously considered requests to re-open Ritter Drive. He said drivers will benefit from a continuous right hand turn lane onto Riverdale Road once this last phase of construction is complete.

**Tentative Budget Review**

- General Fund Revenues .....Lynn Fortie

Business Administrator Lynn Fortie said the retirements of Seniors Coordinator Mickie Layton and City Administrator Larry Hansen were not budgeted for the current fiscal year so a budget amendment has been made of \$94,000 to cover the costs associated with these retirements. He said the 17 acre land purchase on River Park Drive was also unexpected so a budget amendment for \$2 million dollars has been made to cover the cost of the land purchase. Mr. Fortie said court fines and forfeitures are down \$150,000 and ambulance fees are down \$60,000 over the previous year and so general fund monies were used to compensate for the 2014 deficits. According to

Mr. Fortie, health and dental insurance benefits are up for all city employees increased as well as retirement costs.

Mr. Fortie said an RDA budget amendment of \$610,000 was needed to cover the purchase of two homes in the 550 West RDA Project Area in the RDA Statutory Housing Fund. He said there are currently no amendments to the 2014-2015 tentative budget but there will be likely be some after today's discussions for the final budget. Mr. Fortie gave the Mayor and Council a brief overview of the fiscal year 2014-2015 budget noting there is no proposed increase in property tax rates. He said sales tax numbers should be healthy because Riverdale qualifies for three more years of sales tax reimbursement through SB 35. Mr. Fortie said he has changed some allocations for the next fiscal year, charging a portion of Riverdale's Public Works Director salary to the storm water fund because Mr. Douglas oversees it and the cost of the Senior Center Custodian's salary to Riverdale's RDA budget.

Mr. Fortie said projects budgeted for the next fiscal year include the next river restoration project, new playground equipment for Riverdale Park, and the remodel of Riverdale's Fire Department building. He said the RDA budget includes the repayment of monies, including interest, into Riverdale City's general fund for the past purchase of RDA homes, land, equipment and buildings.

Mr. Fortie said based on the current fiscal year and projections for next year, he has budgeted in anticipation of slightly higher sales tax numbers in 2015, higher business license revenues and a decrease in revenue from building permits, court fines and forfeitures, ambulance fees and grants. Councilor Griffiths said there are intergovernmental revenues Riverdale City is missing out on because the city isn't pursuing grant monies as aggressively as other cities like South Salt Lake. He asked if the city looks for available grants and applies for them and Mr. Fortie said most of the city's grant money is secured through the police and fire departments. Fire Chief Roger Bodily said his department tries to apply for grants and Police Chief Dave Hansen said he has observed federal grant monies drying up in recent years. Chief Hansen said his department will purchase new bullet proof vests in the next fiscal year but under the current federal administration he can't rely on federal grant monies to help cover the cost of this equipment expense. Mayor Searle said the Communities That Care grant money may be in jeopardy in the future. Mr. Fortie said Riverdale's Public Works Department actively applies for RAMP grants and Mayor Searle there will be a ballot issue in the November 2014 county election to decide if RAMP funding should continue. Mr. Douglas said Riverdale City public works projects typically don't qualify for CDGB grants and Councilor Griffith said there are many federal public works grants available and he praised South Salt Lake grant writers for their skill in securing these funds and he suggested Riverdale City also employ a grant writer. Councilor Hunt asked what strings are attached when the city takes federal monies and Mr. Worthen said there are usually stipulations and he said in his experience it is more work to ensure compliance with grant stipulations than to actually secure the funds. Mr. Worthen said there are companies that gathers grant information for cities and he said when he worked at Syracuse the city hired an individual to write grants who secured between seven and eight million dollars. Councilor Griffith said a grant writer would be a good investment for the city because they will likely secure more funds than the cost of their wage and salary. Mr. Douglas said the grant money Riverdale secured to complete the river trail actually cost the city more time in the long run because it required matching staff hours and Councilor Griffiths said perhaps the city could have been reimbursed for staff time. Councilor Griffiths said these grant funds are being secured by other municipalities and Riverdale is missing out on funds that could save taxpayer dollars. He

said Riverdale City staff should make a greater effort to secure grant money and he said he regularly gets emails about available grants and would like to see city staff go after these funds.

Councilor Hunt asked why ambulance revenue is down and Chief Bodily said Medicare and Medicaid reimbursements have decreased so taxpayers are subsidizing most of the patients Riverdale transports. Chief Hansen said the State of Utah also takes a larger percentage of the city's fines and forfeitures every year and City Attorney Steve Brooks said Utah Highway Patrol (UHP) citations and Riverdale police citations are also down this year. Chief Hansen said his officers are too busy with criminal investigations to make routine traffic stops. Mr. Worthen said UHP officers report they are focusing on areas further north where excessive speed has led to several fatal accidents in the past year and so there are fewer UHP officers patrolling the freeways within Riverdale City limits. Chief Hansen said DUIs are up in Riverdale and he said he has advised his officers to issue citations to repeat traffic offenders instead of giving warnings.

