



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY – DECEMBER 20, 2016**

**5:30 p.m. – Work Session (City Council Conference Room)**

*No motions or decisions will be considered during this session, which is open to the public.*

**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Open Communications**

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

**E. Presentations and Reports**

1. Mayor's Report

2. [City Administration Report](#)

- a. Department Reports November
- b. December Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Finance Report

3. Hill Air Force Base Report regarding Air Installation Compatible Use Zone  
*Presented By: Krista Ligman, Community Planner for HAFB*

4. Follow Up/Report Regarding an Open Communication Request Regarding Building Permits for Riverdale Mobile Home Estates  
*Presented By: Rodger Worthen, City Administrator*

5. 4400 South Bridge Presentation/Report  
*Presented By: Scott Nelson, contracted City Engineer*

6. Your Community Connection (YCC) Presentation and Funding Request  
*Presented by: Julee Smith, YCC Executive Director*

**F. Consent Items**

- 1. [Consideration/Review of meeting minutes from:](#)  
December 6, 2016 City Council Work Session  
December 6, 2016 City Council Regular Meeting

**H. Discretionary Items**

**I. Adjournment**

In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-394-5541 at least 48 hours in advance of the meeting.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice was posted on December 16, 2016 at the following places: 1) Riverdale City Civic Center Noticing Board 4600 S Weber River Drive, Riverdale, UT 84405, 2) Riverdale City Website <http://www.riverdalecity.com/>, 3) Public Notice Website <http://www.utah.gov/pmn/index.html>, and 4) the [Standard-Examiner \(via email\)](#).

JACKIE MANNING  
RIVERDALE CITY RECORDER

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 20, 2016**

**AGENDA ITEM: E2**

**SUBJECT:** City Administration Report

**PRESENTER:** Rodger Worthen, City Administrator

**INFORMATION:**

- a. Department Reports November
- b. December Anniversaries Employee Recognition
- c. Staffing Authorization Plan
- d. Community Development Report
- e. Finance Report - October

**[BACK TO AGENDA](#)**



## Mayor & City Council Monthly Summary Report November 2016



### City Administration:

#### **1. Rodger Worthen:**

- Held weekly update meetings with Community Dev Director and Mayor
- Held meeting regarding RDA property 550 West
- Met with Tax Entity Committees from County and Weber Schools for 700 west CDA
- Held Emergency Management Planning Meeting with Dept. Heads
- Completed testing of new electrical components for Comm Center Generator
- Weber County Storm Water planning meeting (regional planning)
- Completed work on RDA loan applications
- Prepared for City Council meetings
- Worked with staff on new culinary water usage report to be included in monthly report
- 4400 South Bridge Project construction issues and Ribbon Cutting planning
- Met with new Roy City Administrator
- Discussed ideas with South Ogden City about possible Fire Service District effort
- Lunch with Mayor and elementary kids at Fire Station – community outreach efforts
- Department annual incentive reviews completed
- UCMA Fall conference attended
- Veterans Day Ceremony planning/participation
- Coleman Property Rezone discussions
- KIA site plan work – storm water, boundary and ROW of issues – unresolved to date
- Bonneville CTC Key leader meeting
- Met with Washington Terrace City Admin regarding police services with county
- Held weekly staff meetings
- Design Review Committee Meeting with Mavrik
- Preliminary meeting with Dan Bridenstein and Ernie Willmore on 300 West Apartment remodel project and concept idea
- Weber County RFP on recyclables - meeting review on submittals and discussion
- LPC Meeting with Mayor last week October.
- Staff assistance

#### **2. Lynette Limburg:**

- General customer service, information to the public, follow-up on information requests and Support and coverage for administrative events and procedures.
- Prosecution:
  - Prepared files and additional information in regard to prosecution process.
  - Prepared paperwork & files for 85 pre-trials, 1 trial, 15 prosecution reviews.
  - Follow-up and filing of court dispositions after pre- trial or trial.
- Record requests:
  - Compiled 16 GRAMA requests for police reports, videos and other
  - Miscellaneous City records.
- Community Development Department:
  - Customer Service – information requests and report data submitted to different agencies.
  - 18 Building permits issued logged and maintained.
  - Building inspections scheduled and logged.

### 3. Jackie Manning:

- Ballot dropbox help for Weber County
- Veteran's Day Ceremony Participation
- Answered various Election Day questions
- GRAMA request and questions
- DWMRA – Recorder Training on Elections
- Reviewed Title 3 – Research regarding Off-Premise Beer and Liquor Licenses
- Business License Renewals (issuing 2017 licenses, tracking, updating)
- Prepared City Council, RDA, Planning Commission, Design Review Committee, and Bid proposal meetings agendas, packets, minutes, and provided all legal noticing and postings and publications (if applicable) for meetings.
- Processed new business licenses and answered questions pertaining to licensing
- Daily filing, scanning, updating & tracking spreadsheets.

### Business Administration:

#### 1. Cody Cardon

- - Routine phone & computer problem resolution throughout the City.
- - Routine management issues and resolution.
- - Yearend financial audit assistance and preparation with the City's auditors.
- - October 2016 monthly accounting.
- - Various other meetings including attending City Council.
- - Began preliminary preparation on fiscal year 2018 budget supporting documents.

#### 2. Stacey Comeau / HR:

<b>New Hires:</b>	Kelly Skalsky	Community Services
	Jamie Boots	Police

<b>Terminations:</b>	Chad Lockwood	Community Services
----------------------	---------------	--------------------

- Random drug testing for the month
- Attended NUHRA Board Meeting
- Attended NUHRA Training Luncheon
- Attended Wellness Committee Meeting
- Attended Staff Meetings
- Prepared Incentive Pay Spreadsheet
- Prepared various end of year processes for payroll processing
- Met with new hires to complete and process paperwork
- Prepared and mailed FMLA paperwork
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition for Council packet
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents for the public
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing

- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

### **3. Chris Stone:**

- Participated in “Lunch with the Mayor” as the photographer.
- Created and delivered photo sheets to the schools for the students who participated with “Lunch with the Mayor.”
- Helped with preparations for the Veterans Day ceremony.
- Helped serve at the Senior Center Thanksgiving luncheon.
- Cleaning and care of the Veterans Memorial.
- Covered for part-time custodial staff off sick or on vacation.
- Set up and take down for City Council and Planning Commission meetings.
- Various updates to the city website and social media sites.
- Completed the city newsletter for December.
- Completed the employee newsletter for December.

### **Community Services:**

#### **Rich Taylor:**

- Attended weekly staff meetings.
- Held staff meetings with department
- Hired new recreation workers
- Met with Lantis fireworks about 2017 Old Glory Days fireworks show
- Attended wellness committee meeting
- Made final preparations for Veteran’s Day program
- Attended Veteran’s Day program
- Attended emergency management meeting
- Attended monthly NURPA meeting
- Helped serve Thanksgiving lunch at Senior Center
- Covered for Shawn at Senior Center while he was on vacation for 3 days.
- Had over 420 people play pickleball of which 19% were residents
- Served over 1700 lunches at the senior center. Average 92 people per day for lunch

### **Fire Department:**

Jared Sholly:

Fire Department Responses:

177 Total Vehicle Movements for November

#### **o Highlighted Incidents:**

- 30 Vehicle Accidents
- 2 Entrapments
- 8 Fall Victims
- 7 Overdoses
- 1 Choking
- 3 Cardiac Arrests
- 5 Unconscious
- 1 Haz-Mat Level 1
- 1 Vehicle Fire
- 5 Structure Fires

- Riverdale Café Rio Kitchen Fire
- Riverdale Drier Fire
- Washington Terrace 4-plex
- Roy Single Family Dwelling
- South Ogden Garage Fire
- Addition call types; diabetic, shortness of breath, unauthorized burning, cancellations, false alarms, fire assist, medical assist, PD assist, assaults, man down, stroke, and sick person.
- Riverdale Fire Department has officially changed the department patch.
- Weber Fire District won the sealed bid for the purchase of the Ladder Truck (\$284,500). They will receive the truck around the 18<sup>th</sup> of December.
- Conducted meeting with Captains and administrative assistant.
- Dispatch changes of closet fire apparatus to any structure fire. This will improve the response times and the number of units needed on “Structure Fires. This will be implemented around mid-December. This is an additional update that was made in August.
- Riverdale Fire Department has received \$4,653 in EMS Grant money that will need to be spent prior to May of 2017.

Crews resuscitated a male patient successfully; the patient has returned home with no issues from the event.

### **Police Department:**

**Scott Brenkman:**

### **Patrol Report November 2016**

**Unattended Death-** Officers responded to Walmart on report of a male who was possibly deceased in a bathroom stall. Officers arrived and found that the male was deceased and began an investigation into the death. Nothing suspicious was found and the case is still being investigated.

**Traffic Accident-** Officers responded on a traffic accident involving **14** vehicles on the viaduct on Riverdale Rd. Only minor injuries were reported. There were a large number of accidents during the month of November that involved 3 or more vehicles and the number of crashes compared to October almost doubled.

