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Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **November 16, 2010** at 6:00 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Shelly Jenkins, Councilor  
Don Hunt, Councilor  
Norm Searle, Councilor  
Alan Arnold, Councilor

Others Present: Steve Brooks, City Attorney; Randy Daily, Community Development Director; Lynn Moulding, Public Works Director; Dave Hansen, Police Chief; Doug Illum, Fire Chief; Lynn Fortie, Business Administrator; Jeannette Hall, Community Services; Marilyn Banasky, City Recorder; and 6 citizens.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all those present. He noted that all Councilmembers were present and excused City Administrator, Larry Hansen.

**B. Pledge of Allegiance**

Councilor Gibby offered the Pledge of Allegiance. Mayor Burrows read a quote from the United States Congress.

**C. Moment of Silence**

Mayor Burrow's quote was followed by a Moment of Silence.

**D. Open Communications**

Chuck Kirkvliet with the Riverdale Veteran's Committee thanked everyone for the support and attendance at the Memorial dedication. He reported that they added five tiles and two free names to the Memorial after the dedication. He stated that they will be on call after November, and if someone wants to have their name put on the Memorial they can contact the Senior Center and they will call them.

Keith Blazer stated that in November the City awarded the towing contract to Stauffers Towing and he was wondering if any other towers have been allowed to bid for that contract. Police Chief Dave Hansen reported that Riverdale entered into an exclusive contract with Stauffers Towing which is renewable every two years. He stated that Stauffers Towing is called when the Riverdale Police Department requests the tow, but an individual can ask for any tow company and doesn't have to use Stauffers Towing.

**E. Presentations and Reports**

**1. Mayor's Report**

Mayor Burrows thanked the Riverdale Veteran's Committee and everyone else who participated in the Riverdale Veteran's Memorial dedication. He reported that there will be a ribbon cutting ceremony on November 18, 2010 from 4:00 to 5:00 p.m. at the State Farm Insurance Agency on Freeway Park Drive.

2. Presentation on Communities that Care by Kevin Eastman

Kevin Eastman introduced Paula Price and reported that they are from Weber Human Services. He stated that they have had four hours of meetings regarding Communities that Care and Councilor Searle attended one of them. He stated that the program helps guide communities through critical steps of mobilizing the community to identify and address youth issues. He explained that they want the four cities who have students that funnel into Bonneville High School and the two Junior High Schools to collaborate on a single coordinator to work on issues for kids at risk and develop plans to attack risk factors prevalent in those cities. He distributed a handout outlining the program and a budget. He stated that Weber Human Services is giving \$5,000 and the State of Utah is giving \$10,000 to get this program off the ground. He stated that they hope to collaborate and go after federal grant money.

Paula Price gave an overview of how Communities that Care works. She stated they have found that youth were less likely to smoke, use alcohol, and participate in delinquent activities if they have the program. She stated that the program helps cities coordinate with each other to help their youth. She explained that in order to get federal funding the communities need to be involved and provide matching funds.

Councilor Gibby inquired as to who is the sponsoring governmental entity. Mr. Eastman replied that the program goes through Weber Human Services and they have talked about Washington Terrace being the focal point for the money to go through and placing the coordinator at Bonneville High School. Councilor Searle stated that he was impressed with the fact Principal Hansen was at the meeting he attended and that the schools like it. Mayor Burrows stated that he would be interested to see what outcomes other cities have had that have participated in the program. Councilor Jenkins inquired if the Riverdale Police Department was aware of this program. Chief Hansen replied that he is not familiar with this particular program but that he will look into it.

3. City Administrator's Report

**a. Department Information**

Police Chief Dave Hansen introduced new Riverdale Police Officer Derek Engstrom.

Mayor Burrows discussed the department information.

**b. Employee Recognition**

The following are employees whose anniversary date falls in the month of November.

<u>Employee</u>	<u>Length of Service</u>	<u>Department</u>
Dave Hansen	25 years	Police
Jeannette Hall	20 years	Community Services
Lynn Fortie	19 years	Business Administration
Kirk Favero	13 years	Public Works
Matt Sorensen	11 years	Public Works
Earlene Lee	11 years	Court
Steve Brooks	6 years	City Attorney
Joan Dailey	5 years	Court

Zade Child	3 years	Community Services
Heather West	2 years	Police
Wes Kay	2 years	Public Works

**c. Staffing Authorization Plan**

Mayor Burrows discussed the report.

