



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – NOVEMBER 15, 2016**

AMENDED-HIGHLIGHTED IN YELLOW

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

2. City Administration Report

- a. Department Reports September/October
- b. September/October Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Finance Report

F. Consent Items

1. Review of meeting minutes from:

The Joint Strategic Planning Minutes were added to the packet.

September 27, 2016 Joint Strategic Planning Meeting

November 1, 2016 City Council Regular Session

November 1, 2016 City Council Regular Session

G. Action Items

1. Consideration and Discussion to Accept the Financial Audit for Fiscal Year 2015-2016, as performed by Christen, Palmer & Ambrose.

The Audit Report was added to the packet.

Presenters: Jeff Ambrose, Christensen, Palmer & Ambrose, Certified Public

2. Consideration and Discussion of Resolution 2016-26, Adopting a K-9 Handler Agreement.

Presenter: Scott Brenkman, Police Chief

3. Consideration and Discussion of Resolution 2016-27, Fee Schedule Amendment pertaining to the Park Pavilion Rentals.

Presenter: Rich Taylor, Community Services Director

4. Consideration of Rezone request for properties located approximately 1378 West Ritter Drive, from Agricultural Zone (A-1) to Single-Family Residential Zone (R-1-6).

Presenter: Mike Eggett, Community Development Director

THIS ITEM WAS REMOVED

5. ~~Consideration of Site Plan Amendment for Cutrubus Wasatch Front Kia located approximately 770 West Riverdale Road, Riverdale, Utah 84405.~~

H. Discretionary Items

I. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 14th day of November, 2016 at the Riverdale City Hall Noticing Board, on the City website at <http://www.riverdalecity.com/>, and on the Utah Public Noticing website <http://www.utah.gov/pmn/index.html>. A copy was also provided to the Standard-examiner on November 14, 2016.

Jackie Manning
City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: E2

- SUBJECT:** City Administration Report
- PRESENTER:** Rodger Worthen, City Administrator
- INFORMATION:**
- a. Department Reports September
 - b. Department Reports October
 - c. October Anniversaries Employee Recognition
 - d. Staffing Authorization Plan
 - e. Community Development Report
 - f. Finance Report (July, August, September)

[BACK TO AGENDA](#)



Mayor & City Council Monthly Summary Report September 2016



City Administration:

1. Rodger Worthen:

- Code Enforcement review of calls and discuss ways for improvement
- HP Investment development design review and meetings for approval request
- Held weekly update meetings with Community Dev Director and Mayor
- Held developer meeting regarding RDA property on West bench and 550 West
- Meeting with Weber County Economic Development to discuss 700 West CDA
- Met with UTA on bus stop easement problems and installations at park & Ride
- Meeting with City engineer on 4400 south bridge project
- Weber Pathways plan updates review for Rohmer park engineering
- URMMA executive committee meeting.
- Weber Transfer Station discussion with Committee and County
- Finalize Real Estate RFP for RDA home sale, completed RFP and selection
- Quarterly Employee Training (harassment training, safe driving, Policy controls)
- ULCT Annual conference attendance for Planners
- Held weekly staff meetings
- Staff interviews
- RDA loan work
- Meeting with South Ogden City Fire and Management on possible fire service combine
- KIA/Cadillac site design reviews
- Prep annual staff reviews
- Met with Craig Povey on curb and gutter concerns on 5400 South, correction completed

2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and Support and coverage for administrative events and procedures.
- Utility lien and conveyance of deed processed with County Recorder.
- Provided support for volunteer effort in Washington Terrace & Riverdale
- Provided support for employee quarterly training
- Provided support for joint Council/ Planning Commission strategic planning
- Prosecution
 - Prepared files and additional information in regard to prosecution process.
 - Prepared paperwork & files for 95 pre-trials, 4 trials, 25 prosecution reviews.
 - Follow-up and filing of court dispositions after pre- trial or trial.
 - Annual required training for Bureau of Criminal Identification and certification completed
- Record requests – compiled 16 GRAMA requests for police reports, videos and other Miscellaneous City records.
- Community Development Department
 - Customer Service – information requests and report data submitted to different agencies.
 - 10 Building permits issued logged and maintained.
 - Building inspections scheduled and logged.

3. Jackie Manning:

- Attended ULCT City Recorder Day Conference
- Attended UMCA City Recorder Annual Training Conference
- Prepared City Council, RDA, Planning Commission, Design Review Committee, and Bid proposal meetings agendas, packets, minutes, and provided all legal noticing and postings and publications (if applicable) for meetings.
- Processed business licenses and answered questions pertaining to licensing
- Daily filing, scanning, updating & tracking spreadsheets.

Business Administration:

Cody Cardon

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- Strategic Planning – 3rd Quarter.
- Yearend accounting procedures and reconciliations in preparation for the financial audit.
- July and August 2016 monthly accounting.
- Electronic Work Order Support and further development.
- Various utility billing support.
- Frequent Frauds in Governments and Not-for-Profits CPE training.

Stacey Comeau / HR:

New Hires: Ryan Bailey Police

Promotions:

Terminations: Chad Atkinson Police
Ben Jensen Police
Kayson Choate Community Services
Chad Wilson Fire
Cameron West Fire
Mike Albee Fire

- Random drug testing for the month
- Attended NUHRA Board Meeting
- Attended Crossroads Conference
- Conducted annual harassment training
- Met with ULGT regarding Workers Compensation audit outcome
- Met with new hires to complete and process paperwork
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition for Council packet
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents for the public
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Worked with a real estate agent to prepare and list the RDA rental house for sale.
- Conducted floor maintenance training at the Community Center.
- Setup for the Strategic Planning meeting at the Community Center
- Cleaning and care of the Veterans Memorial.
- Covered for part-time custodial staff off sick or on vacation.
- Set up and take down for City Council and Planning Commission meetings.
- Various updates to the city website and social media sites.
- Completed the city newsletter for October.
- Completed the employee newsletter for October.

Community Services:

Rich Taylor:

- Attended Staff Meetings
- Attended URPA Director's Retreat
- Held staff meetings
- Attended Senior Board Meeting
- Attended Quarterly Training
- Covered for Shawn at the Senior Center doing Starbucks pick-up and ensure pick-up
- Met with Riverdale Youth City council to plan Halloween activity
- Introduced and attended employee wellness activities
- Held soft opening for OGD fireworks bid
- Attended Strategic Planning
- Ordered new chairs at the Community Center
- Started flag football games, we had 58 kids registered
- Held Spikeball and Ultimate Frisbee intramurals with 36 kids registered
- Served over 1650 lunches at the Senior Center
- Began registration for youth basketball leagues and group fitness

Fire Department:

Jared Sholly:

239 Total Vehicle Movements for September

o Highlighted Incidents:

- 1 Drowning
 - 42 Vehicle Accidents
 - One Fatal
 - 2 Hazardous Materials Response Level 1
 - 1 Hazardous Materials Response Level 2
 - 7 Overdoses
 - 6 Seizures
 - 1 Cardiac Arrests
 - 9 Structure Fires (4 Working Structure Fires)
 - 2 Vehicle Fires
 - Addition call types; diabetic, shortness of breath, unauthorized burning, cancellations, false alarms, fire assist, medical assist, PD assist, assaults, man down, stroke, and sick person.
- Tornado Timeline:
 - *15:16 Cardiac Arrest:

- *15:21 Large Vehicle Fire: I-84
 - *15:30 Tornado hits Riverdale and Washington Terrace
 - *16:02 Structure Fire:
 - *16:09 Injuries at UMA
 - *16:14 Entrapment at (Washington Terrace) Heavy Rescue Response
 - *16:15 to 16:32 Window Survey by Chief 41 of the lower Riverdale area.
 - *16:32 First phone call to City Administrator
 - *16:40 Entrapment Call:
(Heavy 41 is re-direct to Harrison from Washington Terrace)
 - *16:42 Entrapment Call: (Riverdale Units cancel from 4515 and return to Riverdale by Chief 41)
 - *17:05 Called Public Works Director (Voice Mail)
 - *17:06 Called Building Inspector: Meet him at Ritter Drive and worked east
 - *17:16 Made contact with Lance Peterson (Weber County Emergency Manager) at Washington Terrace EOC
 - *17:22 USAR Activation with Riverdale Fire Station as Staging
(Heavy 41, Heavy 42 and Ogden Ladder 4 with 8 Rescue Technicians respond to assist clear houses in the Washington Terrace and East Riverdale area (second conversation with Captain Stenquist on 525 W).
 - *17:23 Called City Administrator (Not going to bring up our EOC)
 - *18:04 Drowning: (A-41)
 - *18:07 Assault (A-41)
 - *18:28 PD Assist Call:
 - *18:46 Public Works Director returned call with a discussion on needs and he assisted with getting Questar to 525
 - *19:10 City Administrator updated on damage at 525 W
 - *19:31 Building Inspector tagged out 3 buildings at 525 W as uninhabitable
 - *19:50 Chief 41 reports to Washington Terrace EOC
 - *20:22 Final conversation with Building Inspector
 - *20:36 Car Accident I-15 with a Level 2 Haz-Mat response
- Completed the update to the EOC/training room. Replaced the old projector with two TV's, new paint, and updated auto/video system. New cabinets to store needed EOC supplies and phones.
 - Staff meeting will Captains and Administrative Assistant

Police Department:

Scott Brenkman:

Patrol Report September 2016

Traffic Accident- Officers handled a 4 car injury accident at 1050 west Riverdale Road.

Keep the peace/Drug paraphernalia- Officers responded to Cherry Creek Apartments for a keep the peace complaint. The complainant called and reported that a male had her dog and was refusing to give it back unless she gave him M&M (money or marijuana) While contacting the complainant, officers detected the odor of an alcoholic beverage and conducted SFST's on the complainant. The complainant performed the tests well despite being over the legal limit as a breath test later showed. Officers assisted in contacting the suspect at his apartment. While talking to the suspect, the odor of marijuana was detected and the suspect willingly surrendered his marijuana pipe.

Retail Theft: Officers responded to a retail store where a male was caught stealing cologne. The suspect was cited and released.

Recovered stolen vehicles- The complainant reported that he observed a person and vehicle at the abandoned property. Upon checking the area, two vehicles were located in the garages that were not there on previous checks. The vehicles were found to be stolen out of Harrisville and Roy and have been missing a week to two weeks. CSI processed the vehicles, but was unable to recover any evidence. Officers watched the home and later apprehended two suspects that were arrested for burglary.

Mental/ Psychotic Subject- The complainant was at the Motel 6 and reported that his ex-wife and her boyfriend were at the Motel talking about guns and knives. The area was checked and nothing was found. The complainant is possibly schizophrenic. The complainant requested officers stand by while he gathered his items and left.

Threatened Suicide- A 7 year old child was threatening to harm himself. He was admitted to McKay Dee Hospital.

Retail Theft- Officers responded to Walmart on the theft in progress. Loss prevention reported a female placing multiple items on her person and in a bag. The suspect admitted to taking the items and was arrested on retail theft and two warrants.

Hit and Run- Officers handled a hit and run accident that occurred in the parking lot of Zurchers. The driver who fled was located and cited.

Threatened Suicide- A male threatened suicide and left the home with his rifle and ammo in his truck. The subject was later located safe.

Drug Violation-A female went to court at the Riverdale Justice Court and was found to be in possession of methamphetamine, marijuana and drug paraphernalia. The female will be summoned for drug charges.

Disturbance/ Lewdness- A female was causing a disturbance in the area of an apartment complex. She left the area as a lewdness was called in a few minutes later involving the female. The female, who is mentally ill, was transported to McKay Dee for a psychiatric evaluation.

Rape- A teenage female reported she was raped by a male and had since had a miscarriage.

Threats- A male reported that he and his girlfriend are being threatened by his girlfriends ex-boyfriend. The male reported the suspect threatened to shoot up both of their houses. Officers are extra patrolling the homes and contacted the suspect.

Retail Theft / Evading- Officers were dispatched to Wal-Mart on a report of a theft in progress. Loss Prevention reported that two males were in the store and one of the males had stolen a lap top from the Clinton Wal-Mart on this same day. She reported that the suspect stole a TV from the Riverdale Wal-Mart on the previous day. Officers waited for the suspects to leave, and Officers attempted to conduct a traffic stop on the vehicle however the vehicle fled. Due to safety issues Officers did not pursue the vehicle.

Stolen Vehicle/Evading-Officers were dispatched to a suspicious vehicle at the north gate of HAFB. Upon arrival, the vehicle pulled away at a high rate of speed. Officers attempted to conduct a traffic stop on the vehicle however the vehicle fled. Officers terminated the pursuit and it was discovered that the vehicle was reported stolen out of Ogden earlier in the morning. A canvas of the area was conducted and three suspects and the stolen vehicle were located at the Cherry Creek Apartments. Multiple foot pursuits occurred and all three suspects were subsequently arrested. One male, believed to be a passenger, did not run and was released on citation for possession of marijuana. One male was booked into jail for avoiding apprehension and failure to identify and the third male was found to have the keys to the stolen vehicle in his pocket. He was booked for possession of a stolen vehicle, avoiding apprehension and possession of meth.

Harassment/Extortion- Police were dispatched to a residence in reference to telephone harassment. The victim called to report that he was being harassed by someone via Skype. The victim started a romantic relationship with a female that he met on Facebook. The victim sent some videos of him performing a sexual act and was now being threatened to send money to a "Foundation" in Africa. The victim was advised to block the person and to deactivate all of his social media accounts. He was also advised to contact his internet provider and request a new IP address in case they hacked into his computer.

Burglary-It was reported that a male riding a bike was checking car door handles in the area of Ulta. We responded to the area just as a victim reported finding a male inside of her vehicle at Noodles and Company. The male then fled on his bicycle towards Ruby River. Officers located

the male behind Discount Tire. He was found to be in possession of stolen property, heroin, and drug paraphernalia. The suspect confessed to committing the vehicle burglary in Riverdale as well as several that occurred last night in South Ogden. He was booked at the WCCF on various charges.

Traffic Accident / DUI-Officers arrested a male for DUI Metabolite after he crashed his vehicle into a trailer. The suspect expressed remorse for his actions.

DUI- A female was involved in a single vehicle accident near 600 W Riverdale Rd. Upon arrival on scene, the female was found to be asleep/passed out behind the steering wheel. A bottle of liquid Oxycontin was located in the females purse and she displayed signs of opiate use. The female failed field sobriety tests and was arrested for DUI.

