

---

Minutes of the **Strategic Planning Meeting** of the **Riverdale City Council** held Tuesday, **November 18, 2008** at 7:35 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Doug Peterson, Councilor  
Shelly Jenkins, Councilor  
Don Hunt, Councilor

Excused: Gary Griffiths, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Randy Daily, Community Development Director; Lynn Moulding, Public Works Director; Dave Hansen, Police Chief; Doug Illum, Fire Chief; Marilyn Hansen, City Recorder; other city staff and 1 citizen.

### **Welcome and Opening Comments**

Mayor Burrows called the meeting to order and welcomed all those present. He noted that all Councilmembers were present except Councilor Griffiths who is excused.

### **Strategic Planning Process Connection**

Larry Hansen discussed the strategic planning process and stated that in November they look at the long term focus including the Capital Improvement Plan.

### **Action Plan Status Review**

Larry Hansen reviewed the status of the Action Plan.

### **Focus Topic: Long-Term Focus – Capital Improvement Plan**

#### **FY 2009 Status Report**

Larry Hansen asked each Department Head to give a status report on their 2009 Capital Improvement Plan expenditures.

#### **Business Administration**

Larry Hansen reported that the Re-roofing of the Civic Center has been completed.

#### **City Administration**

Larry Hansen reported that there may be a need to convene a Closed Executive Session soon in order to discuss the \$300,000 set aside for Land Purchase.

#### **Fire**

Fire Chief Doug Illum reported that the grant for the Extraction Equipment has been decreased from \$27,000 to \$4,000. He stated that they have replaced the 1997 Dodge Utility Brush Truck and that it came in under budget. He stated that they may or may not get the grant for Air Pack Replacement and if

they don't get it, the \$140,000 could be moved to 2010. Chief Illum gave an update on the ambulance service and the status of the ambulance license. He stated that he and Mr. Brooks have been in talks with South Ogden City who has filed a letter of protest, which has tied up the licensing procedure. He reported that one of South Ogden's concerns is that Riverdale's ambulance service will fold and they will have to pick up the pieces. He explained that the state has asked us to negotiate with South Ogden and try to work out a solution that will work for both cities so that South Ogden will retract their letter of protest and the license can be issued to Riverdale. Chief Illum distributed a map outlining different regions of the city and how ambulance service could be divided up. The map showed which areas Roy City would be called in to back us up, where South Ogden would be called in to back us up, and an area where South Ogden would be called in first. He stated that one option would be to divide the City and allow South Ogden to be the first in for ambulance service for one year. He explained that this would lessen the financial impact for South Ogden as they will lose \$250,000 if we take over ambulance service in Riverdale. Chief Illum asked the Council for direction as to how they would like him to proceed. Councilor Gibby inquired as to what options Riverdale City has. Chief Illum replied that the options are to continue to move forward with the license application and ask for a formal hearing in court, or negotiate an agreement with South Ogden so that they will retract their letter of protest so that the ambulance license can be issued. He explained that there has been an informal hearing and the State Director of EMS has requested that we negotiate with South Ogden. He noted that if we can't reach a solution then the next option is to take South Ogden to a formal hearing or stop the ambulance license process. Steve Brooks reported that if they stick with state process and go to a formal hearing, it could drag this out for 180 days. He stated that they told South Ogden that we would negotiate through the first week of December and if there hasn't been any movement, then we will ask to go to a formal hearing. Councilor Gibby stated that he feels like this is our City and we should be able to provide our own ambulance service. Mayor Burrows recommended having a time limit of the first week of December and then proceeding with a formal hearing. Chief Illum stated that if it was up to him, in order to move the process forward, he would recommend negotiating with South Ogden, but that he doesn't want to split the city in half for ambulance service. Councilor Gibby stated that we could keep Riverdale Road and South Ogden could take Washington Terrace. Councilor Jenkins reported that she feels this is a safety issue and thinks that we can provide the best ambulance service for the community. She stated that she feels we should move this forward quickly. Mr. Brooks explained that he thinks we have a good case to win this as a former Mayor wrote a letter of support when South Ogden asked for our help when they started up their ambulance service. He explained that the letter contained verbiage stating that Riverdale didn't object but reserved the right to start their own ambulance service. Councilor Gibby stated that he feels that parceling up the city is wrong but doesn't want to lose this opportunity to provide ambulance service. Mr. Brooks stated that he questions if South Ogden City Administration, Mayor and City Council know that an objection has been filed. Mayor Burrows stated that he will ensure that they know and will schedule an informal meeting with them to discuss this issue. Mayor Burrows stated that his first preference would be to incorporate ambulance services to the entire city and his second preference would be to temporarily divide the city in regard to ambulance service, if necessary. **Mayor Burrows asked for consensus to incorporate ambulance service to the entire City. Consensus was reached.**

### Parks

Lynn Moulding reported that clearing the trail, repairing the bank and installing barbs, and irrigation on the south trail have been put on hold pending approval for a 404 permit. He stated that construction on the north trailhead restroom has began and that the preliminary work on ball fields has not been implemented.

