
Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **July 15, 2008** at 6:17 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
 David Gibby, Councilor
 Don Hunt, Councilor
 Shelly Jenkins, Councilor
 Gary Griffiths, Councilor
 Doug Peterson, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Randy Daily, Community Development Director; Lynn Moulding, Public Works Director; Dave Hansen, Police Chief; Doug Illum, Fire Chief; Marilyn Hansen, City Recorder; other city staff and 11 citizens.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all those present. He noted that all Councilmembers were present.

B. Pledge of Allegiance

Councilor Hunt offered the Pledge of Allegiance. Mayor Burrows read a quote from Benjamin Franklin

C. Moment of Silence

Mayor Burrow's quote was followed by a Moment of Silence.

D. Open Communications

None

E. Presentations and Reports

1. Mayor's Report

Mayor burrows discussed the recent articles that appeared in the editorial section of the Standard Examiner and stated that he doesn't think that Chief Hansen deserves the treatment that he has received. He reported that Riverdale has great employees that serve the community and he appreciates them.

2. Administrator's Report

a. Department Information

Larry Hansen discussed the report.

b. Employee Recognition

Larry Hansen recognized the following employees whose anniversary date falls in the month of July.

<u>Employee</u>	<u>Length of Service</u>	<u>Department</u>
Connie Daily	25 years	Police

Randy Koger	18 years	Fire
Karen McIntosh	13 years	Police
Tony Perfetto	11 years	Police
Kevin Fuller	10 years	Police
Trent Thompson	10 years	Police
Mickie Layton	9 years	Community Services
Brandon Peterson	6 years	Police
Lynn Wright	5 years	Police
Doug Illum	4 years	Fire
Michelle Heward	3 years	Judge

c. Staffing Authorization Plan

Mr. Hansen discussed the report.

3. Report on the status of Engine Brake Signs

Lynn Moulding reported that he sent a letter on June 18, 2008, to Darin Duersch of UDOT regarding engine brake signs. He stated that Mr. Duersch hasn't replied to either the letter or phone calls and so he still doesn't know the status of the signs. Mayor Burrows stated that the City recognizes that emergency vehicles need to use their engine brakes and are exempted from the ordinance.

4. Recorder's Report (*Review status of Council requested follow-up items*)

None

F. Consent Items

1. Approval of meeting minutes from:

July 1, 2008 Council Work Session

July 1, 2008 Regular City Council

2. Set August 5, 2008 for a Community Development Block Grant Hearing.

Councilor Jenkins inquired how they can learn more about the CDBG process. Lynn Moulding stated that it is a complicated process and has a lot of hoops to jump through. He reported that the first step is holding a public hearing to gain input from the public to see what projects they want to do and then those comments go before the Council. He explained that a pre-application needs to be submitted for the grant in December and if Riverdale is selected, a final application is submitted in February and the City would receive the money sometime in May. Councilor Jenkins inquired what would happen if there is no community response as to what projects they would like. Mr. Moulding replied that the Council would then chose a project, and if there was public input, the Council could also go against the public desires and do a different project. Councilor Gibby inquired as to when they could get an idea of what projects the City is looking at. Larry Hansen replied that some CDBG projects were identified in the Capital Projects budget. Mr. Moulding reported that the Council directed him to look at three projects during the budget process; 1) Curb, gutter and sidewalk on 1000 West; 2) improvement on Ritter drive; and 3) funding sewer and water improvements on Riverdale Road. He stated that he was told that the sewer and water improvements on Riverdale Road would never qualify for CDBG funds as it serves too many business needs and not enough public needs.

3. Set the next Strategic Planning meeting for August 26, 2008 at 6:00 p.m.

Motion: Councilor Peterson moved to approve the consent items. Councilor Gibby seconded the motion.

Call the Question:

The motion passed unanimously.

Motion: Councilor Peterson moved to recess into the RDA meeting. Councilor Gibby seconded the motion.

Call the Question:

The motion passed unanimously.

The meeting recessed at 6:52 p.m.

The meeting re-convened at 7:16 p.m.

G. Action Items

1. Consideration of Resolution #2008-32 amending Title 1, Chapter 12, Consolidated Fee Schedule.

Larry Hansen discussed the proposed changes to the Consolidated Fee Schedule. He reported that they are proposing increasing the storage unit fee in the business license section from \$0.60 per unit to \$1.00 per unit. He explained that when these fees were increased last year, the Council gave guidance that they would like this fee to be increased incrementally. Councilor Jenkins stated that when the original \$0.60 was put in the fee schedule she thought it would be looked at again and not just incrementally increased. She discussed that these businesses earn substantial revenue from the enclosed storage units and thinks that storage units could be difficult for owners to monitor and that some responsibility falls to law enforcement. She stated that she would be in favor of increasing this fee to \$2.00 per unit. Mr. Hansen reported that he would not argue with Councilor Jenkins's points and reported that this fee increase was approached incrementally. Councilor Gibby stated that he would like to look at what other cities charge and change this fee if it is out of line. Councilor Peterson proposed amending the fee to \$2.50 per unit as he was in favor of keeping it at \$5.00, when it was proposed last year. **Mayor Burrows asked for consensus to keep the proposed storage unit fee at \$1.00 per unit. Consensus was not reached. Mayor Burrows asked for consensus to increase the proposed storage unit fee to \$2.50 per unit. Consensus was reached.**

