
Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **October 17, 2006** at 6:00 pm at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
David Gibby, Councilor
Stacey Haws, Councilor
Shelly Jenkins, Councilor
Gary Griffiths, Councilor
Doug Peterson, Councilor

Others Present: Larry Hansen, Chief Administrative Officer; Randy Daily, Community Development Director; Lynn Moulding, Public Works Director; Lynn Fortie, Business Administrator; Marilyn Hansen, City Recorder; other city staff and approximately 6 citizens.

A. Welcome & Roll Call

Mayor Burrows called the meeting to order and welcomed all those present.

B. Pledge of Allegiance

Councilor Gibby offered the Pledge of Allegiance. Mayor Burrows gave a quote from William Livingston.

C. Moment of Silence

Mayor Burrow's quote was followed by a Moment of Silence.

D. Information Items

1. **Open Communications**

None

2. **Mayor's Report**

Mayor Burrows reported that Washington Terrace will hold a ribbon cutting ceremony for a new park that they developed at the site of their former city offices on October 21, 2006 at 11:00 a.m. He reported that Mr. Hansen attended a Utah League of Cities and Town's Policy Committee meeting where they encouraged city officials to keep in contact with legislators to foster relationships and keep an open dialogue.

3. **City Administrator's Report**

a. Department Information

Larry Hansen discussed the report. He noted that this report contained a lot of good information about each department, in particular the Fire Department, who received both grant money and equipment to be used by his department.

b. Employee Recognition

Larry Hansen recognized the following employees whose anniversary date falls in the month of October.

Employee	Length of Service	Department
Richard Flaig	24 years	Fire Department
Eddie Graham	9 years	Fire Department
Aaron Byington	7 years	Fire Department
Larry Seibel	6 years	Community Services
Amy Marks	2 years	Court
Krystn Hinojosa	2 years	Fire Department
Von Draheim	2 years	Fire Department

c. Staffing Authorization Plan

Mr. Hansen discussed the report and noted that as it was the end of the quarter the entire report, including all the departments and their employees were included.

- 4. Recorder’s Report (*Review status of Council requested follow-up items*)
There were no comments on the Recorder’s Report.

E. Consent Items

- 1. **Approval of meeting minutes from:**
October 3, 2006 Council Work Session
October 3, 2006 Regular City Council
There were no comments on the minutes.

- 2. **Report on Condition of the Treasury for the month ending September 30, 2006.**
Lynn Fortie reported that September was a fairly normal month. The general fund did receive \$12,000 in RAMP grant monies and the RDA expended \$6,431 in closing costs for property and also purchased treadmills for Senior Center.

- 3. **Approval of new beer and liquor license.**
Mayor Burrows reported that this beer and liquor license is for TGI Friday’s and that he has a letter from Police Chief, Dave Hansen, stating that he has found no reason to withhold approval of this license.

Motion: Councilor Gibby moved to approve the consent items as presented. Councilor Jenkins seconded the motion.

Call the Question

The motion passed unanimously.

F. New Action Items

- 1. Department of Business Administration
 - a. **Consideration of awarding Request For Proposal for web-site re-design.**
Chris Stone reported that Riverdale City has had a presence on web since 1999 and that since that time, the look and function of site has not been changed. He explained that the city’s web-site needs to be updated with a fresh look and added functions, such as interactive forms and easier navigation. Mr. Stone reported that the City Council approved a \$5,000 budget item for

web-site re-design and he moved forward to create the RFP. The RFP was approved by the Council and sent forward to solicit proposals. He stated that he received six inquiries and four proposals. A comparison sheet was provided to the Council outlining the various proposals. Mr. Stone recommended going with the Stargov proposal as they came the closest to the budget. He explained that each proposal went over the \$5,000 budget, but if the Council desired, some elements could be taken out of the RFP to enable the proposals to remain within budget. He also indicated that the Council could reject the proposals and start over again.

Motion: Councilor Gibby moved to reject the RFP proposals and look at other options. Councilor Peterson seconded the motion.

Call the Question

The motion passed unanimously.

Councilor Peterson left the meeting at 6:26 p.m.

2. Department of Community Development

a. 1. Public hearing to consider vacating a portion of road beginning at 4450 South and 700 West.

Randy Daily stated that the applicant is proposing to vacate a section of road in favor of a new thoroughfare that would be private but accessible to the public. Mr. Daily noted that the alignment of this concept still needs to be addressed but that vacating this portion of road would open up the entire area for development while still providing access. He explained that the applicant is proposing putting in a roundabout to slow down traffic while still providing access further north onto 700 west. Councilor Jenkins inquired if the Fire and Police Departments have looked at this proposal to ensure access to emergency vehicles. Mr. Daily replied that the private road would have to accommodate emergency vehicles and that this could be addressed during the site plan review or while negotiating the Agreement to Develop Land. Councilor Griffiths liked the design as it has principles of traffic calming and will be an asset to the City.

Mayor Burrows opened the public hearing at 6:33 p.m.

Troy Herold, Vice President of CLC Associates, reported that vacating the road is step one of their project and that Step two would include planning and entitlements. He indicated that the turning radius for trucks is a concern, but that it does appear to work for emergency vehicles. He explained that it is their intent to provide a more cohesive development to make the whole corner work better and that by bringing access further to the north it makes a safer alignment for turning left into the development and eliminates stacking on Riverdale road.

