



Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **May 17, 2011** at 6:03 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Shelly Jenkins, Councilor

Excused: Alan Arnold, Councilor

Others Present: Larry Hansen, City Administrator, Steve Brooks, City Attorney, Lynn Fortie, Business Administrator, Shawn Douglas, Acting Public Works Director, Doug Illum, Fire Chief, Ember Herrick, City Recorder and 12 citizens.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed those present excusing Councilor Arnold who is out of town. He welcomed the scouts from Troop 266 and Conner Richter introduced himself and his Scout Leader Chad Spencer and troop members Caleb Campbell and Tyler Spencer.

**B. Pledge of Allegiance**

City Administrator Larry Hansen led the Pledge of Allegiance after which Mayor Burrows read a short quote from John Quincy Adams “Duty is ours, results are God’s.”

**C. Moment of Silence**

Mayor Burrow’s quote was followed by a moment of silence when he asked everyone to remember those serving in our armed forces and affected by flooding locally and across the U.S.

**D. Open Communications**

Mayor Burrows advised the public about the rules of open communications and encouraged anyone wishing to address the Council to speak.

Chuck Kerkvliet from the Veteran’s Committee informed the Mayor and Council that his committee hopes to have all the service members’ tiles replaced on the display before the Memorial Day services on May 30. He said the wet weather has been a temporary setback. The Mayor thanked the members of the Veteran’s Committee for their efforts and for putting up signs to inform the community about the temporary construction work during the process.

There were no additional comments.

**E. Presentations and Reports**

**1. Mayor’s Report**

Mayor Burrows invited the public to attend a short ceremony on May 30 to unveil the new Veteran's Memorial additions. He congratulated Mr. Hansen on the recent marriage of his daughter Joey last weekend. Mayor Burrows also informed the public about the upcoming sewer bill increases being imposed by the county in fiscal year 2012.

## **2. City Administrator's Report**

Mr. Hansen asked Fire Chief Doug Illum for an update on the flooding conditions and Chief Illum said the city has not needed to use its pumps for two weeks now although the river is still at its highest levels at 4,000 cfs. Chief Illum believes cleaning out the storm drains has effectively protected the city from flooding to date and said that the installation of sump pumps in homes and the creation of a berm by the public works department has helped to protect the homes in River Glen that had experienced some previous flooding from ground water saturation. He said no additional bank erosion had been identified along the trail and that the river is being monitored hourly with pumps and sandbags on hand to address any potential problems that may arise. According to Chief Illum, the city has not received any complaints from residents in recent weeks and high water levels can be expected for the next five to six weeks with river water levels expected to peak between May 24 and the 26.

Councilor Jenkins asked what measures are in place to protect River Glen from the back flow of water from the storm drain box and Chief Illum said plywood is in place near the box to block any water that backs up but added that currently it is flowing freely towards the river. Councilor Jenkins asked why the drain isn't currently blocked and Chief Illum said if they block the drain they will be forced to pump so while the water is flowing towards the river it is being allowed to flow freely. He said if it were to get backed up and threaten River Glen, the plywood would be put in place to block any back flow from the storm drain.

Councilor Gibby commended the water monitors for not releasing more water from the dams at higher elevations than the river could handle and for working in connection with Chief Illum to prevent flooding in Riverdale and the surrounding areas.

Mayor Burrows asked if there were any additional questions about flooding and there were none.

Mr. Hansen recognized the city employees with anniversaries in the month of May including Vicky Barrett with 26 years in public works, and Shawn Douglas the current Acting Public Works Director with 20 years, Tracy Bessinger who has 13 years with the fire department, Bonnie Jones with the police department working in animal control for 13 years, and Abe Torres celebrating five years with public works.

Mr. Hansen said the staffing authorization report showed the city with 50 full-time and 59 part-time employees, under authorization by 6.25 with 69.75 actual employees and authorization to hire 76.

## **3. Report on Condition of the Treasury for the month ending April 30, 2011**

Business Administrator Lynn Fortie gave the Mayor and Council a report on the condition of the treasury for April pointing out the annual RDA increment payments to Shopko, Unity and

Riverdale Center and a payment of approximately \$95,000 to Central Weber Sewer. Mayor Burrows asked for any questions, there were none.

### **Community Development Status Report**

Mayor Burrows asked for comments and questions on the Community Development Report. No changes to the report were noted.

### **Recorder's Report**

Mayor Burrows asked if there were any questions about the Recorder's Report.

Councilor Jenkins asked that the last two items amending the general plan alternative land uses area two commentary and RDA project area plan conceptual development 10-1-13 on the Recorder's Report. She added that she would like staff to notify the Council when those two items would again be on an upcoming agenda. Mayor Burrows asked if there was consensus to leave these two items on the Recorder's Report, consensus was reached with three in favor and one opposed.