Tornado- Significant damage was caused to residences in the Riverdale Mobile Estates trailer park, and in the neighborhood of 4925 S. and 600 West to 525 West. Officers responded to check for injured persons and assist in assessing damage. Officers assisted with clean up efforts. Officers were posted in the areas to provide security for the abandoned homes.

Suspicious Activity- Officers were dispatched to 4297 RIVERDALE RD (T-Mobile) for a suspicious circumstance. A T-Mobile employee reported that someone was inside of their dumpster shuffling around when they went to take out the garbage. A woman was found hiding behind the dumpster when officers arrived. The woman was trespassed from the property and talked to about the dangers of getting inside of dumpsters.

Theft- Officers took a report from a female in regards to an issue she is having with her boyfriend who is mentally abusing her and stealing her wallet. The boyfriend was not on scene and had taken their wifi router box so she could not make calls. The female filled out an affidavit of theft in regards to her wallet being stolen. Officers made contact with the boyfriend via phone and he denied taking her wallet and stated he has no knowledge of where her wallet went. This case is closed due to insufficient evidence.

Overdose- This report is in reference to an unknown trouble that occurred at Ross Dress for Less, located at 4043 South Riverdale Road. A female was unresponsive and possibly needed medical care. The female was found to be in possession of heroin, and drug paraphernalia. The female will be summoned for possession of heroin and possession of drug paraphernalia.

DUI/Possession of Marijuana- Officers stopped a vehicle for a traffic offense. The driver and passenger exhibited signs of having used marijuana. A K9 responded the occupants surrendered paraphernalia. A search incident to arrest discovered small amount of marijuana. The driver was found to have smoked marijuana recently. Officer Lovat submitted a report.

Aggravated Assault- An adult male stabbed his mother in the arm with a knife during an altercation at their residence. The male then refused to exit the residence when police arrived for a lengthy amount of time. The male eventually exited the residence and was taken into custody safely. The male was booked into the Weber County Correctional Facility for Aggravated Assault (F3) and two counts of Domestic Violence in the Presence of a Child (F3).

DUI- Officer McBride was working a DUI shift and made a traffic stop on the vehicle. The driver, was arrested for warrants and after PSD Edo indicated on his car, admitted that he had used marijuana earlier in the day.

Investigations Report September 2016

Sex Offense- Detectives conducted follow up on a report of a sex offense. A male was suspected to be in possession of child pornography. Further investigations revealed the male was sexually

assaulting his children, and other family members. The suspect was booked into WCCF for multiple sex offense related charges.

Credit Card Fraud- Detectives followed up on a credit card fraud. The suspects were identified and charged with Credit card fraud.

Retail Theft- A suspect was arrested for a warrant and booked into WCCF. The suspect was also wanted for retail theft out of Riverdale for stealing a pair of shoes. The suspect was wearing the shoes when he was booked into WCCF. The suspect was charged with Retail Theft.

Retail Theft- Several juveniles were cited and released for retail theft after. They stole several pairs of shoes.

Retail Theft- A female suspect stole approximately \$500 of beauty supply merchandise. The female was identified, located and interviewed. She confessed to the theft and was charged with Retail theft.

Retail Theft- A female suspect stole several items from Wal-Mart. She fled in a friend's vehicle. She was later located and confessed to committing the theft. She stated she had recently relapsed on drugs.

Search Warrant/stolen property/drugs- Detectives executed a search warrant for possession of stolen property. A resident was found to be in possession of property stolen from a storage unit. During the course of the investigation narcotics were located inside the residence. The suspects were charged with theft and drug related charges.

Theft/Evading- Detectives follow up on a previous case where the suspect stole an item from Walmart and then sped away from patrol officers when they tried to stop him. The suspect was located by detectives in the Ogden area and safely taken into custody which solved multiple theft and evading cases in other counties as he fled from the police in his vehicle each time they tried to stop him.

Public Works Department:

Shawn Douglas:

- Continued work with FEMA.
- Continued Remote Read Meter Project
- Continued 4400 S Trail Project.
- Continued new well investigative work.
- Continued work on 4400 S pocket park reconstruction.
- Continued work on Street Overlay Projects.
- Continued Storm Water review to meet new state regulations.
- Prep, set up, tear down and cleanup for Old Glory Days. Continued work with FEMA.
- Continued Remote Read Meter Project.
- Continued 4400 S Trail Project.
- Continued new well investigative work.
- Continued work on 4400 S pocket park reconstruction.
- Continued work on Street Overlay Projects.
- Continued Storm Water review to meet new state regulations.

Community Development Department:

Mike Eggett/Jeff Woody/Randy Koger:

- H&P Investments Flex Bldg: Fire riser, water line, underground plumbing, electrical, and vapor barrier inspection
- Riverdale Maverik: Footing, foundation, rebar, underground electrical, and underground plumbing inspection

- Crabtree Auto: Reroof permit inspection
- America First Credit Union: Gas line inspection
- Weber Basin Water Pump House: Framing inspections
- Bad Apple: Final inspection
- Riverdale Town Square: Water and sewer line inspections
- A K Walker Subdivision: Water line testing, road base, and water line inspection
- Mitchell Farms PRUD: Lot 3 stucco barrier inspection; Lot 4 power to panel and final inspection; Lot 9 subfloors inspection
- Solar panel installation improvement inspections on various lots
- Home inspections for various projects on residential lots
- ADA accessibility and curb replacement inspections
- Fencing permits discussion and inspections on residential lots
- Meetings with contractors relative to RDA projects
- Preconstruction meeting with developers for projects
- Tornado damage review clearing and safety inspections for impacted properties
- Fire inspections and annual fire checks for businesses
- Design Review Committee Meeting: H&P Investments – Riverdale Town Square
- Design Review Committee Meeting: H&P Investments – Wasatch Front Kia relocation
- Meeting with Kord Cutrubeus re: Wasatch Front Kia relocation and expansion
- Meeting with Carvel Schaffer re: John Paras Furniture and UDOT
- Meeting with Paul Taylor/JUB re: Storm Water LID management program ideas
- Meeting with Dee Hansen to discuss RDA strategies
- FEMA Weber County Flood Study update kick-off meeting attendance
- Economic development opportunities update and discussion meetings
- Geographic Information Systems training participation by department member
- International Association of Electrical Inspectors board meeting participation by department member
- Employee quarterly training participation by department members
- Utah League of Cities and Towns conference participation by department member
- Strategic Planning meeting participation by department member
- Local Emergency Planning Coordination meeting attendance by department member
- Weber County Emergency Manager's meeting attendance by department member
- Fire Investigation training attendance by department member

Fire Inspection / Code Enforcement Report: **attached**

Legal Services Department:

Steve Brooks:

- Resolutions/Ordinances work–
 - Legal work concerning - Code mods, Beer licenses, Signs, Fire damages, Sidewalks, Bingo, RDA, U-haul lawsuit, Str planning, Emer prep, Anderson, Code enforcement, BCI, Ordinances, GRAMA,
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended- ULCT
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

- Records request reviews

COURT MONTHLY REPORT

246 Total traffic cases YTD 755 (Jul. 2016 to June. 2017)
 2 DUI 136 Moving violations 0 FTA
 1 Reckless/DUI red. 139 Non-moving violations 0 Other
 33 License violations 0 Parking

36 Total Misdemeanor cases YTD 119 (Jul. 2016 to June. 2017)
 3 Assault 0 Ill. sale Alc. 7 Dom. animal 0 Dom. violence
 16 Theft 2 Other liq. viol. 0 Wildlife 10 Other misd./infrac
 0 FTA 10 Contr. subst vio. 0 Parks/rec.
 0 Public intox 0 Bad checks 4 Planning zon./Fire/Health

296 Total cases disposed of this month 912 Total number of cases disposed of for the year (July 1, 2016 to June. 2017)
 362 Total offenses this month 1217 Total offenses for year (July 1, 2016 to June. 2017)

Small Claims Total number of cases for the year (Jan. 2015 to Dec. 2015) -- Filed=89 Settled/Dismissed=51
 23 Cases filed 0 Trials
 8 Settled/dismisssed 5 Default judgment

CITATIONS BY AGENCY YTD (Jul. 2016 to June. 2017)

N/R
 Riverdale City 201 634
 UHP 78 234

MISC. YTD (July 2016 to Jun. 2017)

N/R
 Total Revenue collected \$56,686.12 \$ 182,161.11
 Revenue Retained \$38,187.53 \$ 122,337.21
 Warrant Revenue \$37,900.00 \$ 142,112.00
 Issued warrants 58 213
 Recalled warrants 83 238

RSAC MONTHLY REPORT

24 participants 168 drug tests given 1 walked away/warrants issued
 1 orientations 0 in jail/violations 3 ordered to inpatient
 1 new participant 5 positive UA's/tests/dilutes 0 other
 2 graduates 1 incentive gifts
 0 terminated/quit 0 spice tests given
 Alumni attended a meeting at Valley Camp.



Case Activity Report

Activity Date	Case #	Case Date	Description	Description
10/4/2016	868	9/8/2016	Timing of Landscape Watering, Unmanaged Growth	Timing of Landscape Watering has been corrected.
10/4/2016	872	9/19/2016	Accumulation Of Junk	Conducted a follow up to verify compliance.
10/3/2016	876	9/27/2016	Parking On Landscaping or soft surface. Unmanaged Growth.	Conducted a follow up to verify compliance.
9/30/2016	873	9/19/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/28/2016	871	9/12/2016	No vertical signage, including the international symbol of accessibility, that is visible from a passing vehicle	Conducted a follow up to verify compliance.
9/28/2016	845	8/10/2016	FIRE HYDRANT USE	Conducted a follow up to verify compliance.
9/27/2016	854	8/25/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/27/2016	870	9/9/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/22/2016	874	9/21/2016	Trailer parked in the street	Conducted a follow up to verify compliance.
9/19/2016	867	9/7/2016	Couch on parkstrip	Conducted a follow up to verify compliance.
9/19/2016	869	9/9/2016	Failure to install or maintain landscaping required by city ordinance.	Conducted a follow up to verify compliance.
9/19/2016	863	8/31/2016	Parking On Landscaping or soft surface	Complete

9/12/2016	759	5/24/2016	No vertical signage, including the international symbol of accessibility, that is visible from a passing vehicle.	Conducted a follow up to verify compliance.
9/12/2016	760	5/24/2016	No vertical signage, including the international symbol of accessibility, that is visible from a passing vehicle.	Conducted a follow up to verify compliance.
9/12/2016	761	5/24/2016	No vertical signage, including the international symbol of accessibility, that is visible from a passing vehicle.	Conducted a follow up to verify compliance.
9/12/2016	864	8/31/2016	Abandoned Vehicles	All vehicles are registered.
9/12/2016	857	8/30/2016	Unmanaged Growth	I conducted a follow up to verify compliance.
9/8/2016	858	8/30/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/8/2016	861	8/30/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/8/2016	855	8/25/2016	Unmanaged Growth	Conducted a follow up to verify compliance.
9/8/2016	857	8/30/2016	Unmanaged Growth	I met with RP on site.
9/8/2016	557	8/31/2015	Fire Hazard, Unmanaged Growth	Received bill for clean up. submitted to attach lien.
9/6/2016	864	8/31/2016	Abandoned Vehicles	Conducted a follow up to verify compliance.
9/6/2016	863	8/31/2016	Parking On Landscaping or soft surface	Conducted a follow up to verify compliance.



Case Detail Report

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4978 S 1050 W	885	10/11/2016	Handicap Parking	41-1a-414	OPEN	Handicap Parking

Violations

Violation	Notes
003: Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
5146 S 1250 W	884	10/11/2016	MILLER, LESLEE M	RCC 4-5-3(B)(13)	OPEN	Accumulation Of Junk,Fridge

Violations

Violation	Notes
001: Open	Fridge

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
5166 S 1250 W	883	10/11/2016	DAVID M MAMANAKIS	RCC 4-5-3(B)(31), RCC 4-5-3(B)(13)	OPEN	Accumulation Of Junk, Parking On Landscaping or soft surface.

Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
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4848 S 900 W	882	10/11/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
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Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4060 S Riverdale Road	881	10/6/2016	Handicap Parking	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4934 S 900 W	880	9/28/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	879	9/27/2016	Handicap Parking	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
985 W 4400 S	878	9/27/2016	Occupant Terry Peterson	RCC 4-5-3(B)(31), RCC 4-5-3(B)(13)	OPEN	Vehicles not on hard surface.

Violations

Violation	Notes
001: Open	Vehicles not

001: Open	Remove TV
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Site Address	Case #	Case Date	Owner Name	Code	Status	Description
990 W 4400 S	877	9/27/2016	BARDIN, MITCHEL R	RCC 4-5-3(B)(31)	OPEN	Parking On Landscaping or soft surface.

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
996 W 4400 S	876	9/27/2016	DAVID & EMILY FRANDBSEN	RCC 4-5-3(B)(31), RCC 4-5-3(B) (33)	CLOSED	Parking On Landscaping or soft surface. Unmanaged Growth.

Violations

Violation	Notes
002: Closed	
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
999 W Riverdale Road	875	9/22/2016	Handicap Parking	41-1a-414	SENT TO COURT	Handicap Parking

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
928 W 4375 S	874	9/21/2016	CHERRY, LISA A	6-4-3	CLOSED	Trailer parked in the street

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
Parcel # 06-002-0063	873	9/19/2016	LELAND & LOIS T MANNING	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
792 W 4350 S	872	9/19/2016	LARRY E SICKLES	RCC 4-5-3(B)(13)	CLOSED	Accumulation Of Junk

Violations

Violation	Notes
002: Closed	junk; salvage

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
1145 W Riverdale Road	871	9/12/2016	COLE MT RIVERDALE UT LLC	41-1a-414	OPEN	No vertical signage, including the international symbol of accessibility, that is visible from a passing vehicle

Violations

Violation	Notes
001: Open	No vertical

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
1035 W 4250 S	870	9/9/2016	HESTER, BERNARD & LORI KETCHUM	RCC 4-5-3(B)(33),	SENT TO COURT	Unmanaged Growth

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
832 W 4200 S	869	9/9/2016	KELLY R & RACHELLE CORNIA TRUSTEES		OPEN	Failure to install or maintain landscaping required by city ordinance.