4. Recorder’s Report (Review status of Council requested follow-up items.)

None

**F. Consent Items**

- 1. Approval of meeting minutes from:  
November 3, 2010 Work Session  
November 3, 2010 Regular City Council  
November 3, 2010 Strategic Planning**

**Motion:** Councilor Gibby moved to approve the consent item. Councilor Jenkins seconded the motion.

**Call the Question:** The motion passed unanimously.

**G. Action Items**

- 1. Consideration of conceptual site plan for a new Cadillac showroom located at 843 West Riverdale Road.**

Randy Daily reported that this is a request for approval of a conceptual site plan for a new Cadillac showroom at Freeway Cadillac/Mazda. He stated that there had been some concerns expressed during the work session and asked if anyone had questions. Councilor Searle stated that he read through the minutes of the Planning Commission meeting where they approved both the conceptual and preliminary site plan on the same night. He read from Riverdale City Code 10-13C-29(A) Site Plan; Development Approval Procedures which states that conceptual and preliminary review cannot receive approval on the same night. Mr. Daily replied that this reference is for the Office Park Zone and that this property is in an M-1 zone. He stated that the manufacturing commercial zones don’t have that specific requirement. Councilor Searle stated that he thought it was interesting to approve both items on the same night. Mr. Daily stated that this was discussed with administration and because this use exists as a car dealership it was determined that having both the conceptual and preliminary site plan on the Planning Commission agenda for approval was not in conflict with any ordinance. He stated that the City Council has input during conceptual approval and can add anything they feel needs to be added to the final plan. Councilor Jenkins stated that her concern was that the Planning Commission had a preliminary plan and conceptual plan the same evening and is concerned about what developers invest when getting to the preliminary plan stage. Mr. Daily stated that this is an amendment to the site plan which meets the requirements of Riverdale City’s ordinances. Councilor Jenkins expressed concern that the building will eliminate display parking and wondered if they still meet the parking requirements of the ordinance. Mr. Daily replied that display parking that is not regulated in a dealership and that they still meet the parking requirement. Councilor Hunt inquired if this was not an established site plan would the Planning Commission see both a conceptual and preliminary site plan on the same night. Mr. Daily replied that they wouldn’t. He stated that if a project is in an RDA area then the concept plan comes before the RDA in the form of a Use Request. He stated that he is looking to amend the ordinance so the City Council will also

see a concept plan in an RDA area. Councilor Hunt inquired if the developer agreed to elevate the grade by 18 inches to accommodate a 100 year storm. Mr. Daily replied that they had.

**Motion:** Councilor Hunt moved to approve the conceptual site plan for a new Cadillac showroom located at 843 West Riverdale Road. Councilor Gibby seconded the motion.

**Call the Question:** The motion passed unanimously.

**2. Consideration of change order #3 for 2010 Roadway Improvements.**

Lynn Moulding stated that this is a request to approve change order #3 and is not a payment request. He reported that the bulk of the change order is for problems on 1000 West. He stated that the project was to install curb, gutter, and sidewalk on the east side of the street and they decided to replace all the asphalt on the street at the same time. He stated that when the contractor removed the old asphalt he discovered soft clay under the old road, which is why the surface had failed. He stated that they were required to excavate 24 inches deep, put in a fabric liner, crushed rock, and road base over the entire length of the street. He stated that during that process it was discovered that the water main was only 19 inches deep in one spot and needed to be addressed as well.

**Motion:** Councilor Gibby moved to approve change order #3 for 2010 Roadway Improvements in the amount of \$69,363.19. Councilor Arnold seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Hunt, Aye; Councilor Searle, Aye; Councilor Arnold, Aye. The motion passed unanimously.

**3. Consideration of Resolution #2010-39 adopting amendments to the Riverdale City City Recorder job description.**

Marilyn Banasky reported that she was asked to review the job description and bring it up to date with her current job duties as City Recorder. She stated that issuing and renewing business licenses, attending and taking minutes at meetings was added, as well as adding a three year timeline for the City Recorder to receive the Certified Municipal Clerk certification.

**Motion:** Councilor Gibby moved to approve Resolution #2010-39 adopting amendments and additions to Riverdale City Job Descriptions. Councilor Searle seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Jenkins, Aye; Councilor Hunt, Aye; Councilor Searle, Aye; Councilor Arnold, Aye; Councilor Gibby, Aye. The motion passed unanimously.

**H. Discretionary Items**

Mayor Burrows thanked Ms. Banasky for her service and expressed appreciation for what she did for the City.

Councilor Jenkins reported that Planning Commissioner Blair Jones discussed with her that he is having a problem with feral cats in his neighborhood. She stated that she discussed this with the Code Enforcement Officer who stated that cats are a problem. Councilor Jenkins wondered if they should address licensing cats and requiring a microchip so the owner is easy to find and is in favor of

addressing the issue. Mayor Burrows stated that he is aware of it and they can have Mr. Brooks look at it. Councilor Jenkins stated that she would like to see data of what other cities do and have some recommendations brought back to them.

Councilor Jenkins stated that most of the property along Riverdale Road has been zoned C-3 and finds it interesting that one is still zoned M-1. She recommended rezoning that piece to C-3.

Councilor Jenkins stated that Craig Call has a firm called the Land Use Institute and favors having some joint meetings with him, the Planning Commission, and City Council to look at how to change ordinances and understand a process that makes sense and protects the City.

Councilor Searle reported that he has heard radio ads on FM100 stating that construction is done on Riverdale Road and that it is open for shopping and dining. He stated that this should benefit the City. Mayor Burrows reported that UDOT and frontline are doing those ads and that a full page newspaper ad was recently ran in the Standard Examiner.

**I. Adjournment**

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Hunt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:12 p.m.

Approved: December 7, 2010

Attest:

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Bruce Burrows, Mayor

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Lynette Limburg, Deputy City Recorder