- City Administration.....Rodger Worthen

Mr. Fortie said the city administration budget for the next fiscal year is down overall despite the fact the line items for travel and training and educational assistance have increased.

Councilor Griffiths said in his opinion Riverdale's Public Works Director should be attending national trainings and conferences at least every other year to ensure he is up to date on the latest developments in the field and Mr. Worthen said Riverdale's current policy is to restrict travel and training to Utah conferences. Councilor Griffiths said it is important for staff to see what other information is out there and to make contacts with experts at national conferences. Mayor Searle said the travel and training restrictions were put in place to be more fiscally conservative and he said the policy is still sound in light of current budget concerns because revenues are down and sales tax has not increased as fast as anticipated. He said if one department is allowed to travel to national conferences other departments will argue they need to attend out of state trainings as well and Councilor Griffiths said many national conferences are held in nearby Las Vegas. Councilor Mitchell suggested a 500 mile travel limit for staff trainings and Mr. Worthen said airfare and conference registration fees are typically the largest expense for out of state trainings. Councilor Griffiths said elected officials should evaluate the cost compared to the possible gain staff could receive by participating in national trainings and conferences. Councilor Staten said in his career as an engineer he has attended several public works conferences in Salt Lake City where he learned a great deal and made many valuable local contacts and he asked what the proposed advantages are to attending national trainings. Mr. Worthen said some conferences he has attended have been useful while others have not been and Councilor Griffiths said requests should be evaluated on a case by case basis and Mayor Searle agreed with that recommendation. Councilor Griffiths said he learned about valuable new technologies and methods while attending national snow conferences when he worked for Salt Lake and he said the emergency management conferences he attended back east were paid for with federal tax dollars and Mr. Worthen and Mr. Douglas said they had also attended FEMA trainings in Maryland.

- Mayor & Council .....Rodger Worthen

Mr. Worthen said the Mayor and Council memberships and conferences budget is the same as the previous year and the overall budget is down slightly because there is no municipal election in 2014.

- Legal Services..... Steve Brooks

Mr. Brooks said he has ordered new chairs for the courtroom through local business John Parris Furniture because he got a good deal on the trade in of the city's current chairs. Mr. Brooks said he has budgeted to replace the carpet in the courtroom and court offices in 2015 and all other line items in his budget are the same or less than the current year. He said it is difficult to budget for warrant fees and jury trial costs because these numbers vary from year to year and he noted bailiffs no longer have access to the Bureau of Criminal Investigation (BCI) database because they are privately employed and aren't state employees in Utah. According to Mr. Brooks, this makes it more difficult and dangerous to serve warrants because they cannot look up the criminal history of the individuals they serve warrants to. He said the local constable has requested access to BCI through Riverdale, but Mr. Brooks said is hesitant to grant this request because any access infractions by the bailiffs could jeopardize Riverdale City staff's access to BCI. Mr. Brooks said the bailiffs are also trying to get BCI access through Ogden City and he is waiting to see what Ogden determines. Councilor Griffiths asked if the bailiffs could go through Weber County to gain BCI access and Mr. Brooks said sheriffs serve their own warrants and so they don't use bailiffs. Chief Hansen said Riverdale City officers don't track down criminals with outstanding warrants because the individuals often don't have the money to pay their fines and so it ends up costing taxpayers more money to incarcerate them. He said if they encounter individuals with warrants involved in other criminal infractions they typically arrest them 90 percent of the time. Councilor Griffiths asked if any bailiffs were involved in dangerous incidents because they didn't have access to BCI and Mr. Brooks said not in Riverdale City. Councilor Mitchell asked why he is budgeting \$17,000 more in expenditures for the coming fiscal year and Mr. Brooks said that is the amount he will need to cover the increase in salaries and wages.

- Business Administration.....Lynn Fortie

Mr. Fortie said the budget for maintaining the city buildings and grounds is down slightly but credit card costs are on the rise as more people pay their utility bills and permit fees with cards. He said no employee part-time hour increases are anticipated and he said he has budgeted to upgrade the phone and data lines to Riverdale's Emergency Operations Center, which will be paid out of Riverdale's healthy IT fund for the new server and phones.

- Community Development..... Michael Eggett

Mr. Eggett said Riverdale Communications Specialist Chris Stone recently completed a marketing document for the city to be sent to brokers and companies to encourage them to locate in Riverdale and Councilor Ellis complimented staff on the finished product. Mr. Eggett said he reviewed previous years' budgets for community development and found them to be very conservative. He said the only change to his current fiscal year budget is a line item to buy tablets to replace the outdated Planning Commission laptops. He said the two trucks under community development are both scheduled for replacement tires in the coming fiscal year and he proposed the purchase of mapping software and a color printer for large maps up to 36 inches.