**Black Friday-** Officers worked security shifts at multiple stores within the city providing a safe and more pleasurable shopping experience for everyone.

**DV Assault-** A female assaulted her husband at their residence. The female was booked at the WCCF.

**Welfare Check-** A male called 911 reporting that his brother-in-law was coming to his apartment to destroy items. An Officer spoke with the suspect and found him to be lethargic and under the influence of his medications. His welfare was checked and he refused medical attention.

**Welfare check-** Officers responded on a welfare check. A female was reported to be staying at the motel with a male. The female’s father called in requesting a welfare check due to the male having a warrant for abuse against her. The warrant is allegedly out of Missouri and was found to be statewide only and not extraditable. The male and female refused to answer the door. Contact with family discovered that they were inside and refusing to answer the door but OK. Family received this information via facebook. No report of assault having occurred in the room was made. There was no specific information to intervene further.

**Found ID’s/Financial information-** Motel 6 employees found numerous ID’s/personal information the tank of a toilet to one of their rooms. At this time it is unknown who was responsible for leaving them there.

**Traffic Control-** The speed trailer was placed at approximately 3800 S 700 W.

**Community Policing-** We assisted by transporting students to and from the local schools to the fire dept. for lunch with the Mayor.

**Burglary-**Officers took a burglary report of two Storage sheds. It's unknown when the burglary occurred and there was no suspect information.

**Suspicious Circumstance-** Multiple persons wearing hoodies were reported to be entering a bank after hours. The building was found to be locked and no one was visible inside. No alarm was tripped either.

**Suspicious person/Suicidal Person-** Officers contacted a male in the area of 686 W. Riverdale Rd. The male told officers that he was thinking of hurting himself and that he would use a train to do so. The male was involuntarily admitted at McKay Dee.

**Suicidal Person-** It was reported a female cut herself. The female tried to leave when she learned that police had been called. The female reported that she was assaulted by a male with a knife at her home in Ogden. The female had lacerations to her chest that were bleeding. The female also had similar lacerations that appeared to be older as if they were healing. The cuts were consistent with a self-inflicted injury. It was found that the female has a history of cutting herself. The female was transported to Ogden Regional. The alleged assault was reported to OPD.

**Reckless Driver-** The complainant reported a reckless driver ran a red light and almost struck a pedestrian in the crosswalk. Officers located the suspect vehicle. The complainant signed a citation for the offense, the suspect was cited and released.

**Family Disturbance, Verbal only-** Officers responded on a family disturbance. A female called and reported a disturbance over her 4 year old son being bit by her step son's dog. The female was very upset. Medical was called to treat the 4 year old. The animal owners surrendered the dog for a safe keep for the night. The dog was taken to the South Ogden Animal Shelter. No crime was committed.

**Public Intox (Unfounded)-**Officers responded to Chili's for a public intoxication complaint. Officers found that the subject was not intoxicated and needed bus fare. Officers provided bus fare for the family.

**Theft-**Officers responded to a theft complaint at the Riverdale Rec Center. A cell phone was reported stolen while the owner was playing basketball. Officers reviewed surveillance video and identified two suspects. The investigating officer will be conducting follow up on this case.

**Evading/Recovered stolen vehicle-** Officers attempted to stop a motorcycle for traffic violations. The motorcycle fled and was not pursued by officers. Officers later located the motorcycle in Ogden which again fled and was not pursued. The motorcycle was located at 29<sup>th</sup> and Lincoln and had been dropped. The rider was not located. The motorcycle was found to be stolen and was impounded.

**Found Property-** Someone left their handgun behind in one of the dressing rooms at a clothing store. The gun owner later responded to the PD to take possession of the weapon.

**Missing Person-** The complainant called to report that he hasn't seen his neighbor since he was evicted approximately 1 week ago. He reported some suspicious activity at the house and worried that his neighbor may have killed himself. There was no evidence to support any suspicion that the neighbor had committed suicide. Officers continued to try and locate the neighbor and later did find him okay.

**Child Abuse-** Officers responded to a daycare to take a report of a child abuse that occurred a week prior. It was reported a teacher had attacked a child.

**Child Abuse-** Officers took a child abuse report. A father reported that approximately 1 month ago his ten year old son was spanked with a belt by his ex-wife's new husband. Contact was made at the home. The allegations of abuse were denied. Nothing was observed to find that the children were in danger. This case will be forwarded to investigations for follow up.

**Trespass-** A male entered a residence and asked for the occupants to call 911. The male was injured and only said that "s\*\*\* had gotten real" and that if they went outside they would be shot. The male was found to be very intoxicated and gave Officers multiple stories as to his whereabouts prior to coming into the home. The male was transported to the hospital and was cleared with a blood alcohol level of .312. The male was booked for intoxication and criminal trespass of a dwelling. What caused his injuries is unknown. He did not cooperate in reporting what had happened.

**Runaway-** A mother and father reported their 17 year old son had run away from home a day prior. A possible location for the boy was given in Ogden. Officers responded there and located the runaway who was found to be in possession of marijuana. Archway refused to accept him due to drug use and he was released to his parents.

**Disturbance-** Officers responded to a disturbance at Dennys. Denny's management reported that a male was trying to pick a fight with another customer. The male was located and trespassed per Denny's request. A warrant was located for the male and he was booked at the Weber County jail.

**Threats-** This report is in reference to a threats complaint. A female reported that her son's soon to be ex-wife threatened to kill him.

**Fight-** Several transients were fighting near Denny's. They were arrested and booked for Intoxication and Disorderly Conduct.

**Disturbance/Warrant-** A male and female were reported to be causing a disturbance at McDonalds at 909 W. Riverdale Rd. They were intoxicated and refusing to leave when asked. Warrants were located for both of them. Both were transported to the Weber County Jail and booked.

**False Report-** A female reported that she was assaulted by a male in front of her 7 year old son. Contact was made with the suspect and the child's father. It was discovered that the child may have been coached to tell police the female was assaulted. Officers spoke with the child and learned that the female had told him what to say and also had him practice before she called police. The female was booked at the Weber County Jail for two counts of making a false report and several warrants.

**Child Abuse-** Officers responded on a child abuse complaint at the Ogden Regional ER. A 4 month old child was reported to have been abused while at a daycare. It was discovered that an employee there had put the baby in a rocker and rocked it violently. The action was quickly discovered and stopped by other employees and the offender was terminated. There are no known injuries to the child at this time. Detectives are conducting additional follow up.

**Assault-** A woman was reported to be assaulting a child in the area of 1137 W. Riverdale Rd. Officers located the suspect who was with her 12 year old Son. The boy had been talking back to his mother disrespectfully and she lightly slapped him on the cheek leaving no mark.

**Community Policing-** Riverdale PD conducted a K9 sniff at the Utah Military Academy. Nothing was located

**WARRANT ARREST-** This case is in reference to a warrant service at a local address. The suspect was found at his father's residence, and had three active warrants for his arrest. During the search incident to arrest, paraphernalia and some controlled substance was found in the suspects pocket. Rafael was booked into jail on his warrants and charged for the paraphernalia and the controlled substance.

**IMPOUND- An officer** was on a traffic stop at 1200 W Riverdale Road when a male driving a diesel truck intentionally produced a large volume of exhaust smoke onto the officer and into the driver window of the stopped vehicle which was a mother and her children as he passed. The officer caught up to the truck and discovered that the registration was revoked. The driver was issued a citation for numerous violations including but not limited to excessive fumes/smoke, revoked registration and no insurance. The driver's truck was State Tax impounded for the revoked. The driver stated he thought it would be funny.

**THEFT IN PROGRESS-** An officer observed a vehicle drive into the Cutrbus Cadillac dealership and around the west end. When the officer located the vehicle, it was blacked out and he observed a tire rolling behind the vehicle. The suspect was located and he subsequently confessed under Miranda that he was going to steal a tire for his vehicle. The suspect will be summoned into the Riverdale Justice Court for one count of theft.

## **Investigations Report November 2016**

**Child Endangerment-** Detectives followed up on a report of child endangerment. The suspect was reported to have given her children Xanax on 3 separate occasions. The children were also suspected of being exposed to drug paraphernalia and methamphetamine. The children tested positive for numerous controlled substances. The mother was summonsed for multiple felonies. DCFS is actively involved in the case.

**Child Abuse-** A male juvenile reported his step-father was threatening him and physically abusing him. This was causing the older male juvenile to act out in a violent manner towards his younger brother. DCFS was notified to intervene with social services. Charges are being screened with Riverdale Justice court on the step-father for child abuse.

**Retail Theft-** Detectives followed up on a retail theft that occurred prior. The suspect was located and interviewed by detectives. The suspect confessed to the theft and will be summonsed for retail theft.

**Retail Theft-** Detectives conducted follow up on several retail thefts committed by the same suspect. The suspect was located incarcerated at the Weber County Jail. He didn't admit to committing the thefts but stated he was probably high on drugs. The suspect was charged with multiple counts of retail theft.

