



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –APRIL 3, 2012**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **April 3, 2012** at 6:03 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Alan Arnold, Councilor  
Braden Mitchell, Councilor

Member Excused: Michael Staten, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney;  
Randy Daily, Community Development Director; Dave Hansen,  
Police Chief, Ember Herrick, City Recorder and 2 members of the  
public.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all in attendance including all the Council members except Councilor Staten who is excused.

**B. Pledge of Allegiance**

City Administrator Larry Hansen led the Pledge of Allegiance. Mayor Burrows read a quote from George Washington made shortly after he received the news that France had joined the Revolutionary War to fight on the colonies' side. General Washington recognized divine intervention having a hand in prompting powerful France to join with the colonies to help them establish their liberty and independence from Great Britain.

**C. Moment of Silence**

Mayor Burrow's quote was followed by a moment of silence when he asked everyone to remember those serving in our armed forces.

**D. Open Communications**

Mayor Burrows invited any member of the public with questions or concerns to address the Council.

There were no questions or comments from the public.

**E. Presentations and Reports**

Mayor Burrows said the city is working with the Veterans Committee to prepare a ceremony in observance of Memorial Day on Monday, May 28, 2012. He said the city

will also dedicate a plaque recognizing Nancy Brough's contribution to establishing the trail system on Saturday June 2, 2012 as part of National Trails Day. According to Mayor Burrows, Weber Pathways may also request a special event permit from the city to facilitate a National Trails Day observance activity in the field south of the Civic Center.

Mayor Burrows said a proclamation recognizing the Riverdale City Band will be postponed until the April 17, 2012 meeting when key members of the band will be able to attend the Council meeting. He said the band will also be highlighted this month in the city newsletter in his Mayor's Corner article. Mayor Burrows informed the Council that Planning Commissioner Vice-Chairman Blair Jones is home recovering after undergoing open heart surgery last month. He said he is expected to make a full recovery and he thanked Mr. Jones for his years of service to the community while serving on the Planning Commission.

**F. Consent Items**

**1. Review of meeting minutes from:**

- March 3, 2012 Strategic Planning
- March 20, 2012 City Council Work Session
- March 20, 2012 City Council Regular Session

Mayor Burrows asked if there were any changes to the meeting minutes other than the deletion of the word "be" on page nine of the Strategic Planning meeting minutes mentioned by Councilor Mitchell in the work session and none were noted.

There were no comments or questions on the Recorder's Report or the Community Development Reports.

**Motion:** Councilor Arnold moved to approve the consent items. Councilor Mitchell seconded the motion.

There was no discussion on the motion.

**Call the Question:** The motion passed unanimously.

**G. Action Items**

1. Consideration of Resolution 2012-3 adopting amendments to City HR policy 6-2.

Human Resources Manager Stacey Comeau said Resolution 2012-3 proposes adopting amendments to City HR Policy 6-2 Use of City Electronic Mail, Voicemail and Computer Systems to bring Riverdale's policy into compliance with state requirements regarding staff's personal use of city computers and technology. According to Mrs. Comeau, Riverdale City's computers are on the same network as the State of Utah's computers and are therefore subject to the same rules and restrictions. She asked for any questions and Councilor Searle asked why the line "solicitation of employees for fund raisers not approved by the City" was deleted and Mrs. Comeau said it was redundant as the line is already in another section of the HR policy.

**Motion:** Councilor Arnold moved to adopt Resolution 2012-3 adopting amendments to City HR policy 6-2. Councilor Searle seconded the motion.

There was no discussion on the motion.

**Roll Call Vote:** Councilor Hunt, aye; Councilor Searle, aye; Councilor Arnold, aye; and Councilor Mitchell, aye. The motion passed unanimously.

2. Discussion and consideration of Ordinance 804 adopting amendments to RCC 6-1-3 on the question of responsibility and authority for city streets regulatory decisions: Administrative or Legislative.

Mayor Burrows read an email for the record from Councilor Staten that in his opinion the authority to regulate city streets should be made administratively with the advice of traffic experts, not legislatively by the City Council so that Riverdale City can avoid liability and public criticism. Mayor Burrows asked for Council discussion on this proposed ordinance and Councilor Arnold asked that the second paragraph be deleted under Section “A” so that staff will be responsible for fielding questions and calls on decisions made about streets signs and speed limits instead of members of the Council. **Mayor Burrows asked for consensus from the Council to delete the second paragraph under Section “A” of RCC 6-1-3 and unanimous consensus was reached.**

Councilor Hunt said although Council members aren’t professionals, citizens will still approach them with street issues. He said that he would like a clear protocol in place regarding how those concerns should be communicated to staff. Councilor Hunt said that he would also appreciate regular updates when decisions are made by staff regarding city streets so that he will be able to answer citizen’s questions. Mayor Burrows said staff will notify the Council about speed limit and street sign decisions so that they will be prepared for questions from the public. He also encouraged Council members to communicate public concerns about traffic or signs to Mr. Hansen through email or during the discretionary portion of Council meetings. Mr. Hansen said staff will liaise with elected officials to resolve public concerns about city streets by establishing a standard for the city and creating uniformity in making educated decisions based on expert opinions.

