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Minutes of the **Strategic Planning Meeting** of the **Riverdale City Council** held Saturday, **May 22, 2010** at 8:06 a.m. at the Riverdale Senior Center, Riverdale Utah.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Don Hunt, Councilor  
Shelly Jenkins, Councilor  
Norm Searle, Councilor  
Alan Arnold, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Lynn Moulding, Public Works Director; Doug Illum, Fire Chief; Dave Hansen, Police Chief; Lynn Fortie, Business Administrator; and Marilyn Banasky, City Recorder

### **Welcome and Opening Comments**

Mayor Burrows welcomed all those present and noted that all Councilmembers were present.

**Consideration of adjournment into Closed Executive Session for the purpose of strategy sessions to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).**

**Motion:** Councilor Arnold moved to adjourn into the Closed Executive Session. Councilor Jenkins seconded the motion.

### **Call the Question:**

**Roll Call Vote:** Councilor Jenkins; Aye, Councilor Hunt, Aye; Councilor Arnold, Aye; Councilor Searle, Aye; and Councilor Gibby, Aye. The motion passed unanimously.

The meeting adjourned into the Closed Executive Session at 8:15 a.m.

The meeting reconvened at 9:29 a.m.

Mayor Burrows called for a break. The meeting recessed at 9:29 a.m.

The meeting reconvened at 9:42 a.m.

Mayor Burrows discussed the budget process. He excused Randy Daily, Community Development Director, from the meeting.

## **Tentative Budget Review**

Lynn Fortie discussed the budget message and went over the salient changes for FY 2011. Mr. Hansen inquired if the Council wanted to discuss the previous action by them regarding health insurance premiums now. Councilor Jenkins reported that they asked for additional information which has been provided and would rather wait to discuss that issue under the HR section.

### General Fund Revenues

Lynn Fortie discussed the General Fund Revenues. He reported that Property Taxes increased by \$50,000 which was mostly because of the reimbursement to the County for the RDA overpayment of the Weber River Project Area, some of which came back to the City. He stated that the Sales Tax revenue should be adjusted to the SB35 amount with the final June payment. He stated that the Transient Room Tax is below budget and that Building Permits are over budget. He stated that Fines are down as well as interest earnings.

Larry Hansen discussed the Sales Tax Projection graphs and the Property Tax graph. He reported that if they are successful in lobbying for the continuation of the Local Option Sales Tax that it would help the gap between revenues and expenditures. Councilor Gibby stated that they need to push the fact with the legislature that Riverdale services a large daytime population to help with the City's sales tax issue. Mr. Hansen stated that they will need to watch and lobby at the critical time to extend HB172.

Mr. Hansen discussed the Consolidated Fee Schedule and stated that this is amended as things come up. He reported that staff isn't recommending any alterations to the fee schedule unless the Council wants to reconsider utility fees. He stated that he would recommend deferring the "snowbird fees" until the Enterprise Funds are discussed.

### City HR

Larry Hansen reported that human resources is the bulk of the City's day to day operating requirements. He stated that other than staffing up for the ambulance service there hasn't been an increase in staff. He discussed the Five Year Analysis of Benefits and Salary History. He stated that over the last five years the departments have worked together to save money and have generated a surplus that is then transferred to the Capital Projects Fund. He reported that they have earmarked \$700,000 for a future new Civic Center to help with the effects of SB35 and HB172. He explained that this money can be used for other things if it is not used for Capital Projects. A discussion was held regarding the best way to earmark money for future use without creating an expectation in the community. It was determined that earmarking the money for a potential/possible Civic Center was the best way. Mayor Burrows stated that they can review this each year to ensure the Council is still comfortable with it. **Mayor Burrows asked for consensus to use another title or category to earmark the money. Consensus was not reached. Mayor Burrows asked for consensus to keep it in the fund for the possible/potential Civic Center. Consensus was reached.**

Councilor Jenkins inquired if secondary water will ever make sense in Riverdale. Lynn Moulding replied that it wouldn't as the secondary water would end up costing more than culinary water to put in place.

Councilor Searle inquired if some of the earmarked money could be used to help open up Ritter Drive if it is not needed.

Larry Hansen reported that the surplus transfer's are attributable to the actions of the organization. He discussed the Compensation and HR Benefits Summary.

The meeting recessed at 11:00 a.m.

The meeting reconvened at 11:04 a.m.

