



Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **February 15, 2011** at 6:06 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
Shelly Jenkins, Councilor
Don Hunt, Councilor
Norm Searle, Councilor
Alan Arnold, Councilor

Members Absent David Gibby, Councilor

Others Present: Larry Hansen, City Administrator, Steve Brooks, City Attorney, Dave Hansen, Police Chief, Doug Illum, Fire Chief, Lynn Fortie, Business Administrator, Ember Herrick, City Recorder and 15 citizens.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed those present. He noted that all Council members were in attendance with the exception of Councilor Gibby who was excused with an illness.

B. Pledge of Allegiance

Mayor Burrows led the Pledge of Allegiance then read an 1811 quote by John Adams where he said religion and virtue are the best foundations of governments and human society in general.

C. Moment of Silence

Mayor Burrow's quote was followed by a moment of silence.

D. Open Communications

The Mayor turned the meeting over to open communications.

Kevin Eastman from Weber Health and Human Services thanked the Council for their time and efforts in considering the Communities That Care (CTC) request and said that from his perspective he doesn't feel his organization is asking the city for a donation. He said that South Ogden, Uinta, Riverdale and Washington Terrace all funnel into the Bonneville cone, that is why these cities are being asked to support a program designed to address the needs of the youth in their area. Mr. Eastman said that CTC was created to collaborate and coordinate community effort, not replace effective existing programs.

Riverdale Veterans Committee member Dave Leahy said he wanted to publicly thank city employee Chris Stone for his extraordinary efforts to update the website with pictures and a map indicating the exact location of each veterans' memorial tile in front of the Civic Center.

There were no additional comments.

E. Presentations and Reports

1. Mayor's Report

Mayor Burrows informed the public about the upcoming strategic planning meeting on Saturday, February 26th at 8 am at the Riverdale Senior Center and welcomed the public to attend. The Mayor then invited the five members of the Riverdale Youth City Council to come forward to be recognized for their Valentines Day cookie making service project and to receive a letter of appreciation from the mayor and a collage of photographs from the event taken by the Riverdale Veterans Committee. Councilor Jenkins said the Youth Council decorated 240 cookies with 125 going to the Veterans Home and 115 being shipped to soldiers in Afghanistan through Riverdale's Fire Department.

2. City Administrator's Report

City Administrator Larry Hansen reviewed the city's staffing authorization report stating there are currently 50 full and 57 part-time employees.

Mayor Burrows and City Administrator Larry Hansen recognized the city employees with anniversaries in the month of January for their years of service.

3. Service Recognition Allen Miller Planning Commission Chairman

Mayor Burrows also recognized Allen Miller who served on Riverdale's Planning Commission since 2003 and as Chairman for the past year commending him for his years of service to the community.

4. Report on Condition of the Treasury for the month ending January 31, 2011

Business Administrator Lynn Fortie reported on the condition of the treasury for January including revenue received and funds paid out for various city improvement projects. There were no questions or comments from the Council.

5. Communities That Care (CTC) study

City Attorney Steve Brooks told the Council that he had submitted the study questions to Weber Health and Human Services and that the study included both their responses and his legal opinions and advice. There were no questions or comments from the Council.

6. Fire Department Ambulance Service Audit Report and management response

Mr. Hansen said an audit of the city's ambulance service had been conducted to review processes, and procedures. In the packet, the Council had been provided with a copy of the audit report along with Mr. Hansen and Chief Doug Illum's process-related comments which did not list any material weaknesses in the service.

Mr. Hansen stated that the audit findings did not demonstrate that additional revenue was being generated by the service, but added that this could be typical of a start-up business and that it will take several years to accurately evaluate whether or not the service will generate income in the long run. According to Mr. Hansen, he had met with Chief Illum and Mr. Fortie to discuss possible cost-cutting measures that could be implemented to improve the operations.

Councilor Hunt asked Chief Illum about FPSC billing fees out of Salt Lake City and PMA fees Roy and Ogden charge when one of their paramedics goes along on a Riverdale ambulance call. Chief Illum stated that the actual costs of the service were higher than anticipated because Riverdale is charged by Roy and Ogden when their paramedics ride along whether or not the city collects

reimbursement from the patient. According to Chief Illum, the city has had difficulty collecting payment for some emergency calls. Chief Illum explained that although Riverdale has an ambulance service, they must rely on Ogden and Roy paramedics as the two cities have the service “tied up” preventing Riverdale from hiring their own paramedics. According to Chief Illum, these are the main reasons that the service is not generating more income for the city, but the audit was useful to ensure the service is being billed correctly.