Violations

Violation	Notes
001: Open	Failure to

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4286 S Riverdale Road	868	9/8/2016	Ruby River	8-1-11, RCC 4-5-3(B) (33)	OPEN	Timing of Landscape Watering, Unmanaged Growth

Violations

Violation	Notes
001: Open	
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
1194 W 4400 S	867	9/7/2016	Sage Harmsen		CLOSED	Couch on parkstrip

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4155 S Riverdale Road	866	9/6/2016		41-1a-414	SENT TO COURT	Handicap Parking

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4045 S Riverdale Road	865	9/1/2016		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Total Records: 21

FIRE INSPECTIONS

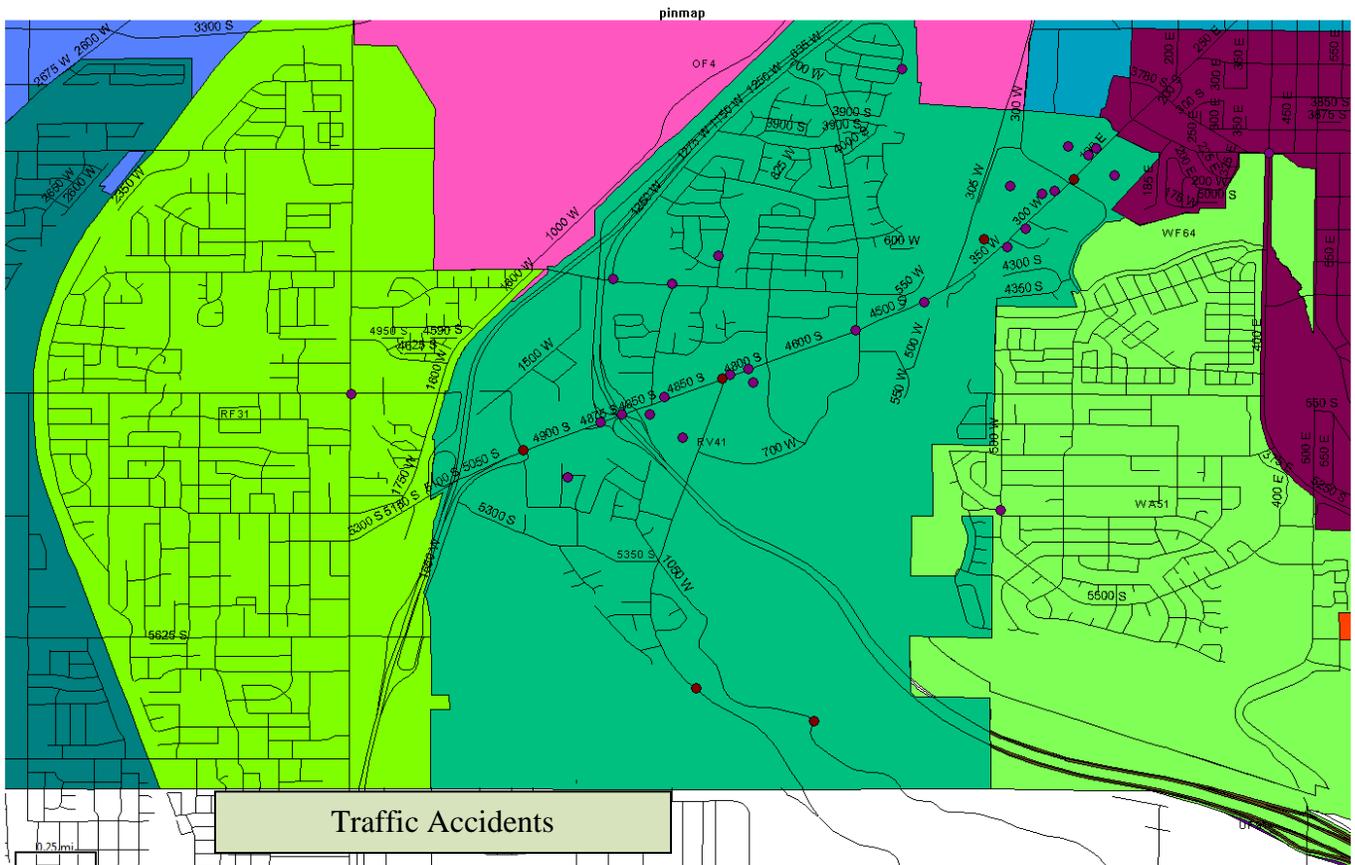
Date Scheduled	Occupancy Name	Inspector Full Name	Inspection Shift	Inspection Passed
9/1/2016	Music Village	Randy Koger	FI41	No
9/1/2016	Spirit Halloween	Randy Koger	FI41	No
9/1/2016	Music Village	Randy Koger	FI41	No
9/1/2016	Music Village	Randy Koger	FI41	Yes
9/6/2016	Spirit Halloween	Randy Koger	FI41	Yes
9/8/2016	THE RUBY RIVER #406	Randy Koger	FI41	No
9/23/2016	CROWN ELITE	Paul Flaig	C	Yes
10/5/2016	Bad Apple LLC	Randy Koger	FI41	No
10/11/2016	Titan Disaster Cleanup	Randy Koger	FI41	No

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

September 2016
Report #13-9

Traffic Patrol and Enforcement

- **292 Traffic Stops resulting in:**
 - 243 Citations
 - 391 Total Violations
 - 125 Warnings Issued
- **46 Traffic Accidents**



- **35 New Cases sent to Investigations**
- **30 Investigative Cases Closed**
- **Value Reported Stolen \$21,504.74**
- **Value Recovered \$4,482.24**

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!



Mayor & City Council Monthly Summary Report October 2016



City Administration:

1. Rodger Worthen:

- Held update meetings with Community Dev Director and Mayor.
- Development meetings on property along Riverdale Road.
- Design Committee Review Meetings
- Met with Representatives from South Davis Metro Fire district
- 4400 South bridge project work.
- Held Monthly Emergency Management Meeting- Discussed new generator for civic hall
- Staff interviews for evaluations
- Meetings with Mayor on various concerns within the City.
- Held Storm water planning meeting with Weber County representatives and cities
- Handi-cap parking permit meeting with Mayor and staff –ways to improve
- League LPC meeting
- Meeting with Weber County Economic Development on 700 West CDA
- Responded to various Citizen requests for RDA loans, complaints, and assistance

2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and
- Support and coverage for administrative events and procedures.
- One Risk Management meeting – follow-up on minutes , incidents, and claim submitted
- Prosecution:
 - Prepared files and additional information in regard to prosecution process.
 - Prepared paperwork & files for 67 pre-trials, 3 trials, 29 prosecution reviews.
 - Follow-up and filing of court dispositions after pre- trial or trial.
- Record requests:
 - Compiled 17 GRAMA requests for police reports, videos and other
 - Miscellaneous City records.
- Community Development Department:
 - Customer Service – information requests and report data submitted to different agencies.
 - 20 Building permits issued logged and maintained.
 - Building inspections scheduled and logged.

3. Jackie Manning:

- Attended UBLA Business Licensing Conference
- Attended training through the Utah State Archives
- GRAMA Recertification
- Business License Renewals
- Business License Bill Audits
- Prepared City Council, RDA, Planning Commission, Design Review Committee, and Bid proposal meetings agendas, packets, minutes, and provided all legal noticing and postings and publications (if applicable) for meetings.
- Processed new business licenses and answered questions pertaining to licensing
- Daily filing, scanning, updating & tracking spreadsheets.

Business Administration:

Cody Cardon

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- Attended Riverdale City Senior Citizens Board Meeting.
- Yearend financial audit assistance and preparation with the City's auditors.
- August and September 2016 monthly accounting.
- Various other meetings including attending City Council.
- Completed annual employee evaluations.

Stacey Comeau / HR:

New Hires: Chad Lockwood Community Services

Promotions:

Terminations: Braxton Wright Community Services

- Random drug testing for the month
- Attended NUHRA Board Meeting
- Attended NUHRA training luncheon
- Annual employee Flu Shot Clinic
- Attended URS Focus Group
- Attended ULGT Leadership Conference
- Distributed annual performance appraisals for completion by 10/31
- Met with OWATC regarding Custom Fit Training Program
- Met with new hire to complete and process paperwork
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition for Council packet
- Completed monthly/quarterly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents for the public
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Completed yearly employee evaluations.
- Prepared for the placement of new tiles on the Veterans Memorial.
- Cleaning and care of the Veterans Memorial.
- Covered for part-time custodial staff off sick or on vacation.
- Set up and take down for City Council and Planning Commission meetings.
- Various updates to the city website and social media sites.
- Completed the city newsletter for November.
- Completed the employee newsletter for November.

Community Services:

Rich Taylor:

- Attended Staff Meetings
- Held staff meetings
- Organized and attended employee wellness activities
- Attended Emergency Management meetings
- Obtained NIMS 100 and 700 certifications
- Solicited Veteran's Day donation from Sam's Club
- Organized and prepared for the Halloween activity
- Met with Riverdale Youth City council to plan Halloween activity
- Attended Senior Volunteer Appreciation dinner
- Hired a recreation worker
- Attended Trust Leadership Conference
- Attended Halloween activity
- Started basketball games with 50 kids registered
- Began basketball intramurals with 64 kids registered and introduced a new 6-7 age group
- Served just under 1600 lunches at the Senior Center
- Began registration for youth basketball leagues
- Planned and organized the Veteran's Day ceremony

Fire Department:

Jared Sholly:

Fire Department Responses:

- 190 Total Vehicle Movements for September
 - Highlighted Incidents:
 - 22 Vehicle Accidents
 - 2 Cardiac Arrests
 - One Survived
 - 1 Respiratory Arrest
 - Survived
 - 3 Structure Fires
 - Addition call types; diabetic, shortness of breath, unauthorized burning, cancellations, false alarms, fire assist, medical assist, PD assist, assaults, man down, stroke, and sick person.
- Fire Department Open House
 - 400-500 people attended
 - C.E.R.T. and Fire Prevention information handed out
 - Demonstrations
 - Use of Fire Extinguisher
 - Vehicle Extrication
 - Static Display of Fire Units
 - Smoke House
 - AirMed Medical Helicopter
- Testing of 355 City Fire Hydrants
- Painting Hydrants that need to be
- Eagle Scout Project

Reflective tape applied to some of the more difficult hydrants to see

Police Department:

Scott Brenkman:

Patrol Report October 2016

Retail Theft- Officers responded to 39 different retail theft calls throughout the city during the month making numerous arrests.

Warrant Arrest- Officers stopped a vehicle for no insurance and discovered that the passenger had active warrants for his arrest. The passenger was taken into custody and booked into the Weber County jail on his warrants. The driver was cited for no insurance and her vehicle was state tax impounded.

Domestic Violence- Officers responded on a family fight. A man and woman got into a physical fight. Another party attempted to break the fight up causing the group to fall to the ground breaking multiple decorations. All parties gave conflicting statements. The case will be screened by the Weber County Attorney's Office for charges.

Trespassing- Officers responded to Target on a trespass complaint. A female was sleeping on a couch. When she was asked to leave said she did not want to. Officers contacted the female outside the store. She became belligerent and upset stating the police are harassing her. The suspect's "harassment complaint" stemmed from Officers contacting her earlier in the day because she was barefoot. Police contacted her a second time to give her a pair of shoes that an officer purchased for her. Target did not want to pursue anything so she was released. As she walked away she screamed and flipped both policer officers off.

Threatened Suicide-This case is in reference to a threatened suicide. The subject called into Weber Dispatch to report that he felt like harming himself. The subject was found and it was determined to transport the subject to McKay Dee Hospital for a mental health evaluation.

Suspicious Circumstance- Public Works reported a suspicious vehicle parked at the Parker Drive Trailhead. It was reported that a male appeared to be unconscious or possibly deceased in a vehicle that was parked at the Parker Drive Trailhead. The subject was found in his vehicle sleeping and police located several meth pipes in his vehicle in plain view. The subject was issued a citation for possession of drug paraphernalia and he called for a ride home.

Vehicle Theft- Police were dispatched to a vehicle theft. The victim reported that her son took her vehicle sometime in the early morning without her permission. The victim completed an affidavit of theft and wanted her vehicle reported stolen. The victim called police back a short time later and said her son text her and told her he left her vehicle at Del Taco in Roy. The son will be summoned for unauthorized control over a motor vehicle.

Warrant Arrest- Police discovered that a male was registered to a room at the Motel 6 and had a female as a guest. Police discovered that the male had numerous felony no bail warrants for his arrest. Contact was made with the male suspect via phone and through the door but he refused to exit. A search warrant was submitted but prior to it being approved, AP&P arrived and advised that the suspect had absconded from AP&P and we entered the room under their authority. The male and female were arrested and booked into jail on numerous charges. The female was charged with felony obstruction of justice and possession of drug paraphernalia. The male was booked on his warrants and possession of heroin, meth & drug paraphernalia along with felony obstruction. The drugs and paraphernalia were placed into evidence.

Drug Possession- While investigating another case, Officers smelled the odor of marijuana coming from another apartment. The suspect admitted to having marijuana in the apartment. The suspect was issued a citation for possession of marijuana and possession of drug paraphernalia.

Family Fight- Police responded on a family fight. The male reported that a female had damaged his TV. The female was found to have an active warrant for her arrest and was booked into the Weber County Jail. The DV report will be screened for charges.

Public Intox- Officers were dispatched to Denny's where an intoxicated female was in the parking lot. Contact was made with three transients. All subjects advised that they would go to the Lantern House.

Assist OJ, DV Assault- South Ogden PD was busy so we assisted with a DV assault that occurred near Café Rio. It was discovered that a female had assaulted her boyfriend. The female was arrested and booked at the WCCF on several charges.

Assist OJ-Riverdale PD was dispatched to 4250 S 1000 where a female reported that her estranged husband was inside of the apartment and was not on the lease. Attempts to contact the husband in the apartment were unsuccessful. AP&P was contacted and responded to the apartment for a house check. The male refused to exit the apartment. It was learned that male may be in possession of multiple firearms and was now wanted for several probation violations. SWAT responded and made entry into the apartment, deployed gas, and eventually took the male into custody without incident.

Vehicle Burglary- Officers were dispatched in reference to suspicious circumstance. The complainant called to report that her vehicles were broken into overnight. Nothing was missing but the windows on both of her vehicles were down.

Juvenile Disturbance- Officers responded to a residence where a mother reported her son, was refusing to go to school again. The son was extremely disrespectful and belligerent to officers. The son reluctantly decided to go to school and the problem was solved.

