



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
Tuesday– December 5, 2017**

5:00 p.m. – Work Session (*City Council Conference Room*)

No motions or decisions will be considered during this session. Both meetings, the Work Session and Regular, are open to the public.

6:00 p.m. – Regular Council Meeting (*Council Chambers*)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report
 - a. Council Committee Assignment Reports
2. Landslide Report/Update

F. Consent Items

1. [Consideration to approve meeting minutes:](#)
November 21, 2017 City Council Work Session
November 21, 2017 City Council Regular Session
2. [Consideration to approve the 2018 City Council Meeting Schedule](#)
3. Consideration to set a public hearing for December 19, 2017, to receive and consider comments regarding amending the Riverdale City budget for fiscal year 2017-2018.

G. Discretionary Items

H. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 1st day of December, 2017 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) the Standard-Examiner via email.

Jackie Manning
City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
December 5, 2017**

AGENDA ITEM: F

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Jackie Manning, City Recorder

INFORMATION: a. November 21, 2017 City Council Work Session
b. November 21, 2017 City Council Regular Meeting

[BACK TO AGENDA](#)

Minutes of the **Work Session** of the **Riverdale City Council & RDA** Tuesday, November 21, 2017, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Gary E. Griffiths, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Jared Sholly, Fire Chief
Jackie Manning, City Recorder

The work session meeting began at 5:30 p.m. Mayor Searle welcomed the Council Members stating for the record that all were in attendance.

Open Communications:

Mayor Searle discussed a few potential residents who may comment during open communications.

Presentations and Reports:

There was a discussion regarding addressing concerns of residents while following the rules and limitations of government, specifically regarding private property issues.

Consent Items:

Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meeting held on November 8, 2017. There were no requested changes.

Action Items:

Mayor Searle invited discussion regarding the first action item, consideration and discussion to accept the Financial Audit for Fiscal Year 2016-2017, as performed by Christensen, Palmer and Ambrose. Rodger Worthen, the City Administrator, explained there were no findings of concerns for this audit. More information will be given during the regular meeting.

Mayor Searle invited discussion regarding the second action item, consideration of Resolution 2017-27, to accept and approve canvass results for the 2017 Municipal Election. Jackie Manning, the City Recorder, explained the results will be given during the regular meeting.

Mayor Searle invited discussion regarding the third action item, consideration of Resolution 2017-28, a Memorandum of Understanding between Weber County Cities and Recycle Earth regarding temporary recycling services. Mr. Worthen summarized the executive summary and invited questions.

There was a discussion regarding recycling and the impact it has on the economy. It was noted if the recyclable materials are deemed contaminated they will not be recycled.

Mr. Worthen discussed a meeting he had with Mayor Searle and Steve Robinson, with Robinson Waste Management. It was noted Mr. Robinson is in agreement with the Memorandum of Understanding, with the exception of the holidays outlined in the contract. Mr. Worthen stated he will take that into consideration.

There was a discussion pertaining to the cost of waste management versus recycling and it was noted recycling will not cost more than waste disposal.

There was a discussion regarding the option of opting out for recycling. Mr. Worthen informed the Council Recycle Earth needs the tonnage, otherwise rates could increase.

There was a discussion pertaining to the few cities in Weber County that have not committed to Recycle Earth for their recycling needs. It was unknown what those cities will do for recycling.

RDA AGENDA Items

Consent Items:

Consideration of Meeting Minutes for the RDA Meeting that was held on October 17, 2017. There were no requested changes.

68
69
70
71
72
73
74
75
76
77
78
79
80
81

Reports & Discussions:

Mayor Searle invited discussion regarding the presentation regarding the Annual 2017 Redevelopment Agency (RDA) Financial Report. Mr. Worthen stated this presentation is in conjunction with State Code. The full report will be given during the regular meeting.

Discretionary Items:

Mayor Searle discussed sales tax for car dealerships. He discussed a potential house bill to be presented during the next legislative session which promotes a set standard sales tax rate for all the car dealerships in Utah. The representative of the bill asked for cities to do a resolution showing support for this bill.

Adjournment:

Having no further business to discuss the Council adjourned at 5:57 p.m. to convene into their Regular City Council Meeting.

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 21, 2017, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

- Present:**
- City Council:
- Norm Searle, Mayor
 - Braden Mitchell, Councilmember
 - Brent Ellis, Councilmember
 - Gary E. Griffiths, Councilmember
 - Alan Arnold, Councilmember
 - Cody Hansen, Councilmember
- City Employees:
- Rodger Worthen, City Administrator
 - Steve Brooks, City Attorney
 - Cody Cardon, Business Administrator
 - Scott Brenkman, Police Chief
 - Jared Sholly, Fire Chief
 - Jackie Manning, City Recorder
- Visitors:
- | | | |
|----------------|-----------------|-----------------|
| Lloyd High | Becky Meehan | Mike Meehan |
| David A. Leahy | Chuck Kerkvliet | Lori Fleming |
| Kurt Naiders | Casey Perkins | Christy Perkins |
| Dan Donelaw | Paul Donelaw | Bart H. Stevens |

A. Welcome & Roll Call

The City Council meeting began at 6:01 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Hansen to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Charles Kerkvliet, a Riverdale resident, thanked Councilmember Mitchell for his participation in the Veteran's Ceremony. Mr. Kerkvliet discussed vehicles illegally parked on resident's lawns near 950 West and 4350 South in Riverdale. He requested feedback from the City regarding passed concerns he has expressed to the City Council regarding code enforcement issues.

Mr. Kerkvliet discussed the "day old" newspapers throughout his neighborhood that are being dispersed by the Standard Examiner. He felt this was a littering issue that the City needed to address. Mayor Searle offered to call the Standard Examiner in an effort to get the paper delivery to cease and he encouraged those concerned to do the same.

Mike and Becky Meehan informed the City Council they own property in Riverdale which was impacted by the recent landslide. Mr. Meehan stated he has been actively working to divert the water near the landslide. He expressed gratitude to Fire Chief, Jared Sholly, and the Public Works Director, Shawn Douglas, regarding their efforts on the landslide clean up.

Mr. Meehan voiced a complaint against the City Administrator, Rodger Worthen. He did not feel Mr. Worthen treated his wife, Becky, with respect. He expressed as a tax paying citizen he deserved more respect. He informed the Council that Mr. Worthen has since apologized, but he felt Mr. Worthen's behavior needed to be reported on public record.

Mrs. Meehan, expressed appreciation for all of the immediate responders who assisted in cleaning up the landslide. Mrs. Meehan expressed the importance of being professional and the importance of treating citizens with respect. She said she personally accepted Mr. Worthen's apology, but felt the Council needed to know the details of the conversation that took place between Mrs. Meehan and Mr. Worthen when she visited the City.

Mrs. Meehan described her interaction with Mr. Worthen. Mrs. Meehan stated she was told by Mr. Worthen that the landslide [at this point in time] was a personal property issue. Mrs. Meehan felt Mr. Worthen should have visited the

69 landslide personally before making that determination. Mrs. Meehan explained she asked Mr. Worthen if he knew who the
70 property owners were and if the property owners had been notified of the landslide, and she stated Mr. Worthen
71 responded that he did not know who the property owners were, and explained it was not his job to contact said property
72 owners. Mrs. Meehan invited Mr. Worthen to comment. Mr. Worthen explained he had not had the opportunity to fully
73 review the landslide situation before speaking to Mrs. Meehan. He apologized to the Meehan's.
74

75 Councilmember Arnold discussed the purpose of open communications, and felt it was not the place to resolve the
76 landslide concerns. He noted he wanted to address the Meehan's concerns outside of open communications. Mrs.
77 Meehan discussed her efforts in digging ditches to divert water in hopes to prevent flooding. She asked the City to help
78 divert the water and explained the private road is still not drivable. She asked where she could go to get additional help.
79 Mr. Meehan did not see the difference between the tornado and the landslide in relation to City involvement and as such
80 felt the City should help with the landslide.
81

82 Mr. Worthen discussed the City's effort in relation to the landslide, which included checking water lines/leakages,
83 contacting Weber Basin to confirm there was no leakage, as well as contacting the Utah Geological Survey Group. He is
84 still awaiting the geological survey results.
85

