

---

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Wednesday, **November 5, 2008** at 6:10 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present:     Bruce Burrows, Mayor  
                              David Gibby, Councilor  
                              Doug Peterson, Councilor  
                              Shelly Jenkins, Councilor  
                              Gary Griffiths, Councilor  
                              Don Hunt, Councilor

Others Present:    Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Lynn Moulding, Public Works Director; Dave Hansen, Police Chief; Michelle Heward, Judge; Stacey Comeau, Human Resources; Marilyn Hansen, City Recorder; other city staff and 12 citizens.

**A. Welcome & Roll Call**

Mayor Burrows called the meeting to order and welcomed all those present. He noted that all Councilmembers were present.

**B. Pledge of Allegiance**

Councilor Hunt offered the Pledge of Allegiance. Mayor Burrows read a quote from William Bradford.

**C. Moment of Silence**

Mayor Burrow's quote was followed by a Moment of Silence.

**D. Open Communications**

None

**E. Presentations and Reports**

**1. Swearing-in of new Riverdale Police Officer**

Riverdale Justice Court Judge, Michelle Heward, gave the Oath of Office to Riverdale Police Officer, Heather Harris.

**2. Mayor's Report**

Mayor Burrows reported that he received a phone call from Randy Jeffries of UDOT who stated that due to inclement weather the remaining concrete pour was delayed on Riverdale Road. He explained that UDOT will be pouring the concrete during daylight hours one day this week, which will necessitate in lane closures during the day. Mayor Burrows reported that WACOG allocated the Corridor Preservation Funds last Monday night which will allow UDOT to begin the Right-of-Way acquisition process for the next Riverdale Road project segment east of the viaduct to Chimes View Drive in South Ogden. He stated that there will be a Strategic Planning session held on November 18, 2008, right after the regularly scheduled City Council and RDA meetings.

3. Recorder's Report (*Review status of Council requested follow-up items*)  
None

**F. Consent Items**

1. **Approval of meeting minutes from:  
October 21, 2008 Work Session  
October 21, 2008 Regular City Council**
2. **Review and Comment by November 18, 2008 on Ordinance #720 amending Title 2, Chapter 4 Board of Adjustments.**
3. **Review and Comment by November 18, 2008 Ordinance #721 amending Title 10, Chapter 9- Residential Zones, Article C-Single-family and single-family with rental unit residential zone (R-2), Sections 1 and 3.**

Councilor Jenkins reported that she has some concerns with Item F(3) and stated that she had asked Legal Counsel what an R-2 zone means. She stated that she has done some research and found that whether an ordinance was from a municipality that was in the State of Utah or outside the State of Utah, an R-2 zone suggested that the municipality is allowing a two family dwelling on one lot. She stated that she finds problems with the language that is being suggested as there are set backs and minimum lot requirements that also need to be addressed in the current ordinance if the proposed changes were to be considered. Councilor Jenkins stated that if there was consideration of the Council to make these changes, she thinks that the entire ordinance would need to be changed. She inquired as to the purpose of making this change and wondered if it was to protect the integrity of the community or help with enforcement of landlords. She feels that by changing this ordinance, there could be a change to the re-sale value of properties that were bought with the purpose to rent them out and that this concerns her. She also stated concerns as to what would happen to empty lots and their re-sale value. Councilor Jenkins stated that she lives in an R-2 zone and reported that there is not a single two family home there. She suggested looking at changing the current R-2 zones, if the intent is to restore integrity to neighborhoods, and rezone those underlying zones and eliminate that threat. She requested information from staff as to what the goal is in changing the ordinance. Mayor Burrows stated that Councilor Jenkins comments would be forwarded to the Councilmembers and is requesting their comments on the two ordinances be returned by November 18, 2008.

**Motion:** Councilor Peterson moved to approve the consent items. Councilor Gibby seconded the motion.

**Call the Question:**

The motion passed unanimously.

**G. Action Items**

1. **Consideration of Resolution 2008-46 adopting changes to the HR Personnel Policy Manual, Section 8-2 Travel and Training Expenses Reimbursed and Section 9-16 Employee Recognition.**

Stacey Comeau reported that these changes make clarifications in the two policies. Councilor Jenkins inquired if the change regarding reimbursement for out of town travel expenses was to standardize it or if there was a reason to change the language. Ms. Comeau replied that the requested changes are just to clarify the policy. A discussion was held regarding mileage reimbursement for the Mayor and Councilmembers and whether the stipend they receive covers

mileage reimbursement. Larry Hansen reported that the stipend that the Mayor and Council receive is covered in a different policy and that Section 8-2 only pertains to the mileage reimbursement.

**Motion:** Councilor Peterson moved to approve Resolution #2008-46 adopting amendments to the Riverdale City personnel Policies and Procedures Handbook. Councilor Gibby seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Peterson; Aye, Councilor Griffiths, Aye; Councilor Hunt, Aye; Councilor Gibby, Aye, and Councilor Jenkins, Aye. The motion passed unanimously.