Suspicious Circumstance- Officers made contact with the complainant who was advised by her daughter that her car was stolen and was broke down on the freeway in Salt Lake. I later discovered that the daughter had been dishonest and that she let friends take her car because the daughter was too drunk to drive. I later discovered that the daughter lied about where this occurred which was actually in South Ogden. The complainant had a tow truck recover her vehicle.

Family Fight- A family fight was reported. Upon arrival some talking and movement was heard inside. No one would answer the door however. The home owners both had active warrants. A dog identified by neighbors as belonging to that residence was at large in the area and was transported to the Animal shelter. No contact was made, however later in the evening both parties were located and reported no assault taking place.

Assault- An assault was reported at Walmart. A female had reportedly hit a male. Officers located the male and female. Both were taken into custody for their warrants. It was found that the female had slapped two 17 year old males. The female was intoxicated and was booked for assault and public intoxication.

Shots fired-Officers assisted South Ogden with a shots fired complaint at the Villa South apartments.

Theft in Progress- Officers responded on a theft in progress complaint at Walmart. The suspect took toys and children's clothing from Walmart without Paying and left in her vehicle. Officers located the vehicle and suspect. The suspect admitted to the theft and had prior convictions for theft. The suspect was booked at the Weber County jail where she disclosed that she was also in possession of heroin in her bra. The suspect was booked for the theft and poss. of heroin.

Traffic stop/impound/Possession of marijuana- Officers stopped a vehicle that was uninsured and still registered to the previous owner. The odor of Marijuana was detected inside the car. The car was searched and some marijuana leaves were found on the passenger seat. The passenger was found to have a bag of marijuana and a pipe on his person. The vehicle was impounded and the passenger was cited and released for possession of Marijuana/paraphernalia.

Family Fight- Officers responded to a residence for a family fight complaint. A female reported that her husband physically assaulted her and punched their TV in front of their 16 year old daughter. The husband was booked at the Weber County Jail.

Follow Up- An evading suspect was located at Motel 6. The suspect evaded police last month after a traffic stop was attempted. The suspect was interviewed and confessed to evading Police. He will be summoned for the offense.

Retail Theft- An unknown female suspect ran from Walmart LP towards the Home Depot after stealing several items. The area was checked, but the suspect was not located.

Child Neglect- A citizen reported that there were two children left unattended in their car seats in a vehicle that was parked in the business parking lot at 4177 S Riverdale Rd. The mother was contacted and was advised of the possible consequences of her actions.

Threats- Officers took a threats complaint in which a female reported that her father had threatened to kill her. It was found that no specific threat was made.

Agency Assist-South Ogden had a vehicle flee from one of their Officers. After terminating the pursuit, the vehicle continued on and crashed into the lake park apartments. The driver and Passenger fled from the car. Riverdale Officers assisted in the search. A vehicle was located which had responded to the area to pick up the suspect. The suspect was not located.

Investigations Report October 2016

Theft By Deception- Detectives followed up on stolen trailers being pawned at a pawn shop. The suspect was interviewed and confessed to pawning the stolen trailer having a good idea that it was stolen. The suspect was charged with theft by deception.

Theft- Detectives conducted follow up in regards to the origination of the stolen trailers and found the suspect that pawned the trailers and a generator also stole them. The suspect was charged with theft.

Credit Card Fraud: Detectives were notified that a suspect using cloned credit cards was apprehended in the Salt Lake area. The suspect was identified as a suspect in several Riverdale cases. Detectives interviewed the suspect whom confessed to purchasing the fraudulent credit cards and ID in Florida.

Telephonic Harassment- A male was sending nude photos and harassing statements to his ex through text messaging. The suspect was summonsed for electronic communication harassment.

Theft: Detectives conducted follow up in regards to a retail theft. The suspect stole shoes and socks from a shoe store. The suspect was charged with theft.

Identity Fraud- The suspect used another persons identity to open cell phone accounts and bank accounts. Money was fraudulently transferred to other accounts knowing the money was not available. The suspect was charged with identity fraud and communications fraud.

Sexual Battery- A teenage boy was accused of groping a teenage girl without her consent several times. Another boy witnessed the sexual assault. The boy will be summonsed for Sexual Battery. Detectives conducted several interviews.

Retail Theft- Detectives conducted follow up on a retail theft where a woman stole an infant Carrier. The woman was interviewed over the phone and confessed to the theft. She will be summonsed for theft.

Drug Possession- While searching for a suspect in an unrelated case Detectives located individuals staying at a motel that were in possession of drugs and had warrants for their arrest.

Retail Theft- Detectives researched a partial plate given from a theft complaint. They identified the suspect vehicle from the partial plate and later interviewed the suspect whom confessed. The suspect was charged with retail theft.

Retail Theft- Detectives followed up on a couple that was stealing items from a local store and later returning the items for cash. The suspects confessed to thefts and were charged with theft.

Retail Theft- A suspect stole a computer from a retail store display. The suspect was located incarcerated in Weber County Jail. The suspect confessed to the theft and was charged with theft.

Public Works Department:

Shawn Douglas:

- Continued work with FEMA.
- Continued Remote Read Meter Project.
- Continued 4400 S Trail Project.
- Continued new well investigative work.
- Continued work on 4400 S pocket park reconstruction.
- Continued work on Street Overlay Projects.
- Continued Storm Water review to meet new state regulations.
- Completed Well #1 Repair.
- Winterized Park and Trail Restrooms and Sprinkler Systems.
- Winterized Splash Pad.
- Continued work on H&P Flex Space site.
- Continued work on Maverick site.
- Continued work on Walker Subdivision
- Continued work on H&P Town Square site.
- Continued clean up from hurricane.

Community Development Department:

Mike Eggett/Jeff Woody/Randy Koger:

- Riverdale Maverik: Sheeting, four-way, framing, dry wall, four-way, water line, and vapor barrier inspection
- H&P Investments Flex Bldg: Storm drain and water line inspection
- Weber Basin Water Pump House: Roof framing and four-way inspection
- Riverdale Town Square: Storm drain, water line, sewer connection, and fire hydrant inspection

- Mitchell Farms PRUD: Lot 3 final inspection; Lot 9 sheeting, brick barrier, and four-way inspection
- Valley West Apartments Remodel: Plumbing, stucco, and four-way inspection
- Solar panel installation improvement inspections on various lots
- Home inspections for various projects on residential lots
- RDA home loan inspection on residential lots
- Assist public works department with storm water inspections
- Preconstruction meeting with developers for projects
- Fire inspections and annual fire checks for businesses
- Discussion regarding handicapped parking permit concerns and enforcement
- Meeting with Blake Isakson re: Valley West Apartments remodel project
- Meeting with Carvel Shaffer and Nick Paras re: John Paras Furniture and UDOT
- Meeting with Mitch Beckstead re: Potential concepts on Coleman property
- Telephone discussions with Dee Hansen to discuss RDA strategies
- Participation in monthly City Emergency Management meeting
- Economic development opportunities update and discussion meetings
- Geographic Information Systems training participation by department member
- Weber Storm Water Conference meeting attendance by department member
- Fire Department Open House participation by department member
- Local Emergency Planning Coordination meeting attendance by department member
- Weber County Fire Officer's meeting attendance by department member
- Weber County Disaster Recovery/Unmet Needs meeting attendance by department member
- Utah State Emergency Operations Center Management training meeting attendance by department member

Fire Inspection / Code Enforcement Report: **attached**

Legal Services Department:

Steve Brooks:

- Resolutions/Ordinances work–
- Legal work concerning - Crown, Spec events, Rezones, Sidewalks, Emer prep., Handicap parking, John Paras, Personnel, Evals, Code mods, Site plans, Surplus prop, Budget amendment, Interlocals, Sidewalks, Bingo, Anderson, Ordinances, GRAMA,
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

286 Total traffic cases	YTD 1041 (Jul. 2016 to June. 2017)		
4 DUI	166 Moving violations	0 FTA	
0 Reckless/DUI red.	164 Non-moving violations	0 Other	
27 License violations	1 Parking		

54 Total Misdemeanor cases	YTD 119 (Jul. 2016 to June. 2017)		
0 Assault	0 Ill. sale Alc.	3 Dom. animal	9 Dom. violence

25 Theft	2 Other liq. viol.	0 Wildlife	14 Other misd./infrac
0 FTA	15 Contr. subst vio.	0 Parks/rec.	
0 Public intox	0 Bad checks	3 Planning zon./Fire/Health	

281 Total cases disposed of this month	1193 Total number of cases disposed of for the year (July 1, 2016 to June. 2017)
433 Total offenses this month	1650 Total offenses for year (July 1, 2016 to June. 2017)

Small Claims Total number of cases for the year (Jan. 2015 to Dec. 2015) -- Filed=114 Settled/Dismissed=82

20 Cases filed	0 Trials
19 Settled/dissmised	5 Default judgment

CITATIONS BY AGENCY YTD (Jul. 2016 to June. 2017)

N/R		
Riverdale City	250	884
UHP	87	321

MISC. YTD (July 2016 to Jun. 2017)

N/R		
Total Revenue collected	\$54,838.61	\$ 236,999.72
Revenue Retained	\$37,725.05	\$ 160,062.26
Warrant Revenue	\$36,537.00	\$ 178,649.00
Issued warrants	58	271
Recalled warrants	92	330

RSAC MONTHLY REPORT

23 participants	184 drug tests given	0 walked away/warrants issued
1 orientations	3 in jail/violations	4 ordered to inpatient
1 new participant	2 positive UA's/tests/dilutes	0 other
0 graduates	1 incentive gifts	
0 terminated/quit	0 spice tests given	

Alumni attended a meeting at Valley Camp.

Case Activity Report

Case #	Case Date	Assigned To	Site Address	Activity Type
809	6/30/2016	Randy Koger	4286 S Riverdale Road	FOLLOW UP
899	10/27/2016	Randy Koger	4382 S 900 W	FOLLOW UP
877	9/27/2016	Randy Koger	990 W 4400 S	FOLLOW UP
878	9/27/2016	Randy Koger	985 W 4400 S	FOLLOW UP
883	10/11/2016	Randy Koger	5166 S 1250 W	FOLLOW UP
884	10/11/2016	Randy Koger	5146 S 1250 W	FOLLOW UP
868	9/8/2016	Randy Koger	4286 S Riverdale Road	FOLLOW UP
872	9/19/2016	Randy Koger	792 W 4350 S	FOLLOW UP
868	9/8/2016	Randy Koger	4286 S Riverdale Road	FOLLOW UP
876	9/27/2016	Randy Koger	996 W 4400 S	FOLLOW UP

Total Records: 10

FIRE INSPECTIONS

Inspection Date Scheduled	Occupancy Name	Inspection Inspector Full Name	Inspection Shift	Inspection Passed
10/5/2016	Bad Apple LLC	Randy Koger	FI41	No
10/11/2016	Titan Disaster Cleanup	Randy Koger	FI41	No
10/12/2016	THE RUBY RIVER #406	Randy Koger	FI41	No
10/24/2016	Titan Disaster Cleanup	Randy Koger	FI41	Yes
10/26/2016	THE RUBY RIVER #406	Randy Koger	FI41	Yes
11/1/2016	Larry H Miller Auto Group	Matt Hennessy	A	Yes
11/3/2016	R C WILLEY	Randy Koger	FI41	Yes
11/3/2016	STONEY BROOKE	Randy Koger	FI41	No



CODE ENFORCEMENT REPORT

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	923	11/7/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	922	11/7/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	921	11/4/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	920	11/4/2016	Parking privileges for persons with disabilities	41-1a-414	WARNING	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description

1101 W RIVERDALE ROAD	919	11/4/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Handicap Parking
Site Address	Case #	Case Date	Owner Name	Code	Status	Description
1135 W Riverdale Road	918	11/4/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
1100 W Riverdale Road	917	11/4/2016		RCC 4-5-3(B)(32)	OPEN	Keeping or allowing any sign in violation of city ordinance

Violations

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	916	11/3/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	915	11/3/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
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4848 S 900 W	914	11/3/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
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Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	913	11/3/2016	Parking privileges for persons with disabilities	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	912	11/3/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
999 W Riverdale Road	911	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4949 S 900 W	910	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	909	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	908	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	907	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	906	11/1/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	905	10/31/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	904	10/28/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description

4934 S 900 W	903	10/28/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.
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Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4949 S 900 W	902	10/28/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	901	10/28/2016	Parking privileges for persons with disabilities	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	900	10/27/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4382 S 900 W	899	10/27/2016		RCC 4-5-3(B)(10)	CLOSED	Refuse

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	898	10/26/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4043 S Riverdale Road	897	10/26/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4949 S 900 W	896	10/26/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	895	10/26/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4949 S 900 W	894	10/25/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Handicap Parking

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4978 S 1050 W	893	10/25/2016	Handicap Parking	41-1a-414	TRAFFIC COURT	Handicap Parking
Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	892	10/13/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	891	10/13/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	890	10/13/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	889	10/13/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
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003. Sent to

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	888	10/12/2016	Handicap Parking	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	887	10/12/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	886	10/12/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4978 S 1050 W	885	10/11/2016	Handicap Parking	41-1a-414	SENT TO COURT	Handicap Parking

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
5146 S 1250 W	884	10/11/2016	MILLER, LESLEE M	RCC 4-5-3(B)(13)	CLOSED	Accumulation Of Junk,Fridge

Violations

Violation	Notes
002: Closed	Fridge

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
5166 S 1250 W	883	10/11/2016	DAVID M MAMANAKIS	RCC 4-5-3(B)(31), RCC 4-5-3(B)(13)	SENT TO COURT	Accumulation Of Junk, Parking On Landscaping or soft surface.

Violations

Violation	Notes
003. Sent to	
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4848 S 900 W	882	10/11/2016	Handicap Parking	41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Code	Status	Description
4060 S Riverdale Road	881	10/6/2016	Handicap Parking	41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Violations

Violation	Notes
002: Closed	

Total Records: 43

Employee Recognition – November 2016 Anniversaries

Years	Employee	Department
19		Kirk Favero
17		Matt Sorensen
17		Earlene Lee
12		Steve Brooks
11		Joan Dailey
8		Wesley Kay
6		Derek Engstrom
4		Nathan Tracy
		Fire

1		Jessica Bobo	Community Services
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Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of October 31, 2016		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	8.75
Public Works	10.00	10.00
Police	22.75	20.75
Fire	15.50	14.25
Total	74.00	70.50

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Community Services	(0.25)	PT Worker unfilled
Business Administration	0.00	
Public Works	0.00	
Police	(1.00)	
Fire	(1.25)	PT Firefighters unfilled
Totals	(2.50)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	49.00
Seasonal Employees	0.00



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

October 14, 2016

NEW & ONGOING DEVELOPMENTS

Riverdale Town Square

The Riverdale Town Square, new large scale retail development, is under construction at 850 W. Riverdale Road.



