



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –JUNE 18, 2013**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **June 18, 2013** at 6:02 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Braden Mitchell, Councilor  
Michael Staten, Councilor  
Alan Arnold, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Dave Hansen, Police Chief; Roger Bodily, Fire Chief; Shawn Douglas, Public Works Director, Michael Eggett, Community Development Director; Lynn Fortie, Business Administrator, Randy Daily, Community Development Report, Ember Herrick, City Recorder and 20 members of the public including Cody Hansen, John Cook, Ed Macauley, Carson Skidmore, Nicholas Nielson, Katy Nielson, Juanita Durfee, Jayce Campbell, Braxton Roubinet, Jaren Smith, Raen Wilkinson, Connor Steck, Tim Jarman, Anthony Metcalf, Tanner Chugg, Mathis Burton and Lynn W. Stevenson

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all in attendance including all Council members, staff and members of Boy Scout Troops 742 and 280 including Carson Skidmore, Raen Wilkinson, Tanner Chugg, Tim Jarman, Anthony Metcalf and their Troop Leaders Lynn Stevenson and Juanita Durfee.

**B. Pledge of Allegiance**

City Administrator Larry Hansen led the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Burrows read a quote from George Washington about religion protecting individual rights. Mayor Burrows called for a moment of silence when he asked everyone to remember our U.S. military service members.

**D. Open Communications**

Mayor Burrows invited any member of the public with questions or concerns to address the Council and there were none.

**E. Presentations and Reports**

Mayor Burrows said work on the roundabout at 700 West and 4400 South is being completed to beautify the intersection and he reminded everyone to drive safely during

the construction and he said two light poles were accidentally sheared off by vehicles in the last week. Mayor Burrows thanked Community Development Director Randy Daily who has 35 years with Riverdale City and Karen McIntosh with 18 years for their contributions as they are both scheduled to retire at the end of June.

Mr. Hansen recognized staff whose anniversaries fall in the month of June thanking them for their service. He said Mr. Daily has held a difficult position where he has maintained a professional working relationship with business owners and has effectively diffused many tense situations as Riverdale has developed over the last 35 years. Mr. Hansen said Ms. McIntosh worked two years for Weber County and 18 years for Riverdale City where she has made many positive contributions during her tenure and is well respected. Mayor Burrows and Mr. Hansen made a special presentation to both retirees and Mr. Daily said he attributes his success in his profession to God who he said has a calling for each person. He thanked his wife Tammy for her support and recognized her and his son Joe and his son's girlfriend Jordan for attending tonight's ceremony. Mr. Daily said he met his wife, got married, and had children and grandchildren while working for Riverdale and he thanked the four mayors he has worked with and Mr. Hansen for his support and encouragement to staff. According to Mr. Daily, managing and legislating a city is a daunting task and he cited Proverbs Chapter 11 Verse 11: "By the blessing of the upright the city is exalted: but it is overthrown by the mouth of the wicked." Mr. Daily said elected officials and staff have the power to influence a community positively or negatively and he said he is grateful to have worked in Riverdale where all the departments work together like a family.

Ms. McIntosh introduced her husband and daughter Megan and said her husband and two children were very supportive throughout her career with Riverdale City so that she could balance being a wife and mother while working. She thanked Police Chief Dave Hansen for his support and Riverdale's elected officials for ensuring that the city's police officers have the equipment and resources they need to do their jobs. Ms. McIntosh said the time has come to retire but said she will miss working for Riverdale where all the departments communicate well and work together efficiently. Mayor Burrows shared a funny anecdote about Mr. Daily and his musical history knowledge and Chief Hansen praised Ms. McIntosh for being a mentor to less experienced officers and a good example to everyone in the department throughout her career.

Mr. Hansen said the May Treasury Report is positive and the Community Development Projects Status Report indicates that construction is progressing steadily on the new In-N-Out Burger Restaurant. Mr. Hansen recognized employees with date of hire anniversaries in June and said the city continues to operate in accordance with staffing authorization but will show an additional employee until Mr. Daily retires at the end of June.

There were no items on the Recorder's Report.

### **Utah Division of Water Quality Project Plaque Presentation**

John Cook and Ed McCalley with the Utah Division of Water Quality said they are here to present a plaque to the city to commemorate the completion of the 2008 Sewer Project which was funded through a state loan program. Mr. Cook thanked Former Public Works Director Lynn Moulding, current Public Works Director Shawn Douglas, and Accounts Payable Clerk Cindee Colby for their assistance throughout the project and Mayor Burrows accepted the plaque and thanked Mr. Cook and McCalley.

Mr. Hansen said included in the packet was a quarterly report from Communities That Care.