Councilor Griffiths asked about ARC and GIS software and Mr. Eggett said he would like to do more work in house to save the city the cost of contracting this work out to the city's engineer and Councilor Staten said he supports this proposal. Mr. Eggett said he did some mapmaking in

Syracuse using google earth maps and Councilor Griffiths said the software could also be used by Riverdale's Police and Fire Departments. Councilor Mitchell asked about the cost and Mr. Eggett said between \$2,000 and \$3,000 for the software and training and Mr. Fortie said the city has old GIS software which could possibly be upgraded and Mr. Worthen said there is also an annual licensing fee and ongoing costs associated with a printer like paper and cartridges.

**Councilor Griffiths made a motion to add \$3,500 into the Community Development budget to purchase mapping software and a printer and Councilor Staten seconded the motion. It passed with unanimous Council support.** Councilor Staten said using two monitors with mapping software increases efficiency 30% and in his career as an engineer he prefers working with city staff that have GIS training and capabilities because it streamlines the development process.

**9:55 a.m. Break**

**Meeting resumed at 10:15 a.m.**

- Community Services .....Lynn Fortie

Mr. Fortie said Community Services Coordinator Jeannette Hall's retirement has been announced for August 31, 2014 and so her retirement is included in the 2014-2015 budget. He said the community services budget also includes the cost of a DVR device to store security camera recordings at the community center for longer periods of time to assist prosecutors in theft cases. He said the Old Glory Days budget has been reduced slightly and the Christmas décor and equipment budget is also down, but will cover the cost of replacing some of the wiring that has worn out on the existing decorations. Mr. Fortie said the annual \$300 fireworks budget increase has been made and \$4,000 has been budgeted for Live Fit in the coming fiscal year. Mayor Searle said the Live Fit feedback cards from this year were predominately positive and there were requests for the program to run twice annually and for longer than six weeks.

Councilor Griffiths said when he was campaigning voters complained to him that "Riverdale's Christmas lights are a joke" and he suggested a survey question ask the public if they would like more money spent on Christmas lights in the future. Councilor Hunt said anyone who wants to see more lights should just drive a few extra miles to see Roy City's display. Mayor Searle said perhaps Riverdale's new 17 acre park could have more Christmas displays. Mr. Douglas said the Council can't just factor in the cost of more Christmas lights but also needs to consider the ongoing annual cost of extra staff time and equipment to assemble and take down displays. Councilor Mitchell suggested the city survey have Riverdale citizens rank the amenities they would like funded by priority because the available funds are limited. Mayor Searle said seniors typically return the surveys and tend to be more conservative and Councilor Griffiths said young people don't respond to the survey but generally want more amenities. Councilor Staten suggested Riverdale City use Facebook to reach a younger demographic for the 2014 city survey.

Councilor Griffiths asked about line items with zero balances in the budget and Mr. Fortie explained the software won't let him delete any item where there is history associated with the account.

- Redevelopment Agency ..... Rodger Worthen

Mr. Worthen said Riverdale’s Redevelopment Agency recently issued annual increment payments to developers as required by contract and he noted the 2014 fiscal year expenditure to build shelters and benches at Utah Transit Authority bus stops. Mr. Eggett reviewed the different RDA areas and when the tax increments expire for each area.

Mr. Worthen discussed the feasibility of creating a roundabout at the five point intersection on 1050 West and the creation of a new road from 1150 West to connect to 5600 South in Roy.

Councilor Griffiths asked if the Utah Department of Transportation (UDOT) will pay for the roundabout construction and Mayor Searle said UDOT wants Riverdale City to take over maintenance of the road after they build the roundabout. Mr. Douglas said Riverdale would not want to maintain 1150 West until the aging road and bridge have been repaired and the speed limit has been addressed. According to Mr. Douglas, there are issues that need to be resolved before a roundabout can be built at this unusual intersection including the oblong shape of the center median and traffic calming measures to slow northbound traffic coming off the hill into the roundabout. Councilor Hunt said the slope wasn’t a problem for the roundabout at 4400 South and Parker Drive and Mr. Douglas said the hill on 1150 West is actually steeper than the one on 4400 South. Councilor Staten said the fifth road feeding into this intersection also creates a unique challenge and Mr. Douglas said Riverdale City may need to purchase several parcels of land to make a roundabout work at this intersection. Councilor Staten said this project should be a priority for the south side of Riverdale City and he said he would like cycling considerations to be made because many bicycle riders take 1500 West to Ritter Drive through this intersection to access South Weber Drive. Mayor Searle suggested staff set up a meeting with Chris Peterson at UDOT to discuss the roundabout proposal further.

Mr. Worthen said next year’s RDA budget numbers are similar to the current year and he said Mr. Eggett will be using the new promotional materials to encourage development in the West Bench Project Area and adjacent Ogden airport development and will be working closely with America First Credit Union.