86 Mayor Searle explained there were two active wells (springs) in the middle of the hillside. There was a discussion
87 regarding who owned the wells/active springs. The Meehan's speculated the State of Utah owned the springs. Mr.
88 Meehan asked who would be responsible for the land damaged caused by the water. Mr. Worthen suggested contacting
89 the State Engineer. Councilmember Arnold explained the City Staff is actively working towards finding a resolution.
90 Councilmember Arnold asked the Meehan's if they could meet after the City Council and RDA meeting to address their
91 concerns regarding the landslide. He re-explained the purpose of open communications. He stated he, as well as his
92 fellow Councilmembers, would be willing to stay after the meeting to address their concerns.
93

94 Lloyd High, a Riverdale resident, reported his efforts with adult protective services for the Senior and Disabled (SAD).
95 Mr. High stated the investigation performed by adult protective services includes financial exploitation. Mr. High presented
96 2 documents to the Council which showed varying fees for property owners within the mobile home park in which Mr. High
97 lives. Mr. High felt the numbers were inconsistent.
98

99 Mr. High felt emotional abuse was taking place at the mobile home park and discussed one of his elderly female
100 neighbors who was victim to a sexual crime. Mr. High discussed another neighbor who had received a 30 day notice to
101 abandon his property if this neighbor did not bring his account current, placed by the mobile home park. Mayor Searle
102 asked Mr. High if he was working with adult protective services regarding these issues and Mr. High confirmed he was.
103

104 Mr. High asked the City Council to work with adult protective services. Mayor Searle discussed the limitations of local
105 government and encouraged Mr. High to contact the police department to report crimes. Mr. High stated he is working in
106 establishing a home owners association for the mobile home park. Mr. High asked the Council report any abuse [crimes]
107 they witness to the adult protected services.
108

109 **E. Presentations and Reports**

110
111 **1. Mayors Report**

112
113 Mayor Searle stated the landslide discussion will resume after the RDA meeting.
114

115 **2. City Administration Report**

116
117 Mr. Worthen thanked the city employees for their years of service and noted the 5 year anniversaries. He
118 summarized the staff reports and the staffing authorization plan. Mr. Worthen noted new businesses coming to Riverdale
119 as noted in the packet.
120

121 Mayor Searle discussed the purpose of the code enforcement report which provides progress updates for open code
122 enforcement investigations.
123

124 **F. Consent Items**

125
126 **1. Review of meeting minutes for the City Council Work Session and Regular Meeting minutes held on**
127 **November 8, 2017.**
128

129 Mayor Searle invited any corrections or comments for the City Council Work Session and Regular Meeting minutes
130 held on November 8, 2017. No changes were requested.
131

132 **MOTION:** Councilmember Mitchell moved to approve the consent items as proposed.
133 Councilmember Ellis seconded the motion. There was not any discussion
134 regarding this motion. The motion passed unanimously in favor.
135

G. Action Items

1. Consideration and discussion to accept the Financial Audit for Fiscal Year 2016-2017, as performed by Christensen, Palmer and Ambrose.

Jeff Ambrose, with Christensen, Palmer and Ambrose, thanked the council for the opportunity to perform the audit. Mr. Ambrose highlighted the independent auditor's report and noted it was the highest level of opinion offered. He informed the Council there were no findings, as such no adjustments were recommended.

The report also reviewed the City's source of income and explained the expenditures made by the city. There was a brief discussion regarding the different reports in relation to state requirements.

MOTION: Councilmember Hansen moved to accept the financial audit for fiscal year 2016-2017, as performed by Christensen, Palmer and Ambrose. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

CALL THE QUESTION: All Councilmembers voted in favor to accept the audit report.

2. Consideration of Resolution 2017-27, to accept and approve canvass results for the 2017 Municipal Election.

Jackie Manning, the City Recorder, summarized the executive summary which explained:

The purpose of Resolution 2017-27 is to canvass official results for the Riverdale General Municipal Election which was conducted on November 7, 2017. The winning candidates who received the highest number of votes will serve a four-year term beginning January 2018 through December 31, 2021.

