



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –DECEMBER 18, 2012**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **December 18, 2012** at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
Don Hunt, Councilor
Norm Searle, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Alan Arnold, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Lynn Fortie, Business Administrator; Dave Hansen, Police Chief; Shawn Douglas, Public Works Director; Chris Stone, Communications Director; Dave Ermer, Fire Captain; Matt Hennessey, Fire Captain; Matt Slater, Fire Fighter; Jason Poulsen, Fire Consultant; Ember Herrick, City Recorder and four members of the public David Leahy, Chuck Kerkvliet, Spencer Ramsey, and Ariana McLari

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all in attendance including all Council members.

B. Pledge of Allegiance

Councilor Searle led the Pledge of Allegiance and Mayor Burrows asked everyone to remember the children killed at the Sandy Hook Elementary School in Connecticut last week by a gunman. He said Harrison Boulevard is lined with pink ribbons in memory of Emilie Parker one of the six year old victims who was from Utah and he said her family and the other victim's families are in our thoughts and prayers. Mayor Burrows thanked local police and fire for the protection they provide our community and those serving in our armed forces for protecting the freedoms we enjoy in America. He expressed his hope that a similar tragedy will never occur again.

C. Moment of Silence

Mayor Burrows quote was followed by a moment of silence when he asked everyone to remember those affected by the tragic events in Connecticut and U.S. military service members.

D. Open Communications

Mayor Burrows invited any member of the public with questions or concerns to address the Council.

There were no comments.

E. Presentations and Reports

Mayor Burrows said the annual Riverdale Christmas Employee Luncheon will be held at Noon at the Community Center on Wednesday December 19, 2012.

City Administrator Larry Hansen recognized Chris Stone who has worked for Riverdale City performing many duties including publishing a monthly newsletter and maintaining the city's website and Senior Center for the last 20 years. Mayor Burrows thanked Mr. Stone for his valuable contributions to the city presented him with a certificate of appreciation and an award for his 20 years of service.

Business Administrator Lynn Fortie gave a report on the condition of the treasury for November explaining that the city had received \$26,000 in property taxes and \$43,000 in Class C road funds. He said the city had made a final payment to Post Asphalt for road work and \$109,000 to Andrescapes for work in connection with flood damage repair site number one. Mr. Fortie said the city also had expenditures of \$62,000 for work and equipment to complete the police basement and \$146,000 to Central Weber Sewer. He said Riverdale City made a contractual payment of \$43,000 to the State of Utah and also paid \$54,000 for the city's new wireless server and backup system. He asked for any questions or comments and there were none.

Fire Consultant with Riverdale City Jason Poulsen gave the Council a status report on progress reorganizing Riverdale City's Fire Department. He told the Council he worked for Riverdale City for four years from 1996 to 2000 and is currently the Fire Chief for Roy City. Mr. Poulsen said in his capacity as a consultant for the Riverdale Fire Department he has conducted a department review interviewing all the fire fighters to get feedback regarding any issues and to begin the review process to update outdated department policies. He said he has worked with both captains on leadership training and how to build morale and has overseen the repair of the department's reserve ambulance so that there was no loss of service when the main truck needed repairs this week.

Mr. Poulsen said he implemented a five step process with Riverdale's Human Resources Director and City Administrator to hire a new captain and Mr. Hansen had made the top candidate selected a tentative offer. He said morale is improving and fire and ambulance services have not suffered during this transition. Mr. Poulsen recommended the city post the fire chief position so that a candidate can be hired to help create continuity within the department and work through training and operational issues. He said he would be happy to help oversee the selection process if that is the desire of administration and he asked for any questions. Mayor Burrows thanked Mr. Poulsen for his consultation work and Mr. Hansen said he had been impressed with the process Mr. Poulsen set up to select the new captain. Mr. Hansen said three top candidates were selected and there was unanimous consensus for the individual selected who has 17 years of fire fighting experience and will be a strength to the department. He thanked all the members of the fire dept who are attending tonight's meeting and he said administration does have their best interest at heart. Councilor Searle thanked Chief Poulsen and Riverdale's fire department for their work and said he looks forward to seeing a new fire chief hired. Mr. Hansen said the city will probably accept applications through January, conduct

interviews in February in anticipation of hiring a new chief in March or April. There were no additional comments or questions.