Mr. Hansen discussed the backup documentation that was included in the Council's packet regarding wages, benefits, and retirement. Mr. Hansen reported that the wages reflect a 1.86% increase from FY2010 to FY2011. Councilor Jenkins stated that the City is getting hit on the Utah Retirement System and health care benefits, and that the only thing they can control are wages. Mr. Fortie explained that the wages are based on the salary survey which is done by policy. Mr. Hansen reported that the 1.86% increase doesn't surprise him, as most entities didn't give much of an increase last year and the City survey's last year's wages. Councilor Jenkins inquired if the City could partner with WACOG or a similar entity to participate in a larger risk pool for health insurance. Mr. Hansen replied that PEHP provides a larger risk pool to the City. Mayor Burrows reported that he doesn't think there is a mechanism to go through the County's human resources to derive a benefit for the City. He stated that they can explore other options at their next Strategic Planning meeting. Mr. Hansen stated that PEHP provides good coverage and that is the level of coverage that they feel is necessary. He discussed the concerns with the National Health Care system and what it might do to health benefits.

Mr. Hansen discussed the retirement rates that the City contributes to the Utah Retirement System (URS). He reported that years ago the Council made a policy to diverge from the Police rate and the amount the City would pay was capped at 17.4%. He stated that the rate for the Police is now 28.82%. He explained that if the City contributes less than the 17.4% into the retirement plan, they pay the difference to a 457/401 account. He reported that policy was changed to have the City match what the employee would put in, up to the remaining percentage. He suggested keeping the match into the 457/401 account. Councilor Jenkins stated that she found that some cities pay higher wages and have lower benefits or vice versa, but that no city seemed generous on both wages and benefits. She inquired if Riverdale wants to stay at the top of every category. Mr. Hansen stated that Riverdale is not at the top of every category. He stated that the City is generous to it's employees and they like being in Riverdale. He reported that they established a policy of surveying the Tech Net participating cities and taking the average wage and then adding 10%. He inquired if they wanted to keep the current salary survey policy or make a new one. Councilor Arnold stated that as retirement percentages go up the match percentage will get gobbled up and he feels they should let that go away by itself.

Councilor Gibby stated that they talked about re-examining the health benefit contribution in the City Council meeting and he would like to discuss it. **Mayor Burrows asked for consensus to revisit the health care compensation. Consensus was reached.** Councilor Jenkins stated that she is more concerned about the employees on the lower end of the scale than those who make more. Councilor Arnold stated that this is not a reflection of appreciation of the work that is done, but that they are dealing with budgetary constraints for the future. He stated that he thinks

there needs to be balance. Councilor Searle stated that he thinks it is important to compare with other communities and not the federal government. He stated that of the 87 entities that reported, he feels Riverdale is in line with what other communities are doing and thinks the original recommendation from Administration to have the employee and Administration split the difference was fair. He stated that he doesn't see any problem with paying 100% and voted against the proposal because he doesn't agree with it. He stated that they have an obligation to the taxpayers and feels this is in line with what other cities do. Councilor Jenkins stated that she agrees that they need to compare to cities with similar demographics and size to Riverdale. She thinks Riverdale has good employees and that they make good decisions to make this a good place to work. She stated that they still need to look at economics and other factors, but feels that as far as medical benefits go, they are in line. Councilor Gibby stated that when Administration suggested splitting the increase, he thought that was reasonable. He feels like the City made a reasonable request to cover 50% of the increase and that it is reasonable compared to what other cities are doing. He wants to go back to the original proposal. **Mayor Burrows asked for consensus to go with the Tentative Budget projected amount for health insurance benefits, which would change what was voted for in the Council meeting. Consensus was reached.** Councilor Jenkins stated she agrees for now, but wants to move in a different direction. Steve Brooks reported that this change will need to be noted somewhere. Mayor Burrows stated that reference to this change can be made in the motion at the Council meeting to go back to the original Tentative Budget amounts rather than the original motion.

The meeting recessed at 12:19 p.m.

The meeting reconvened at 12:45 p.m.

Mayor Burrows read a letter from the Utah Local Government Trust regarding a dividend payment to Riverdale City on the property and casualty insurance premium. He reported that this dividend came about because of the employees. Mr. Hansen stated that they have now dealt with the health insurance benefits and wanted to know if there was a consensus on the retirement payments. **Mayor Burrows asked for consensus on the retirement payments. Consensus was reached.** Mr. Hansen inquired if there was consensus on the wages. Councilor Jenkins stated anything that would be going in a different direction isn't relevant for this year and wants look at something different in the future. Mayor Burrows stated that he thinks it is good to look at it. Mr. Hansen stated that should the Council decide to explore options for the compensation system that he would need timely direction in order to communicate this back to staff. Councilor Searle inquired if the employees get a cost of living increase. Mr. Hansen replied that is built in to the survey system. He stated that they do get the step increase and move up one step, per year. Councilor Searle inquired if the survey was done annually. Mr. Hansen replied that the survey is done every January. **Mayor Burrows inquired if there were any changes to the proposed compensation for this year. There were no changes.**