**F. Consent Items**

Mayor Burrows asked if there were any changes to the May 18, 2013 Strategic Planning or June 4, 2013 Council meeting minutes and none were noted. He said the Council is also being asked to consider the appointment of Community Development Director Michael Eggett to serve on the MIDA Falcon Hill Development Review Committee.

Mayor Burrows said the Council will have a week until June 25, 2013 to review and comment on Resolution 2013-26 proposed amendments to the Economic, Transportation, Public Facilities and Infrastructure, Parks and Recreation and Implementation sections of the General Plan. He asked for any questions or comments and there were none.

**Motion:** Councilor Hunt moved to approve the consent items. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Call the Question:** The motion passed unanimously.

**G. Action Items**

**1. a. Public hearing to receive and consider public comment regarding proposed amendments to the Certified Tax Rate**

**b. Consideration of Resolution 2013-25 adopting a Certified Tax Rate**

Mayor Burrows said the first action item is a public hearing to receive and consider input regarding proposed amendments to the certified tax rate. Business Administrator Lynn Fortie said the new tax rate was received late last week from Weber County and there is no increase over the previous fiscal year. Mr. Fortie said knowing the certified tax rate helps him calculate the property tax revenues Riverdale City can expect to receive for fiscal year 2014 and he said he included the new numbers into the latest draft of the budget. Mayor Burrows invited public comment during the public hearing and there was none.

**Motion:** Councilor Searle moved to close the public hearing. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Call the Question:** The motion passed unanimously.

Mayor Burrows asked for any Council comments or questions on proposed Resolution 2013-25 adopting a new certified tax rate and there were none.

**Motion:** Councilor Arnold moved to approve Resolution 2013-25 adopting a Certified Tax Rate of .001263. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

**2. Consideration of Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan**

Mayor Burrows said the second action item is consideration of Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan. Mr. Eggett said a public hearing was held by the Planning Commission and the Council also had a review and comment period where no substantial changes to the proposed language of Riverdale's General Plan was received.

**Motion:** Councilor Arnold moved to approve Resolution 2013-20 proposed amendments to the Urban Design, Fire Department, Police Department and Police Goals sections of the General Plan. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, Aye. The motion passed unanimously.

**3. Consideration of Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule**  
**i. Business License Fees**  
**ii. Animal Fees**

Mayor Burrows said public hearings to receive and consider public comments were held on June 4, 2013 on all of the following proposed budget related resolutions and ordinances. He said the third action item is consideration of Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule for Business License and Animal Fees. Mr. Fortie said no changes have been made to Resolution 2013-21 since the public hearing; he asked for any questions or comments and there were none.

**Motion:** Councilor Searle moved to approve Resolution 2013-21 proposed amendments to RCC 1-12 1 through 13 The Consolidated Fee Schedule for Business License and Animal Fees. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye; and Councilor Searle, aye. The motion passed unanimously.

**4. Consideration of Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget**

Mayor Burrows said the fourth action item is consideration of Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget. Mr. Fortie said now that he has a treasury report for the month of May he has incorporated those numbers into the 2013 budget. He noted one change that was identified during the annual audit and said two adjustments were also made to the police budget in consideration of Ms. McIntosh's retirement and the purchase of new radios. Mayor Burrows asked for any questions and comments and none were noted.

**Motion:** Councilor Mitchell moved to approve Resolution 2013-22 adopting proposed amendments to the FY 2012-2013 budget. Councilor Searle seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye; Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

**5. Consideration of Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget**

Mayor Burrows said the fifth action item is consideration of Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget. Mr. Fortie said two amendments have been made since the public hearing to include the new certified tax rate and to remove one duplicate item listed twice in the fire department's budget. He said that Fire Chief Roger Bodily removed a travel expense for a Chicago training from his budget. Mayor Burrows asked for any questions and comments and none were noted.

**Motion:** Councilor Arnold moved to approve Resolution 2013-27 adopting proposed amendments to the FY 2013-2014 budget. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Staten, aye; Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; and Councilor Mitchell, aye. The motion passed unanimously.

**6. Consideration of Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge**

Mayor Burrows said the sixth action item is consideration of Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge. Mr. Fortie said some language has been changed to

make it clear how Riverdale's Justice Court Judge will receive compensation required by state statute. Mayor Burrows asked for any questions and comments and none were noted.

**Motion:** Councilor Hunt moved to approve Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge. Councilor Staten seconded the motion.

Mayor Burrows asked for discussion on the motion and Councilor Arnold said he is in favor of the proposed salaries and benefits for staff but he would propose no increase to the Mayor and Council's salaries in fiscal year 2014. Mayor Burrows asked for discussion on the proposal and there was none.