**Assault-** A male reported he was assaulted by a friend causing substantial bodily injury. The male reported he borrowed some music equipment and was unable to return all of it to his friend. His friend was upset and sucker punched him in the jaw. The male had to have corrective surgery on his jaw due to the assault. The suspect was booked into WCCF for aggravated assault.

**Retail Theft-** Detectives followed up on a retail theft where a female stole items from Target and then had a friend return the items for gift cards. The suspect confessed to the theft. The suspect stated she was stealing to support a heroin addiction. The suspect was also in possession of drug paraphernalia. The suspect was booked into WCCF for f3 theft due to prior convictions and possession of drug paraphernalia.

**Retail Theft-** A detective was at WCCF conducting follow up on a different case and recognized a suspect on an additional case. The suspect was interviewed and confessed to the retail theft. The suspect was charged with retail theft.

**Detectives received 39 new cases, closed 25 cases and made 7 arrest. Detectives attended specialized interview and interrogation training this month.**

### **Public Works Department:**

**Shawn Douglas:**

- Continued work with FEMA.
- Continued Remote Read Meter Project.
- Continued 4400 S Trail Project.
- Continued new well investigative work.
- Continued work on 4400 S pocket park reconstruction.
- Continued work on Street Overlay Projects.
- Continued Storm Water review to meet new state regulations.
- Continued work on H&P Flex Space site.
- Continued work on Maverick site.
- Continued work on Walker Subdivision
- Continued work on H&P Town Square site.
- Continued clean up from hurricane.
- Put up Holiday lighting.
- Repaired multiple street lights.
- Started bid process on backup generator for Civic Center.

### **Community Development Department:**

**Mike Eggett/Jeff Woody/Randy Koger:**

- Riverdale Maverik: Power to panel, gas line, stucco, plumbing, suspended ceiling, and above grid, and early fire inspection
- H&P Investments Flex Bldg: Ground electrical inspection
- Target Remodel: Electrical inspection
- Riverdale Town Square: Water pressure test inspection
- Mitchell Farms PRUD: Lot 9 power to panel inspection; sidewalk inspection
- Green Hill (Valley West) Apartments Remodel: Re-inspection, stucco, four-way, gas lines, and plumbing inspections
- Solar panel installation improvement inspections on various lots
- Home inspections for various projects on residential lots
- RDA home loan inspection on residential lots
- Fencing inspection on residential lot
- Fire inspections and annual fire checks for businesses
- Design Review Committee re: Chevron to Maverik conversion project
- Meeting with Ernie Willmore and Dan Bridenstine re: Green Hill (Valley West) Apts
- Meeting with Saltus team re: Potential remodel concepts in Riverdale North
- Meetings with Mitch Beckstead and Hal Hayman re: Potential concepts Coleman property
- Meeting with Carvel Shaffer and Nick Paras re: John Paras and UDOT
- Meetings with Kord Cutrbus re: Cutrbus Kia relocation
- Meeting with Elliott Smith, Jodi Hoskins, Mike Medina, Dee Hansen, Jeff Randall re: 550 West RDA area strategies
- Meeting with Dee Hansen to discuss RDA strategies

- Participation in monthly City Emergency Management meeting
- Economic development opportunities update and discussion meetings
- Geographic Information Systems training participation by department member
- Utah Association of Plumbing and Mechanical Officials training attendance by department member
- Local Emergency Planning Coordination meeting attendance by department member
- Weber County Fire Officer's meeting attendance by department member
- Emergency Operations Center Management meeting attendance by department member

Fire Inspection / Code Enforcement Report: **attached**

**Legal Services Department:**

**Steve Brooks:**

- Resolutions/Ordinances work–
- Legal work concerning - Handicap parking, Per policy, Coleman dev., KIA site plan, Crown, Escrows, Dead force, Pimms program, Maverick, Ut. Munic, attorney prop, Emer. Fuel agree, Audit cert., k-9, GRAMA
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

**COURT MONTHLY REPORT**

499 Total traffic cases YTD 4182 (Jan. 2016 to December 2016)  
 5 DUI 239 Moving violations 0 FTA  
 0 Reckless/DUI red. 205 Non-moving violations 0 Other  
 49 License violations 1 Parking

66 Total Misdemeanor cases YTD 694 (Jan. 2016 to Dec. 2016)  
 7 Assault 4 Ill. sale Alc. 8 Dom. animal 8 Dom. violence  
 15 Theft 0 Other liq. viol. 0 Wildlife 17 Other misd./infrac  
 0 FTA 6 Contr. subst vio. 0 Parks/rec.  
 0 Public intox 1 Bad checks 0 Planning zon./Fire/Health

356 Total cases disposed of this month 1549 Total number of cases disposed of for the year (July 1, 2016 to June. 2017)  
 565 Total offenses this month 2215 Total offenses for year (July 1, 2016 to June. 2017)

Small Claims Total number of cases for the year (Jan. 2015 to Dec. 2015) -- Filed=115 Settled/Dismissed=88  
 1 Cases filed 0 Trials  
 6 Settled/dismisssed 0 Default judgment

**# CITATIONS BY AGENCY YTD (Jul. 2016 to June. 2017)**

N/R  
 Riverdale City 335 1219  
 UHP 114 435

**MISC. YTD (July 2016 to Jun. 2017)**

N/R  
 Total Revenue collected \$56,379.15 \$ 293,378.87  
 Revenue Retained \$36,090.73 \$ 196,152.99  
 Warrant Revenue \$23,454.00 \$ 202,103.00  
 Issued warrants 41 312  
 Recalled warrants 62 392

**RSAC MONTHLY REPORT**

23	participants	160	drug tests given	1	walked away/warrants issued
1	orientations	2	in jail/violations	4	ordered to inpatient
1	new participant	2	positive UA's/tests/dilutes	0	other
0	graduates	0	incentive gifts		
0	terminated/quit	0	spice tests given		

We had 6 participants help with Senior Thanksgiving luncheon.

# RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

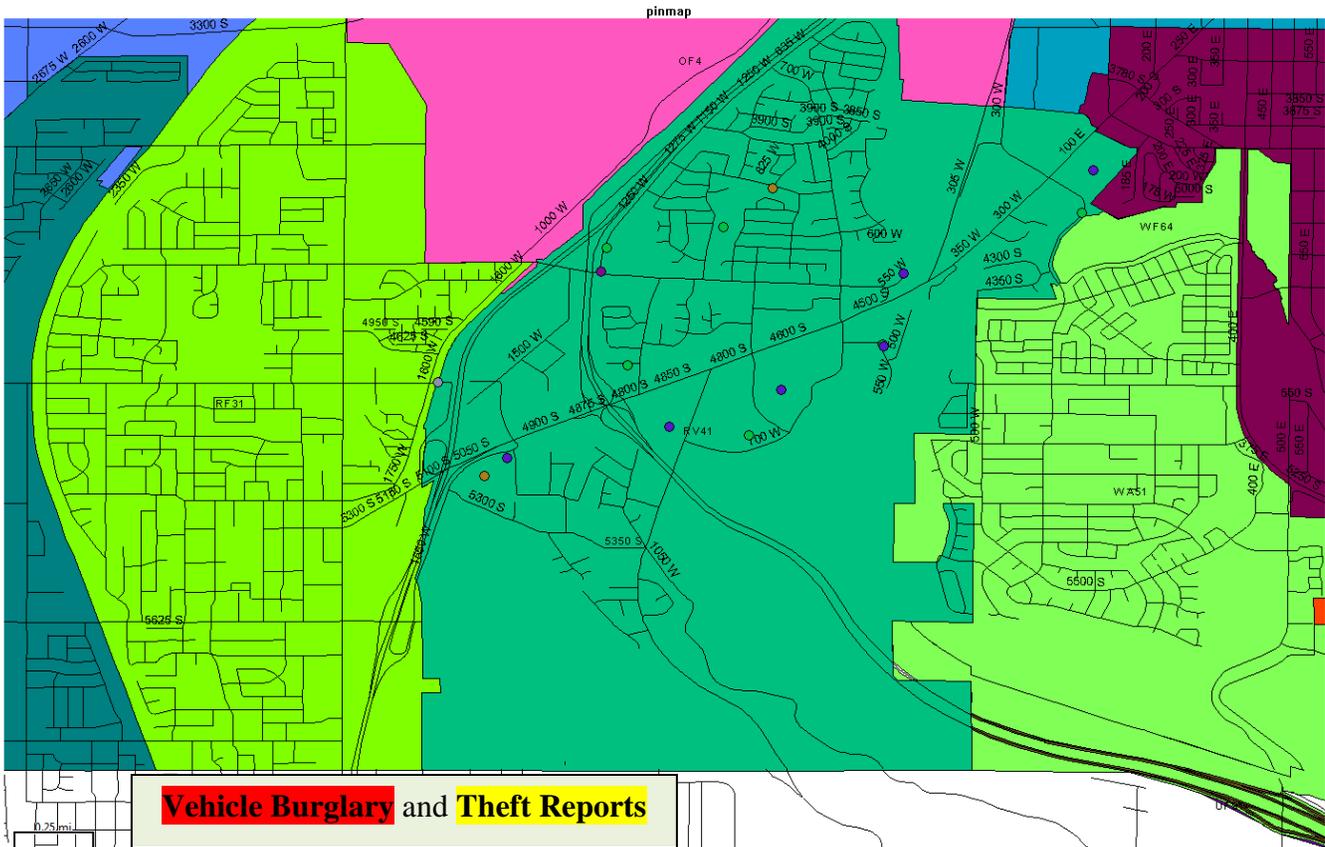
November 2016  
Report #13-11

## November Police Calls

- 1647 Calls for Service:
  - 71 Animal Complaints
  - 287 Crime Reports Written
    - 17 Forgery/Fraud
    - 26 Retail Thefts
    - 10 Assaults
    - 16 Drugs
    - 19 Family Offenses
    - 18 Burglary/Theft Complaints
    - 1 Stolen Vehicle Complaints
    - 4 Damaged Property
    - 56 Arrests



The remainder of calls involved disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Medical Assists, Warrant Services, etc.



