



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
Tuesday– January 2, 2018**

---

**5:30 p.m. – Work Session** (*City Council Conference Room*)

*No motions or decisions will be considered during this session. Both meetings, the Work Session and Regular, are open to the public.*

**6:05 p.m. – Regular Council Meeting** (*Council Chambers*)

**A. Welcome & Roll Call**

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Open Communications**

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

**E. Presentations and Reports**

1. Mayor's Report
  - a. Welcome New Councilmember
  - b. Council Committee Assignment Reports

**F. Consent Items**

1. Consideration to approve meeting minutes:  
[December 19, 2017 City Council Work Session](#)  
[December 19, 2017 City Council Regular Session](#)

**G. Discretionary Items**

**H. Adjournment**

---

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 22<sup>nd</sup> day of December, 2017 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) the Standard-Examiner via email.

Jackie Manning  
City Recorder

1 Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, December 19, 2017, at 5:30 p.m., at the Civic  
2 Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

3  
4  
5 **Present:** City Council: Norm Searle, Mayor  
6 Braden Mitchell, Councilmember  
7 Brent Ellis, Councilmember  
8 Gary E. Griffiths, Councilmember  
9 Alan Arnold, Councilmember  
10 Cody Hansen, Councilmember  
11  
12 City Employees: Rodger Worthen, City Administrator  
13 Steve Brooks, City Attorney  
14 Cody Cardon, Business Administrator  
15 Jackie Manning, City Recorder  
16  
17 Visitors: None.

18  
19 The City Council Work Session meeting began at 5:31 p.m. Mayor Searle welcomed all in attendance.

20  
21 Open Communications:

22 Mayor Searle asked if there were any known open communications and Jackie Manning, the City Recorder, informed  
23 the Council there may be someone in the near future to propose/discuss an amendment to the vending cart/food cart  
24 ordinance.

25  
26 Presentations and Reports:

27 Mayor Searle invited questions regarding the presentations and reports. Councilmember Hansen had questions  
28 pertaining to the Public Works Director's Report. Rodger Worthen, the City Administrator, encouraged Councilmember  
29 Hansen to ask Shawn Douglas during the regular meeting as he was not in attendance to this meeting.

30  
31 Councilmember Mitchell had questions pertaining to the City Attorney's Report, Steve Brooks, regarding the  
32 involvement in the recently closed business, Frankie's. Mr. Brooks explained the work involved mandatory destruction of  
33 records as required by the law suit.

34  
35 Mr. Worthen stated he wanted to submit an application for a RAMP grant for a pedestrian bridge to extend the trail  
36 across the river near the business, Johnny's Dairy. He requested a consensus from the Council during the regular  
37 meeting to commit \$50,000 of prop one funds/transportation monies for this application. The awards will be issued in April  
38 of 2018.

39  
40 Councilmember Arnold wanted to ensure Ritter Drive was fully budgeted for before dedicating any funds to another  
41 project. Mr. Worthen confirmed this application would not impact funds for Ritter Drive.

42  
43 There was a brief discussion regarding the advantage of having a pedestrian bridge with an emphasis on additional  
44 access points for residents who live in that area, as well as the Military Academy students using the trail for exercise.

45  
46 Consent Items:

47 Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City  
48 Council Meetings held on December 5, 2017. There were no requested changes.

49  
50 Action Items:

51 Mayor Searle invited discussion regarding the first action item, public hearing and consideration of Resolution 2017-  
52 29, amending the Riverdale City budget for fiscal year 2017-2018. Mr. Worthen summarized the executive summary and  
53 invited questions. There were no questions regarding this item.

54  
55 Mayor Searle invited discussion regarding the second action item, consideration of Change Order for the 2017  
56 Roadway Crack Seal project, in the amount of \$1,850.45. Mr. Worthen summarized the executive summary and invited  
57 questions. There were no questions regarding this item.

