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Minutes of the **Strategic Planning Meeting** of the **Riverdale City Council** held Saturday, **May 17, 2008** at 8:00 a.m. at the Riverdale Senior Center, Riverdale Utah.

Members Present: Bruce Burrows, Mayor  
David Gibby, Councilor  
Don Hunt, Councilor  
Shelly Jenkins, Councilor  
Gary Griffiths, Councilor

Excused: Doug Peterson, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Steve Brooks, City Attorney; Lynn Moulding, Public Works Director; Randy Daily, Community Development Director; Doug Illum, Fire Chief; James Ebert, Police Lieutenant; Lynn Fortie, Business Administrator; and Marilyn Hansen, City Recorder.

### **Welcome & Opening Comments**

Mayor Burrows welcomed all those present and noted that Councilor Peterson is excused.

**Motion:** Councilor Gibby moved to adjourn into a Closed Executive Session. Councilor Griffiths seconded the motion.

Mayor Burrows indicated that there were two individuals to be discussed in the Closed Executive Session. Councilor Jenkins stated that if she was one of the individuals to be discussed, that she would like that discussion to be held in an open meeting. She indicated that she would vote to adjourn into Closed Executive Session as long as she wasn't discussed in the Executive Session.

**Roll Call Vote:** Councilor Gibby, Yes; Councilor Griffiths, Yes; Councilor Jenkins, Yes - under stated terms; Councilor Hunt, Yes. The motion passed unanimously.

The meeting adjourned into Closed Executive Session at 8:12 a.m.

The meeting re-convened at 8:53 a.m.

Mayor Burrows stated that Councilor Jenkins has requested that any discussion concerning her and the events that have taken place recently be conducted in an open meeting. He stated that on at least on three occasions that he can recall, there has been specific counsel given to the elected officials to not conduct ex parte communications. He reported that they were made aware of an ex parte communication by Councilor Jenkins when staff, administration and the developer for Wildcat Storage met with John Crofts from the Utah National Flood Insurance Program, who stated that Councilor Jenkins and another individual went to his office and presented information to him regarding their project. Mr. Crofts then felt it was necessary to issue a letter to Riverdale

City and caution them that they may be in violation of building in the floodway. Mayor Burrows reported that the bottom line is that the City has been put into a situation where it could be in violation of the court order and that they have been put into a position where they could be cited for contempt of court and subject to litigation. He told Councilor Jenkins that she wasn't elected to represent the other councilmembers or employees of the City and that she did not have the knowledge or condoning of the administration in these matters and he feels her actions were inappropriate. Larry Hansen explained that when the judge made his ruling the City Council decided not to appeal his order. He stated that the administration proceeded to act on that, as a policy decision, and that they had a responsibility to comply with the judicial order, which staff has done. He stated that when Mr. Daily received the letter from Mr. Crofts, staff did not have time to get written clarification as to where Mr. Crofts was coming from and the City Council agenda delay took place at the last City Council meeting. Mr. Hansen reported that this ex parte communication established a dilemma for administration as they are trying to implement a judicial decision and now that something has intervened with that process, how do they deal with it. He stated that from an ethical perspective, when a concern exists, the circumstances need to be memorialized and made part of the record and then immediately reported to the rest of the Council. He reported that this project is back on the City Council agenda and to make it part of the record, there is a letter in the packet from John Crofts which was written prior to the last City Council meeting as well as the minutes from the May 13 meeting that accurately reflect the discussions of that meeting. He stated that administratively and professionally, he feels that staff has done what they need to do and that they are trying to repair relationships and proceed by doing the right thing.