#### Legal Services

Steve Brooks reported that there is an increase of \$5,000 in Bailiff Wages to compensate for the new contract for bailiff services. He stated that the new bailiff service is working out great and that they served six warrants in Salt Lake County, which wasn't being done with the old service. Councilor Gibby inquired as to what the return on warrants is. Mr. Brooks replied that he doesn't know, but felt that the previous bailiff's percentage was low. He reported that his other

concern is regarding small claims. He explained that the State made a change that if a City has a Justice Court then the small claims court cases can no longer go to the County and must be filed with the City. He stated that he is concerned that he doesn't know how much impact this could have on Riverdale's court system as one of the part-time court clerks has had a lot of health problems and the others picked up that work. He stated that adding the small claims will also add to the work load of the court. He stated that he may need to amend this budget if the small claims cases impacts the work load of the current staff too much. Councilor Gibby inquired if they would break even on cost. Mr. Brooks replied that if they get court costs it may be OK, but that it will be more work. Councilor Jenkins reported that she discussed having an internship in the City's Legal Department with Mr. Brooks. She stated there are grants from Universities for this type of program and that it could be a benefit to the City to do this and would give a law student experience. She stated that the City might have to pay a small amount until they are accepted by a program through a University. Mayor Burrows stated that since Judge Heward teaches at Weber State University, he recommended having Mr. Brooks talk to her about the value of internships. Councilor Jenkins felt that the City Council needed to say if they saw value to having an intern. Mr. Brooks stated that he feels having an intern is valuable and that he would be a proponent of it. He reported that his biggest concern is money, but that he is in favor of it. Councilor Jenkins stated that she thinks the rate is between \$12-\$15 per hour for an internship and that Gonzaga University would pay 65% to the City, if they got accepted. Mayor Burrows stated that they should look at the value of using interns in the city and that they could look at it throughout the year. Councilor Jenkins stated that this is time sensitive and would want to look at it sooner than later. Larry Hansen suggested bringing a job description for a Legal Intern to the Council at the June 1<sup>st</sup> meeting and then they could amend the budget as they need to. **Mayor Burrows asked for consensus to bring a Legal Intern job description to the June 1<sup>st</sup> Council meeting. Consensus was reached.**

#### Mayor & Council

Larry Hansen reported that it was discussed to increase the budget for the Youth City Council from \$2,000 to \$4,000 at the last City Council meeting. He recommended increasing that budget to cover the broader scope of activity for this group. **Amendment #1: Mayor Burrows asked for consensus to increase the Youth City Council budget from \$2,000 to \$4,000. Consensus was reached.**

Mr. Hansen reported that there is an increase in the Mayor and City Council salaries and the Partners In Education budget. Councilor Jenkins inquired if the Recorder's Report could reflect when the letters are sent to the schools that invite them to request money from the Partners In Education program. Councilor Hunt reported that Washington Terrace elementary stated that they have never received a letter. Mr. Hansen stated that staff will prepare a letter and send it out in conjunction with the new school year. **Mayor Burrows asked for consensus to have the Recorder's Report reflect when the letters for the Partners In Education are sent. Consensus was reached.** Councilor Arnold inquired about the Mayor's golf tournament. Mayor Burrows stated that since Riverdale is so highly dependent on the business community for revenue, he holds a Business Appreciation Golf Tournament each spring. He reported that this is a thank you to the businesses and gives them the opportunity to give feedback to the City. He stated that he used to hold quarterly luncheons but that they began to wane in attendance. Councilor Arnold stated that he didn't know anything about the golf tournament and would have

liked to have went. Councilor Jenkins stated that if this is an opportunity to get better acquainted with the business community that they should know about it. Mayor Burrows apologized for any oversight that the Council didn't get notice of the golf tournament. Councilor Arnold reported that he would prefer combining the \$5,000 golf tournament budget with the Partner's In Education budget and have \$8,000 for the schools on behalf of the businesses, instead of holding the golf tournament. Mayor Burrows reported that the businesses overlook a lot of inconveniences that they put up with because they are treated fairly. Councilor Hunt inquired as to the golf tournament format. Mayor Burrows replied that it was a scramble format with a luncheon and speakers. Councilor Hunt stated that he felt there was not much benefit if they are not mingling with the businesses. Councilor Jenkins reported that she has participated in other golf tournaments and mans a tent on a golf hole and sees everyone that comes through. She hopes they can be involved and that the golf tournament evolves to include them if they keep it.

Councilor Jenkins left the meeting at 1:30 p.m.

#### City Administration

Larry Hansen reported that the Travel and Training budget has been cut as well as Education Assistance. He stated that currently no employees are participating in the Education Assistance program. He explained that there is a three year recapture on those payments.

#### Business Administration

Lynn Fortie reported that the Office Supplies budget for the supply room was increased. He stated that the Building and Grounds budget was increased to replace one-half of the furnaces in the Civic Center. He explained that they will do half this year and half next year. He reported that they also need to increase that budget \$6,500 to make the front door of the Civic Center handicapped accessible. Mayor Burrows inquired if they could get a better price if they replace the entire furnace system. Mr. Moulding replied that he doesn't know if they would save much but it is possible. He reported that the furnaces are all 25 years old and beyond their life cycle. He recommended replacing them all at once. Mr. Hansen suggested increasing that account by \$15,000 for one-half of the furnace. Mr. Fortie replied that he did increase that budget by \$15,000 for the one-half furnace and that it would need an additional \$6,500 for the automatic front door. Mr. Hansen stated that they could put \$30,000 to cover the full cost of replacing the furnace into the Capital Projects budget. That would mean taking \$15,000 for the one-half furnace and then adding \$6,500 for the automatic front door opener, changing the current \$24,000 budget to \$16,000. **Amendment #2: Mayor Burrows asked for consensus to include \$30,000 in the Capital Projects budget for equipment replacement of furnaces in the Civic Center. Consensus was reached. Amendment #3: Mayor Burrows asked for consensus to change the Building and Grounds Maintenance budget from \$24,000 to \$16,000 which includes moving \$15,000 to Capital Projects and increasing the budget by \$6,500 for the Civic Center automatic front door opener. Consensus was reached.** Councilor Arnold inquired if there are any grants for heating and air conditioning. Mr. Hansen reported that he will check into that. Mr. Fortie reported that the Special Department expenses were increased by \$10,000 to cover increases in fees from credit card fees, etc. Councilor Gibby reported that he recently went through a rate review at his business and are they are now saving \$400 per month in fees.

### Community Development

Larry Hansen reported that other than HR expenses there is an increase for Information Technology Payments.

### Community Services

Lynn Fortie reported that the Equipment & Maintenance budget has increased to replace a treadmill and recumbent bike. He stated that the Old Glory Days budget was increased by \$3,000. Mayor Burrows inquired how the Council felt about having private enterprise boost up the amount of fireworks by having them partially sponsored. He suggested placing a placard at the Community Center for those who donate. **Mayor Burrows asked for consensus to ask for donations to help sponsor the fireworks for next year's Old Glory Days celebration. Consensus was reached.** Councilor Searle reported that the Veteran's Committee is currently asking for donations and asked that this not be done at the same time. Councilor Gibby suggested having citizens contribute as well. Mr. Fortie reported that the on-line sports registration will be up and running soon, which will also allow for reservation of parks and meeting rooms on-line. Councilor Searle reported that there was a vendor at the Utah League of Cities and Towns conference in St. George who had "Welcome" banners and he thought it would be nice to have some for Old Glory Days and the Christmas holidays to hang on the street lamp poles. Mr. Moulding reported that the Public Works Department puts up the ones at the Community Center and on River Park Drive, but they don't put them on Riverdale Road as UDOT doesn't like it and it is difficult with the road widening. He stated that he is not sure where they would put the banners except on River Park Drive as there is no way to be in traffic on Riverdale Road unless they barricade off one lane. He reported that banners look so insignificant on Riverdale Road with all the other visual clutter on it. Mr. Hansen reported that Riverdale has three streets that he feels could handle the banners: 4400 South, River Park Drive, and 300 West. Mr. Moulding stated that there are poles on 300 West but they are in the center of the street and not along the side of the road. Mr. Hansen suggested making an effort to put banners on those three streets. Councilor Gibby suggested placing banners at the entrances of Riverdale road, even if they didn't face Riverdale Road but could be seen pulling in or out of a parking lot. He felt it would be nice to have some warmth in the community and wants to put something in the budget for banners. Mr. Hansen stated that the Christmas Décor & Equip budget in Community Services could be increased as could the Streets budget or the RDA budget. He suggested adding \$5,000 to the Christmas Décor & Equipment budget in Community Services and looking at the other budgets as they get to them. **Amendment #4: Mayor Burrows asked for consensus to add \$5,000 to the Christmas Décor & Equipment budget in Community Services. Consensus was reached.**

### RDA Funds

Larry Hansen discussed the RDA funds and reported that the RDA has discretion to use the RDA General Fund for Economic Development or Redevelopment activities. He explained that the RDA General Fund is comprised of interest and transfers from the 550 West Project Area. He reported that this is an area that could be used to purchase banners. He suggested increasing the Miscellaneous budget \$10,000 to purchase banners and pole brackets and decreasing the Increase in Reserve Accounts by that same amount. He stated that if they decide to spend more they could amend the RDA budget at some later point. **Amendment #5: Mayor Burrows asked for**

**consensus to increase the Miscellaneous budget \$10,000 for banners and pole brackets and decrease the Increase in Reserve Accounts by that same amount. Consensus was reached**

Mr. Hansen discussed the West Bench Project Area. He feels if the Larry H. Miller group builds their car dealership, there is a good chance that the Taxing Entity Committee (TEC) will grant a budget for this area. He reported that this was discussed during the recent TEC meeting and it received a warm response, but hinges on the Larry H Miller dealership being at the Cinedome site. He stated that they could reconvene the TEC and ask for a budget to move the power lines and do some sewer and other infrastructure upgrades.

The meeting recessed at 2:41 p.m.

The meeting reconvened at 2:52 p.m.

### Police

Police Chief, Dave Hansen stated that the power point slides outline their performance measures. He reported that they meet their needs with efficiency, empowerment and training. He explained that the Equip Warranty – Mobile Vision budget is for the warranty on the new camera system that they purchased. He reported that the Equipment Supply & Maintenance budget increased by \$4,000. He stated that the partnership with South Ogden for the Animal Shelter has paid off big dividends for the City. He stated that the budget for Insurance went up substantially to pay off the City's share of lawsuits.

Councilor Jenkins re-joined the meeting at 3:04 p.m.

Chief Hansen reported that the Ammunition budget was increased by \$1,000 and that the budget includes an additional officer in case they receive a grant to fund that. He stated that he will know at the end of June if they get the grant. He reported that the Fuel budget was also increased. He stated that they didn't replace the two motorcycles last year and had to pay out to fix them as they were out of warranty. He stated that they want to go back to the two year rotation to sell them and purchase new ones so they will remain under warranty. He discussed that each officer has a precinct and is supposed to hold a block party once a year in their precinct as well as knock on doors to get to know the residents.

### Fire

Fire Chief, Doug Illum, reported that he is requesting a new ambulance and has budgeted \$150,000 for it. He explained that he previously purchased two used ambulances for \$45,000 and that one is showing serious wear. He stated that it is a 1999 with 100,000+ miles on it and is currently being used as a back-up ambulance. He reported that the front line ambulance is 4 wheel drive and hopes to purchase a new one and make that one the back-up ambulance. He stated that he wants to buy a new ambulance and in five years, take the old ambulance to the manufacturer to take the box off and have it remounted on a new cab and chassis. He explained that they should be able to get ten years out of the boxes. Councilor Hunt inquired as to the cost to the City for the ambulance service. Chief Illum reported that the cash deposit is \$125,499 since inception. He explained that they have to pay Roy, Ogden and First Professional and that they are 60% collectible from net billables. He stated that the gross billables are considerably higher because of Medicare and Medicaid. He stated that they are not making any money, but

that they aren't losing any money either. Councilor Searle inquired if the ambulance calls are increasing. Chief Illum replied that the call volume is up about 5% over last year and that 2% of the calls are outside of Riverdale. He reported that nearly 35% are Riverdale residents and that the other 65% are car accidents and non-residents. Councilor Gibby inquired if Riverdale is now covering the Washington Terrace section. Chief Illum replied that will begin November 1, 2010, but that he is not sure what that call volume will be.

Chief Illum reported that he put in for a grant to add three full-time firefighters. He explained that this would not be an addition to his staffing level but that he would replace part-time slots with full-time slots. He stated that they are not locked into taking the grant if they get it. He reported that it costs more to maintain a large part-time staff due to training and turn out gear and that if he received the grant it would reduce part-time firefighters and allow him to hire the full-time firefighters within the current staff. Councilor Jenkins inquired how the trade ended up for the used air packs. Chief Illum reported that he is having four firefighters train at their site and that they will be doing some refresher courses for free at the Riverdale fire station. He reported that they are updating the alarm system and that he will be requesting TV's that will be used to view information from their system.

#### Public Works Department & Enterprise Funds

##### **Streets**

Lynn Moulding stated that this budget includes \$2,500 to sandblast and repaint the dump truck. He reported that money has been added to the Special Department Expenses budget to meet the new federal requirement for high intensity signs. He stated that he asked for additional money in the Class C Roads budget due to additional needs.

##### **Parks**

Lynn Moulding reported that this budget includes purchasing a new Grasshopper lawnmower, which by having one more mower will save time for new things like the Splashpad and cleaning of the new restroom. He stated that he has included purchasing a picnic pavilion with a table for the trail and resurfacing the tennis courts. He explained that he asked two companies to bid on the resurfacing of the tennis courts, and both companies asked why they were going to be resurfaced as they didn't think the courts were that bad. Councilor Searle stated that he doesn't think they look too bad, but he did receive concerns. He explained that the concern was problems with the lights and that the courts had debris on them such as leaves. Mr. Moulding replied that people just need to know how to use the lights and that they can't be turned on after 10:00 p.m. Councilor Searle stated that he didn't hear any concerns about the finish, but that there is one locked gate, that the sprinklers go on the court, and they wanted to know about making a leaf blower available to clean them off. Councilor Jenkins inquired if there was a sign that gave directions on how to turn on the lights. Mr. Moulding replied that there was, but he is not sure if it is still there. He stated that he could put a small enclosure on the side the tennis court area to store a broom. Councilor Jenkins felt that the broom would disappear. She suggested adding another pavilion with a table for the trail instead of resurfacing the tennis courts. Mr. Hansen stated that they could leave the money in the budget line item for Capital Outlay but redirect it to trail amenities instead of resurfacing the tennis court. **Mayor Burrows asked for consensus to add an additional picnic pavilion with table for the trail instead of resurfacing the tennis courts. Consensus was reached.**

### **Water Fund**

Lynn Moulding reported that this budget includes the USDA Rural Development Loan to replace the water tanks. He inquired if they want to include the well at the golf course in this loan request along with the water tank replacement. Councilor Jenkins inquired how much the well will cost. Mr. Moulding replied at least \$500,000. Mr. Hansen stated that he would like to see it included. Mr. Moulding explained that the balance owing for the Riverdale Road improvements are done and are included in the FY2011 budget, but may come out if the billing comes during the FY2010 budget period.

### **Sewer Fund**

Lynn Moulding reported that the Riverdale Road sewer improvements included in the Capital Projects budget are done, and like the in the Water fund, may come out if billed during the FY2010 budget year. He stated that there is also a need to purchase a new gas monitor for confined entry testing for the sewer.

### **Storm Water Fund**

Lynn Moulding reported that they will be replacing the storm drain on 4400 South from the river to Parker Drive and that a portion of that cost will be covered by CDBG funds. He stated that will include holding three public hearings because some of that area is in the flood plain.

### **Garbage Fund**

Lynn Moulding stated that what happens with this fund will depend on what the City Council wants to do with recycling. He reported that he budgeted \$175,000 for recycling cans if the City wants to own the cans or they can have the provider provide the cans and charge a higher fee. Councilor Jenkins inquired what percentage could opt out. Mr. Moulding replied that would be up to the Council but that he wouldn't recommend it. Councilor Jenkins inquired if they could establish a criteria that was fair. Mr. Moulding replied that he could check with other cities that have recycling. Mayor Burrows suggested bringing that information back to them to look at a policy. Councilor Jenkins stated that if the City buys the cans, it lowers the cost to the community and is making an investment in it. Mr. Moulding replied that it is cheaper for the City to own the cans in the long run. Mayor Burrows suggested leaving that in and recapturing the cost over time, through fees. He stated that he would feel more comfortable to not having an opt out option. Councilor Hunt inquired if a survey of the community had been done. Councilor Jenkins reported that they have and the residents want recycling but don't want to pay for it. Mayor Burrows stated that they would get citizen input before implementation of the program. He suggested putting the money there and if the recycling program is received well, then they can proceed and look at a policy.

### **Consolidated Fee Schedule**

Larry Hansen distributed an updated handout regarding the Snowbird Fee comparison. This handout included what surrounding communities and St. George do for "snowbirds" and included property tax rates. He inquired if they want to amend the Consolidated Fee Schedule to allow for turning off services for "snowbirds" and to memorialize the department's current policy. He explained that the Consolidated Fee Schedule doesn't reflect that garbage fees are taken off if the resident requests to have their water shut off for a period of time. He stated that

they could also consider implementing a turn on/turn off fee when the request to shut off or turn the water back on was made. Councilor Gibby reported that he thinks Riverdale's rates are low enough as there are continuing expenses to maintain those services, whether the homeowner uses them or not. He stated that he doesn't want to see the fee structure changed. Councilor Jenkins inquired as to how big of an issue this is. Mr. Hansen replied that he has only heard reference to one individual and wonders why they are amending this for one person. He stated that they still need to memorialize the current policy in the Consolidated Fee Schedule. Councilor Hunt stated that he feels this is a logistical hassle for such a small impact and doesn't want to mess with it. Councilor Gibby agrees. He stated that they could reduce the fees in half and charge a turn on/turn off fee. Mr. Moulding reported that the City is required to pay Central Weber Sewer for sewer no matter what and that the water tank needs to remain full regardless. He stated that Garbage is the only thing that they track by residence. **Mayor Burrows asked for consensus to memorialize the current policy in the Consolidated Fee Schedule to not charge for garbage if a resident requests that their water is shut off. Consensus was reached.**

#### Internal Service Funds

##### **Motor Pool**

Lynn Fortie reported that most items in the Motor Pool Fund have already been mentioned: two Harley Davidson motorcycles for the Police Department, new ambulance for the Fire Department, and the grasshopper mower for the Public Works Department.

##### **Information Technology**

Lynn Fortie reported that this budget includes a new file server, laptops and a new copier for the Police Department, a desktop computer for the City Attorney, and a new copier for the Fire Department.

#### Capital Projects

Lynn Fortie reported that he estimates \$1.8 million will be available for Capital Projects in FY2011 and that there are \$2 million on the Capital Improvement Plan. Larry Hansen suggested moving the \$240,000 for the Building Expansion of the Community Center out of FY2011. **Amendment #6: Mayor Burrows asked for consensus to delete the \$240,000 for Community Center Improvements and move it out on the Capital Improvement Plan. Consensus was reached.** Councilor Jenkins suggested moving that item out two years and then look at it again keeping in mind that Riverdale has partnered with the Roy City Complex to provide expanded services. **Mayor Burrows asked for consensus to move the Building Expansion at the Community Center out to FY2013 in the Capital Improvement Plan. Consensus was reached.**

Mr. Fortie discussed the finishing the Police basement and putting in a generator. Mayor Burrows reported that the finishing of the Police basement has been pushed back for seven years and he feels that it should be done. Councilor Jenkins stated that if it is just to provide for work out equipment, then the Police should use the Roy Complex. Chief Illum reported that there is also no place for the officers to get decontaminated, shower, and get cleaned up. He explained that needs to happen at their building as they wouldn't let them in the Fire Station if they were contaminated. Chief Hansen explained that the request is to finish off two bathroom/shower rooms with locker space, training room, work out equipment room, and a secondary Emergency

Operation Center. He stated that they also realize money is tight and that this project could be pushed back another year. Councilor Jenkins inquired how much the Public Works Department employees could do. Mr. Moulding replied that they couldn't do much because so much work needs to be done by licensed contractors. He stated that they could do painting, sheetrock, and tile. Chief Hansen stated that the bid could be decreased to \$125,000 and that the bid he received was \$135,000. Chief Illum inquired how long ago the bid was received. Chief Hansen replied that it was a few months ago. Larry Hansen stated that he is not opposed to keeping it in the Capital Projects budget and that it could help with emergency management. Councilor Jenkins inquired if the Police Department will always be at that location as she doesn't want to see money put in the building and then the Police Department moves. Chief Hansen stated that he doesn't see the Police Department going anywhere else. Councilor Gibby stated that it seems like a waste not to use that space and that he would like to see it finished. Mr. Hansen suggested that they leave it in the budget for now. He stated that the Civic Center is the type of the building that could be added on to the south, and that there is always the possibility to bridge to a potential building to the south which could hold a Council/Court chamber area and any necessary adjustments to the Civic Center. He stated that he is in favor of finishing the police basement and looking to add on someday to the Civic Center. Councilor Jenkins stated that they could offer the Police officers to use the Roy Complex at no charge. Chief Illum reported that the Riverdale firemen can use it at no fee now and thinks they would also extend that offer to the police officers. Councilor Jenkins discussed the monitors in the Council Chambers at the Civic Center and wondered if they needed to be replaced. Mr. Hansen replied that they have had those looked at and there is also a problem with the ELMO. He stated that he would like to see the monitors replaced and that they also need to have a hardwired sound system.

Larry Hansen suggested deleting the \$350,000 for the roundabout at 4400 South and 700 West from the Streets section in the Capital Projects budget. **Amendment #7: Mayor Burrows asked for consensus to delete \$350,000 for a roundabout at 4400 South and 700 West and move it out one year on the Capital Improvement Plan. Consensus was reached.**

Larry Hansen reported that having \$500,000 for playfields South of the Civic Center seems foolish now that Unity has their property up for sale. Councilor Gibby stated that he would like to keep that money on the CIP. Mr. Hansen wondered if that would create an expectation. He stated that they could slide it out. Mayor Burrows inquired if they wanted to slide it one or two years. Mr. Hansen suggested moving the \$500,000 out one year each. **Mayor Burrows asked for consensus move the \$500,000 in FY2010, FY2011, and FY2012 to FY2011, FY2012, and FY2013 for the playfields South of the Civic Center out one year each on the CIP. Consensus was reached.**

Larry Hansen reported that he had staff looking at purchasing generators and that he is not opposed to seeing this accomplished. He stated that they would develop bids to accomplish this and that they could leave it there and try to get grant money, but that getting grants doesn't look good. He suggested purchasing a generator for the City Offices, Police building, and the Community Center and Fire building. Councilor Gibby inquired if there could be just one generator for both the Police building and the Civic Center. Mr. Moulding replied that wouldn't work as the size of generator needed to serve both buildings would cost more. Chief Illum reported that the Fire building and the Community Center would share a generator by upgrading

to a bigger one. Councilor Gibby inquired if they can use the existing generator anywhere in the City. Mr. Moulding replied that they can't as it is too small and runs on natural gas. He stated that the generators they are looking to purchase use diesel fuel, which the Public Works Department will use for their equipment and then will pay to refill the tanks. **Mayor Burrows asked for consensus to leave the budgeted amount for the generators in the budget. Consensus was reached.**

Councilor Arnold inquired about the \$80,000 for the skateboard park that is in the FY2010 budget. Mayor Burrows reported that they have previously put so much aside each year with the idea to eventually put it in place. Councilor Gibby inquired if they are looking at a modular type skateboard park. Mayor Burrows reported that is not the kind they are looking at. He reported that St George's skateboard park cost \$500,000 and Park City's cost \$700,000. Councilor Jenkins inquired if skateboard parks are that hot. Councilor Hunt replied that they are. Mr. Hansen stated that they could amend the budget to move some money into FY2011. Councilor Arnold stated that he is not in favor of spending that kind of money for a skate park. Councilor Hunt inquired if they could find out from Layton and Clearfield what their cost was to build their skate parks. Mr. Hansen stated that they still have the June 1<sup>st</sup> and June 15<sup>th</sup> City Council meetings to amend the FY2010 budget. Councilor Jenkins recommended sliding the \$80,000 and having this be a project for the Youth City Council to get involved in. Mayor Burrows suggested allowing staff to get additional information and they can determine what they want to do.

Councilor Searle inquired about the Ritter Drive UDOT/STP \$384,000 budget item on the CIP in FY2013. Mr. Moulding explained that they got Ritter Drive on a waiting list for money and that is the earliest date that money may become available. Mayor Burrows stated that the likelihood of getting the money for that project is about 5%. Councilor Searle stated that they may want to start putting money aside for a possible study and traffic calming measures for Ritter Drive. Mr. Hansen reported that they could earmark \$250,000 or \$300,000 for possible improvements on Ritter Drive. Councilor Gibby cautioned that they need to be careful not to create an expectation. Councilor Jenkins felt that they should put money away for the study. Mr. Hansen stated that they can amend the budget during the year, if something came up and they felt they needed additional money for Ritter Drive. Councilor Gibby inquired if they needed to identify the need at this meeting. Mr. Hansen replied that they would need to state it here or do a budget amendment later. Councilor Gibby stated that he wants to give the current step time to be effective and see what comments are generated, rather than put something in the budget now. Councilor Jenkins discussed Aunt Nancy's Assisted Living Center traffic and the difference in the traffic numbers in it and the 2004 traffic study. Mayor Burrows inquired if they want to put some money aside for a study. Councilor Searle stated that he is OK with what Councilor Gibby said and see if the current change will help the traffic on Ritter Drive. **Mayor Burrows asked for consensus to wait and amend the budget. Consensus was reached.**

#### Discretionary Items

Councilor Searle reported that the Riverdale Veteran's Committee inquired as to who will do the routine maintenance at the Veteran's Memorial. Mayor Burrows reported that the City will be responsible for that.

Councilor Searle inquired about the sound conduit at the Amphitheater and asked if it is OK. Mr. Moulding replied that there are no sound wires in the Amphitheater and that there is a separate power circuit for sound so they don't get feedback.

Councilor Searle discussed Mr. Tillotson's comments from the last City Council meeting regarding the Larry H Miller dealership and having cars park on landscaping. Mr. Hansen reported that they have parked cars on their grass along the frontage road and the next day they were moved. He stated that the Miller group wants to be good citizens. Councilor Hunt reported that they are just at capacity right now and don't have enough room at the old Saturn dealership for their cars.

**Adjournment**

With no further business to come before the Council at this time he meeting adjourned at approximately 5:40 p.m.

Approved: June 1, 2010

Attest:

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Bruce Burrows, Mayor

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Marilyn Banasky, City Recorder