Councilor Griffiths said he saw something online indicating that Golden Spike Harley-Davidson’s Riverdale building is for sale. Mr. Eggett said the motorcycle dealer expressed interest in trading three or four acres of Riverdale’s five acre parcel with freeway visibility on the West Bench with their current land on 900 West but this would not be in the best interest of taxpayers because the valuation of the two parcels is not comparable. Mr. Eggett said Riverdale will not have trouble selling this prime piece of real estate on 1500 West and the Board should consider what type of development will bring in the most sales tax revenue for the city long term. Mr. Eggett said the Lehi and Logan dealerships are in a partnership with the Riverdale dealer and Councilor Griffiths said the Lehi store and restaurant is a destination location and it would be a shame to see this business leave Riverdale. Mr. Worthen said perhaps there’s a solution that will allow Golden Spike Harley-Davidson to stay in Riverdale with the additional acreage they need for their events and for the RDA to get fair market value for taxpayers on their five acre parcel.

Mr. Worthen gave an update on the homes the RDA has acquired in the 550 West Project Area and Mr. Eggett said there are maintenance issues that need to be corrected before these homes can be rented and he said if the repairs prove to be too costly the homes may be demolished. Mr. Worthen said the homes on the north side of 550 West and the home on Riverdale Road are

already rentals with an out of state property owner and he said they may be more difficult for the RDA to acquire. Mr. Eggett said the executor of the trust for the home with Riverdale Road frontage won't change their asking price so the RDA may need to wait for a developer to assemble the remaining properties.

Councilor Hunt asked about the status of the old Macy's building at 1134 West Riverdale Road and Mr. Eggett said the out of state property owner DDR Corp. does not appear to be motivated to find a new tenant for this vacant building. Councilor Ellis asked about the old Best Buy building at 4177 South and Mr. Eggett said it is owned by The Boyer Company. According to Mr. Eggett, since new management took over the building rent increased causing Best Buy to relocate and the new management doesn't seem to be as actively engaged in renting out their vacant buildings as the previous developer. He said both of these buildings are on his list to target for new commercial developments.

Mr. Fortie noted the statutory housing fund budget amendment to cover the cost of the two homes recently purchased in the 550 West Project Area. Councilor Hunt asked about the cost vs. benefit ration of the RDA's rental home adjacent to Riverdale's Senior Center and Councilor Griffiths suggested expanding the Senior Center to accommodate the city's aging population and Mr. Worthen said the home on the corner of 4400 South and 900 West is also for sale. Mr. Worthen asked who owns the farm land across the street from Riverdale's Senior Center and Mr. Douglas said it is the Panunzio family and Councilor Mitchell said his family's land is also for sale. Councilor Hunt said senior housing is a good investment and Mr. Worthen said expansion should be part of Riverdale's long range plan.

- Police ..... Dave Hansen

Police Chief Dave Hansen said his department's expenditures trend line is on the increase due to factors that he has no control over like state legislation requiring local law enforcement agencies to pay 36 percent of officers' salaries into the state retirement pool. He said his budget also reflects Lieutenant James Ebert's planned resignation in January to serve as a Weber County Commissioner. According to Chief Hansen, the first six line items on his department's budget have increased along with a six percent increase for Crime Scene Investigation (CSI) assessed by Weber County, based on the city's population and crime rate. He said there is a proposed \$300 increase for crime prevention to cover the cost of Bonneville High School's graduation party, Riverdale officer block parties, and to fund the Communities That Care (CTC) process. Chief Hansen said all other proposed budget line items for fiscal year 2014-2015 are the same or have been reduced over the previous year.

Chief Hansen said his department is planning to host a Citizen's Police Academy this Fall for residents 15 years and older and Councilors Hunt and Griffiths said they attended previous academies and they were informative. Chief Hansen said every five years he orders new bulletproof vests for his department before the warranty expires at a cost of \$1,000 a piece and he has also budgeted to replace the camera systems in all police vehicles. According to Chief Hansen, federal grant money has dried up so the city might pay a larger percentage of these costs than in previous years. Councilor Griffiths recommended Riverdale police vehicles also be equipped with license plate recognition (LPR) equipment and he shared several anecdotes.

Chief Hansen asked the Council if they would like to spend \$36,000 to put six surveillance cameras on Riverdale City's trail which he said could be funded in part with a \$7,500 JAG grant

but will also have a \$300 monthly maintenance fee. He said Riverdale could join Ogden's Real Time Crime Center Network and Councilor Hunt asked what crimes Riverdale could prevent with cameras on the trail and Chief Hansen said the videos would assist in the prosecution of restroom vandals. Chief Hansen said the LPR technology could help officers locate stolen cars or suspects with outstanding warrants.