Councilor Jenkins asked for a more definitive clarification on what is ex parte communications. She stated that she was never under the impression as a Councilmember, that she wasn't representing the community and their concerns. She did research after everyone was in complete agreement that we were now rescinding the original motion to approve the Wildcat Storage Final Site Plan and this was no witch hunt but just exploratory. She stated that she had a conversation with Mr. Hansen this week and feels that Mr. Crofts has good information and feels that a little bit of training on FEMA and filling of property would be beneficial. Councilor Jenkins stated that she feels that the questions asked of Mr. Crofts in the May 13<sup>th</sup> meeting were to set her up to be looked at in the worst light for being concerned about the community's concerns down there. She reported that they do have concerns with the Wildcat Storage site and doesn't believe that the court order was that we blow everyone off and not address the concerns. She stated that she feels that things were misstated, such as Randy Daily has said that he was concerned about the fill in previous meetings. She suggested that Mr. Hansen and the Mayor need to welcome the people out there researching this information and find out their concerns and address them. She explained that she does feel better as to the floodplain, with the things that Mr. Crofts recommended. She stated that Mr. Daily speaking for her in the meeting by saying that these two people representing that the fill isn't the issue, is wrong. She explained that she thinks the fill has always been an issue and is concerned about all aspects of development down there. Councilor Jenkins noted that she doesn't know when they should discuss their concerns at a staff level and asked if it is ex parte when she is asking questions for clarification. Mayor Burrows stated that taking a map down to Mr. Crofts that was not authorized by the Council or authorized by administration that she go external of the City is an ex parte communication. He reported that

research and gathering information is one thing, but taking a personal agenda and belief and having them act on it external of the City is ex parte.

Councilor Griffiths stated that he sees that this as a clear misrepresentation of City Council. He reported that they are a governing body and once they take the oath of office, they represent the City and have to look at both sides of an issue. He stated that they can't start going off and representing the City Council on a personal agenda and based upon what he is hearing he thinks it was inappropriate. Councilor Jenkins reported that she looks at it as she was representing the community as she was looking at safety. She stated that she is sorry that this has been characterized that she has a personal agenda in this, but her agenda is to protect and to do the right thing, with the right process. She explained that that map was put in her door with a copy of the ordinance from Ogden City and that Ogden City circled that map and it is in the AE zone. She explained that she never characterized this area as being in the floodway and that the man from FEMA knows what an AE zone is. She stated that she is sorry that it is not appropriate to get clarification from agencies that it is their expertise to ask. Larry Hansen stated that he doesn't buy that Councilor Jenkins was just trying to get clarification. He reported that an ex parte communication is defined as "communication by telephone, e-mail, letter, face to face conversation or other off the record contact made to influence a decision making official off the record and out of the presence of other parties". He stated that he strongly disputes the insinuation that anyone on staff was setting her up and even though someone else gave her the map, Mr. Crofts stated that he was given the map by Councilor Jenkins. Mayor Burrows stated that Councilor Jenkins stated earlier today, that there was information that Mr. Crofts had that all the councilmembers should have and is the key to ex parte communications being a violation.

Councilor Gibby reported that he realizes there are some concerns about the development down there, but the fact that they have a court order to comply with and that there are people in the City to comply with that. He explained that if Councilor Jenkins had concerns with FEMA, she should have approached the City to discuss it. He stated that when the Council is represented as being in favor, by one person, it is one person with an agenda and not the Council. He stated that he does feel there is exposure to the City as this delay is being perceived as obstructionism, whether it is true or not. Councilor Hunt reported that he gets confused on what his responsibilities are and does he go forward with research. He commended Councilor Jenkins for her research and knowledge and stated that he has people call and complain that the staff and Council are giving these people a pass. He stated that he does some research but relies on City staff, who are paid professionals.

Randy Daily reported that he has always been concerned with the fill, but that the citizens weren't. Councilor Jenkins reported that Randy Wilson spoke on the public record concerning the fill. Mr. Daily replied that Mr. Wilson spoke on the public record after the homes were built and long after the fill was brought in. He stated that Randy Wilson stood in his office and told Mr. Daily that he will stop this development, anyway he possibly can. Mr. Daily reported that the fill has existed there for quite some time and that it hasn't been brought up for over five years. He stated that Mr. Cummins engineer, Ken Menlove, did everything he was required to in order to qualify the fill that is there and meets all requirements. Mr. Daily replied that when he spoke on the phone to Mr. Crofts and told him that none of the property was in the floodway, there was dead silence as it was represented to Mr. Crofts that it was in the floodway.

