



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –DECEMBER 20, 2011**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **December 20, 2011** at 6:05 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
 David Gibby, Councilor
 Don Hunt, Councilor
 Norm Searle, Councilor
 Alan Arnold, Councilor

Absent: Shelly Jenkins, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Doug Illum, Fire Chief; Dave Hansen, Police Chief; Lynn Fortie, Business Administrator; Ember Herrick, City Recorder; and 11 members of the public.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all present including the four Council members in attendance. He said Councilor Jenkins was absent tonight and welcomed Councilor Arnold back from Afghanistan.

B. Pledge of Allegiance

Mayor Burrows led the Pledge of Allegiance followed by a quote on how America from its founding has been a Christian nation from David Brewer, a former Supreme Court Justice.

C. Moment of Silence

Mayor Burrow's quote was followed by a moment of silence when he asked everyone to remember those serving in our armed forces.

D. Open Communications

Mayor Burrows invited any member of the public with questions or concerns to address the Council.

Detra Waikart from Communities That Care (CTC) said that she serves on the CTC committee involved in the grant writing process. She informed the Council that in the last year CTC has started a website, chosen a logo, set up seven volunteer groups and compiled a list of resources in the area to determine where needs exist. Mrs. Waikart said family problems become neighborhood problems and she encouraged more Council and city involvement in the CTC program as the city's designated representative Councilor Alan Arnold hasn't attended any of the meetings. She said Riverdale City will be asked to financially support the program in the future and if representatives are involved in the

process they will be able to see the good the program is doing for the community and will be able to explain to the other Council members why funding CTC is a good investment.

Riverdale Police Lieutenant James Ebert said that he has attended several CTC meetings and he expressed his concerns that the group does not seem to be well organized and isn't meeting their stated goals. He said that at two or three meetings he was told by CTC group leaders that no additional funding would be requested from the four participating cities as the federal grant money would fund the program in the future. Mr. Ebert said he is concerned that no grants for funding have been submitted yet and he said that despite numerous requests to the CTC Coordinator Amy Mikkelsen to assign him to one of the seven committees, he had never heard back from her. Mr. Ebert said the police already use several established and proven programs to combat substance abuse, gangs and juvenile delinquency and based on his experience with CTC this year he has some serious concerns about future Riverdale participation. He encouraged the city to require CTC leaders to fulfill their promised obligations to the program before Riverdale commits future funding or requires further staff involvement. Mayor Burrows said these issues should be addressed in a meeting between the city and the CTC Coordinator.

There were no additional comments.

E. Presentations and Reports

Mayor Burrows thanked the Council members who have served the city for the last eight years. He said Councilor Jenkins' certificate and award will be delivered to her as she is not in attendance and he recognized Councilor Gibby for his valuable contributions to the city. Councilor Gibby thanked the residents of Riverdale who elected and supported him and the staff for their hard work and the other Council members who have become his friends as they have worked to serve the city together. He said he had mixed feelings when he decided not to run again and has great respect for the office he has held and those who give of themselves to ensure our communities are great places to live.

Mayor Burrows read a letter from a Lincoln Nebraska's police officer to Riverdale's police department thanking Officer Trent Thompson for assisting his wife to open a locked car door with a five-month-old baby inside while she was visiting relatives in Riverdale. He thanked the city for their help and extended an invitation to visit and offer of assistance if our police officers are ever in Lincoln Nebraska.

City Administrator Larry Hansen thanked the fire and police department for helping with an emergency baby delivery last week in the Applebee's Restaurant parking lot. He recognized staff with anniversaries in December including Police Lieutenant James Ebert who has 20 years with the city. He presented Mr. Ebert with a certificate and thanked him for his service to the city.

According to Mr. Hansen, the city's staffing authorization plan has decreased by three full-time equivalents over the last few years and he thanked the department heads for doing more with less. He asked if there were any questions and none were noted.

Business Administrator Lynn Fortie gave a report on the condition of the treasury for the month ending November 30, 2011. He said in the General Fund there are some class C

road revenue funds and he noted the expense of a rooftop AC unit repair at the Community Center and an expenditure of \$2,500 to purchase Christmas décor for the city buildings. Mr. Fortie also noted a payment to Central Weber Sewer. He asked for any questions and Councilor Searle asked for an explanation of the funds with negative balances. Mr. Fortie said in the General Fund the city gets most of its revenue near the end of the year when the sales tax money is received from the state. He said running a negative balance in the Motor Pool Fund is normal at this time of year when he shows vehicles purchased as an expense. He said the city's fleet has value and will be classified as an asset by the end of the fiscal year. In the Garbage Fund he noted the cost of purchasing recycling bins for every home had cost the city several thousand dollars. No additional questions were noted.