Councilor Hunt said he has concerns about government intrusion into the lives of all law abiding citizens to justify the capture of a few criminals. He said he wants to protect city property and increase safety but he isn't sure there is a need for these invasive technologies in Riverdale at this time. Chief Hansen said the American Civil Liberties Union has expressed similar concerns but cities and businesses throughout Utah are using cameras to thwart crime including Ogden City that has between 100 and 200 cameras as part of their Real Time Crime Center Network.

Councilor Griffiths claimed crime drops dramatically with LPR systems and Chief Hansen said Ogden City also reported a decrease in crime since the camera network was installed. Councilor Hunt said there are limitless safety features Riverdale City could implement spending all the city's funds to increase security but he said he would prefer utilizing a community watch program and having Riverdale police officers spend more time on Riverdale's trail system. Chief Hansen said cameras put eyes in an area without requiring an officer to physically be there, he said he isn't asking for money, he just wanted to discuss the Council's views on cameras. Councilor Staten said the topic of cameras on Riverdale's trail has been a controversial subject prompting a broad range of opinions on social media sites and he said the city has created the trail and needs to have safety measures in place and he said there is no expectation of privacy in public. Councilor Griffiths said this is not a privacy issue, but a safety concern as there are registered sex offenders that live in Riverdale.

**Mayor Searle asked how many Council members are in favor of a future agenda item to discuss placing a camera system on Riverdale's trail and three were in three in favor with two opposed.**

Mayor Searle asked about necessity of an LPR system in Riverdale and he said in his opinion Riverdale City officers should be patrolling city streets not searching parking lots for stolen cars. Councilor Griffiths said the LPR system could be a way to increase city revenues for the police department and Mayor Searle asked if the benefits will justify the cost. Chief Hansen said his department can rent an LPR for one dollar a day from Salt Lake City and when he has done this in the past his department usually finds one stolen car within the city limits but he said it is a hassle and expense to have an officer pick up and return the LPR. He said LPR readers could be mounted on Riverdale Road to record license plates of vehicles traveling in both directions but the challenge is when a stolen vehicle is located officers must wait for the suspect to retrieve the car so that they can arrest him or impound the vehicle.

**Mayor asked how many Council members are in favor of a future agenda item to discuss placing LPR capabilities in Riverdale police vehicles and three were in favor with two opposed.**

Councilor Griffiths asked about the possibility of creating a Volunteers in Patrol (VIPS) group in Riverdale to assist the police and Chief Hansen said this program has worked well in Clearfield with VIPS calling the police when they see something suspicious that should be investigated.

- Fire..... Roger Bodily

Fire Chief Roger Bodily said the amount he is budgeting for wages and benefits has increased in his proposed 2014-2015 budget and his equipment and operations budget is also up to cover the cost of replacing the station's fire hoses. He said his crew's uniform allowance has been increased. Chief Bodily displayed copies of plans for his fire station's new addition and said he has made several cuts to his budget to help offset the new construction costs like not replacing Riverdale's brush truck and deferring the purchase of an emergency generator.

Councilor Griffiths asked about the possibility of cutting fire lines in Riverdale's vegetation to reduce brush fire hazards as the fire season begins and Chief Bodily said his staff of four full time fire fighters on duty around the clock are so busy they can't take on any additional duties at this time. Councilor Griffiths suggested volunteers and former fire fighters in the community be engaged to do this work.

Chief Bodily said he has deferred purchase of a new fire engine until fiscal year 2015-2016 but he plans to ask for Council approval to place the truck order in September or October of 2014 with the understanding the city won't be billed until July 2015. Councilor Hunt said he is wary of approving such a large purchase nearly a year in advance before the Council is certain the funds will be available or there will be other funding priority. Councilor Griffiths asked why departments don't have five year budget and expenditure projections and Mr. Fortie said that is how Riverdale City's budgets are set up and Chief Bodily said replacing Riverdale's fire engine has been projected for five years. He said he has made improvements to the existing truck and fixed broken headsets to extend the engine's life until it can be replaced. Mr. Worthen said Riverdale should plan on replacing the fire engine in 2015-2016 even though the city's financial health cannot be anticipated.

- Public Works Department & Enterprise Funds ..... Shawn Douglas
  - Streets

Mr. Douglas said street salaries and wages dropped for his department but everything else is projected to be the same in fiscal year 2014-2015 as the current year. He said under professional services he has budgeted for street painting including the city's bike lanes and for sharrow and wayfinding signs. Mr. Douglas said under capital outlay he has budgeted for continuous sidewalks to be poured on River Park Drive behind Walmart and on 700 West in front of property owned by the LDS church. He said continuous sidewalks are also planned for 1050 West and to connect the existing walkway in front of Riverside Storage to the city's trailhead.

According to Mr. Douglas, several current projects will continue into the next fiscal year which begins in July and so some of the funding appropriated for the current fiscal year will be extended into 2014-2015 including Class C road funds.