Mayor Burrows proposed that they look at this situation from the light that Councilmembers differ in their desire for information. He stated that they collectively resolve this by first deciding by consensus when they need more information and how to get the additional information, and second if the Council agrees by consensus that they need additional information from other agencies that there are people hired within the City to gather that information. He proposed that be made part of the Council procedures going forward. He stated that he knows Councilor Jenkins has a distrust of staff. Councilor Jenkins stated that she admits that and that she has greater concerns and questions for the Community Development Department. She stated that there are a number of them who are uncomfortable. Councilor Gibby inquired as to who they were. He stated that from time to time Councilor Jenkins makes a statement saying “this council wants” or “this council expects” and she is representing herself and not the entire Council. He stated that he is tired of that and feels like he is always being painted into her wall. Councilor Jenkins reported that she made the statement that way as these concerns were discussed in a Closed Executive Session and didn’t want to discuss who the other Councilmembers were in an open session. Councilor Gibby requested that Councilor Jenkins represent her own opinion. Mayor Burrows agreed that everyone has to be careful to represent their own opinions as their own and then wait for consensus for agreement or disagreement of that opinion. He stated that for them to do otherwise is disrespectful of the other Councilmembers. He reported that for the Council to circumvent the system by going out on their own, and not through the proper channels, is not the appropriate action. Mr. Daily reported that he has known this for a long time, but that Councilor Jenkins has never been specific. Mayor Burrows stated that this meeting isn’t the proper forum for that discussion. Councilor Gibby reported that he would like to go on record as being exactly the opposite and that he has never seen anything in staff that he has felt uncomfortable with or not had a high level of trust concerning. He stated that every request for information has been taken care of.

Mayor Burrows stated that they do need a policy statement to bring back to the Council on ex parte communications. Mr. Hansen suggested that he and Steve Brooks get together and draft something to put in the Riverdale City Code.

**Mayor Burrows asked for consensus to have the entire Council make decisions for the Council and until there is a policy and procedure brought before the Council that any research is taken through City employees and then brought back and reviewed. Consensus was reached.**

The meeting recessed at 9:47 a.m.

The meeting reconvened at 9:57 a.m.

### **Quarterly Strategic Planning Focus & Content**

Larry Hansen gave an overview of the budget process. He distributed handouts entitled 10 Year History by Department and 10 Year History by Percentage and discussed them.

Larry Hansen discussed key strategic planning issues.

- 1) The impact of the Riverdale Road widening project and the economy on sales tax.

- 2) Riverdale possibly changing from a regional commercial center to a destination commercial center.
- 3) East-west connector transportation needs.
- 4) Ritter Drive – transportation needs vs residential needs

### **Tentative Budget Review**

#### **Legal Services**

Steve Brooks stated that the Warrant Prosecution line item was increased because the individual who currently performs this service has asked for an increase from \$50.00 per warrant to \$75 per warrant that he collects. He explained that this individual also performs the bailiff services for the court. Mr. Brooks discussed the salary for the Judge. He reported that the legislature passed a law requiring the City base the judges salary on a salary survey, which he received yesterday. He stated that under the State's proposal, the City would pay the judge \$80,000 instead of the \$33,000 she now receives. Mr. Brooks recommended that they go forward with what he originally proposed for the Judge's salary increase, which is 11%.

#### **Community Development**

Randy Daily discussed his budget and noted that he has increased the fuel budget. Councilor Jenkins inquired which employees are in the part-time budget. Mr. Daily replied that Marie Alvord from his department makes up most of that budget with Sheila Mitchell and Marilyn Hansen from other departments making up the rest. Councilor Jenkins stated that it is apparent that last year's budgeted amount in professional services went to legal fees and inquired what Mr. Daily's goal was for professional services in the upcoming budget. Mr. Daily replied that he would want to use it for an ordinance writer or to do a study of an area. He stated that most engineering costs can be passed on to the developer, but if peer review is required, that cannot be passed on to the developer and the City would need to pay for that. Mr. Daily distributed a Capital projects budget proposal to acquire the Purin property for future use. He reported that it would help the community for buffering and could provide open space.

