



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –FEBRUARY 18, 2014**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **February 18, 2014** at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary Griffiths, Councilor

Others Present: Larry Hansen, City Administrator; Dave Hansen, Police Chief; Steve Brooks, City Attorney; Michael Eggett, Community Development Director; Stacey Comeau, Human Resources Manager; Joel Pippin, Police Officer, Nolan Geilmann, Police Officer; Ember Herrick, City Recorder and three members of the public including David Leahy, Charles Kerkvliet, and Doug Peterson.

A. Welcome & Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members.

B. Pledge of Allegiance

Councilor Griffiths led the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and there were none.

E. Presentations and Reports

Mayor Searle said interviews for Riverdale's new City Administrator will be conducted by the Mayor and Council in closed executive session on Friday, February 21, 2014 beginning at noon in the Civic Center conference room. He said Strategic Planning will be held on Saturday, February 22, 2014 at the Riverdale Senior Center beginning at 8 a.m. and the public is welcome to attend.

City Administrator Larry Hansen gave a brief summary of the department report included in the packet and asked that any questions be directed to staff. He briefly reviewed the list of employees with anniversaries in January and recognized Nolan Geilmann with 15 years, Joel Pippin with 10 years, and Der Rell Slagowski with five years employment at

Riverdale City. Mr. Hansen reviewed the staffing authorization plan and explained how it has been one of the key to the success of the city's 2005 Action Plan. Mr. Hansen said the better employees are treated, the better service they will provide to the community and he said the effectiveness of this strategy is reflected in the city's benchmarks measuring trends over the past 10 years. He said Riverdale is operating under authorization with 57 full-time and 47 part-time employees.

There were no questions about the Recorder's Report or the Community Development Report.

F. Consent Items

February 4, 2014 City Council Work Session

February 4, 2014 City Council Regular Session

February 11, 2014 City Council Special Session

Mayor Searle asked if there were any changes to the previous meetings minutes and none were noted in addition to those discussed in the work session that "Community Development Director Mike Staten" be changed to "Mike Eggett" and the number of adults who attended local officials day with the Mayor be changed to three not two as stated in the draft meeting minutes.

Councilor Staten nominated Councilor Hunt as Mayor Pro Tem which was seconded by Councilor Ellis.

Motion: Councilor Hunt moved to approve the consent items. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

1. Consideration of Resolution 2014-2 adopting proposed amendments to HR Policy Chapter 11 Compensation and Work Hours

Human Resources Manager Stacey Comeau said the majority of the proposed changes to Chapter 11 of Riverdale's HR policy are housekeeping items designed to clarify on call and call back pay for city employees. She asked for any questions and Councilor Mitchell asked how the changes will be received by staff and Mrs. Comeau said employees who are subject to call backs after hours or are scheduled on call should be happy with the proposed changes and other city employees shouldn't be impacted. There were no additional questions or comments.

Motion: Councilor Mitchell moved to approve Resolution 2014-2 adopting proposed amendments to HR Policy Chapter 11 Compensation and Work Hours. Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Staten, aye; Councilor Mitchell, aye; Councilor Ellis, aye; Councilor Hunt, aye; and Councilor Griffiths, aye. The motion passed unanimously.

2. Consideration of Interlocal Agreement between Riverdale City and South Ogden City for Animal Shelter Services Resolution 2014-3

Riverdale Police Chief Dave Hansen said he has investigated several options the city could contract with for animal shelter services and South Ogden is closer and cheaper than Weber County. He recommended the Council adopt Resolution 2014-3 allowing Riverdale to contract with South Ogden for animal shelter services and he asked for any questions about the proposed interlocal agreement. Councilor Hunt asked about the working relationship between Riverdale's Animal Control Officer Bonnie Jones and employees of South Ogden City and Chief Hansen said the animal control officers work well together and fill in for each other. According to Chief Hansen, South Ogden also contracts with Washington Terrace but Ms. Jones is not required to provide coverage for that city under the Interlocal Agreement. Councilor Griffiths said he worked with Ms. Jones for one day and was impressed with how organized and clean the animal pens in the shelter were and Chief Hansen said volunteers primarily clean the pens but Ms. Jones is always willing to help when needed. Councilor Mitchell asked about the costs of contracting with South Ogden City or Weber County and Chief Hansen said the costs were comparable but the proximity and convenience for Ms. Jones and residents will be better in South Ogden. Mr. Hansen said the interlocal agreement requires Riverdale to pay South Ogden City \$14,599.60 annually but the actual cost of animal control services for Riverdale is \$80,000 when you add in Ms. Jones' salary, benefits and vehicle costs. He said in the future the Mayor and Council may want to look at the cost savings of outsourcing Riverdale's animal control services.

Councilor Hunt asked about the price increase from \$8,000 to \$15,000 for Riverdale to contract with South Ogden City and Chief Hansen said South Ogden's Police Chief told him Riverdale is being asked to pay a higher percentage because we have more feral animals than Washington Terrace or South Ogden.

Motion: Councilor Hunt moved to approve Resolution 2014-3 adopting an Interlocal Agreement between Riverdale City and South Ogden City for Animal Shelter Services. Councilor Griffiths seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Staten, aye; Councilor Mitchell, aye; Councilor Ellis, aye; Councilor Hunt, aye; and Councilor Griffiths, aye. The motion passed unanimously.

3. Consideration of Municipal Waste Water Annual Report Resolution 2014-4

Public Works Director Shawn Douglas said state statute requires a Municipal Water Annual Report and he asked for any questions. Councilor Staten asked about a reference to a sinking fund and Mr. Douglas said he has had several discussions with City Treasurer Lynn Fortie and there is no state requirement that the city establish this type of fund. Mr. Douglas said Riverdale sets money aside in a capital projects fund for repairs and replacements and has a healthy surplus in the sewer budget of Riverdale's enterprise fund. Mr. Hansen explained a sinking fund in accounting terms. Councilor Staten asked if there is any penalty associated with Riverdale's Municipal Waste Water Annual Report not having a sinking fund and Mr. Douglas said there is not and he explained the report is primarily to help staff remain accountable to their elected officials for the state of the city's infrastructure. Mr. Douglas said Riverdale has not had any overflows, backups, or spills into the river in the past two years and is in good standing with the state. Mr. Hansen said if other cities and counties in Utah don't budget for repairs or upgrades and then they may need to consider increasing fees or property taxes to pay for infrastructure upgrades. He complimented Mr. Douglas for managing his budget and infrastructure so well and for submitting an honest and clean report in compliance with state statute. There were no additional questions or comments.

Motion: Councilor Ellis moved to approve Resolution 2014-4 adopting a Municipal Waste Water Annual Report. Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Mitchell, aye; Councilor Ellis, aye; Councilor Hunt, aye; Councilor Griffiths, aye and Councilor Staten, aye. The motion passed unanimously.

Mayor Searle thanked Mr. Douglas and the Public Works staff for their hard work.

H. Discretionary Items

Mayor Searle asked if there were any discretionary items and none were noted

Adjournment:

With no further business to come before the Council at this time, Councilor Mitchell moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:28 p.m.

Approved: March 4, 2014

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder