
Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **January 20, 2009** at 6:08 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
David Gibby, Councilor
Doug Peterson, Councilor
Gary Griffiths, Councilor
Shelly Jenkins, Councilor
Don Hunt, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Randy Daily, Community Development Director; Lynn Moulding, Public Works Director; Lynn Fortie, Business Administrator; Doug Illum, Fire Chief; Lt. James Ebert, Police Department, Marilyn Banasky, City Recorder; other city staff and 7 citizens.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all those present. He noted that all Councilmembers were present.

B. Pledge of Allegiance

Councilor Peterson offered the Pledge of Allegiance. Mayor Burrows read a quote from Abraham Lincoln.

C. Moment of Silence

Mayor Burrow's quote was followed by a Moment of Silence.

D. Open Communications

Stan Hadden reported that he has been re-elected as president of the Mosquito Abatement Board for another year. He stated that they recently purchased their own airplane to ensure that Weber County will be sprayed for mosquitoes. He distributed a video about West Nile virus and encouraged the Council to view it to become more aware as there was one outbreak in Weber County and they have scooped up some live virus mosquitoes in Hooper.

LuAnn Farr reported on the upcoming Emergency Preparedness Fair. She stated that the fair has just focused on emergency preparedness for the last two years and that this year they wanted to add to it and do a Health, Safety and Preparedness Fair. She explained that there is Professor at Weber State who has five seniors that need to do a senior project and those seniors will be putting on this fair this year. Ms. Farr reported that she has received 65 names of individuals who wanted to sign up for CERT training and was informed that none of them can start the CERT class this Thursday as it is already full. She was hoping that Riverdale could possibly have a CERT class for these individuals.

E. Presentations and Reports

1. Recognition of Don Farr for his service as Planning Commission Chair

Mayor Burrows presented Don Farr with a certificate and a clock in appreciation for his service on the Planning Commission for the last eight years and for serving as Chairman for the last five years.

2. Mayor's Report

Mayor Burrows reported that State Representative Brad Dee gave a presentation at the Senior Center last week and that approximately 25 people attended. He expressed his appreciation for Representative Dee's efforts to keep Riverdale informed of upcoming legislative issues and his ongoing commitment to find funding to finish the Riverdale Road widening project. Mayor Burrows reported that the Planning Commission and City Council will hold a joint work session on Tuesday, January 27, 2009 at 6:30 p.m. at the Civic Center, and that the City Council and staff will hold an all-day Strategic Planning meeting on Saturday, February 21, 2009 at the Senior Center. He asked Fire Chief Doug Illum to report on the upcoming ambulance service. Chief Illum reported that they did receive their ambulance license and that they will begin ambulance service at 8:00 a.m. in Riverdale City on February 1, 2009.

3. Administrator's Report

a. Department Information

Larry Hansen discussed the report.

b. Employee Recognition

Larry Hansen recognized the following employees whose anniversary date falls in the month of January.

| <u>Employee</u> | <u>Length of Service</u> | <u>Department</u> |
|-----------------|--------------------------|-------------------------|
| Randy Daily | 31 years | Community Development |
| Kelly Rose | 26 years | Public Works |
| Cindi LeFevre | 14 years | Police |
| Bill Fuchs | 10 years | Police |
| Larry Hansen | 10 years | City Administration |
| Roger Wedde | 9 years | Court |
| Stacey Comeau | 4 years | Business Administration |
| Joe McBride | 1 year | Police |

c. Staffing Authorization Plan

Mr. Hansen discussed the report.

4. Recorder's Report (*Review status of Council requested follow-up items*)

None

F. Consent Items

1. Approval of meeting minutes from:

January 6, 2009 Work Session

January 6, 2009 Regular City Council

2. Report on the Condition of the Treasury for the month ending December 31, 2008.

Lynn Fortie gave an overview of the revenues and expenses for the month ending December 31, 2008.

Motion: Councilor Gibby moved to approve the consent items. Councilor Hunt seconded the motion.

Call the Question:

The motion passed unanimously.

G. Action Items

1. Consideration of Resolution #2009-02 amending HR or personnel policy section 8-2 Travel and Training Expenses.

Lynn Fortie reported that this section of the policy was recently revised and stated that from time to time things come up and policies are reviewed. Larry Hansen stated that he reorganized the language and divided the policy into sections while taking out some of the language that was philosophical and redundant in order to simplify it. He wanted to clarify the City's policy regarding travel with a personal vehicle. He reported that that part of the policy is broken down into three options, with number one being the first choice for an employee to use when traveling. They are as follows: 1) employee is to use a city owned vehicle; 2) employee may use a personal vehicle if a city vehicle is not available; and 3) airfare with a rental car, if necessary. Mr. Hansen explained that if a City owned vehicle is available for the employee to use and the employee chooses to use their own vehicle, then the employee will be reimbursed for gas only and will not be paid mileage at the IRS rate. Further, if a City vehicle is not available and a personal vehicle is used, then the employee will be reimbursed at the IRS mileage rate as long as that amount doesn't exceed the cost of airfare and a rental car, if needed. Mr. Hansen stated the policy now reflects that lunch per diem will not be paid to an employee if lunch is provided at the event and outlines what the City will pay for spouses that attend functions with the employee. Lastly, the policy now outlines the approval authority for travel reimbursement.