#### **General Fund Revenues**

Lynn Fortie reported that there is no budgeted property tax increase above the certified tax rate and that the Sales Tax has an increase of approximately \$460,000 relating to the .20% Local Option Sales Tax that will go into effect January 1, 2009. He stated that Vehicle Fee-in-Lieu is up based on projections and that Licenses and Permits are up due to increased fees. He noted line item 10-34-8300 Ambulance Transport Fees is new. Mr. Fortie explained that Use of Class C Road Funds under Miscellaneous Revenue changed because Mr. Moulding didn't use all that was budgeted, but that he will be using some of those funds that have been set aside this year.

#### **Mayor & Council**

Larry Hansen distributed a survey regarding salaries and benefits being paid to the Mayor's and Councilmembers of surrounding cities and discussed it. Mayor Burrows reported that he feels the Council pay is low and the Mayor's is on the high side. He stated that he personally favors leaving the Mayor's wage at the current level but increasing the Council's wages. Councilor Jenkins inquired if the Council would consider other worthy projects for donations. Mayor Burrows replied they would be reviewed on a case by case basis. Councilor Jenkins reported that Weber Pathways has been a great supporter of Riverdale and that they work on a limited

budget and suggested that the Council approve a donation to them. Mr. Hansen suggested that this donation could be similar to paying a membership fee to belong to the Chamber of Commerce and perhaps Riverdale could be a member of Weber Pathways. Councilor Jenkins reported that Weber Pathways has an educational outreach and could possibly work through the Community Center.

#### **Amendment #1**

**Mayor Burrows asked for consensus to add \$1,000 for a membership to Weber Pathways. Consensus was reached.**

#### **City Administration**

Larry Hansen stated that this budget has incremental Human Resources increases and that everything else is consistent with last years budget. He discussed the importance of training and Educational Assistance.

#### **Business Administration**

Lynn Fortie reported that wages were increased based on the survey that is done every year and that the training budget was increased. He stated that the Buildings and Grounds line item was increased in order to purchase some minor equipment and that the re-roofing of the Civic Center is included in the Capital Projects budget.

#### **Non Departmental**

Lynn Fortie reported that the Transfer To Other Funds indicates the surplus in the general fund and is budgeted to be transferred into the Capital Projects Fund. Councilor Jenkins inquired about the \$550,000 forecasted surplus in the current budget year. Mr. Hansen replied the overall number is \$800,000+ the transferable amount is going to be roughly \$550,000 to be put back into Capital Projects.

#### **Community Services**

Lynn Fortie reported that part-time wages increased because minimum wage is changing to \$6.55 from \$6.00 on July 24, 2008. He reported that it is increasing again on July 24, 2009 to \$7.25. He stated that the budget for the Senior Center Meals increased due to the rise in food prices. Mayor Burrows discussed different ways to provide transportation to the Senior Center and include seniors on the south side of Riverdale. He suggested doing a survey in the newsletter asking seniors if they would use transportation to the Senior Center if it was provided and reporting the results back to the Council. Mr. Fortie reported that \$25,000 was budgeted in Capital Projects for electric bleachers.

Mayor Burrows distributed a handout for a preliminary addition to the Riverdale Community Center. He reported that the Steering Committee made a recommendation to put showers in the Community Center, but when a survey of those who use the center was taken, only three people said they would use the showers. He stated that the number one recommended need was for free weights or a universal gym. Mayor Burrows reported that he asked architect Dan Cook if the current weight room could be expanded and is proposing doubling the current weight room area for \$346,084 or \$139/sf. He stated that he feels it is worth doing, whether it is in this years budget or spread over several budget years. Councilor Jenkins inquired if this would take