Councilor Jenkins asked about specific costs and HIPPA compliance. Chief Illum explained the largest expense of the ambulance service was paying Roy and Ogden cities the paramedic ride along fees and paying FPSC, a Salt Lake based medical billing company that handles the city’s ambulance service medical billings. Chief Illum added that protecting medical information and records is paramount for his department and that no one has access to this information except individuals who have been trained to ensure HIPPA compliance.

7. Community Development Status Report

Councilor Jenkins commented that the report content has not changed significantly since the meeting two weeks ago and asked that in the future the city recorder ensure that it is updated with the latest information just prior to the agenda being posted.

8. Recorder’s Report

Councilor Jenkins asked the Council for consensus to address the four items tabled on the Recorders Report on an upcoming agenda. Mr. Hansen asked the Council for specific guidance if staff needed to put together additional information before adding the tabled items to a future agenda. Councilor Arnold suggested each tabled item be untabled then killed through a motion. Mayor Burrows told the Council that if they want something currently tabled on the report back on the agenda they need a consensus vote.

Councilor Jenkins asked Mr. Brooks if he was prepared to give the Council an update about the status of the Frankie’s Bingo lawsuit. Mr. Brooks said that would be appropriate in an executive session as the lawsuit is still pending. The Mayor asked the council for consensus to schedule an executive session for the upcoming meeting on March 1, 2011 to discuss Frankie’s Bingo business license and the pending litigation. Consensus was reached with three of the four Council members present in support of an executive session. Councilor Arnold voted nay, Councilor Jenkins yea, Councilor Hunt yea and Councilor Searle yea.

Councilor Jenkins asked if Ritter Drive should also be on the next agenda. Mr. Hansen warned doing that could be misinterpreted by the public as an indication that the Council was looking to make changes to the road rather than just kill a tabled item from the recorders report, possibly leading to unnecessary controversy. He recommended that if the Council’s objective was simply to remove the tabled items from the Recorders Report, perhaps Mr. Brooks could draft an amendment to the city rules allowing a tabled item to automatically die after 90 days if the Council did not make a motion to put it on another agenda. Mr. Brooks said other cities have similar clauses and stated that he would be willing to draft one for the Council’s review at the March 1st meeting if that is how they want to proceed. Mayor Burrows asked for consensus for Mr. Brooks to draft a rule that tabled items would be removed from the Recorders Report after 90 days. Consensus was reached with all four of the Council members present in support of the rule.

F. Consent Items

- 1. Consideration of meeting minutes from:
February 1, 2011 Work Session
February 1, 2011 Regular City Council**

No changes to the minutes were made.

- 2. Consideration of scheduling a public hearing on March 1, 2011 to discuss financial participation in the Communities That Care CTC program**

Motion: Councilor Arnold moved to approve the consent items including the scheduling of a public hearing to discuss financial participation in the Communities That Care (CTC) program. Councilor Jenkins seconded the motion.

Call the Question: The motion passed unanimously.

G. Action Items

- 1. Consideration of amending ordinance Title 1 Chapter 11**

Mr. Brooks said the number of requests for records has gone up significantly in the last few years and now reviewing all of the documents to ensure they are in compliance with GRAMA, HIPPA and the Red Flag Ordinance is taking up a significant portion of his schedule. According to Mr. Brooks, this new ordinance will bring Riverdale City into compliance with state law and protect the city legally by requiring individuals requesting records to present identification. The ordinance also allows the city some flexibility in what information they will allow to be released, including partial records with the exclusion of sensitive information not the focus of the request. Councilor Searle pointed out that the March 1st date in the seventh paragraph should be changed to February 15, 2011. The City Recorder noted the change.

Motion: Councilor Arnold moved to approve ordinance 781 amending the city code Title 1, administration, Chapter 11, public records, making necessary and current language and legal changes to the city code to clarify and update the public records chapter; provide for repealer, severability and establishing an effective date. Councilor Searle seconded the motion.

Call the Question: The motion passed unanimously.

I. Discretionary Items

The Mayor asked the Council for any discretionary items. Councilor Searle asked Police Chief Dave Hansen to pull traffic data for Ritter Drive for the Council to review. Chief Hansen agreed to do that and said that he would present the data to the Council at an upcoming meeting.

Motion: Councilor Hunt moved to adjourn into a closed executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Councilor Searle seconded the motion.

Call the Question: The motion passed unanimously.

(Closed Executive Session)

Motion: Councilor Allen moved to close out of the executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Councilor Jenkins seconded the motion.

Call the Question: The motion passed unanimously.

J. Adjournment:

With no further business to come before the Council at this time, Councilor Jenkins moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 8:00 p.m.

Approved: March 1, 2011

Attest:

Bruce Burrows, Mayor

Ember Herrick, City Recorder