Councilor Griffiths asked if some public works wages should be taken from the enterprise fund and Mr. Fortie said staff hours have been carefully calculated and billed to the appropriate accounts with the exception of the city's storm water fund, which he said was added this year. Councilor Griffiths asked if Riverdale is in compliance with all state and federal storm water regulations and Mr. Douglas confirmed that the city is.

- Parks

Mr. Douglas said Riverdale's parks budget will remain the same as previous years and he noted the scheduled replacement of the city's large mower which will come out of the motorpool fund. He said there will be a \$1,500 expense to plant new trees in Riverdale City Park, replace a playground slide, and purchase more garbage cans with lids for placement along the city's trail to discourage animals from scattering trash. Mr. Douglas said the parking lots of Riverdale's parks are also scheduled for crack sealing work.

Councilor Staten said a resident contacted him recently to propose creating soccer fields for children with rolling goal posts at Riverdale Park and Golden Spike Park. According to Councilor Staten, Riverdale can purchase four goal posts for \$3,200 and the American Youth Soccer Organization (AYSO) will provide the nets and pay the city a field use fee of \$20 per game in the spring and fall. He said Riverdale's public works department would need to take on the responsible of mowing and painting the lines on the field and Mr. Douglas said additional maintenance will also be required to fertilize the field, aerate it, replace grass when it is worn down and pick up the trash spectators and players leave behind. Councilor Staten said 16 teams would likely use Riverdale as their home fields and he said these soccer games will bring more people to Riverdale to shop and eat.

Councilor Griffiths asked about the two fields and Councilor Staten said one set of goal posts would be for 10 year old children and the second set for 12 year olds and he suggested looking into corporate sponsorship to help pay for the goal posts. Mayor Searle asked Councilor Staten if he has run this idea by Community Services Coordinator Jeannette Hall and Councilor Staten said he is bringing this to the Council because the petitioner reported he could not get Mrs. Hall to return his calls. Mr. Fortie said it is important to ensure the soccer schedules won't conflict with the recreational activities Riverdale already offers and Councilor Staten said there will be some overlap but it can be coordinated. Councilor Staten said when the recently purchased 17 acres are developed into a park, many residents have contacted him expressing interest in the creation of large soccer fields for teens and adults to use. Mr. Brooks said the Council should also discuss how to keep adults from using the children's fields on the weekends as this has been a problem where he lives in Brigham City. Councilor Griffiths said the soccer field at the former Christian Heritage School is heavily used by the public. Mr. Brooks said he will need to create a liability waiver that all participants and their parents must sign before they could play organized soccer matches in Riverdale because there is risk involved in soccer, BMX, and skate parks.

Councilor Griffiths said more people using Riverdale City parks is a great thing even if the additional foot traffic requires additional work to maintain for staff and cost to taxpayers. Mr. Douglas said Riverdale's parks are already heavily used. Councilor Staten said children already hold soccer practice in Riverdale Park and he is simply asking if creating regulation soccer fields and the purchase of goal posts is an investment the Council is interested in making. Mayor Searle said he wouldn't recommend the Council make a decision before talking with the Community Services Coordinator because he remembers a few years ago when they were offered two soccer rolling goal posts and declined.

Councilor Staten recommended a children's soccer question be added to the citizen survey and Mayor Searle said soccer facilities will likely be part of the new 17 acre park and Councilor Hunt said he will support that development.

**Councilor Staten made a motion to create a placeholder in the 2014-2015 fiscal year's budget for \$3,000 to purchase portable soccer goal posts for children in time for the fall soccer schedule and Councilor Ellis seconded the motion. The motion passed unanimously.**

Councilor Mitchell asked about the need to amend the public works budget to cover the cost of maintaining the soccer fields and Mr. Douglas said he will need money annually for painting, fertilizing, aerating and picking up trash on the fields. Councilor Ellis asked where spectators and players will park and about reserving the fields and Mr. Douglas said there will likely be sufficient parking at the Community Center if there is only one game going on at a time and Mr. Fortie said the current online park reservation program could add soccer field rentals. Mr. Douglas asked if the city could add a provision in its agreement with AYSO that the teams clean up the field after their matches; he said his staff spent six hours picking up garbage in Riverdale Park Saturday morning and additional traffic created by new soccer fields will only exacerbate the problem. Councilor Griffiths suggested the city require a cleaning deposit.