Mr. Hansen said the city is currently operating three full-time equivalents under authorization.

There were no items on the Recorder's Report.

There were no comments or questions on the Community Development Projects Status Report.

F. Consent Items

- 1. Review of meeting minutes from:
December 4, 2012 City Council Work Session
December 4, 2012 City Council Regular Session**
- 2. Consideration of Meeting Schedule for 2013**
- 3. Consideration of appointment of a Mayor Pro Tem for the term ending December 2013 (UCA 10-3b-302)**
- 4. Consideration of appointment of an elected Riverdale public official to the Weber County Mosquito Abatement Board**

Mayor Burrows asked if there were any changes to the meeting minutes or the proposed meeting schedule for 2013 and none were noted. He thanked Norm Searle for serving as Mayor Pro Tem in 2012 and said he had asked Councilor Don Hunt to serve in 2013. Mayor Burrows thanked Stan Hadden for his eight years of service as the city's representative on the mosquito abatement board and said that he will serve as Riverdale's appointee for the next term as there is consensus that an elected official should be accountable for the expenditure of taxpayer dollars. There were no additional comments.

Motion: Councilor Searle moved to approve the consent items. Councilor Arnold seconded the motion.

There was no discussion on the motion.

Call the Question: The motion passed unanimously.

G. Action Items

- 1. Consideration of Ordinance 829 proposed amendments to RCC 8-5A B and C STORM SEWER UTILITY, STORM DRAINAGE, AND STORM WATER CONSTRUCTION ACTIVITY PERMIT**

Mayor Burrows said Ordinance 829 proposes amendments to Riverdale's storm water policy. Public Works Director Shawn Douglas said new Environmental Protection Agency (EPA) regulations have been incorporated into the code and he asked for any questions on the amendments and there were none.

Motion: Councilor Arnold moved to approve Ordinance 829 proposed amendments to RCC 8-5A B and C storm sewer utility, storm drainage, and storm water construction activity permit. Councilor Hunt seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; and Councilor Searle, aye. The motion passed unanimously.

2. a. Consideration of final pay request to Andrescapes for Flood Damage Repair Site #1 in the amount of \$271,989.02

b. Consideration of Change Order #1 for Riverdale City Repair Site #1 to Andrescapes

Mr. Douglas said the change order for \$9,000 was for additional fill used to bring the trail back up to a level grade. He said the contractor generously agreed to donate the extra rock and landscaping over the total amount budgeted for the project and he requested the Council approve the final payment in the amount of \$271,989.02. Mr. Douglas said the project turned out very nice and he encouraged any Council members who haven't had a chance to review it to stop and see it sometime. He asked for any questions or comments and there were none.

Motion: Councilor Arnold moved to approve final pay request to Andrescapes for Flood Damage Repair Site #1 in the amount of \$271,989.02 and Change Order #1 for Riverdale City Repair Site #1 to Andrescapes. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Mitchell, aye; Councilor Staten, aye; Councilor Hunt, aye; and Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

H. Discretionary Items

Mayor Burrows thanked Council, staff, and members of the community for their service to the city and wished everyone a Merry Christmas and a Happy New Year. He asked if there were any discretionary items and Councilor Searle said as the city's representative he had attended a Communities That Care (CTC) training to discuss ideas to help young people avoid abusing controlled substances. He said several Riverdale residents are involved with the coalition serving on boards to help work with troubled youth and he complimented Riverdale resident Shawna Smiley for her work to secure a federal grant to help fund CTC. He suggested the city recognize Ms. Smiley for her efforts on behalf of CTC. Councilor Searle said typically when the police find a minor who has been drinking they turn the young person over to their parents and give them a citation. He said CTC plans to compile a list of resources for parents and youth with substance abuse

problems so that the police can give a copy to parents when they turn over the juvenile offenders. Councilor Searle said there was also a discussion about a youth court where juvenile offenders could be sentenced to hours of community service or counseling. He said he had recommended CTC involve Riverdale Police Lieutenant James Ebert.

Councilor Mitchell said he listened to the December 11, 2012 Planning Commission recording and public hearing on Destination Homes' rezone request and the quality of the recording has improved significantly with the new microphones. There were no additional discretionary items.

I. Adjournment:

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:39 p.m.

Approved: January 15, 2013

Attest:

Bruce Burrows, Mayor

Ember Herrick, City Recorder