Motion: Councilor Gibby moved to close the public hearing. Councilor Jenkins seconded the motion.

Call the Question

The motion passed unanimously. The public hearing was closed at 6:36 p.m.

2. Consideration of vacating a portion of road beginning at 4450 South and 700 West.

Councilor Jenkins asked if the City's Traffic Engineer had looked the traffic study that was provided to them. Mr. Moulding replied that the City's Traffic Engineer wouldn't look at

this information until after the project became a reality. Councilor Haws inquired if the road vacation was approved, does the property revert back to the property owners split down the middle of the vacated road and does the City normally vacate a road with no consideration. Larry Hansen replied that it can happen that way. He explained that public interest and ensuring that transportation needs are met are the issues that the City looks at regarding a vacation. He noted that if there are any issues relative to consideration, that would come at a subsequent date. He stated that they received the petitioner's traffic study and other than minor adjustments, feel that the public interest is properly taken care of and are even enhanced with regard to the access at 700 West moving north and gaining potential property for two eastbound turn lanes onto Riverdale road and the continued thoroughfare. He stated that there is value to the property and that the RDA Board will address this issue through the reimbursement agreement. Councilor Haws asked if the developer owns the property where the road is. Mr. Hansen replied that the developer would own it and maintain it.

Motion: Councilor Gibby moved to approve the vacation of a portion of road beginning at 4450 South and 700 West. Councilor Jenkins seconded the motion.

Call the Question

The motion passed unanimously.

Homer Cutrbus, Developer/Owner, stated that he has acquired that piece of ground and they can finish the road and do the roundabout.

3. Department of Public Works

a. Consideration of annual maintenance payment of \$42,000 to Roto-Rooter.

Lynn Moulding, Public Works Director, reported that the Roto-Rooter invoice represents cleaning 70,000+ feet of sanitary sewer and taking video of 10,000 feet of sanitary sewer. Mayor Burrows reported that Councilor Griffiths discussed that the City could possibly purchase some equipment to be utilized by the City that could perform some of this work as well as being used by other departments. He requested that Councilor Griffiths get this information to Mr. Moulding. Councilor Jenkins asked if this cleaning was done on a rotation basis and what areas were cleaned and videoed. Mr. Moulding replied that the cleaning took place in different areas all over the City as they clean all of the sewers every three years. He explained that depending on the condition of the sewer, some areas have needs that require that they be cleaned twice a year while others require cleaning once a year. He noted that they are starting with the oldest sewers and beginning to video those first. He reported that the video has shown quite a few sewer problems and felt that it is a good thing to do. Mr. Moulding stated that he would have maps available in his office to show where the cleaning and videoing has been completed.

Motion: Councilor Gibby moved to approve the annual maintenance payment to Roto-Rooter in the amount of \$42,000. Councilor Haws seconded the motion.

Call the Question

Roll Call Vote: Councilor Haws, Yes; Councilor Jenkins, Yes; Councilor Griffiths, Yes; Councilor Gibby, Yes. The motion passed unanimously.

b. Consideration of approving the Utah Pollutant Discharge Elimination System (UPDES) Municipal Separate Storm Sewer System (MS4) Annual Report Form for submittal to the Utah Division of Water Quality.

Lynn Moulding stated that this report is required by the state annually and is based on fiscal year 2005-2006. Councilor Jenkins asked if the report was EPA Phase II. Mr. Moulding replied that it was. Councilor Jenkins stated that there were a number of areas in the report where the answer was no and wondered if that is because we are not required to answer those questions. Mr. Moulding explained that if nothing happened and nothing spilled, there is nothing to report. He stated that this report is a template that was created by the State about three years and some things are not applicable to our City while others are.

Councilor Peterson returned at 6:56 p.m.

Motion: Councilor Gibby move to approve the Utah Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Annual Report. Councilor Jenkins seconded the motion.

Call the Question

The motion passed unanimously.

4. Department of Legal Services

a. Discussion on the status of Weber County conveying the Right-of-Way on 1550 West.

Larry Hansen gave the report for City Attorney, Steve Brooks, who was excused from the meeting. He explained that between the former Bingham and Gibby properties there is a segment of about 300-400 feet long that needs to be vacated by Weber County so that it can be conveyed to Rocky Mountain Power and the RDA. Mr. Hansen read from a statement prepared by Mr. Brooks, which stated that he has had communications with Weber County regarding vacating their interest in the street. On October 17, 2006, Mr. Brooks met with Dave Wilson from the Weber County Attorney's office and delivered Riverdale City Ordinance #666 to them for filing. The Weber County Attorney's office will then draft a letter to the recorder explaining that they have no interest in the road and that Riverdale City now has jurisdiction over the road in question. Once it is recorded, the road will go back to the RDA and a portion of the road will then be deeded to Rocky Mountain Power, which should resolve the entire issue.

G. Discretionary Items

None

H. Adjournment

With no further business to come before the Council at this time, Councilor Haws moved to adjourn the meeting. Councilor Gibby seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:01 p.m.

Attest:

Approved: November 8, 2006

Marilyn Hansen, City Recorder

Bruce Burrows, Mayor