Councilor Staten distributed information about two proposals to repair and expand Riverdale's current BMX Park and said the cost is only a tenth of what Riverdale spends on traditional playground equipment. He said the park was built ten years ago by Riverdale's Public Works Department in collaboration with local pro BMX cyclists, but has fallen into disrepair. According to Councilor Staten, the park has deteriorated without regular maintenance and because bicyclists with shovels have changed the jumps, making them hazardous. He recommended Riverdale City fix its BMX Park with the assistance of companies like Alpine Trails or Dirt Waves Trail Builders. Councilor Staten said Alpine Trails built an expert level BMX facility in Ogden and is willing to assist Riverdale's Public Works crew in getting the current park functional again and training staff to maintain the park for the future. He said Dirt Waves Trail Builders proposes turning Riverdale's BMX Park into a progressive track with features for all levels from beginners to experts and offer periodic ongoing park maintenance. Councilor Staten said using staff or having a public dig day will help reduce the cost of repairing this amenity and he suggested the Council put a placeholder in the budget pending further discussion about how to address the safety concerns at the current park. Mayor Searle said he likes the idea of fixing Riverdale's current BMX Park for beginners and moderate jumpers because Ogden has a park for experts.

Mr. Brooks said a BMX Park only appeals to small segments of Riverdale's 8,500 population and is a risky liability for the city if someone is seriously injured and an ongoing expense for taxpayers requiring monthly maintenance. Councilor Staten said BMX parks are ride at your own risk facilities and he said Riverdale's park is a popular feature and in his opinion the Council has a responsibility to fix it or raze it because the gap jumps are dangerous. Mr. Brooks said children under the age of 18 can't give their consent to "ride at their own risk". Councilor Griffiths cited statistics about liability and injury at BMX parks and asked how many claims have been made against Riverdale for injuries sustained at the city's BMX Park. Mr. Brooks said it only takes one serious injury claim and if there is Council consensus to keep this BMX park, trained professionals should be paid to repair and maintain it. Councilor Hunt said Layton and Clearfield have BMX parks too and he asked about their liability. Mr. Brooks said all city properties and amenities have liability but cities are better able to defend themselves in court in a personal injury lawsuit if city features are properly engineered, built by experts, and maintained by professionals.

Councilor Mitchell said he likes the BMX park but recognizes it is a huge liability that will require costly ongoing maintenance and the enforcement of rules like no digging new jumps or riding on the park when wet. He said unfortunately Riverdale doesn't have unlimited funds to build and maintain all the amenities every member of the public would like to see in the community. Councilor Mitchell said the Council has the responsibility to choose the features and amenities that are of highest priority to the majority. Councilor Staten said Riverdale's BMX Park is a neat feature and there will be political consequences for razing it but he said he would rather fund bike lanes and trails because they will be utilized more by more residents than the BMX park.

Mr. Douglas said the BMX enthusiasts that initially lobbied the Council to build Riverdale's BMX Park committed to have volunteers maintain it, but after a year they lost interest and the park began to deteriorate. Mr. Douglas and Mr. Worthen said the Council must consider the ongoing costs associated with a BMX park in Riverdale including weekly maintenance by trained staff. Councilor Hunt asked about the proper role of government and if the Council is acting in the best interest of the residents they represent by using taxpayer dollars to create recreational amenities like a BMX park. Councilor Griffiths suggested a survey question ask if there is public support for repairing Riverdale's BMX Park and Mayor Searle said the demographic that responds to the city survey won't give the Council an accurate reflection of local interest.

**Councilor Staten made a motion to create a placeholder in the 2014-2015 fiscal year's budget for \$6,000 to have Riverdale's BMX park repaired by professionals and Councilor Griffiths seconded the motion. The motion passed with three in favor and two opposed.**

- Water, Sewer, Storm Water, Garbage

Mr. Douglas said water, sewer, storm water and garbage projects budgeted for 2014-2015 include digging a new city well at Schneider's Riverside Golf Course, replacing a section of the city's water meters with new electronic meters, and painting the second city water tank. According to Mr. Douglas, the first tank is complete and it will be filled this week and then tested for two weeks and the second tank painting should be completed by the Fall of 2014.

Mr. Worthen asked about Mr. Douglas' plan to phase in new electronic meter readers and Mr. Douglas said he will start with the commercial meters and then areas in the city which are dangerous because the meters are located in confined spaces or on dangerous roadways like South Weber Drive. Councilor Griffiths asked if Riverdale's Public Works Department is meeting all state and federal safety standards and Mr. Douglas confirmed they are.

Councilor Ellis asked how many meters the city plans to upgrade each year and Mr. Douglas said it depends on the bids the city receives but he has allocated \$100,000 a year. Mr. Douglas said it is wise to phase in the electronic meters over several years so when the device batteries fail the city won't have the cost of replacing all of them in the same year. He said there will be a cost savings in manpower of seven or eight days because it will only take a truck-mounted electronic vehicle reader one day to get numbers from all residents and businesses in the city, which currently takes a full time staff member two weeks. Mr. Douglas said the new meters will also be more accurate which will generate more revenue and he said the current error rate is only two percent but will decrease even further with the new electronic system.

Mr. Worthen said South Weber switched to electronic readers while he worked there and Mr. Douglas said Ogden City reports they added millions of dollars in revenue with electronic meters and are able to track water usage for 90 days to catch leaks sooner and save homeowners money.

