



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –DECEMBER 6, 2011**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **December 6, 2011** at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Don Hunt, Councilor  
Norm Searle, Councilor

Excused: Alan Arnold, Councilor

Absent: Shelly Jenkins, Councilor

Others Present: Larry Hansen, City Administrator; Randy Daily, Community Development Director; Steve Brooks, City Attorney; Dave Hansen, Police Chief; Lynn Fortie, Business Administrator; Doug Illum, Fire Chief; Shawn Douglas, Public Works Director, Ember Herrick, City Recorder and 15 members of the public.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all in attendance including all the Council members except Councilor Arnold who is excused and Council Jenkins who is absent.

**B. Pledge of Allegiance**

Mr. Hansen led the Pledge of Allegiance. Mayor Burrows read a quote from John Locke on the importance of the laws of men being in harmony with the laws of God and nature.

**C. Moment of Silence**

Mayor Burrow's quote was followed by a moment of silence when he asked everyone to remember those serving in our armed forces.

**D. Open Communications**

Mayor Burrows invited any member of the public with questions or concerns to address the group at the open microphone.

There were no comments.

**E. Presentations and Reports**

**1. Mayor's Report**

Mayor Burrows thanked the public works, police, and fire departments and staff for their efforts during a recent wind storm. According to Mayor Burrows, 54 trees on the golf course fell and that business appears to be the hardest hit area in Riverdale.

Mayor Burrows invited everyone to the grand opening of Gap outlet store at 8:30 a.m. on Friday, December 9, 2011. He said that the city is working with the family of Nancy Brough, a former City Council member who unexpectedly passed away recently, to construct a permanent memorial marker on the river trail in her honor. He said this is appropriate as Mrs. Brough was instrumental in getting the trail completed.

Mayor Burrows said that Chuck Kerkvliet is stepping down from the Veteran's Committee. He thanked him for the outstanding work that he has done for the city and the Veterans and read a proclamation and gave him an award recognizing Mr. Kerkvliet as an Outstanding Riverdale Citizen.

## **2. Communities That Care Report**

Amy Mikkelsen, Coordinator for Bonneville Communities That Care (CTC) said South Ogden, Uintah, Washington Terrace, and Riverdale created a coalition last April and she is here to give the Council a status report. According to Ms. Mikkelsen, the group has a website and facebook page up and running and two boards have been created, one of key leaders and a second community board. She said copies of a draft of CTC bylaws are currently being reviewed by the legal department of each of the four cities.

According to Ms. Mikkelsen, a representative from CTC recently had a letter to the editor published in the Standard Examiner commenting on how a recent drug bust at Bonneville High School illustrates the need for CTC. She said risk factors for drug abuse and delinquent behavior are currently being evaluated using the Sharp Survey which is distributed to students in Utah schools statewide. She said a work group evaluating the Sharp results should have a report ready in January and another work group is currently compiling a list of resources available in the community to address what programs are already in place and identify if there are holes in the system CTC can address.

Ms. Mikkelsen also said that CTC has a group working on a grant writing program to get federal funding for the program and has a youth group designing a submission for The Truth Campaign. She said there is a bimonthly newsletter highlighting the CTC's progress and Mr. Hansen asked her to send a copy to the City Recorder for distribution to the Mayor, Council and staff. Mayor Burrows said Councilor Arnold has been selected by the city to serve as a representative on CTC's board and give the Council periodic progress reports on the organization's progress and he asked Ms. Mikkelsen to follow up with Councilor Arnold.

Mayor Burrows asked if there were any additional questions or comments and there were none.

## **3. Community Development Projects Status Report**

Mayor Burrows asked if there were any questions or comments on the Community Development Projects Status Report and there were none.

## **4. Recorder's Report (*Review status of Council requested follow-up items.*)**

Mayor Burrows asked if there were any questions or comments on the Recorder's Report and there were none.

**F. Consent Items**

**1. Review of meeting minutes from:**

November 15, 2011 City Council Work Session  
November 15, 2011 City Council Regular Session

**Motion:** Councilor Gibby moved to approve the consent items. Councilor Hunt seconded the motion.

There was no discussion on the motion.

**Call the Question:** The motion passed unanimously.

**G. Action Items**

1. Consideration of authorizing Administration/Public Works to handle recycling opt-out issues.

Mayor Burrows said some individuals have contacted him with requests to opt-out of the city's recycling program before the end of the eight month trial period June 2012 because of financial hardships. He recommended letting the Public Works Department address extenuating circumstances on a case by case basis.

Councilor Gibby said he would like the Council's decision to encourage recycling to be honored but he said he recognizes the need for some administrative flexibility to address hardship cases. Councilor Hunt said the Council has gone through the public process to implement a recycling policy that included two opt-out provisions and he thinks the system in place is working well. He said he will support Public Works having the ability to deal with hardship cases if they agree to bring the issue back to the Council if there are more than just a few people who wish to discontinue recycling for financial hardship reasons.