Maverik continues construction on a new convenience store at 900 West Riverdale Road.



Hobby Lobby will occupy a new retail space as part of the new Riverdale Town Square development at 850 W. Riverdale Road.



The Habit Burger Grill is planning to open a restaurant in the new Riverdale Town Square development at 850 W. Riverdale Road.

H&P Investments

H & P Investments continues construction on a office / warehouse building located at 770 West River Park Drive.



Cutrubus Wasatch Front Kia has relocated their dealership to across the street at 770 West Riverdale Road.

Riverdale Assisted Living Center

The Riverdale Assisted Living Center has been proposed to be located at 1580 Ritter Drive and is now in the review process.



Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of July 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$ 826,102	\$ 477,673	\$ 2,000	\$ 624,469	\$ 638,810	\$ 624,469	\$ 638,810	\$ (14,340)
						Net of Class C Road Funds:		\$ (14,026)
Redevelopment Agency, RDA	\$ 3,229,741			\$ 16,856	\$ 9,990	\$ 16,856	\$ 9,990	\$ 6,866
Capital Projects Fund	\$ 2,783,424			\$ 2,116	\$ 2,238	\$ 2,116	\$ 2,238	\$ (122)
Water Fund	\$ 1,398,437			\$ 205,095	\$ 236,031	\$ 205,095	\$ 236,031	\$ (30,936)
Sewer Fund	\$ 2,440,916			\$ 96,025	\$ 23,956	\$ 96,025	\$ 23,956	\$ 72,069
Storm Water Fund	\$ 1,195,975			\$ 19,924	\$ 12,974	\$ 19,924	\$ 12,974	\$ 6,950
Garbage Fund	\$ 312,900			\$ 29,072	\$ 1,572	\$ 29,072	\$ 1,572	\$ 27,500
Motor Pool Fund	\$ 1,745,094			\$ 46,327	\$ 24,916	\$ 46,327	\$ 24,916	\$ 21,411
Information Technology Fund	\$ 220,668			\$ 10,563	\$ 14,949	\$ 10,563	\$ 14,949	\$ (4,386)
Total	\$ 14,153,256	\$ 477,673	\$ 2,000	\$ 1,050,447	\$ 965,434	\$ 1,050,447	\$ 965,434	\$ 85,013

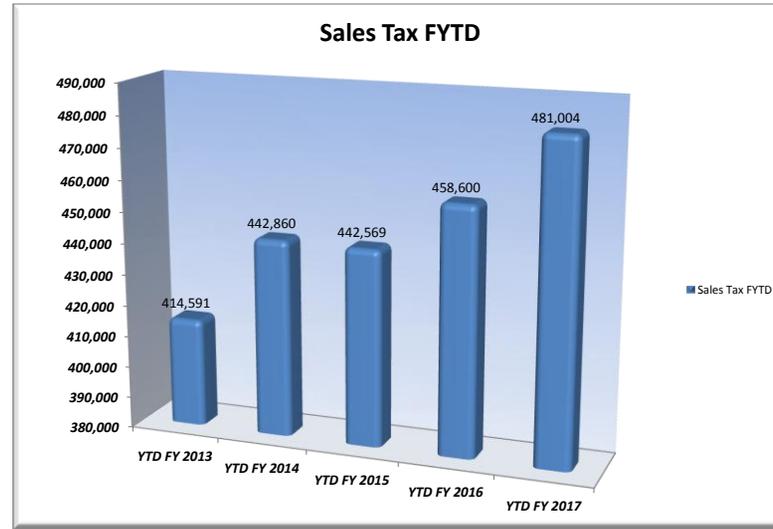
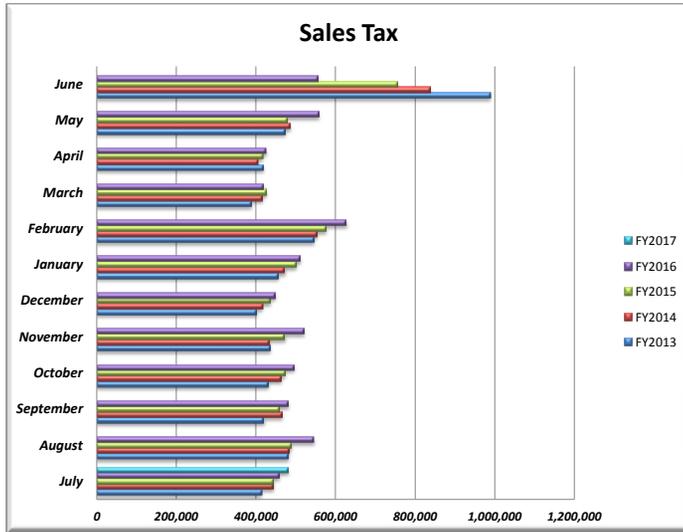
Cody Cardon
Business Administrator

Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .94%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

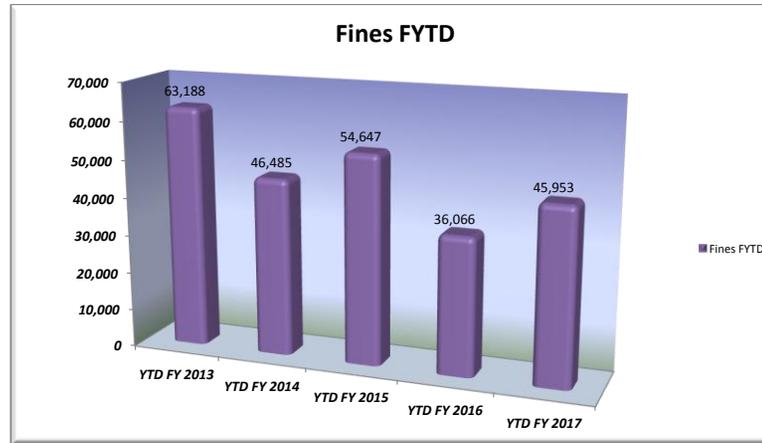
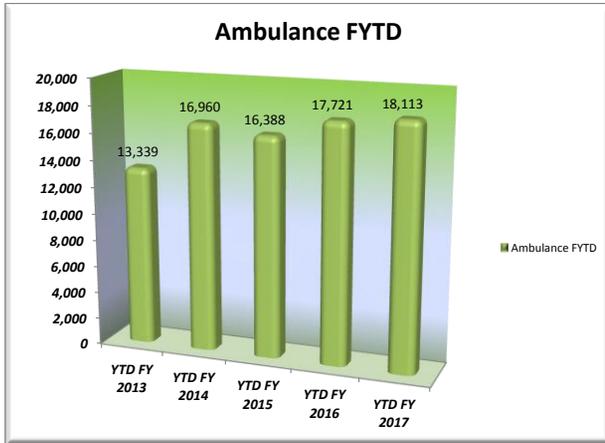
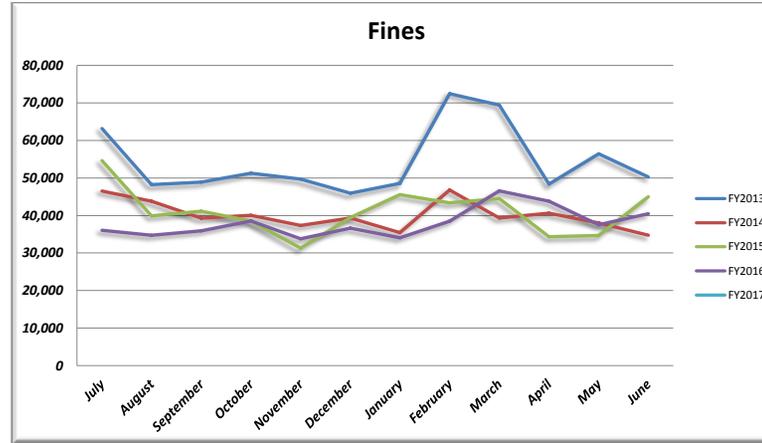
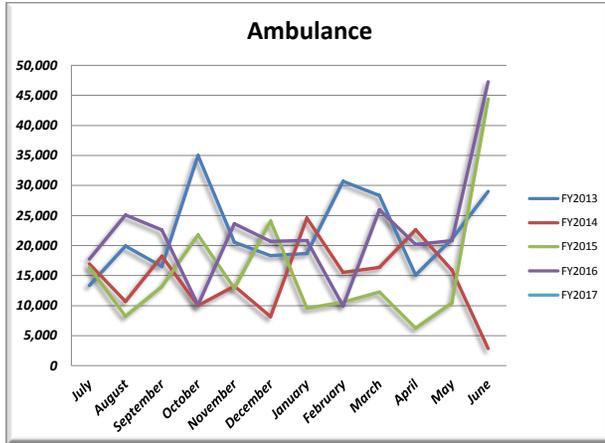
Condition of the Treasury
Riverdale City Redevelopment Agency
Report as of July 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$ 303,367			\$ 1,327	\$ 151	\$ 1,327	\$ 151	\$ 1,175
Riverdale Road RDA Fund	\$ 1,155,334			\$ 920	\$ -	\$ 920	\$ -	\$ 920
1050 West RDA Fund	\$ (1,285)			\$ -	\$ -	\$ -	\$ -	\$ -
550 West RDA Fund	\$ 274,653			\$ 723	\$ -	\$ 723	\$ -	\$ 723
West Bench RDA Fund	\$ (53,993)			\$ -	\$ -	\$ -	\$ -	\$ -
Statutory Housing RDA Fund	\$ 109,372			\$ 275	\$ -	\$ 275	\$ -	\$ 275
Housing RDA Fund	\$ 427,089			\$ 827	\$ -	\$ 827	\$ -	\$ 827
Senior Facility Fund	\$ 1,015,205			\$ 12,785	\$ 9,838	\$ 12,785	\$ 9,838	\$ 2,946
Total	\$ 3,229,741	\$ -	\$ -	\$ 16,856	\$ 9,990	\$ 16,856	\$ 9,990	\$ 6,866



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970	482,051	495,854	519,883	447,381	510,651	627,131	420,008	425,567	558,304	556,078	6,047,479
FY2017	481,004												481,004

Sales Tax FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	414,591	442,860	442,569	458,600	481,004



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604	10,096	23,644	20,688	20,854	9,951	25,958	20,185	20,818	47,259	264,876
FY2017	18,113												18,113

Ambulance FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	13,339	16,960	16,388	17,721	18,113

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927	38,538	33,792	36,609	34,078	38,481	46,559	43,787	37,534	40,484	456,579
FY2017	45,953												45,953

Fines FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	63,188	46,485	54,647	36,066	45,953

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	490,555.47	490,555.47	6,714,000.00	6,223,444.53	7.3
LICENSES AND PERMITS	25,963.15	25,963.15	205,000.00	179,036.85	12.7
INTERGOVERNMENTAL REVENUE	32,601.94	32,601.94	754,500.00	721,898.06	4.3
CHARGES FOR SERVICES	25,616.30	25,616.30	335,800.00	310,183.70	7.6
FINES AND FORFEITURES	45,953.46	45,953.46	469,700.00	423,746.54	9.8
MISCELLANEOUS REVENUE	3,779.10	3,779.10	352,000.00	348,220.90	1.1
TOTAL FUND REVENUE	624,469.42	624,469.42	8,831,000.00	8,206,530.58	7.1
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	1,278.45	1,278.45	9,000.00	7,721.55	14.2
RDA REVENUE	48.18	48.18	20,000.00	19,951.82	.2
TOTAL FUND REVENUE	1,326.63	1,326.63	29,000.00	27,673.37	4.6
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
TAX REVENUE	919.63	919.63	310,000.00	309,080.37	.3
TOTAL FUND REVENUE	919.63	919.63	310,000.00	309,080.37	.3
<u>550 WEST RDA FUND REVENUE</u>					
TAX REVENUE	722.64	722.64	300,000.00	299,277.36	.2
TOTAL FUND REVENUE	722.64	722.64	300,000.00	299,277.36	.2
<u>STATUTORY HOUSING FUND REVENUE</u>					
TAX REVENUE	192.70	192.70	80,000.00	79,807.30	.2
MISCELLANEOUS REVENUE	82.64	82.64	1,000.00	917.36	8.3
TOTAL FUND REVENUE	275.34	275.34	81,000.00	80,724.66	.3
<u>HOUSING RDA FUND REVENUE</u>					
TAX REVENUE	229.91	229.91	80,000.00	79,770.09	.3
SOURCE 34	.00	.00	9,600.00	9,600.00	.0
MISCELLANEOUS REVENUE	597.17	597.17	10,000.00	9,402.83	6.0
TOTAL FUND REVENUE	827.08	827.08	99,600.00	98,772.92	.8

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
TAX REVENUE	790.53	790.53	275,000.00	274,209.47	.3
CHARGES FOR SERVICES	11,225.00	11,225.00	151,000.00	139,775.00	7.4
MISCELLANEOUS REVENUE	769.00	769.00	6,500.00	5,731.00	11.8
TOTAL FUND REVENUE	12,784.53	12,784.53	432,500.00	419,715.47	3.0
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	2,116.22	2,116.22	1,884,000.00	1,881,883.78	.1
TOTAL FUND REVENUE	2,116.22	2,116.22	1,884,000.00	1,881,883.78	.1
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	1,312.01	1,312.01	8,000.00	6,687.99	16.4
WATER REVENUE	203,782.85	203,782.85	1,142,500.00	938,717.15	17.8
TOTAL FUND REVENUE	205,094.86	205,094.86	1,150,500.00	945,405.14	17.8
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	96,024.86	96,024.86	1,141,000.00	1,044,975.14	8.4
TOTAL FUND REVENUE	96,024.86	96,024.86	1,141,000.00	1,044,975.14	8.4
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	19,923.69	19,923.69	231,500.00	211,576.31	8.6
TOTAL FUND REVENUE	19,923.69	19,923.69	231,500.00	211,576.31	8.6
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	29,072.28	29,072.28	346,800.00	317,727.72	8.4
TOTAL FUND REVENUE	29,072.28	29,072.28	346,800.00	317,727.72	8.4
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	46,327.24	46,327.24	825,252.00	778,924.76	5.6
TOTAL FUND REVENUE	46,327.24	46,327.24	825,252.00	778,924.76	5.6