**Motion:** Councilor Arnold proposed a substitute motion to approve Ordinance 838 adopting amendments to RCC 1-7-2 Mayor and Council Salaries, Employee Salary and Benefits and 1-7F-6 Justice Court Judge without an increase to the salaries for Mayor or Council in fiscal year 2013-2014. Councilor Staten agreed to the substitution.

Mayor Burrows asked for discussion on the substitute motion and there was none.

**Roll Call Vote:** Councilor Hunt, Aye; Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

#### **7. Consideration of Resolution 2013-23 adopting proposed FY 2013-2014 budget for all funds**

Mayor Burrows said the seventh action item is consideration of Resolution 2013-23 adopting a proposed FY 2013-2014 budget for all funds. Mr. Fortie said the Council will need to adopt a 2014 budget noting the amendment just passed by the Council in Ordinance 838 which he said will change the budget numbers.

**Motion:** Councilor Arnold moved to approve Resolution 2013-23 adopting proposed FY 2013-2014 budget for all funds with the amendments adopted by the Council. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; and Councilor Hunt, Aye. The motion passed unanimously.

#### **8. Consideration of Final Payment and balancing Change Order No. 1 to Planned and Engineering Construction for Southcrest Subdivision Sanitary Sewer Pipe Liner Project in the amount of \$158,956.00**

Mayor Burrows said the eighth action item is consideration of final payment and a balancing change order for a total of \$158,956.00 to be paid to Planned and Engineering Construction for work done on the Southcrest Subdivision Sanitary Sewer Pipe Liner Project. Mr. Douglas said Riverdale's sewer pipes are on a three year cleaning rotation

and the Southcrest Subdivision is located at approximately 5400 South and 575 West. He said the change order covers the cost of additional pipe that was needed in one area where a problem was identified by the contractor and he said he recommends payment of \$158,956.00 and he noted that the final payment amount with the change order is under budget.

**Motion:** Councilor Searle moved to approve Final Payment and balancing Change Order No. 1 to Planned and Engineering Construction for Southcrest Subdivision Sanitary Sewer Pipe Liner Project in the amount of \$158,956.00. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye, and Councilor Searle, aye. The motion passed unanimously.

9. **Consideration of new fire restrictions for Riverdale**
  - a. **Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process and authority to declare fire hazard areas located in Riverdale City**
  - b. **Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013**

Mayor Burrows said the ninth action item is consideration of Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process and authority to declare fire hazard areas located in Riverdale City and Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013. Fire Chief Roger Bodily said Utah's legislature passed a bill during their 2013 session giving authority to implement fire restrictions to the legislative bodies of individual Utah cities instead of the fire chiefs that previously held the authority. He asked for any questions or comments and there were none.

**Motion:** Councilor Arnold moved to approve Ordinance 840 amending RCC 4-3 to better clarify the current state law surrounding process. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, Aye, Councilor Searle, aye, and Councilor Arnold, aye. The motion passed unanimously.

Chief Bodily outlined the new proposed fire restrictions and areas of the city where fireworks are proposed to be prohibited and said that the areas are the same as last year. Councilor Arnold asked where fireworks will be allowed in the city and Mr. Hansen said Chief Bodily will create a map that will be prominently placed on Riverdale City's website home page prior to the start of the 2013 fireworks season.

**Motion:** Councilor Searle moved to approve Resolution 2013-29 establishing fireworks restrictions for Riverdale in 2013. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

**Roll Call Vote:** Councilor Staten, aye; Councilor Hunt, Aye, Councilor Searle, aye, Councilor Arnold, aye, and Councilor Mitchell, aye. The motion passed unanimously.

#### **H. Discretionary Items**

Mayor Burrows asked for any discretionary items and Councilor Searle said a resident complained to him recently about debris on the viaduct and he said although this is UDOT's road, he is concerned about hazards to cyclists crossing the bridge. Mr. Douglas said UDOT was contacted about sending a street sweeper to the area just this week so the street should be cleaned in the coming days.

Councilor Searle said he was also notified that Good Foundations Academy is looking to expand and he asked if city staff could facilitate a discussion about the purchase of the former Christian Heritage School building located across the street and Mr. Eggett said he would follow up on this suggestion.

Mr. Hansen said he had sent an email to the Council recently informing them about a change order to the Cherry Drive Project outside the original project's scope. According to Mr. Hansen, the elevation, fall and function of the line required additional pipe and boxes. He told the Council they will be considering the change order on a future agenda and even with the additional expense the project is still under budget but he said he wanted to make them aware of the additional expense because it is over \$24,000.00. There were no additional discretionary items.

#### **I. Adjournment:**

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:58 p.m.

Approved: July 2, 2013

Attest:

---

Bruce Burrows, Mayor

---

Ember Herrick, City Recorder