storage space away from the Community Center. Mayor Burrows replied that supplies could be stored in an out-building. Mr. Hansen reported that the addition of ambulance service at the Fire Department brings up space issues at that building and with the two buildings adjacent to each other, perhaps they could look at remodeling both buildings. He stated that the Local Option Sales Tax revenue could be used as one-time expansion money to fund this project. Councilor Gibby stated that he likes the idea of merging the buildings together. **Mayor Burrows asked for consensus to look at how this expansion could be incorporated and not necessarily in one budget year. Consensus was reached.** Councilor Jenkins stated that she doesn't feel the costs will decrease and wants to move forward soon as costs will continue to rise. Mr. Hansen discussed putting the Local Option Sales Tax money back into the community. Councilor Gibby stated that he is in support of using the sales tax money to improve the Community Center, improve Ritter Drive, acquire property and build the ballfields. Councilor Jenkins stated that she also supports putting that money back into the community.

The meeting recessed at 11:46 p.m.

The meeting reconvened at 12:19 p.m.

### **RDA Funds**

Larry Hansen reported that he and Lynn Fortie have worked with Brent Litz and Jonnalynne Walker to break down the RDA fund areas. He stated that the revenue is the interest that is received from the funds and the \$12,250 transfer from other funds is the 5% administrative fee for the 550 West Project Area. He noted that Riverdale Road Associates payment was completed out of the Riverdale Road RDA fund and that the tax increment funding for the Weber River RDA area will collapse in 2009. He stated that this is the area that the RDA has been retaining money due to the problems with River Park Drive not being built to specs. Councilor Jenkins inquired if it has been established that they can legally use the money to fix the road. Mr. Hansen replied that they haven't gone to that point yet as they are trying to get the contractor to fix it. Mr. Hansen reported that this is the first tax year that the RDA will get tax increment for 550 West. He discussed the RDA housing fund and reported on how it has benefited the community. He reported that the housing relocation funding on 550 West has come to a halt as the developer has filed for Chapter 7 bankruptcy. He stated that they are raising the rents at the Senior Center apartments by \$10.00 per bedroom, per month. He noted that this is the first rent increase since the facility has been built and will be effective July 1, 2008. Councilor Hunt inquired about the meeting room rents at the Senior Center. Mr. Hansen replied that the meeting room rates at the Community Center are set at a reasonable rate, but that the Senior Center is owned by the RDA and is not necessarily there to provide a community service like that. Councilor Gibby inquired as to how much is left owing on the bond. Mr. Hansen replied about \$1.6 million. Councilor Gibby inquired if they are paying it down early. Mr. Hansen replied that they aren't paying it down early as they want to accumulate some reserves and will probably continue to do so as long as the interest rates are low.

### **Police**

James Ebert stated that they tried to keep their budget flat. He reported that the Salaries line item has increased to include an additional police officer as they are currently two officers down. Councilor Gibby inquired as to why the Technical Services line item was decreased. Lt. Ebert replied that they didn't use CSI as much as they thought they would. He reported that the Fuel

line item was increased as they are estimating a 22% increase over last year. He stated that this budget includes a fleet replacement. Mayor Burrows stated that he asked Chief Hansen about potentially having one vehicle that uses alternative fuel one, particularly natural gas. Councilor Griffiths stated that some cities have gone with natural gas for police cars and were concerned with a bullet hitting the tank. Lt. Ebert stated that they have talked about it and discussed the use of alternative fuels, but that they don't think it would be appropriate for patrol vehicles. He stated that the animal control vehicle could possibly use alternative fuel. He reported that the re-roof of the police station and in car camera system is included in the Capital Projects budget and that the fleet replacement is included in the Motor Pool budget. Councilor Jenkins discussed finishing the police station basement in 2010 and increased building costs. Lt. Ebert replied that they received a bid last year that he thought was low at \$90,000 to \$95,000, but that he did budget some growth into that bid. Mr. Hansen stated that he would like the ability to work with the police basement departmentally and use the public works guys in the winter to help other departments.