Mr. Douglas said Riverdale's pipe liner projects are nearly complete for the current fiscal year and he reviewed the proposed projects for fiscal year 2014-2015 and said this is a cost saving alternative to replacing pipes and all city sewer lines are on a regular maintenance schedule.

Mr. Worthen asked how the West Bench sewer infrastructure will sustain new development and Mr. Douglas said the pipes are in good condition but capacity is an issue so if car dealerships and big box stores are built the current system will be sufficient but upgrades will be necessary if motels are built.

Mr. Douglas reviewed storm water projects and said there are 17 outfalls where storm drains throughout Riverdale empty directly into the Weber River and he said his staff has been working with JUB Engineers to create a filter system to clean the storm drain water before it is returned to the Weber River. Councilor Griffiths suggested the fire department use booms to prevent the runoff from working fires entering storm drains. Mr. Douglas said his department has placed a large emphasis on storm water management in the last year to comply with regulations and benefit the community.

Mr. Douglas said renewal of Riverdale's garbage contract with Robinson Waste Services will be up for Council consideration on June 3, 2014 with a new annual contract that does not include a rate increase for the 2014-2015 fiscal year.

- Internal Service Funds .....Lynn Fortie
  - Motor Pool

Mr. Fortie said the public works is scheduled to purchase a new lawnmower and back hoe in the 2014-2015 fiscal year.

- Information Technology

Mr. Fortie said he has budgeted for a video file server for the community center, new cameras in the police vehicles, and a redundancy system at the fire department for Riverdale's Emergency Operations Center (EOC). Mr. Worthen asked if this involves an additional server and Mr. Fortie said it would along with redundant data lines. According to Mr. Fortie, there have been debates in the past about designating another city building as Riverdale's EOC and he said he needs to know where the Council wants to put the redundancy system and if they feel this \$27,000 expenditure should be a priority in the coming fiscal year. Councilor Griffiths said he recommends the senior center be used as Riverdale's EOC instead of the fire department and Mr. Fortie said the senior center isn't equipped with a backup power system. Mayor Searle said the fire department is desirable as Riverdale's EOC because it is isolated and has backup power and Chief Bodily said in his opinion the EOC couldn't function at the senior center because there would be too many distractions on the policy maker from the 20 residents who will be in need of assistance.

Councilor Hunt asked how the city will function without computers in an emergency situation and Councilor Griffiths said provisions should be covered in Riverdale's Emergency Operations Plan. Councilor Hunt said even redundancies aren't fail proof and Mr. Fortie said the proposed system would provide staff with access to Riverdale's accounting system and word and excel documents as long as the building had power, even if the city was cut off from internet access to the outside world. Mr. Fortie said if the cellular networks go down the city's redundancies won't matter but this won't affect the redundancy system being proposed. Chief Hansen said local public safety agencies have multiple redundancy systems in place but a generator to provide electricity will be essential in an emergency situation. Chief Bodily said the city's EOP redundancy system should be installed in connection with the remodel of the fire department.

**Mayor Searle asked for consensus to expend \$27,000 to create a redundancy system at Riverdale's Fire Department EOC and favorable consent was unanimous.**

- Capital Projects ..... Rodger Worthen

Mr. Worthen passed out copies of Riverdale's capital projects and asked for discussion on any amendments. Mr. Douglas said the next river restoration project is planned to go to bid this summer with the repair work scheduled to begin in the Fall of 2014 and he said the city will be obligated to pay 25 percent with FEMA covering the other 75 percent. He said pickleball courts budgeted for this year are proposed to be moved to a future fiscal year. Mr. Worthen asked about levying impact fees to bolster the enterprise and capital improvement funds and Mr. Douglas said only one area in Riverdale collects impact fees at this time. Mr. Douglas said the city's street sweeper is scheduled to be replaced in 2017 and Mr. Fortie said the cost could be offset with funds from the storm water fund.

**Discretionary Items**

Mayor Searle said he spoke with Roy's Mayor recently and was told Roy City had the support of Ogden City and Weber County to widen 4400 South and add bike lanes and Councilor Hunt said Roy will have the ongoing expense of road maintenance. Mayor Searle said there is over \$6 million dollars in Weber County's Transportation Fund and when Riverdale staff submitted a grant request to improve pedestrian and bike access on 4400 South under I-84 and over I-15 they were told not to worry about securing matching funds from other cities at this time. He said he is encouraged there is support from Roy and Ogden cities and will continue to work with Riverdale's neighboring elected officials to increase access and safety on 4400 South.

**Adjourn**

With no further business to come before the Council at this time the meeting adjourned at approximately 1:12 p.m.

Approved: June 17, 2014

Attest:

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Norm Searle, Mayor

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Ember Herrick, City Recorder