Mr. Hansen said even with these tabled items remaining on the Recorder's Report, they will not interfere with a rezone request recently made by the Larry H. Miller Group and currently going through the public process being considered by the Planning Commission. Councilor Searle said he is concerned about changes to zoning in the area that might negatively impact the residential neighborhood to the South. Mr. Hansen said the rezone request being considered by the Planning Commission is only to rezone the Larry H. Miller property, not the Hayward property adjacent to the residential zone. He reminded the Council that the Miller and Hayward properties had both received Council approval for their current construction projects. Mayor Burrows said at the time the land use had been approved, the Council had been told to anticipate a rezoning request from the Larry H. Miller Group. Councilor Jenkins said there was some language in the tabled amendment that was concerning to her because of its potential impact on the neighboring residential zone. She said that she thought the Council had tabled the proposed amendment pending a comparison to the land use for the area outlined in the General Plan.

### **F. Consent Items**

1. Review of meeting minutes from:
  - April 19, 2011 City Council Work Session
  - April 19, 2011 City Council Regular Session
  - April 20, 2011 Town Meeting and Public Hearing
  - May 3, 2011 City Council Work Session
  - May 3, 2011 City Council Regular Session

Mayor Burrows asked if there were any changes to the previous meeting minutes being considered for approval and none were noted.

**Motion:** Councilor Gibby moved to approve the consent items. Councilor Hunt seconded the motion.

**Call the Question:** The motion passed unanimously.

## **G. Action Items**

### **1. Consideration of Resolution 2011-12 adopting amendment to job description # 2025 Public Works Director.**

Mr. Fortie told the Mayor and Council that the proposed changes to the job description are minor and were drafted in response to past Council comments suggesting an engineering background would be useful for the city's next public works director. He asked if the Council had any questions about the proposed amendment.

Councilor Jenkins asked City Attorney Steve Brooks if a clarification of language to the education and experience paragraph should be considered to indicate preference in hiring would be given to a candidate with specific civil engineering experience. Mr. Brooks said his understanding of the purpose in amending this job description was to broaden it so that the candidate pool would be larger, not smaller. He said for this reason he would not recommend language encouraging only civil engineers to apply. Mr. Hansen referred Councilor Jenkins to Section "C" of the job description which states that education and experience are interchangeable, allowing the Council the latitude of approving a candidate with education or experience or a combination of both.

Councilor Searle asked about the special qualifications and suggested there should be a time limit to get those qualifications. Mr. Hansen asked Mr. Douglas how long it would take someone to acquire the desired qualifications and Mr. Douglas said they could all be reasonably secured within a year. Councilor Searle suggested that a reasonable time limit be stipulated in the job description for the candidate to earn the desired professional qualifications. Councilor Hunt agreed this is reasonable as many positions require individuals to get certifications within a certain amount of time. Councilor Gibby suggested an 18 month deadline.

**Motion:** Councilor Gibby moved to adopt Resolution 2011-12 with the amendment to the job description for the Public Works Director with the caveat that the time limit for getting the certification and special qualifications be 18 months. Councilor Hunt seconded the motion. There was no discussion on the motion.

**Roll Call Vote:** Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Hunt, Aye; Councilor Searle, Aye. The motion passed unanimously.

### **2. Consideration of Resolution 2011-11 adopting an interlocal agreement with Weber County to assist with city elections.**

Mayor Burrows said this interlocal agreement would be between the city and Weber County to outline the County's specific duties and fees to assist in the upcoming municipal elections. Riverdale City Recorder Ember Herrick asked if the Council had any questions on the proposed agreement and Councilor Jenkins asked about some handwritten notations on the supporting document with election cost estimates. Ms. Herrick said she had made the notations for personal reference during a recent county meeting.

**Motion:** Councilor Gibby moved to approve Resolution 2011-11 adopting an interlocal agreement with Weber County to assist with city elections. Councilor Jenkins seconded the motion. There was no discussion on the motion.

**Roll Call Vote:** Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Hunt, Aye; Councilor Searle, Aye. The motion passed unanimously.

**Discretionary Items**

Councilor Jenkins asked if recycling would be discussed at the upcoming Strategic Planning meeting on Saturday and Mr. Hansen said it would not be as the Council had already given the city direction to move forward with implementation of the program. Councilor Jenkins expressed her concern about residents in patio homes opting out of the program because they don't have room for a second can. Councilor Jenkins asked about a public area to drop off recyclables and Mr. Hansen said Steve Robinson of Robinson Waste Services had informed the Council that contamination of public bins makes them cost prohibitive at last month's town meeting. Mr. Hansen said there are private recycling companies that will accept items but residents will need to transport their donations on their own if they can't participate in the city's curbside recycling program. He said the only thing the city is planning to implement at this time is what the Council has approved with a curbside recycling program. Mr. Hansen suggested if members of the Council want to look at other options for people living in patio homes that they explore other possible alternatives.

**I. Adjournment:**

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Jenkins seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 6:56p.m.

Approved: June 7, 2011

Attest:

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Bruce Burrows, Mayor

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Ember Herrick, City Recorder