



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –AUGUST 21, 2012**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **September 4, 2012** at 6:05 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Alan Arnold, Councilor  
Braden Mitchell, Councilor  
Michael Staten, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Shawn Douglas, Public Works Director; Randy Daily, Community Development Director; Ember Herrick, City Recorder and six members of the public including Lois Davis, David Leahy, Makayla Orn, Chuck Kerkvliet, Heath Gilbert and Amy Mikkelsen.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all in attendance including all the Council members, staff, and members of the public.

**B. Pledge of Allegiance**

Councilor Searle led the Pledge of Allegiance and Mayor Burrows read a quote from 1774 by Josiah Quincy who said when those who have immigrated to the American continent die they will die free men.

**C. Moment of Silence**

Mayor Burrows quote was followed by a moment of silence when he asked everyone to remember those serving in our armed forces.

**D. Open Communications**

Mayor Burrows invited any member of the public with questions or concerns to address the Council.

There were no comments.

**E. Presentations and Reports**

Mayor Burrows said City Attorney Steve Brooks has worked on a set of Rules and Procedures for the Planning Commission that they adopted by unanimous consensus at their last meeting to be a set of guidelines to help them govern their meetings. According to Mayor Burrows, the Planning Commission's Rules and Procedures are similar to those adopted by the Council.

There were no comments or questions on the Recorder's Report.

Mayor Burrows asked for any questions about the Community Development Projects Status Report and there were none.

Mayor Burrows said Amy Mikkelsen with Communities That Care (CTC) will report on the group's progress and he congratulated her on her new job. Ms. Mikkelsen said her new job will involve working with the Davis Health Department but she is confident the CTC work will continue once her replacement is hired. She said she is currently working to make the transition smooth and will continue to be involved with the coalition as a concerned citizen. Ms. Mikkelsen said she anticipates hearing if CTC will receive the federal funding grant they applied for shortly as the money is scheduled to be distributed after Sept 30, 2012. According to Ms. Mikkelsen, CTC identified the needs of the community last February and the most recent report put out by the coalition has evaluated the existing resources and largest risk factors for youth. She said the most common substances abused by kids in the area include drugs, alcohol, tobacco, and prescription drugs. Ms. Mikkelsen said the CTC coalition identified some great programs in the community but most do not have a proven track record for effectiveness. She said while schools have good programs in place there aren't a lot in the community and parental involvement needs work. According to Ms. Mikkelsen, statewide there is a parental empowerment campaign that CTC hopes to partner with in addition to increasing after school and summer programs and evidence-based parenting programs to help local parents get help with their at risk children. Ms. Mikkelsen said the CTC coalition's next project will be to write a Community Assessment Report and plan a Halloween CTC party to educate the community about the group's efforts before the end of October 2012.

Ms. Mikkelsen asked for any questions or concerns and Mayor Burrows thanked the coalition for setting up a booth at Old Glory Days and he asked if the group has received feedback during their participation at local community events. Ms. Mikkelsen said the feedback has been positive as people learn about the efforts of the four cities to work together to address the needs of youth in the area. Councilor Staten asked about evidence based parenting classes and Ms. Mikkelsen said the coalition wants to fund classes with a proven track record of effectiveness in other communities. Councilor Searle asked about the federal grant the group applied for and if Ms. Mikkelsen has kept track of volunteer hours to be counted towards the city's match obligations. Ms. Mikkelsen said the coalition members all submitted hours to her before they applied for the federal grant and she said she is in the process of setting up an online system where volunteers can report their hours and they can be tallied more efficiently. Councilor Searle asked the value of the volunteer hours over the last year and Ms. Mikkelsen said she would provide those numbers to Mr. Hansen to be forwarded to all the Council members. There were no additional questions or comments. Mayor Burrows thanked Ms. Mikkelsen for her work as CTC Coordinator and wished her well with her new position with Davis County.

**F. Consent Items**

Mayor Burrows asked if there were any changes to the meeting minutes and none were noted.

**Motion:** Councilor Hunt moved to approve the consent items. Councilor Searle seconded the motion.

No discussion on the motion.

**Call the Question:** The motion passed unanimously.

**G. Action Items**

1. a. **Public hearing to receive and consider public comment regarding proposed amendments to RCC 1-12-8 The Consolidated Fee Schedule- Fire Service Fees**
- b. **Consideration of Resolution 2012-18 adopting amendments to RCC 1-12-8 the Consolidated Fee Schedule-Fire Service Fees**

City Administrator Larry Hansen said state law dictates what fees Riverdale charges for its ambulance services and so these proposed updates to the city's fee schedule are to implement the latest cost changes effective as of July 2012. Councilor Searle asked when these new fees will become effective for Riverdale and Mr. Hansen said if this Resolution passes tonight, they will be effective as of today's date. Mayor Burrows said the public hearing was properly noticed in accordance with city and state law and he asked for any public comment on proposed Resolution 2012-18 and there was none.