58  
59 Mayor Searle invited discussion regarding the third action item, Consideration of Resolution 2017-30, Professional  
60 Services Agreement for cost of Geotechnical Study of slide area. Mr. Worthen summarized the executive summary and  
61 invited questions.

62  
63 Mr. Worthen explained this study would help collect data to adequately evaluate the safety of the homes located on  
64 top of the hillside.

65  
66 There was a brief discussion regarding services and funding from a NRCS (National Resource Conservation Service)  
67 grant, which could help with some of the landslide costs. Mr. Worthen discussed the application process with the NRCS.  
68

69 There was a brief discussion regarding the landslide with an emphasis on public safety. Councilmember Griffiths  
70 asked City Staff to release information to the public regarding the geotechnical study as well as actions the City is taking  
71 to mitigate the impact of the landslide to help educate the public and diffuse the misinformation being discussed on social  
72 media.

73  
74 Mr. Brooks re-emphasized private property issues and the limitations of City government.

75  
76 Discretionary Items:

77 Councilmember Ellis stated the history book for Riverdale should be published next year, with an anticipated release  
78 date of July.

79  
80 Mayor Searle discussed a meeting he attended at the State Capital building regarding sales tax for vehicle sales. He  
81 explained there were two ideas discussed: 1. Sales tax redistribution for vehicles allocated to the city in which the buyer  
82 lives and 2. One standard sales tax rate for all car dealerships; neither idea was favorable to the Utah State Tax  
83 Commission representative.

84  
85 Mayor Searle discussed the increase cost in destruction of trash/waste and explained this could raise trash can rates  
86 in the near future.

87  
88 Adjournment:

89 Having no further business to discuss the Council adjourned at 6:03 p.m. to convene into their Regular City Council  
90 Meeting.  
91

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, December 19, 2017, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

- Present:**
- City Council:
    - Norm Searle, Mayor
    - Braden Mitchell, Councilmember
    - Brent Ellis, Councilmember
    - Gary E. Griffiths, Councilmember
    - Alan Arnold, Councilmember
    - Cody Hansen, Councilmember
  
  - City Employees:
    - Rodger Worthen, City Administrator
    - Steve Brooks, City Attorney
    - Cody Cardon, Business Administrator
    - Scott Brenkman, Police Chief
    - Rich Taylor, Community Services.
    - Jackie Manning, City Recorder
  
  - Visitors:
    - David Leahy
    - Ann Stone
    - Megan Henstra
    - Charles Kerkvliet
    - Terry Stone
    - Brayden Store
    - Brooklynn Stone

**A. Welcome & Roll Call**

The City Council meeting began at 6:05 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

**B. Pledge of Allegiance**

Mayor Searle invited Cody Cardon, the Business Administrator, to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Charles Kerkvliet, a Riverdale Resident, wished all the City Councilmembers a Merry Christmas.

Dave Leahy, a Riverdale Resident, discussed the Veterans Memorial, and asked the City Council if they would consider a new tradition involving placing a wreath at the Veterans Memorial during the Christmas season.

**E. Presentations and Reports**

**1. Mayors Report**

**a. Recognition of out-going Councilmember Griffiths**

Mayor Searle recognized Councilmember Griffiths and his two terms, equating to 8 years of service. Mayor Searle discussed Councilmember Griffith's hard work and dedication to the City and presented him with a gift of appreciation. Councilmember Ellis also expressed appreciation for Councilmember Griffiths and noted the experience and knowledge Councilmember Griffiths brought to the Council.

**2. City Administration Report**

Rodger Worthen, the City Administrator, summarized the city administration report which includes department reports, staff anniversaries, staffing authorization plans, community development reports, and the treasurer's report.

Mr. Worthen presented an award to City Employee, Chris Stone, for his 25 years of service. Various City Officials expressed appreciation for all of Chris Stone's hard work, including Cody Cardon, the Business Administrator, Mayor Searle, Councilmember Arnold, as well as Dave Leahy with the Veterans Committee. Mr. Stone thanked the City staff and Councilmembers for their kind words.