POLICE LINE - DO NOT CROSS POLICE LINE - DO NOT CROSS

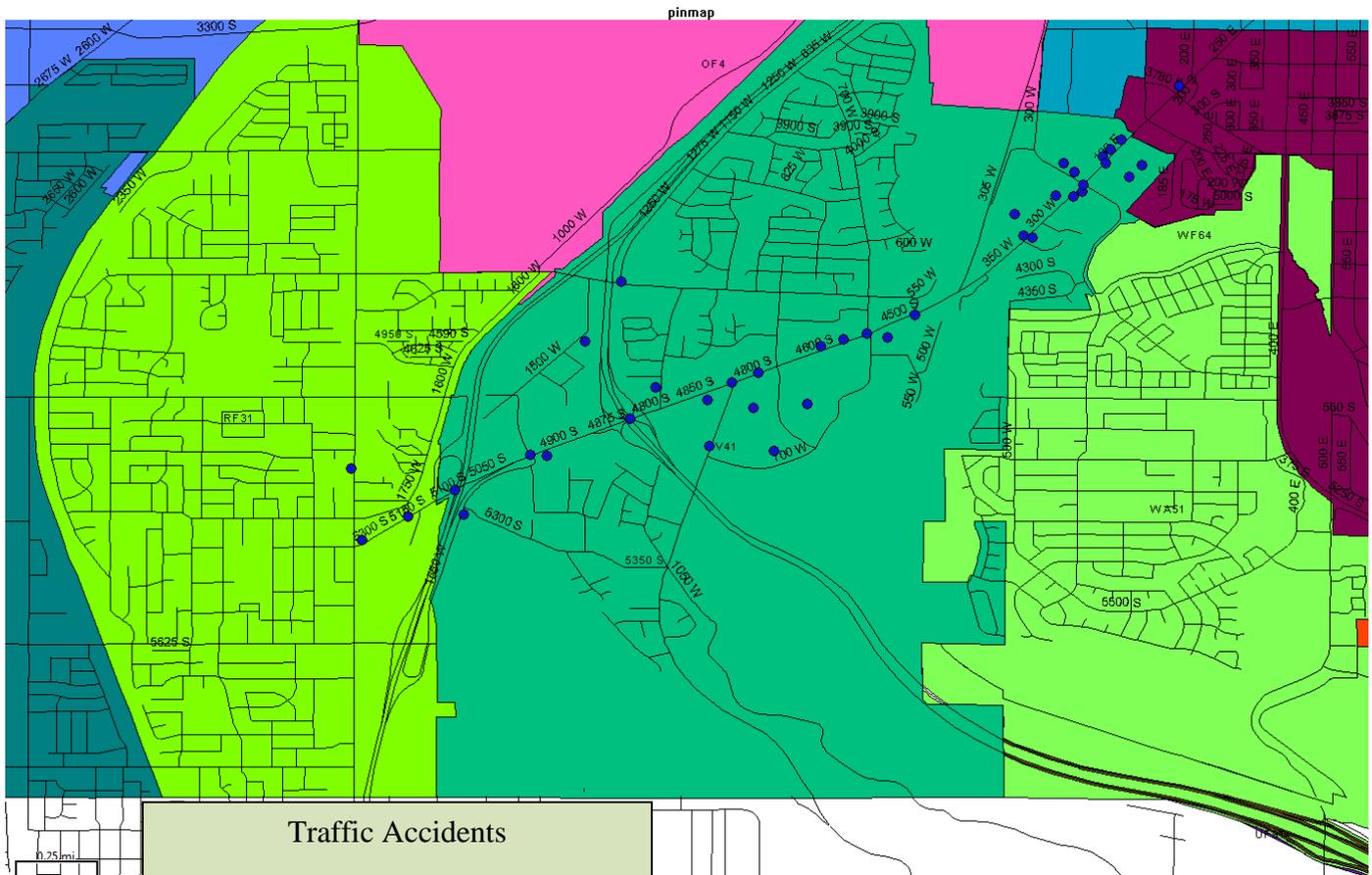
FOR LAW ENFORCEMENT USE ONLY!

# RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

November 2016  
Report #13-11

## Traffic Patrol and Enforcement

- **451 Traffic Stops resulting in:**
  - 355 Citations
  - 575 Total Violations
  - 169 Warnings Issued
- **58 Traffic Accidents**



- **39 New Cases sent to Investigations**
- **25 Investigative Cases Closed**
- **Value Reported Stolen \$10,895.40**
- **Value Recovered \$866.81**

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

**FOR LAW ENFORCEMENT USE ONLY!**

# FIRE INSPECTIONS

Date Scheduled	Occupancy Name	Inspector Full Name	Inspection Shift	Inspection Passed
11/1/2016	Larry H Miller Auto Group	Matt Hennessy	A	Yes
11/3/2016	R C WILLEY	Randy Koger	FI41	Yes
11/3/2016	STONEY BROOKE	Randy Koger	FI41	No
11/10/2016	Utah Military Academy	Randy Koger	FI41	No
11/10/2016	STONEY BROOKE	Randy Koger	FI41	Yes
11/23/2016	Burchs Trees	Randy Koger	FI41	Yes
11/30/2016	Maverick INC	Randy Koger	FI41	Yes
12/12/2016	Maverick INC	Randy Koger	FI41	No



## CODE ENFORCEMENT REPORT

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	942	12/12/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	941	12/12/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	940	12/5/2016	41-1a-414	TRAFFIC COURT	Handicap Parking

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	939	12/5/2016	41-1a-414	TRAFFIC COURT	Handicap Parking

Site Address	Case #	Case Date	Code	Status	Description
1116 W 4250 S	938	12/5/2016	RCC 4-5 7-1-1	CLOSED	Snow, ice and obstructions.

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Code	Status	Description
1104 W 4250 S	937	12/5/2016	RCC 4-5-3(B)(13), RCC 4-5 7-1-1	OPEN	Sidewalks not cleared. Fridge.

**Violations**

Violation	Notes

001: Open	
001: Open	Fridge

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	936	12/1/2016	41-1a-414	CLOSED	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	935	12/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4949 S 900 W	934	12/1/2016	41-6a-1401	TRAFFIC COURT	Parked in a fire lane

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	933	11/30/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
1135 W Riverdale Road	932	11/29/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
715 W 3900 S #2	931	11/29/2016	RCC 4-5-3(B)(13)	OPEN	Accumulation Of Junk

**Violations**

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	930	11/29/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4296 S 1100 W	929	11/29/2016	UCC Ref.: RCC 4-5-3(B) (21) RCC 4-5-3(B)(31)	SENT TO COURT	Abandoned Vehicles Vehicles not on hard surface.

**Violations**

Violation	Notes
001: Open	Vehicle that is
001: Open	RCC 4-5-

Site Address	Case #	Case Date	Code	Status	Description
783 W 4100 S	928	11/18/2016	RCC 4-5-3(B)(13) RCC 4-5-7-1-1:	CLOSED	Accumulation Of Junk,Obstruction Of Sidewalk

**Violations**

Violation	Notes
002: Closed	
002: Closed	

Site Address	Case #	Case Date	Code	Status	Description
4197 Riverdale Road	927	11/16/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
1237 W 4700 S	926	11/15/2016	41-6A-1401(1)(B)(II)	TRAFFIC COURT	PARK WITHIN 15 FT OF FIRE HYDRANT \$40

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4978 S 1050 W	925	11/10/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	924	11/8/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	923	11/7/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	922	11/7/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	921	11/4/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	920	11/4/2016	41-1a-414	WARNING	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Code	Status	Description
1101 W RIVERDALE ROAD	919	11/4/2016	41-1a-414	TRAFFIC COURT	Handicap Parking

Site Address	Case #	Case Date	Code	Status	Description
1135 W Riverdale Road	918	11/4/2016	41-1a-414	TRAFFIC COURT	Handicap Parking

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
1100 W Riverdale Road	917	11/4/2016	RCC 4-5-3(B)(32)	CLOSED	Keeping or allowing any sign in violation of city ordinance