**Motion:** Councilor Hunt moved to close the public hearing. Councilor Arnold seconded the motion.

No discussion on the motion.

**Call the Question:** The motion passed unanimously.

Councilor Searle said, as discussed in the Council work session, the \$20 home fire inspection fee listed has been a part of the city's ordinance for years and is being added to the fee schedule now as a housekeeping item. He said only home businesses that have customers coming to their homes like daycares require an annual fire inspection under the current statute.

**Motion:** Councilor Searle moved to adopt Resolution 2012-18 adopting amendments to RCC 1-12-8 the Consolidated Fee Schedule-Fire Service Fees. Councilor Arnold seconded the motion.

No discussion on the motion.

**Roll Call Vote:** Councilor Hunt, aye; Councilor Searle, aye; Councilor Arnold, aye; and Councilor Mitchell, aye; Councilor Staten, aye. The motion passed unanimously.

2. **Consideration of Bike/Pedestrian Ad Hoc Committee recommendation to paint bike lanes on 4400 South and sharrows through the roundabouts**

Community Development Director Randy Daily said the Bike/Pedestrian Ad Hoc Committee's recommendations to paint bike lanes on 4400 South and sharrows through the roundabouts and a cost summary for the proposed work were included in the packet. Mayor Burrows said if the Council votes to approve this expenditure, their motion should qualify that their approval is subject to the approval of a Traffic Engineer who will review the proposal for safety. Councilor Searle asked if the costs to stripe 4400 South outlined in the executive summary will be an annual expenditure and Mr. Douglas said this will be an ongoing cost as all city streets are striped once and some even twice a year depending on the maintenance they require. According to Mr. Douglas, he has included the cost of road striping for 2012 but this number will be subject to annual increases as the cost of services and equipment goes up over time.

Councilor Mitchell said in his opinion bike lanes on 4400 South will be a good addition to the city and after the Council's bike field trip he better understands the need for bike lane striping on this busy street. Councilor Mitchell said he doesn't want the center lane on 4400 South to be impacted with the new striping so that people can continue to use the lane to turn into their driveways. Mr. Douglas said the existing lanes will remain but will need to be narrowed in front of the elementary school to accommodate bike lanes, subject to the approval of a Traffic Engineer. Councilor Mitchell asked about a seven foot parking lane on the sides of the road and Mr. Douglas said that width will accommodate vehicles but depending on how people park there could be cars partially parked in the bike lanes. Councilor Searle said he also supports the proposal to stripe 4400 South recommended by the Committee and would like to see all Riverdale roads improved to accommodate cyclists and pedestrians. He said he is excited about the comprehensive plan for the city the Committee is working on and he asked what other roads are being looked at for bike lanes. Mr. Douglas said River Park Drive is already striped and the city will need to work with UDOT and the State of Utah before they can stripe other roads like South Weber Drive, Ritter Drive and 1500 West. He said the Committee will make recommendations for both the North and South side of Riverdale Road. Mr. Hunt asked what the budgeted amount for this project is for the year and Mr. Douglas said the Council appropriated \$30,000 for 2012. Councilor Staten said \$15,000 was allocated for striping and \$15,000 for signage during the May Strategic Planning Meeting, with all proposed projects recommended by the Bike/Pedestrian Ad Hoc Committee subject to Council approval. Mr. Hunt asked if the city can put up signage on state roads and Mr. Douglas said they cannot without state approval. According to Mr. Douglas, the guidelines are national standards and he said the city has data that approximately 14,000 cars drive on 4400 South daily, he said there are no numbers on how many bikes use the route.

Councilor Arnold said the South side of the city especially Ritter and South Weber Drive are used by packs of bikers not local riders. He asked if there is the money in the city budget to maintain bike lane striping and if this trend is sustainable. Mr. Hansen said the city anticipates spending between \$7,000 and \$10,000 annually to stripe this proposed new bike lane. He said a comprehensive budget with the annual costs and expenditures mapped out will be created for the Council so that each member will have a better understand of the city's long term financial obligations to making the community more bike-friendly. Councilor Arnold said he is concerned this expenditure could snowball and Mayor Burrows said the Wasatch Council has discussed proposals to have bikers

share the cost of road striping because they use the roads but don't pay the gas tax that is used to maintain them. Councilor Hunt said he is concerned about the ongoing expenditures for bike lane striping but can see the value of the lines to increase safety for cyclists following the Council's bike fieldtrip.