Utah State Code 20A-4-301(1)(b) requires Cities to Canvass their results within 7-14 days after Election Day. In order to accommodate military-oversees ballots the Lieutenant Governor's Office, in conjunction with Weber County, recommended the Canvass take place on November 21, 2017.

In accordance with Utah Code 20A-4-401, a losing candidate can request a recount if the number of votes cast for a winning candidate is equal or less than .25% of the total votes cast for all candidates in a race. Based on the official results, this election does not qualify for a recount.

Mrs. Manning noted she verified the results for Riverdale City, prepared by Weber County, to ensure all ballots were accounted for. There were no irregularities or problems with this election that she is aware of. She certified the process was conducted in accordance with Utah State Law and the results compiled and presented at the Canvass are true and correct to the best of her knowledge.

Mrs. Manning then revealed the results of the election, as follows:

GENERAL ELECTION TURNOUT

TURNOUT	TOTAL
Active Registered Voters	3250
Number Ballots Cast	1429
Turnout Percentage	44%

MAYORAL CANDIDATES	TOTAL
Norm Searle	1315

COUNCIL CANDIDATES	TOTAL
Brent Ellis	958
Bart Stevens	904
Gary Griffiths	689

There were no questions regarding this item.

MOTION: Councilmember Arnold moved to approve Resolution 2017-27, to accept and approve the canvass results for the 2017 Municipal Election. Councilmember Griffiths seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Ellis, Mitchell, Arnold, Hansen, and Griffiths all voted in favor of Resolution 2017-27.

3. Consideration of Resolution 2017-28, a Memorandum of Understanding between Weber County Cities and Recycle Earth regarding temporary recycling.

Mr. Worthen summarized the executive summary which explained:

Cities across Weber County have need to deliver recyclable materials to a materials recycling facility where the materials can be processed and sold into the market.

As such, Cities of Weber County have been utilizing Recycled Earth for recycled material management for the last several months. Due to the volatile aspect of the recycling industry, Weber County Cities are utilizing Recycled Earth for temporary management of recycled materials until a more suitable arrangement can be obtained via RFP. RFP's establish a formal bid process to locate and establish a contractual relationship(s) with a qualified materials recycling vendor or facility, however, we have a need to process recyclable materials during the interim time required to formalize a long term agreement. Hence, the City staff is requesting approval of an MOU with Recycled Earth during our short term need. There were no questions regarding this item.

MOTION: Councilmember Arnold moved to approve Resolution 2017-28, a Memorandum of Understanding between Weber County Cities and Recycle Earth regarding temporary recycling with the condition that the holidays be coordinated with Robinson Waste Management. Councilmember Hansen seconded the motion.

There was no discussion regarding this motion.

ROLL CALL VOTE: Councilmembers Mitchell, Arnold, Hansen, Griffiths, and Ellis all voted in favor of approving Resolution 2017-17.

H. Discretionary Items

Councilmember Ellis thanked the police department and fire department for serving Thanksgiving dinner at the Senior Center.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:57 p.m.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: December 5, 2017



**RIVERDALE CITY
2018 ANNUAL SCHEDULE
CITY COUNCIL MEETINGS**

Regular meetings of the Riverdale City Council will be held the first and third Tuesdays of the month at 6:00 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive. Additional meetings may be scheduled as necessary and pending proper legal notification.

January 2	July 3
January 16	July 17
February 6	August 7
February 20	August 21
*February 24	**August 30
March 6	September 4
March 20	September 18
April 3	October 2
April 17	October 16
May 1	***November 7
*May 12	November 20
May 15	December 4
June 5	December 18
June 19	

***Strategic Planning Meetings:** are held on Saturdays from 8 a.m. to 4 p.m. at the Riverdale Senior Center 4433 S. 900 W. There will be 2 Strategic Planning Meetings during the 2018 year, likely to occur during the months of February and May.

****Joint Strategic Planning Meeting:** with City Council and Planning Commission held at 4600 S Weber River Dr. This meeting has historically taken place in the fall.

*****Meeting dates changed to Wednesday due to Holidays and Election Dates**