Councilor Peterson left the meeting.

Motion: Councilor Gibby moved to approve Resolution #2009-02 adopting amendments to the Riverdale City Personnel Policies & Procedures Handbook. Councilor Jenkins seconded the motion.

Call the Question:

Roll Call Vote: Councilor Gibby; Aye, Councilor Jenkins, Aye; Councilor Griffiths, Aye; and Councilor Hunt, Aye. The motion passed unanimously.

2. Consideration of Resolution #2009-03 amending Title 1, Chapter 12, Consolidated Fee Schedule.

Larry Hansen discussed the proposed changes to the Consolidated Fee Schedule. He stated that the Residential Rental Unit business license fee language was clarified to state that only triplexes or larger are assessed this fee. He reported that the proposed Animal Control fee changes are to bring Riverdale's fees more in line with South Ogden's as both cities share the animal shelter and that the Ambulance fee schedule is new and needs to be adopted for supplies and ambulance rates due to the recent approval of the ambulance license. Mr. Hansen stated that the proposed increase in Sewer fees is a result of Central Weber Sewer's fee increase as they need to improve their facility.

Councilor Jenkins stated that she feels that the \$65 for a lost or damaged animal trap is appropriate but wondered if the \$10 fee to take care of trapped animal could be costly to residents. Lt. James Ebert reported that this fee was requested by the Animal Control Officer as Ms. Jones has some residents that set traps repeatedly and she is consistently going over to their

homes to recover animals. He stated that the \$10.00 fee covers the disposal fee as it costs between \$7 to \$10 to dispose of a carcass and she is hoping that the new fee may curb their continual usage of the traps. Councilor Jenkins stated that Councilor Peterson asked her to discuss the \$10 late fee for sign-ups for the recreational sports programs at the Community Center. He specifically wanted to know why the late fee for basketball sign-ups was being charged five weeks before the season started. Mr. Hansen replied that he didn't know the answer but that he would find out. He stated that in some of the sports programs, Riverdale joins with other cities and they do a draft to build the teams and that might be why the cut off date to sign-up was so early. Councilor Gibby inquired if the ambulance fees were comparable to what is being charged elsewhere. Fire Chief, Doug Illum replied that he had First Professional Services provide him with four different fire department's ambulance fee schedules. He reported that some rates are set by the State and that Riverdale is lower than the other cities on some fees and higher on others. He stated that he took an average of the fees to ensure that the proposed fees were in the ball park of where they needed to be.

Lynn Moulding discussed the sewer rate increase proposals. He explained that he will be discussing the Capital Facilities Plan later this evening which identifies just over \$3 million dollars in sewer repairs that need to be done. Councilor Gibby inquired if they should act on the sewer fees tonight or have further discussion at Strategic Planning. Larry Hansen stated that they need to begin capturing revenues because of the Central Weber Sewer fee impact and recommends that the Council pass a sewer rate increase tonight. Councilor Gibby suggested that they increase the sewer fee to reflect the pass through cost of Central Weber Sewer and hold the other in abeyance until they can thoroughly discuss financing options. Mr. Hansen replied that Mr. Moulding has proposed three options for a sewer fee increase and that it is very likely that Central Weber Sewer will increase their fees each year for the next three years, which will leave Riverdale the option to pass a larger sewer rate increase tonight to cover those costs or pass a lower amount and then consider raising sewer rates again in the near future. Councilor Hunt inquired if they raised the sewer fee all at once, if it all would go to Central Weber Sewer. Mr. Hansen replied that the money would stay in the Enterprise Fund. He recommended that at a minimum they need to pass option one, which is the smallest increase. Councilor Gibby recommended passing option 3, which is the largest fee increase now, to avoid raising the fee in the future. Mr. Hansen stated that if the Council passed option 3 it would not quite double the current sewer charge, but would take care of the anticipated Central Weber Sewer increase and buy some time to see what happens to Riverdale Road and begin to accumulate reserves to fund the Capital Facilities Plan. He requested that, at a minimum, the Council adopt option 1. Councilor Jenkins reported that she thinks there are other financing options and since they aren't sure what projects will be funded or needed, that she doesn't feel comfortable raising the rates that high while there are still so many unknowns. She stated that she wants to do option 1 and then raise the fees later if needed and when more information is known. Councilor Gibby reported that hates to keep bumping the rate up, but sees what Councilor Jenkins is saying. Councilor Hunt stated that in these tough economic times people are feeling the squeeze and would like time in Strategic Planning to discuss it further, but feels that passing option 1 is doable.