### **Fire**

Fire Chief Doug Illum stated that he is proposing to go forward with the ambulance service and that he feels that it will pay for itself. He reported that the cost has gone from \$920,000 to \$1,147,000 which is directly related to the cost of the ambulance and the increased cost of fuel. He explained that the increase to the Building Grounds and Maintenance line item is to separate the dormitories for male and female. He stated that there are employees in the fire department who are licensed and can work on shift to do this, so the increase is just for materials as the labor is being donated. He reported that he has applied for a regional grant to upgrade the alarm. Councilor Gibby inquired as to the roll out time on the ambulance service. Chief Illum replied that once the budget is approved and he has a resolution from the Council, he can apply for the license which takes 30 to 60 days to receive. Councilor Jenkins inquired to the timeline for the Fire Services Ad Hoc Committee to meet as she didn't want to put the Chief through the work to get the ambulance license if we are going to consider changing fire services. Chief Illum replied that the time and work is already done and that he is just waiting for the go ahead. Mayor Burrows reported that the City hasn't received an official proposal back from the Weber Fire District yet. Mr. Hansen stated that while they haven't received an official response from the district at this point, it seems problematic that the district would keep the level of service the same if the money is not there for them to operate on. He explained that in the mean time, the tentative budget was drafted with the current fire services. He discussed that forming a special service district could also be a consideration. Chief Illum reported that a grant from FEMA for \$133,000 to upgrade their airpicks is included in the Capital Projects Budget. He stated that he has also received an emergency medical grant for \$13,500 for extrication equipment, a Wildland Fire Equipment grant for \$10,000 and FEMA Station Alarming & Notification grant for \$3,200. He reported that he is proposing to replace the 1997 Dodge pick up truck with a pick up truck that the Chief will drive and place his current Jeep in reserve status.

### **Motor Pool**

Lynn Fortie discussed the Motor Pool fund. He reported that the Lease revenue line item of \$317,712 is the sum of the payments received from the departments and that the Non Lease revenue is an overhead payment from water and sewer. He explained that the Equipment Maintenance line item is not for maintenance of vehicles, but for things like compressors and oil

dispensing equipment. He stated that the Capital Equipment Purchase line item represents the cost of the vehicles and is paid back with interest to the motor pool over time.

### **Information Technology**

Lynn Fortie stated that this budget operates similar to the Motor Pool budget in that departments are paying this fund back for computer equipment purchases. Councilor Jenkins stated that she feels the quarterly payment for Caselle and Groupwise are a lot. Mr. Fortie replied that there are limited choices for government software and that the City relies heavily on Caselle to run the day to day business of the city.

The meeting recessed at 2:24 p.m.

The meeting reconvened at 2:37 p.m.

### **Streets**

Lynn Moulding stated that the Soil Conservation District asked if Riverdale would contribute \$200 for Dyers Woad control. Councilor Jenkins stated that she would get volunteers to help on the trail if Mr. Moulding would delineate some areas. Mr. Moulding reported that all of Parker Drive and 900 West from the McDonalds entrance to almost the rear of Home Depot will be done this year using Class C road funds. He reported that he increased the fuel budget.

### **Parks**

Mr. Moulding reported that he increased the fuel budget. Councilor Gibby stated that he feels that the carved bears in the parks are a great public relations thing. Councilor Jenkins inquired if he could carve any bears along the trail. Mr. Hansen suggested that Dennis Miller be recognized in a City Council meeting for the good work he does in carving these animals. Mr. Moulding reported that he budgeted \$11,000 to install an irrigation line along the new trail extension to the south of the City offices for future trees. Councilor Gibby inquired if Mr. Moulding had received permission to stabilize the river yet. Mr. Moulding replied that he hasn't and that there are only two people in the state that can give that permission and they haven't returned any of his phone calls. Councilor Jenkins noted that the playfields are on the Capital Projects list for 2009 and asked if they should start with getting a wetland study. Mr. Moulding replied that they really aren't there yet, but that there is a map without engineering from the Sear Brown study. Councilor Jenkins inquired if Mr. Moulding could give them an idea on where the ball fields should go. Mr. Moulding replied that it could go two ways. He stated that if the City waits for Unity to make the first move and show the City a plan of roads, then we can accommodate that, but if the City makes the first move, we are tying them down to where the road goes. Councilor Gibby suggested that the City conceptualize the area down there, then stage it and build it as the money allows. Mayor Burrows suggested bringing back Leonard Grassli's drawing and Mr. Moulding's ideas to the Council. Councilor Griffiths inquired if Unity had donated the land for the trail. Mr. Moulding replied that it has been deeded to the City.