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 1 MONTHS ENDING JULY 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	10,562.78	10,562.78	126,400.00	115,837.22	8.4
TOTAL FUND REVENUE	10,562.78	10,562.78	126,400.00	115,837.22	8.4

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 1 MONTHS ENDING JULY 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	14,901.01	14,901.01	114,469.00	99,567.99	13.0
LEGAL	42,464.94	42,464.94	611,732.00	569,267.06	6.9
CITY ADMINISTRATION	30,003.56	30,003.56	343,174.00	313,170.44	8.7
BUSINESS ADMINISTRATION	57,811.52	57,811.52	575,355.00	517,543.48	10.1
NON DEPARTMENTAL	5,750.00	5,750.00	196,586.00	190,836.00	2.9
POLICE	265,348.71	265,348.71	2,962,146.00	2,696,797.29	9.0
FIRE	113,148.37	113,148.37	1,481,216.00	1,368,067.63	7.6
COMMUNITY DEVELOPMENT	30,665.60	30,665.60	382,855.00	352,189.40	8.0
STREETS	15,185.60	15,185.60	1,201,586.00	1,186,400.40	1.3
PARKS	28,898.55	28,898.55	408,829.00	379,930.45	7.1
COMMUNITY SERVICES	34,631.78	34,631.78	553,052.00	518,420.22	6.3
TOTAL FUND EXPENDITURES	638,809.64	638,809.64	8,831,000.00	8,192,190.36	7.2
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	151.36	151.36	29,000.00	28,848.64	.5
TOTAL FUND EXPENDITURES	151.36	151.36	29,000.00	28,848.64	.5
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	99,600.00	99,600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	99,600.00	99,600.00	.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 1 MONTHS ENDING JULY 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	9,838.23	9,838.23	432,500.00	422,661.77	2.3
TOTAL FUND EXPENDITURES	9,838.23	9,838.23	432,500.00	422,661.77	2.3
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	2,237.75	2,237.75	1,884,000.00	1,881,762.25	.1
TOTAL FUND EXPENDITURES	2,237.75	2,237.75	1,884,000.00	1,881,762.25	.1
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	236,030.59	236,030.59	1,908,601.00	1,672,570.41	12.4
TOTAL FUND EXPENDITURES	236,030.59	236,030.59	1,908,601.00	1,672,570.41	12.4
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	23,955.50	23,955.50	1,465,106.00	1,441,150.50	1.6
TOTAL FUND EXPENDITURES	23,955.50	23,955.50	1,465,106.00	1,441,150.50	1.6
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	12,973.62	12,973.62	550,878.00	537,904.38	2.4
TOTAL FUND EXPENDITURES	12,973.62	12,973.62	550,878.00	537,904.38	2.4
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	1,572.21	1,572.21	359,050.00	357,477.79	.4
TOTAL FUND EXPENDITURES	1,572.21	1,572.21	359,050.00	357,477.79	.4
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	24,916.11	24,916.11	1,102,950.00	1,078,033.89	2.3
TOTAL FUND EXPENDITURES	24,916.11	24,916.11	1,102,950.00	1,078,033.89	2.3
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	14,949.04	14,949.04	134,000.00	119,050.96	11.2
TOTAL FUND EXPENDITURES	14,949.04	14,949.04	134,000.00	119,050.96	11.2

Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of August 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$ 1,072,094	\$ 377,730	\$ 2,000	\$ 658,102	\$ 668,493	\$ 1,282,572	\$ 1,307,302	\$ (24,731)
						Net of Class C Road Funds:		\$ (21,248)
Redevelopment Agency, RDA	\$ 3,241,894			\$ 20,186	\$ 9,017	\$ 37,042	\$ 19,007	\$ 18,035
Capital Projects Fund	\$ 2,746,640			\$ 2,285	\$ 39,068	\$ 4,401	\$ 41,306	\$ (36,905)
Water Fund	\$ 1,556,898			\$ 203,295	\$ 52,982	\$ 408,390	\$ 289,012	\$ 119,377
Sewer Fund	\$ 2,364,157			\$ 100,280	\$ 189,122	\$ 196,305	\$ 213,078	\$ (16,773)
Storm Water Fund	\$ 1,206,047			\$ 19,891	\$ 14,818	\$ 39,814	\$ 27,792	\$ 12,023
Garbage Fund	\$ 314,526			\$ 29,090	\$ 27,464	\$ 58,162	\$ 29,037	\$ 29,126
Motor Pool Fund	\$ 1,772,431			\$ 27,865	\$ 21,361	\$ 74,192	\$ 46,277	\$ 27,915
Information Technology Fund	\$ 229,221			\$ 10,573	\$ 4,271	\$ 21,136	\$ 19,220	\$ 1,916
Total	\$ 14,503,908	\$ 377,730	\$ 2,000	\$ 1,071,567	\$ 1,026,597	\$ 2,122,014	\$ 1,992,031	\$ 129,984

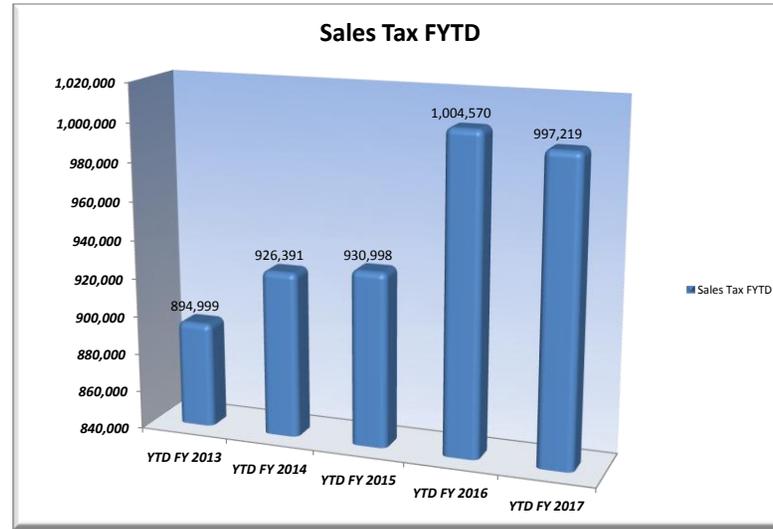
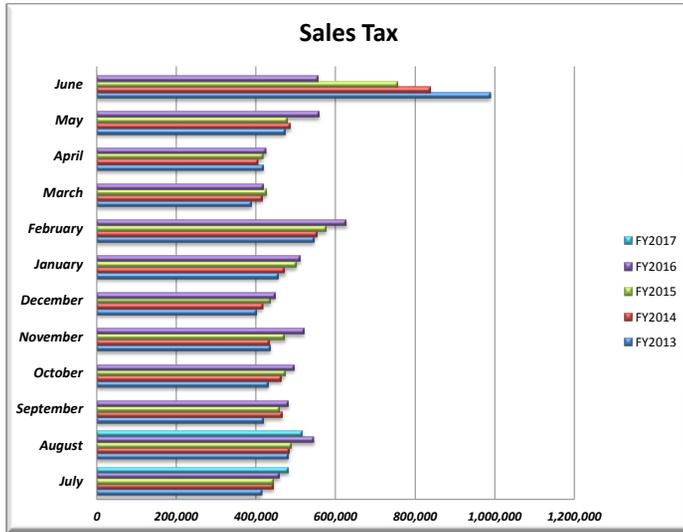
Cody Cardon
Business Administrator

Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 1.00%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

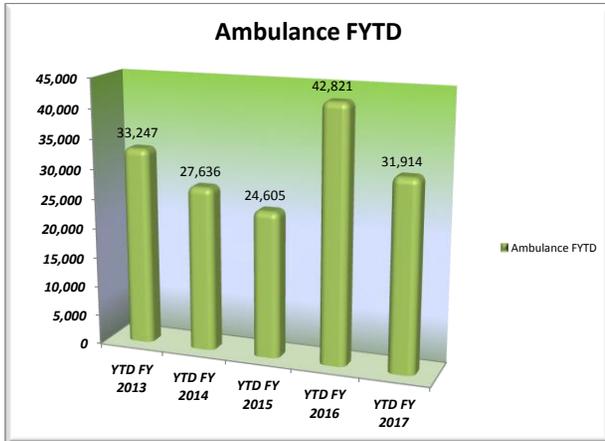
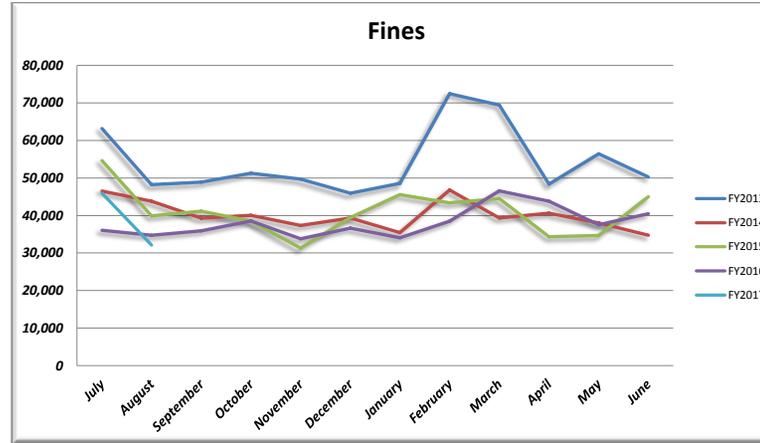
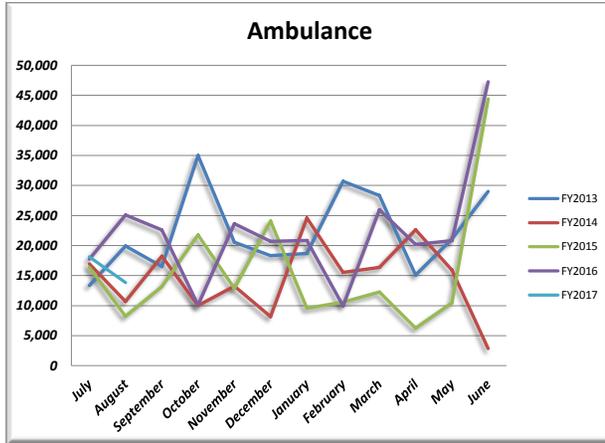
Condition of the Treasury
Riverdale City Redevelopment Agency
Report as of August 31, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$ 303,673			\$ 1,425	\$ 1,170	\$ 2,752	\$ 1,322	\$ 1,431
Riverdale Road RDA Fund	\$ 1,156,351			\$ 1,018	\$ -	\$ 1,937	\$ -	\$ 1,937
1050 West RDA Fund	\$ (1,285)			\$ -	\$ -	\$ -	\$ -	\$ -
550 West RDA Fund	\$ 275,452			\$ 800	\$ -	\$ 1,522	\$ -	\$ 1,522
West Bench RDA Fund	\$ (53,993)			\$ -	\$ -	\$ -	\$ -	\$ -
Statutory Housing RDA Fund	\$ 109,675			\$ 303	\$ -	\$ 578	\$ -	\$ 578
Housing RDA Fund	\$ 429,293			\$ 889	\$ 54	\$ 1,716	\$ 54	\$ 1,662
Senior Facility Fund	\$ 1,022,728			\$ 15,751	\$ 7,793	\$ 28,536	\$ 17,631	\$ 10,905
Total	\$ 3,241,894	\$ -	\$ -	\$ 20,186	\$ 9,017	\$ 37,042	\$ 19,007	\$ 18,035



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970	482,051	495,854	519,883	447,381	510,651	627,131	420,008	425,567	558,304	556,078	6,047,479
FY2017	481,004	516,215											997,219

Sales Tax FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	894,999	926,391	930,998	1,004,570	997,219



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604	10,096	23,644	20,688	20,854	9,951	25,958	20,185	20,818	47,259	264,876
FY2017	18,113	13,801											31,914

Ambulance FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	33,247	27,636	24,605	42,821	31,914

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927	38,538	33,792	36,609	34,078	38,481	46,559	43,787	37,534	40,484	456,579
FY2017	45,953	32,154											78,107

Fines FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	111,418	90,272	94,564	70,790	78,107

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	522,883.10	1,013,438.57	6,714,000.00	5,700,561.43	15.1
LICENSES AND PERMITS	37,774.85	63,738.00	205,000.00	141,262.00	31.1
INTERGOVERNMENTAL REVENUE	35,654.89	68,256.83	754,500.00	686,243.17	9.1
CHARGES FOR SERVICES	23,521.41	49,137.71	335,800.00	286,662.29	14.6
FINES AND FORFEITURES	32,153.55	78,107.01	469,700.00	391,592.99	16.6
MISCELLANEOUS REVENUE	6,114.37	9,893.47	352,000.00	342,106.53	2.8
TOTAL FUND REVENUE	658,102.17	1,282,571.59	8,831,000.00	7,548,428.41	14.5
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	1,372.16	2,650.61	9,000.00	6,349.39	29.5
RDA REVENUE	53.31	101.49	20,000.00	19,898.51	.5
TOTAL FUND REVENUE	1,425.47	2,752.10	29,000.00	26,247.90	9.5
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
TAX REVENUE	1,017.52	1,937.15	310,000.00	308,062.85	.6
TOTAL FUND REVENUE	1,017.52	1,937.15	310,000.00	308,062.85	.6
<u>550 WEST RDA FUND REVENUE</u>					
TAX REVENUE	799.55	1,522.19	300,000.00	298,477.81	.5
TOTAL FUND REVENUE	799.55	1,522.19	300,000.00	298,477.81	.5
<u>STATUTORY HOUSING FUND REVENUE</u>					
TAX REVENUE	213.21	405.91	80,000.00	79,594.09	.5
MISCELLANEOUS REVENUE	89.37	172.01	1,000.00	827.99	17.2
TOTAL FUND REVENUE	302.58	577.92	81,000.00	80,422.08	.7
<u>HOUSING RDA FUND REVENUE</u>					
TAX REVENUE	254.38	484.29	80,000.00	79,515.71	.6
SOURCE 34	.00	.00	9,600.00	9,600.00	.0
MISCELLANEOUS REVENUE	634.98	1,232.15	10,000.00	8,767.85	12.3
TOTAL FUND REVENUE	889.36	1,716.44	99,600.00	97,883.56	1.7