**Motion:** Councilor Searle moved to adopt Ordinance 804 adopting amendments to RCC 6-1-3 on the question of responsibility and authority for city streets regulatory decisions to be Administrative, with the deletion of the second paragraph under Section A. Councilor Arnold seconded the motion.

Mayor Burrows asked for discussion on the motion and Councilor Mitchell asked which section under RCC Chapter 6 is proposed for amendment as section one is referenced in the executive summary but section three is marked up with the proposed changes in the packet. City Attorney Steve Brooks said he had drafted the proposed changes under Section three and Ordinance 804 will amend RCC 6-1-3. There was no additional discussion on the motion.

**Roll Call Vote:** Councilor Searle, aye; Councilor Arnold, aye; Councilor Mitchell, aye; and Councilor Hunt, aye. The motion passed unanimously.

3. Consideration of adopting Ordinance 802 proposed changes to all references in Riverdale City Code from “daycare” to “daycare/preschool”.

Mr. Daily said Ordinance 802 will create uniformity throughout Riverdale City Code by amending seven references to child daycares to read “daycare/preschool”.

**Motion:** Councilor Arnold moved to adopt adopting Ordinance 802 proposed changes to all references in Riverdale City Code from “daycare” to “daycare/preschool”. Councilor Hunt seconded the motion.

There was no discussion on the motion.

**Roll Call Vote:** Councilor Arnold, aye; Councilor Mitchell, aye; Councilor Hunt, aye; and Councilor Searle, aye. The motion passed unanimously.

4. Consideration of adopting Ordinance 803 proposed changes and amendments to RCC 10-10-A Commercial Zones (C1, C-2 and C-3).

Mr. Daily said the Commercial Zone changes proposed in Ordinance 803 will update the city’s code to reflect new businesses interested in locating in the city and stipulating which zones they will be permitted in and when they will need to apply for a conditional use permit through the Planning Commission. He said the Planning Commission held a public hearing where no public comment was received on these proposed changes and they unanimously recommended the proposed changes. Mr. Daily said that the only amendment he would recommend based on Councilor Mitchell’s suggestion would be to add “pharmacies” to the list, allowing them in C-3 zones and as conditional uses in C-1 and C-2 zones.

**Motion:** Councilor Arnold moved to adopting Ordinance 803 proposed changes and amendments to RCC 10-10-A Commercial Zones (C1, C-2 and C-3) with the change suggested by Mr. Daily to include pharmacies. Councilor Searle seconded the motion.

There was no discussion on the motion.

**Roll Call Vote:** Councilor Mitchell, aye; Councilor Hunt, aye; Councilor Searle, aye; and Councilor Arnold, aye. The motion passed unanimously.

### **Discretionary Items**

Mayor Burrows asked if there were any discretionary items and Councilor Searle said he would like the Risk Management Committee to look into putting in orange flags at busy city crosswalks to make it safer for people crossing the streets. According to Councilor Searle, he has seen these flags in other cities and they seem to work. He also suggested the installation of flashing LED lights that pedestrians could push to activate that would

warn motorists someone is about to cross the street. Councilor Searle said he is concerned about crosswalks on 4400 South because he has noticed motorists don't slow down. According to Councilor Searle, Riverdale resident Katie Ellis had complained in the past that she was with her three children trying to cross the street when a Sheriff's Deputy failed to yield to her family at a marked crosswalk. He said when he brought this concern up in the past the city's former Public Works Director Lynn Moulding had said the city must follow state statute. Councilor Searle said he would like to see what more the city can do, working within state law, to put additional precautions in place at the busiest crosswalks in the city. Mr. Hansen asked the Council if the Risk Management Committee should evaluate Councilor Searle's proposal or if this would fall under the scope of the newly created Bike/Pedestrian Ad Hoc Committee. Councilor Arnold said based on Ordinance 804 that just passed, he would like the Risk Management Committee and staff to investigate this problem and make a determination. **Mayor Burrows asked for consensus from the Council for the Risk Management Committee to evaluate additional safety measures at the city's busiest crosswalks and unanimous consensus was reached.**

Councilor Mitchell said some homeowners had contacted him about replacing the trees removed recently by the Public Works department near the Brine Shrimp plant because clearing the area has affected their view. Mr. Hansen said the Army Corps of Engineers had required the city to remove the elm trees and he said the city would need to consult with the Core before planting new landscaping trees in this area. Mayor Burrows said former City Councilmember David Gibby had offered to donate trees to the city to be planted along the river trail. Mr. Hansen said one concern will be getting water to the trees until they become established as the city doesn't have a sprinkler line in this area. He promised to investigate possible solutions to report back to the Council.

**H. Adjournment:**

With no further business to come before the Council at this time, Councilor Arnold moved to adjourn the meeting. Councilor Searle seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:33 PM.

Approved: April 17, 2012

Attest:

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Bruce Burrows, Mayor

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Ember Herrick, City Recorder