### **Amendment #2**

**Mayor Burrows asked for consensus to appropriate \$25,000 for parks and trails in the Capital Projects budget to begin development work for the ballfields. Consensus was reached.**

Mayor Burrows distributed a rendering of a rough draft for a permanent stage at Riverdale Park that could be funded through RAMP funds. He reported that it could include recognition for Riverdale Residents with military service.

### **Amendment #3**

**Mayor Burrows asked for consensus to pursue the idea of a permanent stage at Riverdale Park. Consensus was reached. Mayor Burrows asked for consensus to add \$10,000 in the Planning line item in the Parks budget for the conceptual idea. Consensus was reached.**

### **Streets**

Mayor Burrows reported that a large roundabout at 4400 South and the airport road is being proposed and that Ogden and Roy Mayor's have requested help from Riverdale to get this done. He reported that Ogden Mayor Godfrey has asked that Riverdale pay \$80,000, Ogden would pay \$80,000 and Roy would pay \$80,000. Mayor Burrows reported that he told Mayor Godfrey no. He reported that Roy Mayor Ritchie asked if there could be any consideration up to \$20,000 by the Riverdale City Council. Mayor Burrows explained that there may be some reasons that the City would participate in some degree. He stated that when Harley Davidson in Riverdale, changed ownership, their sales tax revenue began going to Ogden instead of Riverdale. Mr. Hansen stated that Mr. Fortie has been trying to resolve this sales tax issue with Ogden City to retrieve the lost sales tax revenue. He explained that there is a state regulation that a city can recoup 90 days of sales tax when a boundary agreement is signed by both cities to correct the problem. He suggested to the Ogden City Manager that Ogden City has already received money from Riverdale City by keeping the sales tax from Harley Davidson and he stated that he felt it wasn't right for Ogden City to keep the money. Mayor Burrows stated that he is not opposed to the roundabout and will be talking to both Mayors again. He reported that he does think that putting money toward it is appropriate but doesn't think that exceeding \$20,000 would be appropriate.

### **Amendment #4**

**Mayor Burrows asked for consensus to amend the Capital Projects budget under Streets by \$25,000 for the roundabout and not authorizing spending it until they are ready. Councilor Jenkins stated that she would like it to be a double lane roundabout in order for the Council to approve it. Consensus was reached.**

Lynn Moulding reported that he has budgeted \$600,000 in the Capital Projects budget for Ritter Drive. He distributed a map outlining a proposed roadway alignment that would connect 1500 West to Ritter Drive along with a City Engineer's Cost Estimate handout. He stated that this proposal would require the property acquisition of two parcels. Councilor Gibby inquired if Mr. Hayward would consider helping with property acquisition if the City built the road. A discussion regarding Ritter Drive and the 5600 West connection to I-84 ensued.

### **Enterprise Funds**

#### **Water**

Mr. Moulding noted that the fuel budget has increased. He reported that he budgeted \$7,000 under Professional Services for Lewis Young to do a rate study. Councilor Gibby inquired if Mr. Moulding is doing anything with the water tanks this year. Mr. Moulding stated that it is in the

budget and he is recommending replacing the two tanks with glass fused tanks that require no painting. He reported that he budgeted \$600,000 to replace the water main on Riverdale Road East of the viaduct if UDOT gets the funding to finish the road. Councilor Gibby inquired if there is sufficient revenue in the Enterprise Fund to cover the new water tanks. Mr. Moulding replied that there isn't. Councilor Gibby inquired if they would bond for the project. Mr. Hansen replied that they may bond or may borrow. He stated that they can come back with a plan for the Council to consider and give them direction to pursue. Mr. Moulding stated that the Lewis Young study will help with that too as it will look at water, sewer and storm drain issues. Councilor Jenkins inquired about well #2. Mr. Moulding replied that they are waiting to see if Roy hits good water in their well that is just to the south of well #2. A discussion was held regarding the Lewis Young study and if it could help determine if there should be a Special Services District for Fire.