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING AUGUST 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
TAX REVENUE	874.66	1,665.19	275,000.00	273,334.81	.6
CHARGES FOR SERVICES	14,048.09	25,273.09	151,000.00	125,726.91	16.7
MISCELLANEOUS REVENUE	828.45	1,597.45	6,500.00	4,902.55	24.6
TOTAL FUND REVENUE	15,751.20	28,535.73	432,500.00	403,964.27	6.6
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	2,285.12	4,401.34	1,884,000.00	1,879,598.66	.2
TOTAL FUND REVENUE	2,285.12	4,401.34	1,884,000.00	1,879,598.66	.2
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	1,142.63	2,454.64	8,000.00	5,545.36	30.7
WATER REVENUE	202,152.15	405,935.00	1,142,500.00	736,565.00	35.5
TOTAL FUND REVENUE	203,294.78	408,389.64	1,150,500.00	742,110.36	35.5
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	100,280.28	196,305.14	1,141,000.00	944,694.86	17.2
TOTAL FUND REVENUE	100,280.28	196,305.14	1,141,000.00	944,694.86	17.2
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	19,890.77	39,814.46	231,500.00	191,685.54	17.2
TOTAL FUND REVENUE	19,890.77	39,814.46	231,500.00	191,685.54	17.2
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	29,090.14	58,162.42	346,800.00	288,637.58	16.8
TOTAL FUND REVENUE	29,090.14	58,162.42	346,800.00	288,637.58	16.8
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	27,864.88	74,192.12	825,252.00	751,059.88	9.0
TOTAL FUND REVENUE	27,864.88	74,192.12	825,252.00	751,059.88	9.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING AUGUST 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	10,573.30	21,136.08	126,400.00	105,263.92	16.7
TOTAL FUND REVENUE	10,573.30	21,136.08	126,400.00	105,263.92	16.7

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	8,927.82	23,828.83	114,469.00	90,640.17	20.8
LEGAL	45,583.59	88,048.53	611,732.00	523,683.47	14.4
CITY ADMINISTRATION	29,408.78	59,412.34	343,174.00	283,761.66	17.3
BUSINESS ADMINISTRATION	70,649.36	128,460.88	575,355.00	446,894.12	22.3
NON DEPARTMENTAL	5,750.00	11,500.00	196,586.00	185,086.00	5.9
POLICE	264,421.54	529,770.25	2,962,146.00	2,432,375.75	17.9
FIRE	123,678.28	236,826.65	1,481,216.00	1,244,389.35	16.0
COMMUNITY DEVELOPMENT	31,610.15	62,275.75	382,855.00	320,579.25	16.3
STREETS	21,721.73	36,907.33	1,201,586.00	1,164,678.67	3.1
PARKS	30,842.61	59,741.16	408,829.00	349,087.84	14.6
COMMUNITY SERVICES	35,898.72	70,530.50	553,052.00	482,521.50	12.8
TOTAL FUND EXPENDITURES	668,492.58	1,307,302.22	8,831,000.00	7,523,697.78	14.8
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	1,170.24	1,321.60	29,000.00	27,678.40	4.6
TOTAL FUND EXPENDITURES	1,170.24	1,321.60	29,000.00	27,678.40	4.6
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	54.22	54.22	99,600.00	99,545.78	.1
TOTAL FUND EXPENDITURES	54.22	54.22	99,600.00	99,545.78	.1

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	7,792.88	17,631.11	432,500.00	414,868.89	4.1
TOTAL FUND EXPENDITURES	7,792.88	17,631.11	432,500.00	414,868.89	4.1
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	39,068.21	41,305.96	1,884,000.00	1,842,694.04	2.2
TOTAL FUND EXPENDITURES	39,068.21	41,305.96	1,884,000.00	1,842,694.04	2.2
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	52,981.79	289,012.38	1,908,601.00	1,619,588.62	15.1
TOTAL FUND EXPENDITURES	52,981.79	289,012.38	1,908,601.00	1,619,588.62	15.1
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	189,122.33	213,077.83	1,465,106.00	1,252,028.17	14.5
TOTAL FUND EXPENDITURES	189,122.33	213,077.83	1,465,106.00	1,252,028.17	14.5
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	14,818.02	27,791.64	550,878.00	523,086.36	5.0
TOTAL FUND EXPENDITURES	14,818.02	27,791.64	550,878.00	523,086.36	5.0
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	27,464.40	29,036.61	359,050.00	330,013.39	8.1
TOTAL FUND EXPENDITURES	27,464.40	29,036.61	359,050.00	330,013.39	8.1
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	21,360.78	46,276.89	1,102,950.00	1,056,673.11	4.2
TOTAL FUND EXPENDITURES	21,360.78	46,276.89	1,102,950.00	1,056,673.11	4.2
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	4,271.20	19,220.24	134,000.00	114,779.76	14.3
TOTAL FUND EXPENDITURES	4,271.20	19,220.24	134,000.00	114,779.76	14.3

Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of September 30, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$ 1,171,661	\$ 359,315	\$ 2,000	\$ 668,261	\$ 732,578	\$ 1,950,832	\$ 2,039,880	\$ (89,048)
						Net of Class C Road Funds:		\$ 56,264
Redevelopment Agency, RDA	\$ 3,240,578			\$ 18,253	\$ 21,246	\$ 55,295	\$ 40,253	\$ 15,041
Capital Projects Fund	\$ 2,722,147			\$ 2,330	\$ 26,824	\$ 6,732	\$ 68,130	\$ (61,398)
Water Fund	\$ 1,707,740			\$ 159,997	\$ 56,727	\$ 568,386	\$ 345,739	\$ 222,647
Sewer Fund	\$ 2,445,497			\$ 96,348	\$ 27,091	\$ 292,653	\$ 240,169	\$ 52,484
Storm Water Fund	\$ 1,217,828			\$ 19,941	\$ 13,161	\$ 59,755	\$ 40,952	\$ 18,803
Garbage Fund	\$ 316,954			\$ 29,125	\$ 26,697	\$ 87,288	\$ 55,734	\$ 31,554
Motor Pool Fund	\$ 1,791,090			\$ 27,943	\$ 30,117	\$ 102,135	\$ 76,394	\$ 25,741
Information Technology Fund	\$ 233,953			\$ 10,587	\$ 8,106	\$ 31,724	\$ 27,326	\$ 4,398
Total	\$ 14,847,446	\$ 359,315	\$ 2,000	\$ 1,032,785	\$ 942,547	\$ 3,154,800	\$ 2,934,578	\$ 220,221

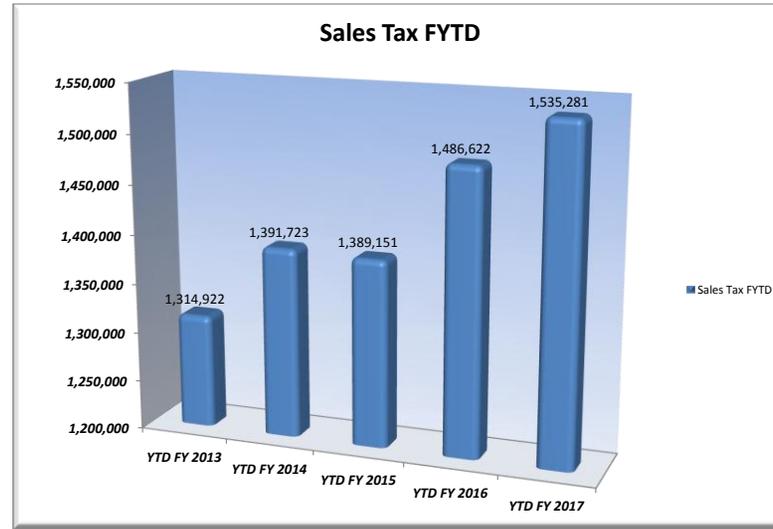
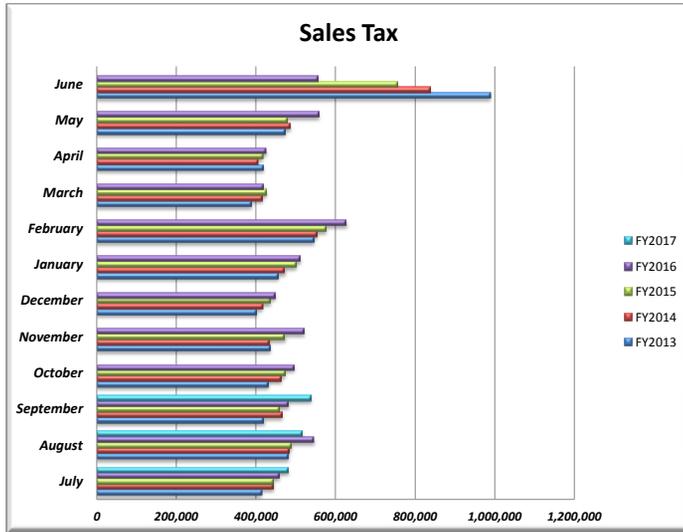
Cody Cardon
Business Administrator

Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 1.06%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

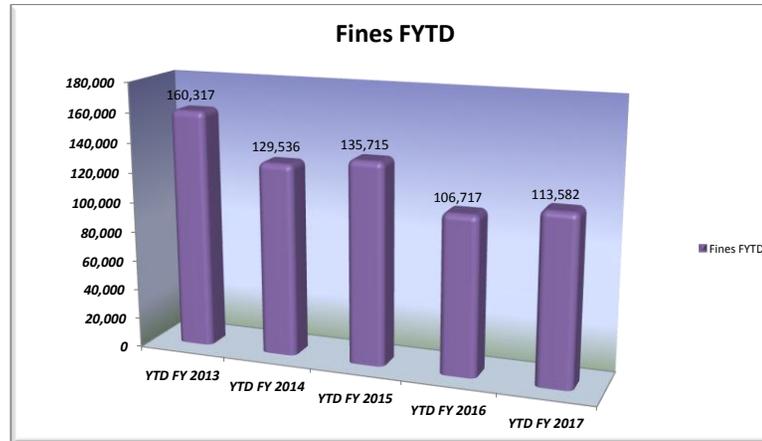
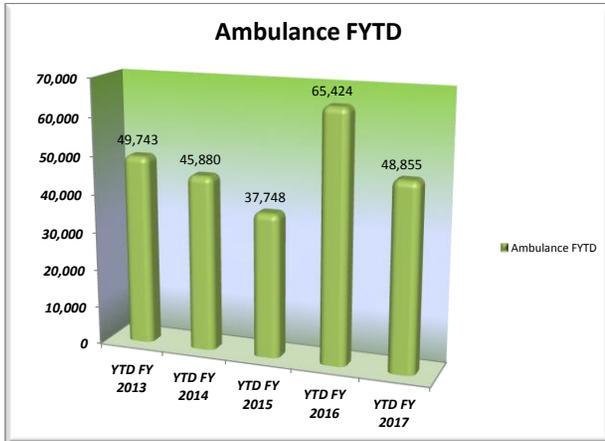
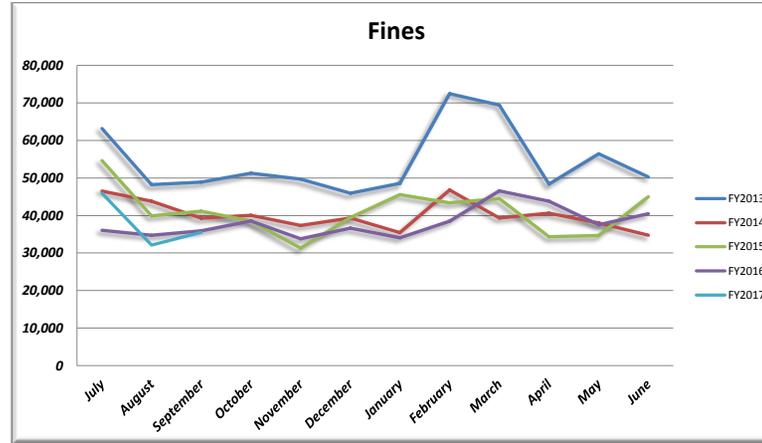
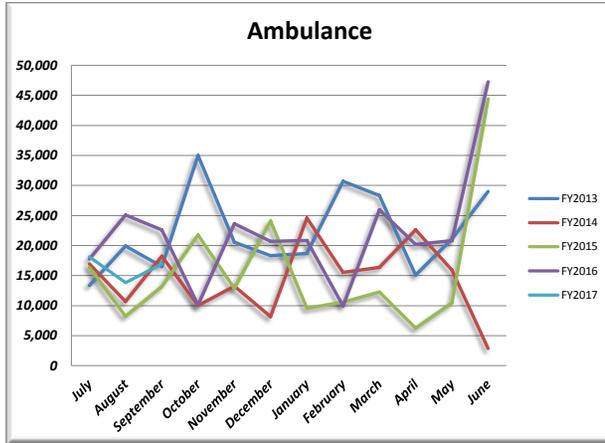
Condition of the Treasury
Riverdale City Redevelopment Agency
Report as of September 30, 2016

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$ 302,156			\$ 1,490	\$ 2,908	\$ 4,243	\$ 4,230	\$ 13
Riverdale Road RDA Fund	\$ 1,157,570			\$ 1,219	\$ -	\$ 3,156	\$ -	\$ 3,156
1050 West RDA Fund	\$ (1,285)			\$ -	\$ -	\$ -	\$ -	\$ -
550 West RDA Fund	\$ 276,410			\$ 958	\$ -	\$ 2,480	\$ -	\$ 2,480
West Bench RDA Fund	\$ (53,993)			\$ -	\$ -	\$ -	\$ -	\$ -
Statutory Housing RDA Fund	\$ 110,023			\$ 348	\$ -	\$ 926	\$ -	\$ 926
Housing RDA Fund	\$ 431,652			\$ 953	\$ -	\$ 2,669	\$ 54	\$ 2,615
Senior Facility Fund	\$ 1,018,044			\$ 13,284	\$ 18,338	\$ 41,820	\$ 35,969	\$ 5,851
Total	\$ 3,240,578	\$ -	\$ -	\$ 18,253	\$ 21,246	\$ 55,295	\$ 40,253	\$ 15,041