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	916	11/3/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	915	11/3/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	914	11/3/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	913	11/3/2016	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	912	11/3/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Code	Status	Description
999 W Riverdale Road	911	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4949 S 900 W	910	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4848 S 900 W	909	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	908	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	907	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Code	Status	Description
4043 S Riverdale Road	906	11/1/2016	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

**Violations**

**Total Records: 38**

Case #	Case Date	Assigned To	Site Address	Activity Type
929	11/29/2016	Randy Koger	4296 S 1100 W	FOLLOW UP
937	12/5/2016	Randy Koger	1104 W 4250 S	FOLLOW UP
938	12/5/2016	Randy Koger	1116 W 4250 S	FOLLOW UP
871	9/12/2016	Randy Koger	1145 W Riverdale Road	FOLLOW UP
869	9/9/2016	Randy Koger	832 W 4200 S	FOLLOW UP
871	9/12/2016	Randy Koger	1145 W Riverdale Road	FOLLOW UP
928	11/18/2016	Randy Koger	783 W 4100 S	FOLLOW UP
917	11/4/2016	Randy Koger	1100 W Riverdale Road	FOLLOW UP

**Total Records: 8**

**RIVERDALE CITY  
MONTHLY UTILITY REPORT  
FOR MAYOR & CITY COUNCIL  
OCTOBER 2016**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	22,092	\$ 42,837	2,098	11	\$ 20.42
Commercial	28,727	\$ 49,919	232	124	\$ 215.17

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 52,864	2,078	\$ 25.44
Commercial	\$ 41,379	201	\$ 205.87

Storm Water Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 4,974	2,097	\$ 2.37
Commercial	\$ 13,616	184	\$ 74.00

Garbage Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 24,245	2,064	\$ 11.75 *
Residential - Recycling	\$ 4,569	1,767	\$ 2.59
Commercial - Garbage	\$ 38	4	\$ 9.50 *
Commercial - Recycling	\$ 20	5	\$ 3.92

\* Some garbage utility customers have more than one garbage can, this is an average of all customers.

**RIVERDALE CITY  
MONTHLY UTILITY REPORT  
FOR MAYOR & CITY COUNCIL  
NOVEMBER 2016**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	8,147	\$ 34,459	2,100	4	\$ 16.41
Commercial	12,149	\$ 23,296	233	52	\$ 99.98

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 52,848	2,078	\$ 25.43
Commercial	\$ 41,509	202	\$ 205.49

Storm Water Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 4,973	2,097	\$ 2.37
Commercial	\$ 13,649	185	\$ 73.78

Garbage Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 24,258	2,065	\$ 11.75 *
Residential - Recycling	\$ 4,564	1,766	\$ 2.58
Commercial - Garbage	\$ 38	4	\$ 9.50 *
Commercial - Recycling	\$ 20	5	\$ 3.92

\* Some garbage utility customers have more than one garbage can, this is an average of all customers.

## Employee Recognition – December 2016 Anniversaries

Years	Employee	Department
24		Chris Stone Business Administration
15		Matthew Slater Fire
12		Joey Clark Police
11		Matthew Hennessy Fire
8		Stephen Stenquist Fire
8		Jered Hawkes Fire
6		Brenda Green Business Administration
4		Bret Bronson Fire

1		Cody Cardon	Business Administration
---	---	-------------	----------------------------



# Riverdale City

## Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of November 30, 2016		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	8.25
Public Works	10.00	10.00
Police	22.75	22.75
Fire	15.50	14.25
Total	74.00	72.00

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Community Services	(0.75)	PT Worker unfilled
Business Administration	0.00	
Public Works	0.00	
Police	0.00	
Fire	(1.25)	PT Firefighters unfilled
Totals	(2.00)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	48.00
Seasonal Employees	0.00



## **COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT**

*December 15, 2016*

### **OPEN FOR BUSINESS**



Maverik has opened their new convenience store at 900 West Riverdale Road.

### **NEW & ONGOING DEVELOPMENTS**

#### **Riverdale Town Square**

The Riverdale Town Square, new large scale retail development, is under construction at 850 W. Riverdale Road.



Hobby Lobby will occupy a new retail space as part of the new Riverdale Town Square development at 850 W. Riverdale Road.



The Habit Burger Grill is planning to open a restaurant in the new Riverdale Town Square development at 850 W. Riverdale Road.

#### **H&P Investments**

H & P Investments is nearing completion on a office / warehouse building located at 770 West River Park Drive.



Hearts for Hospice & Home Care will open an office in the Brookhaven office building at 4905 South 1500 west.



Farmers Insurance will open a new office in the Brookhaven office building at 4933 South 1500 West.



Condition of the Treasury  
Riverdale City and Redevelopment Agency  
Report as of October 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
<b>General Fund</b>	\$ 1,131,216	\$ 381,814	\$ 2,000	\$ 650,815	\$ 614,875	\$ 2,601,647	\$ 2,654,755	\$ (53,109)
						Net of Class C Road Funds:		97,758
<b>Redevelopment Agency, RDA</b>	3,255,624	-	-	22,990	8,867	78,284	49,121	29,163
<b>Capital Projects Fund</b>	2,317,673	-	-	3,916	408,389	10,647	476,519	(465,872)
<b>Water Fund</b>	1,843,034	-	-	95,888	40,514	664,275	386,254	278,021
<b>Sewer Fund</b>	2,529,892	-	-	96,622	24,309	389,275	264,478	124,796
<b>Storm Water Fund</b>	1,227,715	-	-	19,669	14,782	79,424	55,734	23,690
<b>Garbage Fund</b>	319,085	-	-	29,108	26,977	116,396	82,711	33,684
<b>Motor Pool Fund</b>	1,818,701	-	-	28,028	21,250	130,163	97,645	32,519
<b>Information Technology Fund</b>	242,962	-	-	10,601	3,841	42,324	31,167	11,157
<b>Total</b>	<b>\$ 14,685,902</b>	<b>\$ 381,814</b>	<b>\$ 2,000</b>	<b>\$ 957,636</b>	<b>\$ 1,163,806</b>	<b>\$ 4,112,435</b>	<b>\$ 4,098,384</b>	<b>\$ 14,051</b>

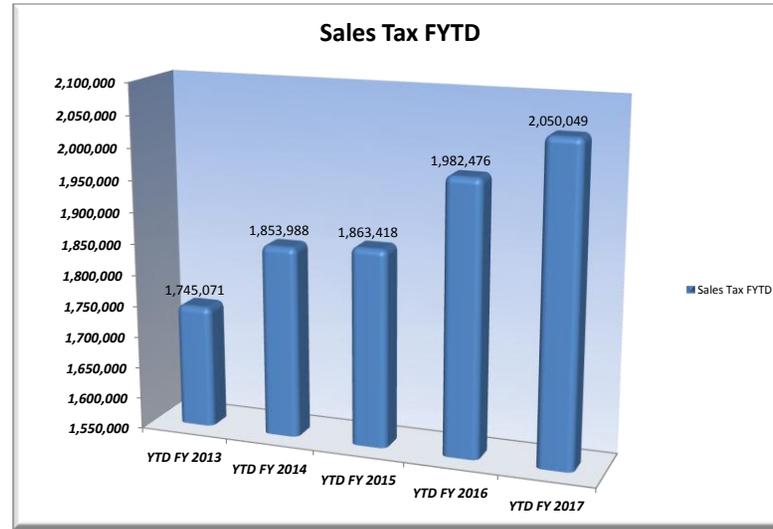
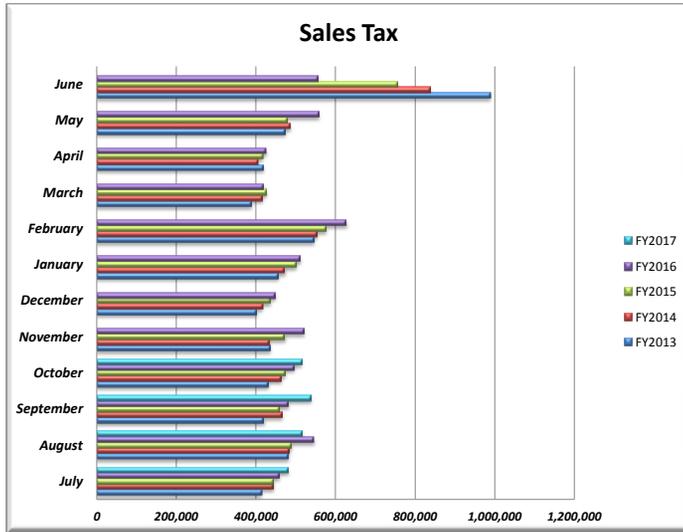
**Cody Cardon**  
Business Administrator