Motion: Councilor Gibby moved to approve Resolution #2009-03 amending the Consolidated Fee Schedule in the Riverdale Municipal Ordinance Code Title 1, Chapter 12 including Option 1 for the Sewer Fees. Councilor Hunt seconded the motion.

Call the Question:

Roll Call Vote: Councilor Jenkins; Aye, Councilor Griffiths, Aye; Councilor Hunt, Aye; and Councilor Gibby, Aye. The motion passed unanimously.

3. Consideration of Ordinance #728 adopting a new Chapter under Title 4, Public Health and Safety, Chapter 5b, Camping.

Police Lieutenant, James Ebert reported that they requested that the City Attorney draw up a camping ordinance as there have been problems with individuals camping by the river, which has been made worse since the trail was completed. He stated that the campers cause littering and public safety concerns as well as concerns of having camping where children congregate, which are all addressed in the ordinance. He stated that the Police Department feels this ordinance is defensible and enforceable and that signs will be put up to notify individuals that camping is not allowed. Councilor Gibby inquired about the part of the ordinance that allows for a permit to be given for groups like scouts to camp with permission. Lt. Ebert reported that camping can be permitted by contacting the City Administrator or the Mayor and they can receive a permit to camp in a specific area. He stated that the ordinance doesn't outlay where that area is as that discretion is left up to the City. Councilor Hunt reported that the ordinance states that no overnight camping is allowed in an area that is not designated as a campground and wondered if a permit is issued for overnight camping, if that area would then become a designated campground. Lt. Ebert replied that would not create a designated campground, but if in the future the City wanted to have a designated campground, the ordinance would cover that. Councilor Jenkins inquired about the penalty for camping and the procedure used to remove someone. Lt. Ebert replied that this ordinance will allow the police department to evict someone and issue them a citation or take them to jail.

Motion: Councilor Gibby moved to approve Ordinance #728 adopting a new chapter under Title 4, Public Health and Safety, Chapter 5B, Camping, to enact regulations designed to protect the health, safety and welfare of Riverdale citizens concerning camping within city limits, providing definitions, penalties, severability and an effective date. Councilor Jenkins seconded the motion.

Call the Question:

Roll Call Vote: Councilor Griffiths; Aye, Councilor Hunt, Aye; Councilor Gibby, Aye; and Councilor Jenkins, Aye. The motion passed unanimously.

4. Discussion and presentation of the Capital Facilities Plan.

Lynn Moulding distributed copies of the Capital Facilities Plan to the City Council. He reported that he and City Engineer, Scott Nelson, have been working on this project for a while and that this is a final draft. He explained that there are a couple of areas where changes or additions will need to be made and that this Plan covers the Culinary Water, Sanitary Sewer and Storm Water Systems. He asked the City Councilmembers to review the Plan and asked them to make comments and get them back to him in the next couple of weeks so that he can prepare the final copy for discussion at February's Strategic Planning meeting.

5. Discussion of water tank repair or replacement.

Lynn Moulding reported that he was going to recommend Option B – Metalizing and Paint Exterior of the water tank, but he had a meeting last week with Weber Basin Water and they indicated that they will be building a water treatment plant near Riverdale's tanks and that they

will need water storage space. He asked them if they wanted to do a joint venture to replace the current water tanks and they said they would. Councilor Gibby inquired if Riverdale's water would mix with Weber Basin water if the joint venture is approved. Mr. Moulding replied that it would and they would need to figure that out. Councilor Jenkins inquired if there was a way to urge Weber Basin Water to come to the table as we have been discussing a water tank replacement for 5 years. Mr. Moulding replied that he thinks so, if they knew for sure that Riverdale was interested in the joint venture. He stated that he wants to go inside the water tanks this year, as it has been 19 years since they were last painted. He noted that the tanks should have been re-painted four years ago. Mayor Burrows stated that the water tank replacement will be discussed in depth at the February Strategic Planning meeting.

Councilor Peterson re-joined the meeting at 7:58 p.m.

H. Discretionary Items

None

I. Adjournment

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Peterson seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 8:00 p.m.

Attest:

Approved: February 3, 2009

Marilyn Banasky, City Recorder

Bruce Burrows, Mayor