Mayor Burrows distributed a City Engineer's Cost Estimate and conceptual drawings of a concrete amphitheater to be constructed in Riverdale Park. He reported that there are two concepts, one is a concrete amphitheater stage and the other includes a metal bowery. He explained that he would like to tie a veteran's memorial in with the amphitheater and that this project would meet all the requirements to apply for RAMP funds. Councilor Gibby stated that he likes the idea and wants to ensure that versatility is built into it to keep in line with a veteran's monument. He suggested that the memorial could include a walkway of bricks with veteran's names on them, from the walking path to the amphitheater. Councilor Jenkins stated that she feels it is a great idea but wants to ensure that the residents in the area are ok with it. Mayor Burrows stated that they would discuss this in a town meeting. Councilor Hunt stated that he would like to see an expenditure for something that needs to be used more than just on the 4<sup>th</sup> of July. **Mayor Burrows asked for consensus to informally take the project to the RAMP Committee to see what else they might need. Consensus was reached.**

#### Police

Police Chief Dave Hansen reported that they have received all but one car to complete the purchase of the fleet replacement and received the Admin Car. He stated that the Video File Server is up and running and that the re-roofing of the police building has been completed.

#### Enterprise Funds – Sewer, Storm Water, Streets, Water

Lynn Moulding reported that the Riverdale Road Widening Sanitary Sewer and Water projects have been completed and he is recommending installing a sewer liner on South Weber Drive. He stated that the Roundabout 4400 S in Roy is complete and they are negotiating with the property owners for the 1500 West extension to Ritter Drive. He indicated that the Snowplow/Dump Truck has been received.

#### **FY 2010-13 Review 5-Year CIP Plan**

Larry Hansen asked the Department Heads to discuss projects scheduled through 2013 and see if they need to be re-evaluated or deferred.

#### CDBG

Lynn Moulding reported that the 5400 S. Sidewalk project didn't meet the Low to Moderate Income (LMI) criteria and will be deleted. He re-prioritized the remaining CDBG projects:

1. 1000 W. Widening
2. 4400 S. Sidewalk & Widening
3. Parker Drive Widening
4. 500 West Waterline Extension

#### Community Services

Larry Hansen suggested moving the Building Expansion at Community Center item from 2010 to 2011. **Mayor Burrows asked for consensus to move the building expansion at community center from 2010 to 2011. Consensus was reached.**

#### Fire

Chief Illum reported that the \$25,000 expenditure in 2011 to replace the Chief's Jeep could be deleted as they could use one of the admin police cars instead. **Mayor Burrows asked for consensus to delete the \$25,000 to Replace the Chief's Jeep. Consensus was reached.**

## Parks

Lynn Moulding reported that the \$1,500,000 expenditure for Playfields south of Civic Center in 2010 is on hold pending what Unity does with their property. Councilor Gibby inquired if planning and building the playfields could be done in segments. Mr. Moulding replied that a wetland delineation needs to be done first in order to see where the playfields can be placed and how big they can be. **Mayor Burrows asked for consensus to put \$500,000 in 2010, \$500,000 in 2011 and \$500,000 in 2012 for the playfields. Consensus was reached.** Lynn Moulding discussed the replacement of the Riverdale Park Restroom and Skateboard Park. **Mayor Burrows asked for consensus to move the \$80,000 for the Riverdale Park Restroom Replacement from 2010 to 2011. Consensus was reached.** It was discussed to incorporate design work on the skateboard park with the playfields. **Mayor Burrows asked for consensus to keep the \$80,000 in 2010 for the Skateboard Park. Consensus was reached.** Lynn Moulding discussed the splash pad and reported that 1/3 of the cost goes to the equipment and 2/3 of the cost goes to construction. He estimated that the construction cost would be \$300,000. He reported that the water for the splash pad can either be re-circulated and treated or dumped into the sewer and would use 200 gallons per minute. He stated that he tried to get permission to reuse the gray water, but was told that the State only allows gray water to be used in an underground system. He reported that if they dump the water into the sewer, Central Weber Sewer has indicated that the connection fee would cost \$430,000. **Mayor Burrows asked for consensus to add \$300,000 in 2010 for a Splash Pad. Consensus was reached.**

## Police

Chief Hansen reported that he would like to add \$33,000 in 2010 for an additional patrol car. **Mayor Burrows asked for consensus to add \$33,000 in 2010 for an additional patrol car. Consensus was reached.** Chief Hansen reported that he would like to move the items to Finish Police Dept. Basement, and Replace 2 Motorcycles out one year. **Mayor Burrows asked for consensus to move the items Replace 2 Motorcycles in years 2010 and 2012 to 2011 and 2013. Consensus was reached.** **Mayor Burrows asked for consensus to move Finish Police Basement from 2010 to 2011. Consensus was reached.** Larry Hansen indicated that the \$20,000 for Bullet Proof Vests should be moved to the Police Operating Fund and be removed from the Capital Improvement Plan. **Mayor Burrows asked for consensus to move the Bullet Proof Vests in 2010 to the Police Operating Fund. Consensus was reached.** Chief Hansen stated that the Replace handguns, shotguns, tasers item could be moved from 2011 to 2012. **Mayor Burrows asked for consensus to move Replace handguns, shotguns, tasers from 2011 to 2012. Consensus was reached.**

## Enterprise Funds – Sewer, Storm Water, Streets, Water

Lynn Moulding reported that if the State doesn't get the funds to finish the widening of Riverdale Road east of the viaduct, they may want to consider replacing the sanitary sewer themselves. He indicated that there is a new requirement that requires all street signs to be changed to high visibility signs by 2015. He estimates that this cost will be approximately \$40,000. Mr. Moulding reported that he will be bringing options to the Council soon to replace water tanks #2 and #3.

**Adjournment**

With no further business to come before the Council at this time, Councilor Gibby moved to adjourn the meeting. Councilor Peterson seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 9:46 p.m.

Attest:

Approved: December 2, 2008

\_\_\_\_\_  
Marilyn Hansen, City Recorder

\_\_\_\_\_  
Bruce Burrows, Mayor