#### **Amendment #5**

**Mayor Burrows asked for consensus to add \$10,000 to the Fire budget for Lewis Young to do a study regarding a Special Service District for fire. Consensus was reached.**

#### **Sewer**

Mr. Moulding reported that Central Weber Sewer is going to double their rates beginning January 1, 2009 and he included this increase in the budget. He stated that he budgeted \$1,100,000 for sewer replacement on Riverdale Road. He explained that if UDOT gets funding to finish the road, the City would need to borrow the money for the sewer replacement. Councilor Jenkins inquired if Mr. Moulding is looking to increase sewer rates. Mr. Moulding replied that the study by Lewis Young will address that, but he suspects that the rates are low.

#### **Storm Water**

Mr. Moulding stated that nothing much has changed in this budget. He reported that he received a letter from Weber Basin asking if the City wants to pay them directly or have Weber Basin tax the residents for the water. He stated that in years previous, the City has paid it. Councilor Jenkins inquired how much it was. Mr. Moulding replied the amount is \$190,000. Mr. Hansen reported that the City had to buy excess water this year and questioned if that amount was enough. Mr. Moulding replied that unless they want to implement the tax, they would need to increase the amount.

#### **Amendment #6**

**Mayor Burrows asked for consensus to increase Weber Basin Water in the Water fund from \$180,000 to \$200,000. Consensus was reached.**

#### **Garbage**

Mr. Moulding stated that Robinson Waste is asking for a \$.33 cent fuel surcharge for anything over \$3.00 per gallon. He reported that Mr. Robinson has also stated that the spring and fall clean up hasn't worked well for him. Mayor Burrows reported that Mr. Robinson feels he can do curbside pick-up for the clean ups just as efficiently. Mr. Moulding reported that Mr. Robinson feels that people outside of the City are bringing things in for the clean ups. He stated that he is also working on having dumpsters being brought to a neighborhood and recommends putting an amount in the budget for that. He explained that once the money was used up for the dumpsters,

it would be over for that year. Councilor Griffiths stated that it is a great program but is expensive and has hazmat issues. Mayor Burrows asked Mr. Moulding to bring that item back to the Council and asked him to look at recycling programs. Mr. Hansen stated that the Council can incorporate any amendments into the budget once Mr. Robinson comes into the Council for approval of his contract.

Mr. Moulding stated that he has requested a snow plow truck in the Motor Pool fund. Fire Chief Doug Illum stated that he would like to have a snowplow for their brush truck so that they could plow their own parking lots. A discussion was held regarding snow plow equipment for the Fire Department.

**Amendment #7**

**Mayor Burrows asked for consensus to add \$12,000 to the Fire budget for two snow plows and three harnesses. Consensus was reached.**

**Capital Projects**

Larry Hansen suggested that some money be added to the property acquisition budget to give them the ability to have discussions and negotiate for property. He suggested appropriating \$250,000 to \$300,000 for property acquisition.

**Amendment #8**

**Mayor Burrows asked for consensus to add \$300,000 to the Capital Projects budget for property acquisition. Consensus was reached.**

**Human Resources**

Lynn Fortie distributed the updated pay scale and the Benefits Summary. Larry Hansen reported that there are three primary legs to the program: 1) Salary and wages, 2) Retirement, and 3) Health insurance coverage.

**Discretionary Items**

None

**Adjournment**

The meeting adjourned at 4:46 p.m.

Attest:

Approved: June 3, 2008

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Marilyn Hansen, City Recorder

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Bruce Burrows, Mayor