Larry Hansen discussed the proposed changes to the water re-connect fee. He reported that the water re-connect fee is being proposed to increase from \$10.00 to \$25.00. This proposal also increases the fees for a re-connect from \$20.00 to \$50.00 if the resident has had their water re-connected more than once in a twelve month period. Mayor Burrows stated that there are times when the re-connect can only be done on weekends or after hours and feels that a surcharge should be charged for this type of situation. Mr. Moulding replied that he thinks that would be appropriate as people are given ample time to pay these bills and if they aren't paid by the end of the month, they receive an additional 10 day notice. Councilor Jenkins inquired if the City takes hardship issues into consideration. Mr. Moulding replied that the resident just needs to call and make arrangements. Councilor Gibby suggested placing the re-connect charges on the disconnect notice. Councilor Peterson requested adding comments letting the resident know that they can call and make payment arrangements if they are having difficulty paying their bill. Mayor Burrows proposed adding a \$25.00 surcharge for re-connections that are made during non-business hours. **Mayor Burrows asked for consensus to approve the Water re-connect fee schedule as proposed. Consensus was reached including Councilor Gibby's comments. Mayor Burrows asked for consensus to add a**

\$25.00 surcharge for re-connections that occur during non-business hours. Consensus was reached.

Mr. Hansen discussed the proposed changes to the Fire Services fees. He reported that the fire inspection fees will be collected with the annual business license fee. He stated that this fee is charged to businesses based on square footage. The business would be charged \$30.00 for 0-5,000 SF and an additional \$30.00 for each additional 5,000 SF. Councilor Peterson inquired if the additional \$30.00 would be charged if the square footage of a business was 5,001 SF. A discussion was held regarding having a business pay a percentage of the \$30.00 for square footage over 5,000 SF. **Mayor Burrows asked for consensus to change the fire inspection fee to \$0.01 per square foot for square footage over 5,000 SF. Consensus was reached.**

Mr. Hansen reported that City Attorney Steve Brooks added language to the Court fees section to clarify that the fees and fines the court charges are in line with State Statutes.

Motion: Councilor Peterson moved to approve Resolution #2008-32 amending the Consolidated Fee Schedule in the Riverdale Municipal Ordinance Code Title 1, Chapter 12, Sections 2, 6, 8 and 9 as amended. Councilor Jenkins seconded the motion.

Roll Call Vote: Councilor Jenkins, Aye; Councilor Peterson, Aye; Councilor Griffiths, Aye; Councilor Hunt, Aye; and Councilor Gibby, Nay. The motion passed with four in favor and one opposed.

2. Consideration of Resolution #2008-33 adopting an Interlocal Agreement between Roy City, Ogden City and Riverdale City for Paramedic Aboard Charges.

Fire Chief Doug Illum stated that this Agreement allows for reimbursement to Roy and Ogden City if one of their paramedics are used in an ambulance transport by the Riverdale Fire Department. He explained that the fee will be collected and the billing agent would then automatically reimburse the appropriate City, with Riverdale keeping part of the fee for handling and billing. Councilor Hunt inquired if there could be confusion as to which City would provide paramedic services. Chief Illum reported that the dispatch center would determine which agency to call for paramedic services, if they were needed.

Motion: Councilor Peterson moved to approve Resolution #2008-33 approving an Interlocal Agreement between Riverdale City, Roy City and Ogden City relating to Paramedic Aboard Charges. Councilor Gibby seconded the motion.

Roll Call Vote: Councilor Peterson, Aye; Councilor Griffiths, Aye; Councilor Hunt, Aye; Councilor Gibby, Aye; and Councilor Jenkins, Aye. The motion passed unanimously.

3. Consideration of Resolution #2008-34 adopting a Service Agreement with First Professional for ambulance billing and collection services.

Fire Chief Doug Illum reported that this is a Service Agreement between the Riverdale City Fire Department and First Professional Services Corporation to authorize them to bill and collect monies for the Riverdale ambulance service. He explained that First Professional charges a 1% fee per month of the gross outstanding balance on the books and sends a check once a week to the City.

Motion: Councilor Gibby moved to approve Resolution #2008-34 approving a Service Agreement between Riverdale City and First Professional Services. Councilor Peterson seconded the motion.