Councilor Searle said his family has implemented the recycling program in their home and it is working well. He said recycling is important for the city because it will keep tipping costs low for garbage disposal and keep the landfills from filling up and he would like to see new residents encouraged to recycle instead of making it easier for people to opt-out of the program. He said he has no objections to authorizing Public Works to handle recycling opt-out issues as long as they are fair and consistent and work to encourage everyone to recycle where possible.

**Motion:** Councilor Gibby moved to allow the Public Works Director to review requests to opt-out of Riverdale's recycling program on a case by case basis taking into consideration hardships to allow individuals to opt-out prior to the end of the eight month trial period as long as the Director ensures that the process is done judiciously to prevent large numbers of individuals from opting-out of the program without Council approval. Councilor Hunt seconded the motion.

Mayor Burrows asked for any discussion on the motion and Councilor Hunt asked Public Works Director Shawn Douglas how many people do not have a recycling can but are

still paying for the service because they didn't submit an opt-out form before the deadline. Mr. Douglas said there are approximately 18 residents in that position and he thanked the Council for their direction on how his department should address these requests. There was no additional discussion on the motion.

**Call the Question:** The motion passed unanimously.

2. Consideration of Resolution 2011-34 adopting an Engineering RFP and appointment of City Engineer and panel of engineering firms for a two year period.

City Administrator Larry Hansen said in September 2011 the city had noticed and published an RFP asking for submissions from Engineering firms interested in working for Riverdale City. He said 13 firms responded by the deadline and their submissions were reviewed by himself and a representative from Fire, Community Development, and Public Works who all independently evaluated and scored the candidates. Mr. Hansen said the group's recommendation is to appoint a City Engineer and create a panel of five firms to bid projects and give the city latitude and expertise to help control costs and get good engineering advice on each project. According to Mr. Hansen, the five firms recommended for the panel are Civil Engineering Consulting, Ensign Engineering, Jones & Associates, J-U-B Engineers and Sunrise Engineering and the City Engineer would continue to be Scott Nelson of Civil Engineering Consultants at a lower price scale.

Mayor Burrows asked if there were any questions and Councilor Hunt asked how engineering services have been handled by the city in the past. Mr. Hansen said in the past the city hired Scott Nelson of Civil Engineering Consulting to serve as Riverdale's Engineer. According to Mr. Hansen, under this new proposal firms on the panel might be invited to bid on projects or be selected to provide service on projects according to areas of special expertise. Councilor Hunt asked about peer review and Mr. Hansen said all the firms selected have different areas of expertise and scopes of services provided and he is confident that this competition will benefit Riverdale city moving forward.

Councilor Hunt said he supports this proposal as it should create competition to save the city money and provide a high level of expertise. Councilor Searle said in the past there have been concerns expressed by certain Council members about the cost of engineering services and he believes this is a good approach to keep costs down and make the City more competitive moving forward.

**Motion:** Councilor Hunt moved to approve Resolution 2011-34 adopting an Engineering RFP and appointment of City Engineer and panel of engineering firms for a two year period. Councilor Gibby seconded the motion.

**Roll Call Vote:** Councilor Gibby, aye; Councilor Hunt, aye; Councilor Searle, aye. The motion passed unanimously.

3. Consideration of Resolution 2011-33 Canvassing, accepting and approving the results of the Municipal General Election held in Riverdale on November 8, 2011.

Riverdale City Recorder Ember Herrick stated that Weber County had completed their canvass from November 15 through November 22, 2011 and tallied the results for the Riverdale General Municipal Election held November 8, 2011. She said that voter turnout was nearly 25% and the initial numbers as counted on election night were amended to include the results of the provisional and absentee ballots cast that were determined valid in accordance with state law. Ms. Herrick referred the Mayor and Council to the Election Summary Report and election of the three candidates receiving the highest numbers of votes: Incumbent Don L. Hunt, Braden Mitchell, and Michael Staten as the official Riverdale City Council members to serve a four year term from January 1, 2012 through December 31, 2015. She stated that there were no irregularities or problems with the election and said the process was conducted in accordance with state and local laws. Ms. Herrick asked if there were any questions on the results or election report and seeing none asked the Council to approve Resolution 2011-33.

**Motion:** Councilor Gibby moved to approve Resolution 2011-33 Canvassing, accepting and approving the results of the Municipal General Election held in Riverdale on November 8, 2011. Councilor Searle seconded the motion.

**Roll Call Vote:** Councilor Hunt, aye; Councilor Searle, aye; Councilor Gibby, aye. The motion passed unanimously.

#### **H. Discretionary Items**

Mayor Burrows asked for any discretionary items and there were none.

#### **I. Adjournment:**

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:43 PM.

Approved: December 20, 2011

Attest:

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Bruce Burrows, Mayor

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Ember Herrick, City Recorder