Councilor Staten said the research suggests that bike lane striping and signage makes roads safer for cyclists with a 50 percent reduction in accidents and he asked if anyone else has any concerns or objections to the proposed recommendations of the Committee. Mr. Douglas said his concern is about the cost because he is fiscally conservative and this expenditure will come out of the General Fund. He said his goal is to get people in and out of our community safely, not just cyclists but pedestrians too. Mr. Douglas said if the Council is concerned about creating a route for cyclists and pedestrians to travel from Riverdale to Roy, he agrees that 4400 South is the best route for that. According to Mr. Douglas, there can also be some benefits in narrowing 4400 South to 10 foot lanes as a traffic calming measure, but he reiterated there is no way to reduce all risk on city roads.

Councilor Hunt asked Mr. Douglas if he feels this road striping project is a responsible use of city funds. Mr. Douglas said it is the Council's job to determine how city funds are spent, but once the city stripes a road they create the expectation that they will maintain it. He said he wants reassurance that there is the political will to continue funding this bike striping project indefinitely because his department budget for streets cannot absorb the cost of this ongoing annual expense.

Councilor Mitchell said the route between Riverdale and Roy under the 1-84 bridge through the roundabout is a problem area that he would like to see improved but he understands the city's hands are tied until UDOT is willing to fix the underpass. He asked if city funds might be better spent working with UDOT to find a solution for this bridge. Mayor Burrows said Roy has applied to widen the road to accommodate curb and gutter and a sidewalk and he said they are also working with WACOG to use grant money to extend the sidewalk on the north side of the street from the roundabout to 1900 West. He said these steps are being taken to show UDOT Roy and Riverdale are serious about widening the road under the bridge to facilitate bike lanes and pedestrians sidewalks. Mayor Burrows said the next step will be for Riverdale, Roy, Ogden and Weber County to apply for a grant in 2013 so that UDOT will know there is money and political will to widen the area under the bridge.

Councilor Staten said putting in a bike lane on 4400 South makes sense even though the lanes would need to end at the roundabout because there isn't room for them to continue under the bridge. He said bikes will just merge into traffic at this point as indicated by the sharrow signs and the Committee is confident this is the best solution within the fiscal limitations appropriated by the city for 2012.

Councilor Arnold asked City Attorney Steve Brooks who would be at fault if a car opens a door and hits a biker and Mr. Brooks said traffic both vehicle and bike has the right of way on city streets so the person opening the car door would be at fault.

**Motion:** Councilor Staten moved to approve the painting of bike lanes on 4400 South and sharrows through the roundabouts,

subject to the approval of a Traffic Engineer. Councilor Mitchell seconded the motion.

Mayor Burrows asked for discussion on the motion and Councilor Hunt asked about the cost to stripe 700 W. and River Park Drive for bike lanes and Mr. Douglas said he did not know the exact figures off the top of his head but it was under \$10,000. Mr. Douglas said the city pays for road painting by the foot so the cost of adding two more white lines to a road like 700 West would be an additional \$2,000 to \$3,000. He said the Public Works Department will buy a sharrow stencil and paint those icons on the road in house to save the city some money. Mr. Hansen said a budget for street painting will be drawn up to give the Council an idea of the ongoing cost of bike lane striping. There was no additional discussion on the motion.

**Call the Question:** The motion passed unanimously.

**3. Consideration of bids to replace the Council Chamber and Courtroom microphones to improve the quality of audio recordings required as a matter of public record**

City Recorder Ember Herrick said the Council had requested the city's microphone system be upgraded following complaints from the public about the quality of the meeting recordings posted on the city's website. She said the existing microphones are over ten years old and have cost the city several thousand dollars in batteries over the years. Ms. Herrick briefly outlined the four companies that had submitted bids for the project and said local business Music Village is the lowest bidder with a proposed price of \$4,026.37. She said Music Village recommends the city purchase a type of microphone that picks up sound further back than the gooseneck microphones other bidders recommended. According to Ms. Herrick, this could help pick up the Councilor members' words even if they are leaning back in their chairs and not speaking directly into their microphones, which is a deficiency of the current system. She said a representative from Music Village is present tonight and can answer any technical questions the Council may have, but there were none.

**Motion:** Councilor Arnold moved to approve the purchase of new microphones to upgrade the city's audio recording system for an amount not to exceed \$4,026.37. Councilor Mitchell seconded the motion.

There was no discussion on the motion.

**Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Staten, aye; Councilor Hunt, aye. The motion passed unanimously.

**Discretionary Items**

Mayor Burrows asked if there were any discretionary items and Councilor Mitchell asked if the flood water box project currently under construction in River Glen will be completed before the end of 2012 and Mr. Douglas confirmed that it will be. Mr. Hansen thanked Riverdale Resident Kelly Bingham for the letter she wrote to thank the city and

its employees for their efforts to make Riverdale a great place to live. There were no additional comments.

**I. Adjournment:**

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Searle seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:06 p.m.

Approved: September 4, 2012

Attest:

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Bruce Burrows, Mayor

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Ember Herrick, City Recorder