Roll Call Vote: Councilor Griffiths, Aye; Councilor Hunt, Aye; Councilor Gibby, Aye; Councilor Jenkins, Aye; and Councilor Peterson, Aye. The motion passed unanimously.

4. Consideration of Resolution #2008-35 adopting an Interlocal Agreement with Roy City for Cooperative Emergency Services.

Fire Chief Doug Illum reported that that state law requires that the City have a second ambulance and this Interlocal Agreement with Roy will ensure that Riverdale has emergency services coverage if the ambulance is out on a call. Councilor Gibby inquired if Riverdale will also cover Roy City. Chief Illum replied that this is a reciprocal agreement.

Motion: Councilor Peterson moved to approve Resolution #2008-35 approving an Interlocal Agreement for cooperative services between Riverdale City and Roy City. Councilor Hunt seconded the motion.

Roll Call Vote: Councilor Hunt, Aye; Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Peterson, Aye; and Councilor Griffiths, Aye. The motion passed unanimously.

5. Consideration of Resolution #2008-30 approving an Interlocal agreement with South Ogden City for animal shelter services.

Police Chief Dave Hansen reported that this Interlocal Agreement with South Ogden City will provide animal shelter services for both cities. He stated that Weber County has been handling animal shelter services for Riverdale, but that their fees keep increasing. He explained that the cost to participate with South Ogden City will include a one-time payment of \$10,500, which was already budgeted for animal shelter services and then the City will be responsible to pay a maintenance fee, based on percentage of usage, thereafter. He stated that monies for Riverdale animal shelter services will be paid at the Riverdale City offices, with Riverdale retaining the fees. Councilor Jenkins inquired about liability issues. Mr. Hansen replied that any liability issues would be covered under the umbrella coverage of URMMA. Councilor Gibby inquired if the residents would be able to look at animals for adoption. Chief Hansen replied that animal adoption is the primary purpose of the shelter and one of the benefits of going with South Ogden City is that animals will be able to be up for adoption longer than the 72 hours allowed by law.

Motion: Councilor Peterson moved to approve Resolution #2008-30 approving an Interlocal Agreement between Riverdale City and South Ogden City relating to animal shelter services. Councilor Jenkins seconded the motion.

Roll Call Vote: Councilor Gibby, Aye; Councilor Jenkins, Aye; Councilor Peterson, Aye; Councilor Griffiths, Aye; and Councilor Hunt, Aye. The motion passed unanimously.

6. Consideration of Ordinance #710 amending Title 1, Chapter 6, Section 5, Meetings: Procedure and Conduct.

Mayor Burrows reported that this ordinance formalizes that votes will be taken as “aye” and “nay” instead of “yes” and “no”, and will help clarify votes during an electronic meeting.

Motion: Councilor Peterson moved to approve Ordinance #710 amending the City Code (Title 1 Administration, Chapter 6, Mayor and City Council, Section 5, Meetings: Procedure and

Conduct), by changing the method of how votes are taken and recorded, provided for severability and an effective date. Councilor Jenkins seconded the motion.

Roll Call Vote: Councilor Jenkins, Aye; Councilor Peterson, Aye; Councilor Griffiths, Aye; Councilor Hunt, Aye; and Councilor Gibby, Aye. The motion passed unanimously.

7. Consideration of Payment Request #2 and Balancing Change Order for the Restroom Building at the Kayak Park.

Lynn Moulding reported that the Kayak Park restroom is now complete and recommends approving the final payment.

Motion: Councilor Gibby moved to approve the pay request of \$29,514.52 to Tom Parker Construction for the Kayak Park restroom. Councilor Jenkins seconded the motion.

Roll Call Vote: Councilor Peterson, Nay; Councilor Griffiths, Aye; Councilor Hunt, Aye; Councilor Gibby, Aye; and Councilor Jenkins, Aye. The motion passed with four in favor and one opposed.

H. Discretionary Items

Councilor Gibby reported that he was walking the trail and noticed that the new section under the roadway has a nice finish job on the cement retaining walls that lead to the tunnel, but that the tunnel walls are rough. He inquired if those walls would change. Mr. Moulding replied that the tunnel components used were designed for irrigation and not for pedestrians, so the walls will remain rough finish.

Councilor Jenkins reported that the portrait of Koda is finished and is on view at the Union Station until July 28, 2008. She stated that Chris Wilson, the artist who donated her work, won first place in the art contest and has consented to allow copies of the piece to be made at the artist's cost.

I. Adjournment

With no further business to come before the Council at this time, Councilor Peterson moved to adjourn the meeting. Councilor Griffiths seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 8:15 p.m.

Attest:

Approved: August 5, 2008

Marilyn Hansen, City Recorder

Bruce Burrows, Mayor