Mayor Burrows asked if there were any questions on the Community Development Projects Status Report or the Recorder's Report and there were none.

F. Consent Items

1. Review of meeting minutes from:

- December 6, 2011 City Council Work Session
- December 6, 2011 City Council Regular Session
- December 6, 2011 City Strategic Planning Session

Mayor Burrows asked if there were any changes to the meeting minutes and none were noted.

2. Consideration of appointment of Public Works Director Shawn Douglas to serve on the MIDA Falcon Hill Development Review Committee (DRC).

Mayor Burrows said Riverdale's former Public Works Director Lynn Moulding had served as the MIDA Representative for the city in the past and he recommended the new Director Shawn Douglas now fill this vacant position. Mayor Burrows asked if there were any questions on this appointment and none were noted.

3. Review and comment by January 10, 2011 on proposed RCC 3-1-12 suspension, revocation or refusal to renew a city business license.

Mayor Burrows said the Council will have until January 10, 2011 to comment on proposed RCC 3-1-12. Mayor Burrows asked if there were any questions on this item at this time and none were noted.

Motion: Councilor Gibby moved to approve the consent items. Councilor Searle seconded the motion.

There was no discussion on the motion.

Call the Question: The motion passed unanimously.

G. Action Items

1. Consideration of Resolution 2011-35 adopting a new job description for a Fire Inspector/Code Enforcement Officer.

Mr. Hansen said the city has stepped up code enforcement this year to address feedback from residents in the citizen's survey that this is an area in need of improvement. He said a full-time fire inspector and code enforcement officer will help the city address these code issues more efficiently in the future. He said the tech net survey of wage ranges for this position were also included in the packet for the Council's information and he recommended acceptance of this job description through Resolution 2011-35. He asked if there were any questions and Councilor Hunt said he supports this action because it is needed and does not create a new position and is revenue neutral. No other comments or questions were noted.

Motion: Councilor Gibby moved to approve Resolution 2011-35 adopting a new job description for a Fire Inspector/Code Enforcement Officer. Councilor Hunt seconded the motion.

There was no discussion on the motion.

Roll Call Vote: Councilor Searle, aye; Councilor Arnold, aye; Councilor Gibby, aye; Councilor Hunt, aye. The motion passed unanimously.

- 2. a. Consideration of untabling Ordinance 790 amending RCC 3-1 business licensing to allow administrative staff to suspend business licenses and require businesses to show cause to the City Council why the suspension should be lifted.**
- b. Consideration of Ordinance 790 amending RCC 3-1 business licensing to allow administrative staff to suspend business licenses and require businesses to show cause to the City Council why the suspension should be lifted.**

City Attorney Steve Brooks said Ordinance 790 was tabled on September 20, 2011 to allow Mr. Brooks time to draft some new language which the Council now has included in their packet to review by January 10, 2011. According to Mr. Brooks, under Council rules this item will drop off the Recorder's Report after today so procedurally it needs to be un-tabled and re-tabled to give the Council time to review the new language.

Motion: Councilor Hunt moved to untable Ordinance 790 amending RCC 3-1 business licensing to allow administrative staff to suspend business licenses and require businesses to show cause to the City Council why the suspension should be lifted. Seconded by Councilor Arnold.

There was no discussion on the motion.

Call the Question: The motion passed unanimously.

Motion: Councilor Arnold moved to re-table Ordinance 790 amending RCC 3-1 business licensing to allow administrative staff to suspend business licenses and require businesses to show cause to the City

Council why the suspension should be lifted. Councilor Gibby seconded the motion.

There was no discussion on the motion.

Call the Question: The motion passed unanimously.

H. Discretionary Items

Mayor Burrows asked if there were any discretionary items and Councilor Searle said he is concerned about a property on Parker Drive that has had code enforcement issues for two years and has court action pending because of nuisance ordinance violations with multiple cars parked on the landscaped area and unlicensed vehicles. He said he hopes the new Code Enforcement Officer whose job description was approved tonight will be able to follow up on enforcement issues like this so that they can be resolved more quickly. Mr. Hansen said the property in question will be followed up on and promised to report back to the Council at a future public meeting.

I. Adjournment:

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:47 PM.

Approved: January 3, 2012

Attest:

Bruce Burrows, Mayor

Ember Herrick, City Recorder