**3. Youth City Council Report**

Megan Henstra, with the Riverdale City Youth Council, discussed all of the activities hosted by the Youth Council:  
\*Halloween Carnival, which included a haunted house and a pumpkin walk  
\*Christmas dinner at the Senior Center  
\*Easter Egg Hunt

Ms. Henstra felt each activity was well attended. Various members of the City Council thanked the Youth City Council for their dedication and hard work.

**4. RAMP Application**

Mr. Worthen summarized the memo which explained:

Mr. Worthen is currently preparing a 2018 RAMP grant application to Weber County to construct a pedestrian trail bridge across the Weber River connecting the Johnny's Dairy Trail into the Weber River Pathway. The applications are due January 12, 2018. The City Engineer has estimated the project to cost approximately \$289,000 to construct this trail feature.

Part of the RAMP application process is scored through commitment of outside funding sources to assist in the completion of the project. The project would "score" higher if the City commits some of the total cost. In speaking with Mark Benigni from Weber Pathways about the project, which he completely supports, he indicated supporting funds from "in-house" would be helpful towards the cause and approval of the grant award.

Mr. Worthen cannot commit the City into future budgets via the grant application as of today. Budget authority is the Council's; hence, the funds without consent of the City Council for future budgeting purposes needs to be brought forth and discussed accordingly. If the Council so chooses, we could entrust potential funding in future budgets if the 2017-2018 RAMP application is accepted by the County selection committee. Mr. Worthen proposed utilizing a portion of the City's Prop One funding for this endeavor and requested input from the City Council.

There was a brief discussion regarding factors that are considered when applying for the grant, such as committing city funds, and the need for a vehicle bridge should future development validate the need.

There was a unanimous consensus among the City Council to move forward with Mr. Worthen's proposal for the RAMP application to commit the City to \$50,000 for the purpose of the pedestrian bridge.

**F. Consent Items**

**1. Review of meeting minutes for the City Council Work Session and Regular Meeting minutes held on December 5, 2017.**

Mayor Searle invited any corrections or comments for the City Council Work Session and Regular Meeting minutes held on December 5, 2017. No changes requested.

**MOTION:** Councilmember Mitchell moved to approve the consent items as proposed. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

**G. Action Items**

**1. a. Public Hearing: to receive and consider comments regarding amending the Riverdale City budget for fiscal year 2017-2018.**

Rodger Worthen, the City Administrator, summarized the executive summary which explained:

In connection with recent geological hillside movements within the City's boundaries and at the recommendation of the State Geologist the City is likely to undertake a formal study, contract with engineers and other professionals that are incidental to ascertain the safety of residents within the slide area. Additional safety measures may be required and in an effort to provide City Staff with the financial resources necessary to timely respond to these incidental developments with this geological event and to follow State Law we would like to propose an increase to the Capital Project Fund budget. Types of costs: utilities investigations, traffic control, geotechnical study, ongoing monitoring of the event, structural assessments, etc. Attachment "A" provides the detail associated with these amendments.

**MOTION:** Councilmember Arnold moved to open the public hearing. Councilmember Ellis seconded the motion; all voted in favor.

There were no comments made during the public hearing.

136 **MOTION:** Councilmember Arnold moved to close the public hearing. Councilmember  
137 Mitchell seconded the motion; all voted in favor.

138  
139 **b. Consideration of Resolution 2017-29, amending the Riverdale City budget for fiscal year 2017-2018.**  
140

141 Councilmember Arnold asked what the safeguards/parameters will be used when deciding how to use the money for  
142 the landslide. Mr. Worthen offered to present the expenditures to the City Council for approval. He emphasized the funds  
143 would be used for public safety response, (i.e. road blocks, geotechnical studies, etc.) Mr. Brooks emphasized these  
144 funds are for health and safety issues only, and not for private property use.