**Notes:**

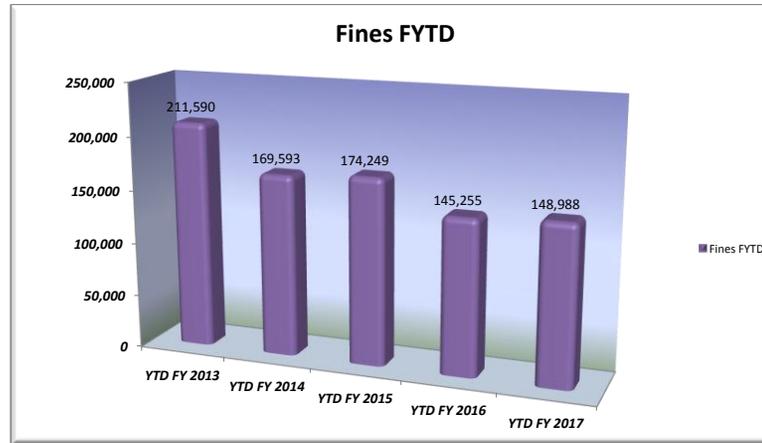
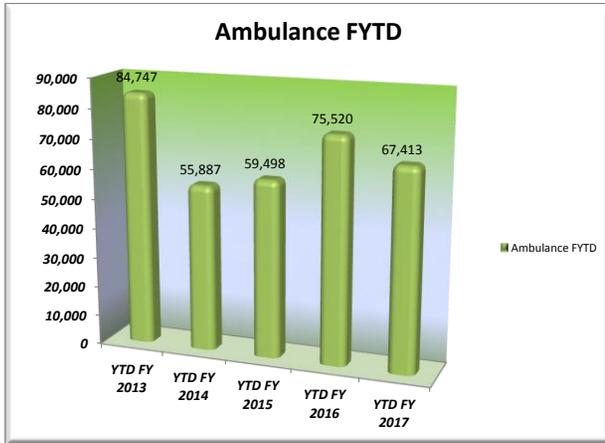
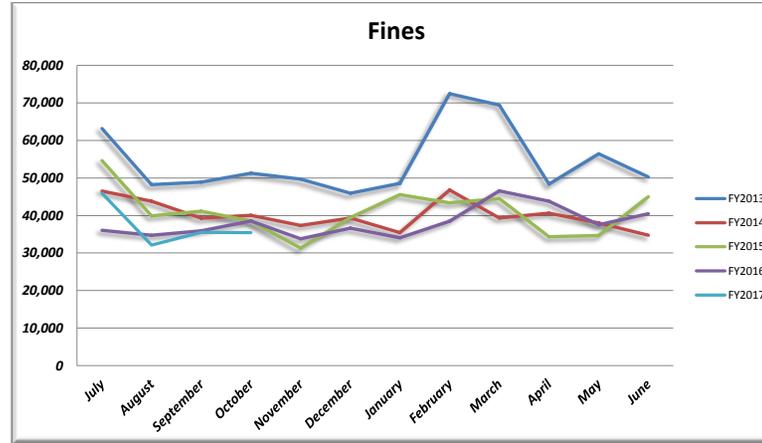
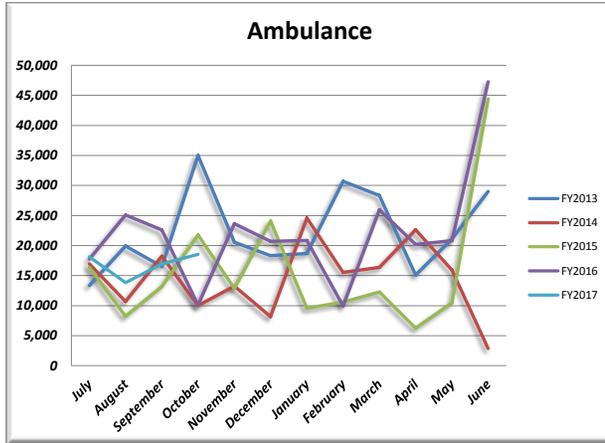
- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 1.10%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Condition of the Treasury  
Riverdale City Redevelopment Agency  
Report as of October 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
<b>RDA General Fund</b>	\$ 305,122	\$ -	\$ -	\$ 1,647	\$ (1,252)	\$ 5,889	\$ 2,978	\$ 2,912
Riverdale Road RDA Fund	1,160,511	-	-	2,941	-	6,097	-	6,097
1050 West RDA Fund	(1,285)	-	-	-	-	-	-	-
550 West RDA Fund	278,721	-	-	2,311	-	4,791	-	4,791
West Bench RDA Fund	(53,993)	-	-	-	-	-	-	-
Statutory Housing RDA Fund	110,737	-	-	714	-	1,640	-	1,640
Housing RDA Fund	434,434	-	-	1,391	27	4,061	81	3,979
Senior Facility Fund	1,021,377	-	-	13,986	10,093	55,806	46,062	9,744
<b>Total</b>	<b>\$ 3,255,624</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,990</b>	<b>\$ 8,867</b>	<b>\$ 78,284</b>	<b>\$ 49,121</b>	<b>\$ 29,163</b>



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970	482,051	495,854	519,883	447,381	510,651	627,131	420,008	425,567	558,304	556,078	6,047,479
FY2017	481,004	516,215	538,062	514,769									2,050,049
Sales Tax FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017								
	1,745,071	1,853,988	1,863,418	1,982,476	2,050,049								



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604	10,096	23,644	20,688	20,854	9,951	25,958	20,185	20,818	47,259	264,876
FY2017	18,113	13,801	16,941	18,559									67,413

Ambulance FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	84,747	55,887	59,498	75,520	67,413

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927	38,538	33,792	36,609	34,078	38,481	46,559	43,787	37,534	40,484	456,579
FY2017	45,953	32,154	35,475	35,406									148,988

Fines FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	211,590	169,593	174,249	145,255	148,988

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	526,938.44	2,087,548.55	6,714,000.00	4,626,451.45	31.1
LICENSES AND PERMITS	19,705.19	94,820.82	205,000.00	110,179.18	46.3
INTERGOVERNMENTAL REVENUE	35,003.51	139,719.56	754,500.00	614,780.44	18.5
CHARGES FOR SERVICES	25,781.54	110,092.08	335,800.00	225,707.92	32.8
FINES AND FORFEITURES	35,406.31	148,988.37	469,700.00	320,711.63	31.7
MISCELLANEOUS REVENUE	7,979.61	20,477.38	352,000.00	331,522.62	5.8
<b>TOTAL FUND REVENUE</b>	<b>650,814.60</b>	<b>2,601,646.76</b>	<b>8,831,000.00</b>	<b>6,229,353.24</b>	<b>29.5</b>
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	1,492.77	5,570.01	9,000.00	3,429.99	61.9
RDA REVENUE	154.06	319.40	20,000.00	19,680.60	1.6
<b>TOTAL FUND REVENUE</b>	<b>1,646.83</b>	<b>5,889.41</b>	<b>29,000.00</b>	<b>23,110.59</b>	<b>20.3</b>
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
TAX REVENUE	2,940.91	6,096.96	310,000.00	303,903.04	2.0
<b>TOTAL FUND REVENUE</b>	<b>2,940.91</b>	<b>6,096.96</b>	<b>310,000.00</b>	<b>303,903.04</b>	<b>2.0</b>
<u>550 WEST RDA FUND REVENUE</u>					
TAX REVENUE	2,310.94	4,790.94	300,000.00	295,209.06	1.6
<b>TOTAL FUND REVENUE</b>	<b>2,310.94</b>	<b>4,790.94</b>	<b>300,000.00</b>	<b>295,209.06</b>	<b>1.6</b>
<u>STATUTORY HOUSING FUND REVENUE</u>					
TAX REVENUE	616.25	1,277.58	80,000.00	78,722.42	1.6
MISCELLANEOUS REVENUE	97.64	362.70	1,000.00	637.30	36.3
<b>TOTAL FUND REVENUE</b>	<b>713.89</b>	<b>1,640.28</b>	<b>81,000.00</b>	<b>79,359.72</b>	<b>2.0</b>
<u>HOUSING RDA FUND REVENUE</u>					
TAX REVENUE	735.23	1,524.25	80,000.00	78,475.75	1.9
SOURCE 34	.00	.00	9,600.00	9,600.00	.0
MISCELLANEOUS REVENUE	656.05	2,536.48	10,000.00	7,463.52	25.4
<b>TOTAL FUND REVENUE</b>	<b>1,391.28</b>	<b>4,060.73</b>	<b>99,600.00</b>	<b>95,539.27</b>	<b>4.1</b>

RIVERDALE CITY CORP.  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
TAX REVENUE	2,528.03	5,241.01	275,000.00	269,758.99	1.9
CHARGES FOR SERVICES	10,555.33	46,948.42	151,000.00	104,051.58	31.1
MISCELLANEOUS REVENUE	902.30	3,616.38	6,500.00	2,883.62	55.6
TOTAL FUND REVENUE	13,985.66	55,805.81	432,500.00	376,694.19	12.9
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	3,915.70	10,647.37	1,884,000.00	1,873,352.63	.6
TOTAL FUND REVENUE	3,915.70	10,647.37	1,884,000.00	1,873,352.63	.6
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	1,515.49	5,291.05	8,000.00	2,708.95	66.1
WATER REVENUE	94,372.95	658,983.87	1,142,500.00	483,516.13	57.7
TOTAL FUND REVENUE	95,888.44	664,274.92	1,150,500.00	486,225.08	57.7
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	96,621.64	389,274.76	1,141,000.00	751,725.24	34.1
TOTAL FUND REVENUE	96,621.64	389,274.76	1,141,000.00	751,725.24	34.1
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	19,668.71	79,424.06	231,500.00	152,075.94	34.3
TOTAL FUND REVENUE	19,668.71	79,424.06	231,500.00	152,075.94	34.3
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	29,107.99	116,395.75	346,800.00	230,404.25	33.6
TOTAL FUND REVENUE	29,107.99	116,395.75	346,800.00	230,404.25	33.6
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	28,028.46	130,163.37	825,252.00	695,088.63	15.8
TOTAL FUND REVENUE	28,028.46	130,163.37	825,252.00	695,088.63	15.8