**2. Consideration of awarding the bid for the sanitary sewer liner on Riverdale Road.**

Lynn Moulding reported that the sewer line near the Conoco on Riverdale Road has several joints that are leaking water. He distributed a picture that was taken in 2002 showing the leak. He stated that the construction on Riverdale Road may have made the leak worse and feels that a sewer liner is necessary to take care of the problem. He reported that the low bidder is a company that has done work for the City in the past and is recommend awarding the bid to them. Councilor Peterson inquired as to how the liner is installed. Mr. Moulding gave an overview of the installation process. Councilor Gibby inquired if the sewers are routinely scoped with cameras to look for leaks. Mr. Moulding replied that they usually camera the sewers when they think there is a problem, but stated that they have recently done some proactive camera work.

**Motion:** Councilor Peterson moved to approve the bid to Insituform in the amount of \$28,110.00. Councilor Hunt seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Griffiths; Aye, Councilor Hunt, Aye; Councilor Gibby, Aye; Councilor Jenkins, Aye, and Councilor Peterson, Aye. The motion passed unanimously.

**3. Consideration of approving Payment Request #2 and Change Order #2 to Advanced Paving for the 2008 Roadway Improvement Project.**

Lynn Moulding reported that all the work has been completed except the chip seal, which couldn't be done because they couldn't get any oil. He is recommending payment to Advanced Paving in the amount of \$23,528.95.

**Motion:** Councilor Gibby moved to approve payment to Advanced Paving in the amount of \$23,528.95 for work completed to date. Councilor Peterson seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Hunt; Aye, Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Peterson, Aye, and Councilor Griffiths, Aye. The motion passed unanimously.

**4. Consideration of approving Final Payment Request with Balancing Change Order to Granite Construction Company for the Riverdale Park, Parker Drive and 900 West Roadway Improvement Projects.**

Lynn Moulding reported that all the work has been completed for these projects and recommends payment to Granite Construction in the amount of \$339,446.32. Councilor Jenkins inquired if anyone else was involved in the paving project on Parker Drive and adding of the new lanes. Mr. Moulding replied that the new lanes weren't part of Riverdale's project.

**Motion:** Councilor Gibby moved to approve the Final Payment Request with Balancing Change Order to Granite Construction Company for Riverdale Park, Parker Drive and 900 West Roadway Improvement Projects in the amount of \$339,446.32. Councilor Peterson seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Gibby; Aye, Councilor Jenkins, Aye; Councilor Peterson, Aye; Councilor Griffiths, Aye, and Councilor Hunt, Aye. The motion passed unanimously.

**5. Consideration of approving Resolution #2008-47 extending the towing agreement with Stauffer's Towing, LLC.**

Police Chief Dave Hansen stated that the current contract with Stauffer's Towing has been working better than they thought it could since it was put out for the Request For Proposal (RFP) in 2003. He reported that their average response time is nine minutes and the RFP required a 15 minute response time from the report of the crash. He explained that because Stauffer's Towing has the exclusive towing contract with Riverdale, they don't have to wait for a phone call and can just dispatch a truck when they hear it over the radio. Chief Hansen stated that the current contract is set to expire but states that additional two-year extensions may be granted upon written agreement between the parties, and recommends extending the current contract for an additional two years and then possibly opening it back up for an RFP after that time. Mayor Burrows reported that he has noticed that Stauffer's is extremely good at cleaning up the debris around an accident site. Councilor Jenkins stated that Riverdale Road creates a good deal of business for a towing company and worries that the Council is being selective by extending the contract without putting out another RFP. Mayor Burrows replied that it is always the person's choice, as anyone involved in an accident can request any towing company. He reported that the City has put out an RFP for towing services twice before. Councilor Jenkins stated that she just wants to ensure that they aren't playing favorites and are giving others the same opportunity. Mayor Burrows replied that they put out a towing RFP every five years. Councilor Peterson reported that he has received phone calls from a towing provider who has asked when this is coming up. He stated that he sees the advantages to having an exclusive contract as far as public safety is concerned but wants to ensure that they are also being fair and wonders if they have an obligation to open this up and allow others the opportunity to bid. Chief Hansen replied that they will open it up after this contract expires. Councilor Gibby reported that by giving someone a five year contract, it allows them the opportunity to recoup the costs to gear up for Riverdale Road.

**Motion:** Councilor Peterson moved to approve Resolution #2008-47 authorizing execution of an amended agreement with Stauffer's Towing for vehicle towing services within Riverdale City. Councilor Gibby seconded the motion.

**Call the Question:**

**Roll Call Vote:** Councilor Jenkins; Aye, Councilor Peterson, Aye; Councilor Griffiths, Aye; Councilor Hunt, Aye, and Councilor Gibby, Aye. The motion passed unanimously.

**H. Discretionary Items**

None

**I. Adjournment**

With no further business to come before the Council at this time, Councilor Peterson moved to adjourn the meeting. Councilor Jenkins seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:02 p.m.

Attest:

Approved: November 18, 2008

---

Marilyn Hansen, City Recorder

---

Bruce Burrows, Mayor