145  
146 **MOTION:** Councilmember Arnold moved to approve Resolution 2017-29, amending the  
147 Riverdale City budget for fiscal year 2017-2018 as proposed in the packet.  
148 Councilmember Griffiths seconded the motion.  
149

150 Mayor Searle invited discussion regarding the motion. There was not a discussion.  
151

152 **ROLL CALL VOTE:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Griffiths all voted in favor of  
153 Resolution 2017-29.  
154

155 **2. Consideration of Change Order for the 2017 Roadway Crack Seal project, in the amount of \$1,850.45.**  
156

157 Shawn Douglas, the Public Works Director, summarized the executive summary which explained:  
158

159 During the Crack Seal Project the Mitchell Farms subdivision was nearing completion. As such, this subdivision was  
160 added to the Crack Seal project, which allowed completion of preventive surface maintenance. A small section on 700  
161 West was also added which allowed the public works department to extend the chip seal project from River Valley Drive to  
162 Riverdale Road. The additional work was completed and the change order amount was for \$1,850.45. The amount  
163 previously approved for this project was \$98,575.00. The completed project amount is \$100,425.45. The amount is  
164 available in the current budget.  
165

166 There were no questions regarding this item.  
167

168 **MOTION:** Councilmember Hansen moved to approve the change order for the 2017  
169 Roadway Crack Seal project in the amount of \$1,850.45. Councilmember Arnold  
170 seconded the motion.  
171

172 Mayor Searle invited discussion regarding the motion. There was not a discussion.  
173

174 **ROLL CALL VOTE:** Councilmembers Mitchell, Arnold, Hansen, Griffiths, and Ellis all voted in favor of  
175 the change order.  
176

177 **3. Consideration of Resolution 2017-30, Professional Services Agreement for cost of Geotechnical Study of**  
178 **slide area.**  
179

180 Mr. Worthen, summarized the executive summary which explained:  
181

182 A recent earth slide occurred in Riverdale City on Nov. 19, 2017. In response to the slide the Utah State Geological  
183 Survey has recommended the City perform a Geotechnical Study of the slide area. This study is used to assess current  
184 and future conditions of the slide and earth systems with slope stability specific data. The geotechnical work will allow  
185 continuation of soil monitoring and conditions, determination landslide boundaries, and underground water conditions; as  
186 well as measuring devices for land movement assessment. Understanding the geologic materials and groundwater  
187 conditions present at and adjacent to the landslide is critical in designing proper response mitigation and solidifying future  
188 emergency response positions. UGS will assist with monitoring and recording of collected geo data. The cost for the  
189 geotechnical services study is \$26,400 dollars, and will be expended from City capital funds. The City will seek  
190 reimbursement of this cost through federal grant applications to NRCS and FEMA working thru the State of Utah.  
191

192 It was noted this amount would be included in the previously approved budget amendment amount.  
193

194 **MOTION:** Councilmember Arnold moved to approve Resolution 2017-30, Professional Services  
195 Agreement for cost of Geotechnical Study of slide area. Councilmember Mitchell  
196 seconded the motion.  
197

198 There was no discussion regarding this motion.  
199

200 **ROLL CALL VOTE:** Councilmembers Arnold, Hansen, Griffiths, Ellis and Mitchell all voted in favor of  
201 approving Resolution 2017-30.  
202

203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220

H. **Discretionary Items**

Councilmember Arnold mentioned the launching of the new fire engine and expressed what a positive experience it was.

I. **Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Griffiths made a motion to adjourn. The motion was seconded by Councilmember Hansen; all voted in favor. The meeting was adjourned at 7:00 p.m.

\_\_\_\_\_  
Norm Searle, Mayor

\_\_\_\_\_  
Jackie Manning, City Recorder

**Date Approved: January 2, 2017**