RIVERDALE CITY CORP.  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	10,600.62	42,324.18	126,400.00	84,075.82	33.5
TOTAL FUND REVENUE	10,600.62	42,324.18	126,400.00	84,075.82	33.5

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	6,553.93	39,887.02	114,469.00	74,581.98	34.9
LEGAL	47,732.98	179,099.53	611,732.00	432,632.47	29.3
CITY ADMINISTRATION	29,346.03	116,943.17	343,174.00	226,230.83	34.1
BUSINESS ADMINISTRATION	40,904.51	210,443.52	575,355.00	364,911.48	36.6
NON DEPARTMENTAL	5,750.00	23,000.00	196,586.00	173,586.00	11.7
POLICE	214,658.56	964,063.48	2,962,146.00	1,998,082.52	32.6
FIRE	132,630.74	483,914.84	1,481,216.00	997,301.16	32.7
COMMUNITY DEVELOPMENT	30,071.30	125,105.55	382,855.00	257,749.45	32.7
STREETS	39,038.48	237,010.65	1,201,586.00	964,575.35	19.7
PARKS	29,336.63	117,949.36	408,829.00	290,879.64	28.9
COMMUNITY SERVICES	38,851.96	157,338.37	553,052.00	395,713.63	28.5
TOTAL FUND EXPENDITURES	614,875.12	2,654,755.49	8,831,000.00	6,176,244.51	30.1
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	( 1,252.25)	2,977.51	29,000.00	26,022.49	10.3
TOTAL FUND EXPENDITURES	( 1,252.25)	2,977.51	29,000.00	26,022.49	10.3
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	27.08	81.30	99,600.00	99,518.70	.1
TOTAL FUND EXPENDITURES	27.08	81.30	99,600.00	99,518.70	.1

RIVERDALE CITY CORP.  
 FUND SUMMARY  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	10,092.63	46,061.87	432,500.00	386,438.13	10.7
TOTAL FUND EXPENDITURES	10,092.63	46,061.87	432,500.00	386,438.13	10.7
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	408,389.10	476,519.02	1,884,000.00	1,407,480.98	25.3
TOTAL FUND EXPENDITURES	408,389.10	476,519.02	1,884,000.00	1,407,480.98	25.3
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	40,514.31	386,253.72	1,958,601.00	1,572,347.28	19.7
TOTAL FUND EXPENDITURES	40,514.31	386,253.72	1,958,601.00	1,572,347.28	19.7
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	24,309.37	264,478.28	1,465,106.00	1,200,627.72	18.1
TOTAL FUND EXPENDITURES	24,309.37	264,478.28	1,465,106.00	1,200,627.72	18.1
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	14,781.62	55,733.90	550,878.00	495,144.10	10.1
TOTAL FUND EXPENDITURES	14,781.62	55,733.90	550,878.00	495,144.10	10.1
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	26,977.39	82,711.32	359,050.00	276,338.68	23.0
TOTAL FUND EXPENDITURES	26,977.39	82,711.32	359,050.00	276,338.68	23.0
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	21,250.16	97,644.53	1,102,950.00	1,005,305.47	8.9
TOTAL FUND EXPENDITURES	21,250.16	97,644.53	1,102,950.00	1,005,305.47	8.9
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	3,841.20	31,166.96	134,000.00	102,833.04	23.3
TOTAL FUND EXPENDITURES	3,841.20	31,166.96	134,000.00	102,833.04	23.3

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 20, 2016**

**AGENDA ITEM: F**

**SUBJECT:** Review and Consideration of Approval of City Council Meeting Minutes

**PRESENTER:** Jackie Manning, City Recorder

**INFORMATION:** a. [December 6, 2016 City Council Work Session Meeting](#)

b. [December 6, 2016 City Council Regular Meeting](#)

**[BACK TO AGENDA](#)**

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, December 6, 2016, at 5:30 PM, at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:**

City Council:	Norm Searle, Mayor Brent Ellis, Councilor Gary E. Griffiths, Councilor Braden Mitchell, Councilor Alan Arnold, Councilor Cody Hansen, Councilor
City Employees:	Rodger Worthen, City Administrator Steve Brooks, City Attorney Rich Taylor, Community Services Director Jackie Manning, City Recorder Shawn Douglas, Public Works Director

**Excused:**

Mayor Searle welcomed the Council Members stating for the record that all were in attendance.

Open Communications:

Mayor Searle asked if anyone was aware of any open communications. There may be two residents may be present to appeal their reconnect utility fees. There was a discussion regarding city staff procedures for utility billing, disconnecting and reconnecting services, with an emphasis on notification procedures and staff time. It was noted that City staff prefers to work with residents versus shutting off their service. Mr. Douglas explained residents should call to make a payment arrangement if they are unable to pay their bill.

Presentations and Reports:

Mayor Searle noted the several reports tonight on the agenda. He noted the employee recognition for the fire department. There was a brief discussion regarding the possibility of annual ceremonies for employees to recognize employees who go above and beyond call of duty.

Mayor Searle discussed the drug court graduation and invited the City Council to attend. Mr. Brooks discussed the progress of the graduated and discussed the life changing benefits to the drug court program.

Consent Items:

Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meeting held on held on November 15, 2016. There were no changes requested.

Mayor Searle invited any comments or corrections to the proposed 2017 City Council Meeting Calendar. Jackie Manning, City Recorder, summarized the executive summary and invited questions. It was noted that some of the dates were off by a few days. Mrs. Manning made note with the intention of correcting the 2017 City Council Meeting Calendar prior to posting.

Action Items:

Mayor Searle invited discussion regarding the first action item, (item tabled from November 15, 2016 City Council Meeting) Consideration of Resolution 2016-27, Fee Schedule Amendment pertaining to the Park Pavilion Rentals.

Mr. Taylor summarized the executive session and invited questions. Councilor Mitchell suggested an option to allow variable hours to allow more flexibility for people wanting to reserve the pavilions. There was a discussion regarding pavilion reservations versus building reservations. Mr. Taylor discussed the differences in pavilion renting versus building rentals with an emphasis on staffing capacity as well as clean up time.

There was a discussion regarding the potential for clean up deposits with a history as to why this is no longer practiced.

Mayor Searle invited discussion regarding the second action item, Consideration and discussion regarding Ordinance 883, Dissolving the Weber River RDA.

Mr. Worthen summarized the executive summary and invited questions. He explained this is the second step in dissolving the RDA.

Discretionary Items:

Mayor Searle asked if there were any discretionary items. Councilor Hansen discussed the recent public hearing which took place at Weber County pertaining to the tax increase. He asked the Mayor if he ever received a response from Weber County regarding the letter of opposition various mayors throughout weber county sent in relation to the tax increase. Mayor Searle discussed the decision Weber County made in relation to the tax increment increase and discussed the impact it would have on all Weber County residents. Mayor Searle stated he did not receive a response

69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82

from the County in relation to the letter the Weber County Mayors sent.

Councilor Arnold started the discussion regarding Christmas light decorations. There was a discussion regarding the feasibility of more Christmas lights/decorations for Riverdale City and it was determined due to lack of funding and staff capacity it would not be feasible at this time.

Mr. Brooks reminded the City Councilors if he is contacted by anyone regarding law suits that involve the City to please refer those people to his office, the city attorney.

Adjournment:

Having no further business to discuss the Council adjourned at 5:59 PM to convene into their Regular City Council Meeting.

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, December 6, 2016, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:** City Council: Norm Searle, Mayor  
Braden Mitchell, Councilor  
Brent Ellis, Councilor  
Gary E. Griffiths, Councilor  
Alan Arnold, Councilor  
Cody Hansen, Councilor

City Employees: Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Shawn Douglas, Public Works Director  
Scott Brenkman, Police Chief  
Jared Sholly, Fire Chief  
Mike Eggett, Community Development  
Rich Taylor, Community Services Director  
Jackie Manning, City Recorder

Excused:

Visitors: Lloyd High Terry Johnson Sabrina Comins  
Kathy Sholly Garrett Sholly David Leahy  
Ben Williams David Kinsley Steven Whetton  
Nathan Tracy Dean Gallegos David Ermer  
Brandon Peterson Matt Hennessy Deana Judkins  
Craig Povey Steve Stenquist Tony Bagley  
Sharon Bagley  
Other members of the public were present, but did not sign in.

**A. Welcome and Roll Call**

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

**B. Pledge of Allegiance**

Mayor Searle invited Councilor Griffiths to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. Mayor Searle referred to the sign in sheet located at the entrance of the city chambers, and encouraged all members of the public to sign in.

Lloyd High, 5100 S 1050 W, #111G, Riverdale, Utah, stated after the tornado he sent an email to the Mayor expressing concerns regarding the damage that occurred to gas lines, and electrical lines. He referred to construction occurring at mobile homes near residence. He explained the buildings [in the mobile home estates in which he lives] were built in the 1960's. He did not believe the person working on these mobile homes had a building permit.

Mr. High discussed unit 109, and claimed the person living in that unit removed a load bearing wall. Mr. High discussed water damage and black mold to many of the mobile home units in his area. Mr. High expressed further concern regarding potential fire hazards of these units. Mr. High stated if a fire starts at this mobile home estates it would travel towards the city offices. He felt this was a real danger and someone would die. He stated the homes need to be condemned and felt that the mobile homes should be monitored.

Mr. High explained when a resident moves out of the mobile home park, if they cannot pay the fees they sign their mobile home over to the mobile homes park, but the repairs do not meet building standards. Mr. High asked the City Council to condemn the buildings. He asked if the City Council could set an ordinance that mobile homes are inspected at time of sale, and if they do not pass the inspection then the mobile homes should be condemned.

Mayor Searle thanked Mr. High for his comments and stated he would look into the matter further. He explained there

69 are certain circumstances which prevent city involvement due to the mobile homes being on private property, but he  
70 stated City staff will review look into this matter.

71  
72 **E. Presentations and Reports**

73  
74 **1. Mayors Report**

75 Mayor Searle invited the public to attend the ribbon cutting on Saturday at 10:00 AM for the newly built bridge located  
76 approximately 4400 South. Mayor Searle stated there would be a tent and a heater in anticipation of the weather. Mayor  
77 Searle discussed the unique artwork displayed at the bridge.

78  
79 **a. City Council Reports**

80 Councilor Mitchell explained the Bonneville Communities that Care (CTC) group will be providing vehicle wraps for  
81 city employees to spread awareness regarding drug use. The CTC recently received an award from the State of Utah for  
82 their efforts and diligence in teenage drug and alcohol awareness and prevention. Councilor Mitchell discussed the efforts  
83 of the CTC and felt they were positively impacting the City.

84  
85 **2. Employee Recognition – Fire Department**

86  
87 Jared Sholly, the Fire Chief, recognized and presented awards to Matt Hennessy, Dave Griggs, Bret Bronson, David  
88 Kingsley, and Lynnsey Fisher for their assistance in responding to a medical care call, where they assisted Tony Bagley  
89 who suffered from a heart attack. They were able to save Mr. Bagley's life.

90  
91 Sharon Bagley, Mr. Bagley's wife, presented the fire department with a gift and expressed deep appreciation to them  
92 for their hard work in saving her husband's life. Mr. Bagley expressed his appreciation for the fire department as well.

93  
94 Chief Sholly recognized and presented an award to Terry Johnson for responding while off-duty to a medical care  
95 response. Mr. Johnson responded to a fatal car accident and was able to assist the survivors of the accident until the  
96 ambulance arrived at the scene.

97  
98 Mayor Searle thanked the fire department for all their efforts and service.

99  
100 **3. Invitation to Drug Court Graduation**

101  
102 Steve Brooks, City Attorney, referred to the invitation located in the packet for drug court graduates and invited City  
103 Council and Mayor to attend.

104  
105 **4. Police Officer Swearing In.**

106  
107 Scott Brenkman, the Police Chief, introduced the new police officers and discussed their qualifications and  
108 accomplishments. Jackie Manning, the City Recorder, swore in the following officers: Juan Torres, Ryan Bailey and Jamie  
109 Boots.

110  
111 Chief Brenkman expressed gratitude for the Riverdale City Police Officers and stated he felt they had great police  
112 officers. Mayor Searle welcomed the new officers and thanked the police department for their hard work and service.

113  
114 **5. Fire Fighter Swearing In.**

115  
116 Chief Sholly expressed the importance of swearing in fire fighters. Mrs. Manning swore in the majority of the fire  
117 department.

118  
119 Mayor Searle discussed the goals and objectives of the Bonneville Communities that Care. Mayor Searle invited the  
120 representatives of the Bonneville Communities that Care to present Riverdale City an award. The CTC presented an  
121 award to Riverdale City on behalf of the State of Utah for all of their accomplishments and participation in the efforts of  
122 Communities that Care. There was also handout dispersed to the Council regarding the accomplishments for the CTC  
123 that was retained for the record. There was a discussion regarding the various trainings and events that is held by the  
124 CTC.

125  
126 **F. Consent Items**

127  
128 **1. Review of Meeting Minutes for City Council Meetings held on November 15, 2016 Regular Meeting and Work**  
129 **Session.**

130  
131 Mayor Searle asked for any changes to City Council Meeting minutes to which there were none.

132  
133 **MOTION:** Councilor Griffiths moved to approve the meeting minutes for the November 15, 2016  
134 Regular and Work Session City Council Meeting as proposed. Councilor Ellis seconded

the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

**2. Consideration of 2017 City Council Meeting Calendar.**

There was no discussion regarding this item.

**MOTION:** Councilor Hansen made a motion to approve the 2017 City Council Meeting Calendar, with the date corrections as noted during the Work Session Meeting. Councilor Arnold seconded the motion. The motion passed unanimously in favor

**G. Action Items**

**1. (item tabled from November 15, 2016 City Council Meeting) Consideration of Resolution 2016-27, Fee Schedule Amendment pertaining to the Park Pavilion Rentals.**

**MOTION:** Councilor Arnold made a motion to untable, consideration of Resolution 2016-27. Councilor Mitchell seconded the motion; and all voted in favor.

Rich Taylor, the Community Services Director, summarized the executive summary which explained:

During the pavilion rental season, the City received weekly complaints regarding the pavilion rentals relating to garbage and general messiness of the Riverdale City Park pavilions. The complaint primarily comes from the second renters of the day. In reviewing the options to address these complaints it was determined that the City does not have funds in the current fiscal year budget to make drastic changes in operations. The City Staff felt that by removing the time frame from the fee schedule it would allow staff the ability to adjust the rental time frames to better serve the community in an effort to improve customer service.

There was a discussion relating to online reservations in relation to the proposed change. Mr. Taylor explained he would be able to make the adjustments to the online system accordingly, and the online reservation option will remain. By eliminating the time frame in the fee schedule, it allows staff the discretion to adjust the time frames in between pavilion rentals and determine what works best for the City staff and the pavilion renters.

There was a discussion regarding the amount of reservations allowed per day, and Mr. Taylor confirmed the City would keep the 2 slots available for reservations. The time frame requested in between pavilion rentals would be 2 hours.

There was a brief discussion regarding the recreation center room rentals with an emphasis on room rental times. Mr. Taylor discussed the limitations of the reservation software.

**MOTION:** Councilor Mitchell made a motion to approve Resolution 2016-27, Fee Schedule Amendment pertaining to the Park Pavilion Rentals. Councilor Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilor Ellis, Mitchell, Arnold, Hansen, Griffiths, and Ellis all voted in favor of Resolution 2016-27. The motion passed unanimously.

**2. Consideration and discussion regarding Ordinance 883, Dissolving the Weber River RDA.**

Rodger Worthen, City Administrator, summarized an executive summary in the packet which explained:

The City was recently contacted by Weber County concerning the existence of an RDA in Riverdale that had never been officially removed from the county records as an RDA. Upon further review from legal, it is recommended that both the RDA and City Council take action to dissolve the RDA.

The Weber River RDA was created in 1994, with the first year of tax increment being in 1995 and a life span not to exceed 12 years. That puts the life of the RDA expiring in 2007. Given those facts the dissolution would be appropriate in an effort to clean up any records for Weber County.

**MOTION:** Councilor Ellis made a motion to approve Ordinance 883, Dissolving the Weber River RDA. Councilor Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilor Mitchell, Arnold, Hansen, Griffiths and Ellis all voted in favor of dissolving the

Weber River RDA.

201  
202  
203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224

**H. Discretionary Items**

Councilor Arnold referred to the comments/requests made by Lloyd High during open communications. He stated the City Council did not have any authority or ability to comply with Mr. High's requests. Steve Brooks, the City Attorney, confirmed the City had to respect private property laws. Mr. Brooks further explained the City does not have the authority to condemn buildings. Councilor Arnold expressed the importance of letting residents who make comments/requests during open communications know the limitations of City Officials. Mr. Brooks noted there were certain items the City Staff could investigate such as construction without building permits.

**I. Adjournment.**

**MOTION:** Having no further business to discuss, Councilor Arnold made a motion to adjourn. The motion was seconded by Councilor Mitchell; all voted in favor. The meeting was adjourned at 6:56 PM.

\_\_\_\_\_  
Norm Searle, Mayor

\_\_\_\_\_  
Jackie Manning, City Recorder

Date Approved: **December 20, 2016**