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	5,921,208
FY2016	458,600	545,970	482,051	495,854	519,883	447,381	510,651	627,131	420,008	425,567	558,304	556,078	6,047,479
FY2017	481,004	516,215	538,062										1,535,281

Sales Tax FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	1,314,922	1,391,723	1,389,151	1,486,622	1,535,281



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604	10,096	23,644	20,688	20,854	9,951	25,958	20,185	20,818	47,259	264,876
FY2017	18,113	13,801	16,941										48,855

Ambulance FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	49,743	45,880	37,748	65,424	48,855

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927	38,538	33,792	36,609	34,078	38,481	46,559	43,787	37,534	40,484	456,579
FY2017	45,953	32,154	35,475										113,582

Fines FYTD	YTD FY 2013	YTD FY 2014	YTD FY 2015	YTD FY 2016	YTD FY 2017
	160,317	129,536	135,715	106,717	113,582

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	547,171.54	1,560,610.11	6,714,000.00	5,153,389.89	23.2
LICENSES AND PERMITS	11,377.63	75,115.63	205,000.00	129,884.37	36.6
INTERGOVERNMENTAL REVENUE	36,459.22	104,716.05	754,500.00	649,783.95	13.9
CHARGES FOR SERVICES	35,172.83	84,310.54	335,800.00	251,489.46	25.1
FINES AND FORFEITURES	35,475.05	113,582.06	469,700.00	356,117.94	24.2
MISCELLANEOUS REVENUE	2,604.30	12,497.77	352,000.00	339,502.23	3.6
TOTAL FUND REVENUE	668,260.57	1,950,832.16	8,831,000.00	6,880,167.84	22.1
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	1,426.63	4,077.24	9,000.00	4,922.76	45.3
RDA REVENUE	63.85	165.34	20,000.00	19,834.66	.8
TOTAL FUND REVENUE	1,490.48	4,242.58	29,000.00	24,757.42	14.6
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
TAX REVENUE	1,218.90	3,156.05	310,000.00	306,843.95	1.0
TOTAL FUND REVENUE	1,218.90	3,156.05	310,000.00	306,843.95	1.0
<u>550 WEST RDA FUND REVENUE</u>					
TAX REVENUE	957.81	2,480.00	300,000.00	297,520.00	.8
TOTAL FUND REVENUE	957.81	2,480.00	300,000.00	297,520.00	.8
<u>STATUTORY HOUSING FUND REVENUE</u>					
TAX REVENUE	255.42	661.33	80,000.00	79,338.67	.8
MISCELLANEOUS REVENUE	93.05	265.06	1,000.00	734.94	26.5
TOTAL FUND REVENUE	348.47	926.39	81,000.00	80,073.61	1.1
<u>HOUSING RDA FUND REVENUE</u>					
TAX REVENUE	304.73	789.02	80,000.00	79,210.98	1.0
SOURCE 34	.00	.00	9,600.00	9,600.00	.0
MISCELLANEOUS REVENUE	648.28	1,880.43	10,000.00	8,119.57	18.8
TOTAL FUND REVENUE	953.01	2,669.45	99,600.00	96,930.55	2.7

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
TAX REVENUE	1,047.79	2,712.98	275,000.00	272,287.02	1.0
CHARGES FOR SERVICES	11,120.00	36,393.09	151,000.00	114,606.91	24.1
MISCELLANEOUS REVENUE	1,116.63	2,714.08	6,500.00	3,785.92	41.8
TOTAL FUND REVENUE	13,284.42	41,820.15	432,500.00	390,679.85	9.7
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	2,330.33	6,731.67	1,884,000.00	1,877,268.33	.4
TOTAL FUND REVENUE	2,330.33	6,731.67	1,884,000.00	1,877,268.33	.4
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	1,320.92	3,775.56	8,000.00	4,224.44	47.2
WATER REVENUE	158,675.92	564,610.92	1,142,500.00	577,889.08	49.4
TOTAL FUND REVENUE	159,996.84	568,386.48	1,150,500.00	582,113.52	49.4
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	96,347.98	292,653.12	1,141,000.00	848,346.88	25.7
TOTAL FUND REVENUE	96,347.98	292,653.12	1,141,000.00	848,346.88	25.7
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	19,940.89	59,755.35	231,500.00	171,744.65	25.8
TOTAL FUND REVENUE	19,940.89	59,755.35	231,500.00	171,744.65	25.8
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	29,125.34	87,287.76	346,800.00	259,512.24	25.2
TOTAL FUND REVENUE	29,125.34	87,287.76	346,800.00	259,512.24	25.2
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	27,942.79	102,134.91	825,252.00	723,117.09	12.4
TOTAL FUND REVENUE	27,942.79	102,134.91	825,252.00	723,117.09	12.4

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	10,587.48	31,723.56	126,400.00	94,676.44	25.1
TOTAL FUND REVENUE	10,587.48	31,723.56	126,400.00	94,676.44	25.1

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	9,504.26	33,333.09	114,469.00	81,135.91	29.1
LEGAL	43,318.02	131,366.55	611,732.00	480,365.45	21.5
CITY ADMINISTRATION	28,184.80	87,597.14	343,174.00	255,576.86	25.5
BUSINESS ADMINISTRATION	41,078.13	169,539.01	575,355.00	405,815.99	29.5
NON DEPARTMENTAL	5,750.00	17,250.00	196,586.00	179,336.00	8.8
POLICE	219,634.67	749,404.92	2,962,146.00	2,212,741.08	25.3
FIRE	114,457.45	351,284.10	1,481,216.00	1,129,931.90	23.7
COMMUNITY DEVELOPMENT	32,758.50	95,034.25	382,855.00	287,820.75	24.8
STREETS	161,064.84	197,972.17	1,201,586.00	1,003,613.83	16.5
PARKS	28,871.57	88,612.73	408,829.00	320,216.27	21.7
COMMUNITY SERVICES	47,955.91	118,486.41	553,052.00	434,565.59	21.4
TOTAL FUND EXPENDITURES	732,578.15	2,039,880.37	8,831,000.00	6,791,119.63	23.1
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	2,908.16	4,229.76	29,000.00	24,770.24	14.6
TOTAL FUND EXPENDITURES	2,908.16	4,229.76	29,000.00	24,770.24	14.6
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	310,000.00	310,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	81,000.00	81,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	54.22	99,600.00	99,545.78	.1
TOTAL FUND EXPENDITURES	.00	54.22	99,600.00	99,545.78	.1

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	18,338.13	35,969.24	432,500.00	396,530.76	8.3
TOTAL FUND EXPENDITURES	18,338.13	35,969.24	432,500.00	396,530.76	8.3
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	26,823.96	68,129.92	1,884,000.00	1,815,870.08	3.6
TOTAL FUND EXPENDITURES	26,823.96	68,129.92	1,884,000.00	1,815,870.08	3.6
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	56,727.03	345,739.41	1,908,601.00	1,562,861.59	18.1
TOTAL FUND EXPENDITURES	56,727.03	345,739.41	1,908,601.00	1,562,861.59	18.1
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	27,091.08	240,168.91	1,465,106.00	1,224,937.09	16.4
TOTAL FUND EXPENDITURES	27,091.08	240,168.91	1,465,106.00	1,224,937.09	16.4
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	13,160.64	40,952.28	550,878.00	509,925.72	7.4
TOTAL FUND EXPENDITURES	13,160.64	40,952.28	550,878.00	509,925.72	7.4
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	26,697.32	55,733.93	359,050.00	303,316.07	15.5
TOTAL FUND EXPENDITURES	26,697.32	55,733.93	359,050.00	303,316.07	15.5
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	30,117.48	76,394.37	1,102,950.00	1,026,555.63	6.9
TOTAL FUND EXPENDITURES	30,117.48	76,394.37	1,102,950.00	1,026,555.63	6.9
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	8,105.52	27,325.76	134,000.00	106,674.24	20.4
TOTAL FUND EXPENDITURES	8,105.52	27,325.76	134,000.00	106,674.24	20.4

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: F

SUBJECT: Review and Consideration of Approval of City Council Meeting Minutes

PRESENTER: Jackie Manning, City Recorder

INFORMATION: a. [September 27, 2016 Joint Strategic Planning Meeting](#)
b. [November 1, 2016 City Council Work Session Meeting](#)
c. [November 1, 2016 City Council Regular Meeting](#)

[BACK TO AGENDA](#)

Minutes of the Riverdale City Council Strategic Planning Meeting held Tuesday, September 27, 2016, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council: Norm Searle, Mayor
Gary E. Griffiths, Councilor
Alan Arnold, Councilor
Cody Hansen, Councilor

Planning Commission: David Gailey, Commissioner
Lori Fleming, Commissioner
Michael Roubinet, Commissioner
Kathy Eskelsen, Commissioner
Robert Wingfield, Commissioner

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Shawn Douglas, Public Works Director
Scott Brenkman, Police Chief
Rich Taylor, Community Services Director
Cody Cardon, Business Administrator/Finance Director
Jared Sholly, Fire Chief
Mike Eggett, Community Development

Excused: Braden Mitchell, Councilor
Brent Ellis, Councilor
Steve Hilton, Planning Commission Chair
Blair Jones, Commissioner
Jackie Manning, City Recorder

Visitors: None

• **Welcome – Mayor Searle**

Mayor Searle called the meeting to order and welcomed all in attendance, and excused Councilor Mitchell and Ellis, and Commissioner Hilton and Jones from tonight's meeting. Mayor Searle commented on the 4400 South walk-way that will go under Interstate-15. He discussed design ideas as presented from the contractors, Wadsworth and Construction. Mayor Searle dispersed some conceptual design ideas for the walk-way. Each member of the Council, Planning Commission, and City Staff stated their name for the record.

• **Strategic Planning Process Review: Third Quarter 2016 Performance Review**

Rodger Worthen, City Administrator, asked everyone to sign in. He excused the City Recorder from attendance. She was at a training. Mr. Worthen referred to the back of the agenda which contained a graph overview of tonight's meeting topics. Mr. Worthen discussed the purpose of tonight's meeting which was to provide direction for capital improvements, budgets, general plan, and overall vision of the City.

Mr. Worthen read a quote from David Church, attorney for the Utah League of Cities and Towns, "Local governments exist for three principle reasons: 1. Provide service for residents that cannot more efficiently provide for themselves. 2. To create or sustain a sense of community. 3. Exercise local control as necessary to accomplish the first two objectives." Mr. Worthen provided an example for each of these principles and how it relates to City officials and staff.

Mr. Worthen discussed city staff's response and collaboration regarding the tornado damage clean-up. There was a discussion regarding damage to Riverdale City after the tornado. Mr. Worthen provided estimated property damage (which is mainly private property) to be a little over 900 thousand. He didn't feel this would be a state declaration of emergency, but explained there are federal programs home owners can seek for additional help. He explained the process for state declaration of emergency. He discussed the various service of the community from local churches and businesses that helped during the tornado clean-up.

Councilor Griffiths commented on the dumpsters that were provided by Robinsons Waste. There was a brief discussion regarding the green waste that was also provided. Mayor Searle discussed homeowners insurance as it related to homes that were destroyed as a result of the tornado. Mayor Searle wanted to ensure residents needs were met and received information regarding programs available to them. There was a discussion regarding the volunteer process. Councilor Arnold stressed the importance of needing a more organized process for volunteers after a natural disaster. Mr. Worthen discussed the monthly emergency preparedness meeting with the various department heads to

66 help mitigate future disasters.
67

68 • **Planning Commission Issues**
69

70 1. General Plan

71 Mike Eggett, Community Development Director, stated the last time the general plan was updated was September 2,
72 2014 as well as the land use master plan. He discussed areas that may need to be updated for the general plan, such as the
73 housing component. He discussed the various reports submitted to several state agencies annually, specifically FEMA
74 (Federal Emergency Management Agency) and their flood plain maps update that is occurring.
75

76 Mr. Eggett emphasized the need to update the general plan to reflect the new developments and impacts those
77 developments/businesses/change in land use have on the city. He discussed the general plan map areas 2, 3, 6, 7 and
78 developments therein that specifically had an impact in Riverdale City. He emphasized the importance of having the
79 general plan map reflect the land uses in Riverdale to maintain the goals of the city.
80

81 Mr. Eggett felt the final update should include transportation, which would be connected to any grant funding. He
82 discussed the trail connection into Roy City, which needs to be reflected in the transportation plan. Mr. Worthen explained
83 the general plan does reflect the bike trail system. Councilor Griffiths stated it also reflected the RDA areas. Mr. Eggett
84 stated it does not have the latest proposed 700 West CDA.
85

86 Commissioner Roubinet commented on the efforts and work performed by Mr. Eggett and stated the Planning
87 Commissioners follow his advice. Commissioner Eskelsen discussed the benefits of all the information Mr. Eggett
88 provides to the Planning Commission for each meeting.
89

90 2. Title 9 and 10

91 Mike Eggett, discussed Title 9 regarding building codes, which are annually updated by the state legislature. Mr.
92 Eggett discussed the different updates which have occurred in Riverdale City in relation to set-backs both commercial and
93 residential. He discussed other updates that have occurred for Title 10.
94

95 3. Other
96

97 Councilor Arnold discussed the need to update the landscaping ordinance to review if the 20 percent landscaping
98 minimum is feasible. He discussed landscaping to help emphasize water preservation. He discussed the nuisance that
99 island landscaping creates in relation to property owners keeping the areas looking nice. There was a discussion
100 regarding private property and landscaping maintenance.
101

102 There was a discussion regarding water meter readers and the phasing of the new meters.
103

104 Mr. Brooks sought direction regarding the 20 percent landscaping and asked specifically if they wanted to reduce or
105 increase the minimum landscaping requirement for new commercial developments. Councilor Arnold encouraged city
106 staff to review other cities in relation to the landscaping ordinance. He emphasized the importance of following the city
107 ordinance and not sending projects through Planning Commission that didn't meet the current City Ordinance. There was
108 a discussion regarding the landscaping ordinance in relation to the definitions as to what was considered landscaping.
109 Councilor Arnold discussed the importance of ensuring developers not only meet the landscaping ordinance, but also
110 maintain their landscaping after their development is complete. He stated it may be a good idea to define a landscaping
111 look for Riverdale City.
112

113 Commissioner Gailey discussed the difficulties landscaping can create in impacting line of site for drivers. He
114 provided the example of the Wal Mart parking lot. He discussed the possibility of height restrictions to avoid this in the
115 future. Mr. Eggett discussed site triangles and explained he could mention something to Wal-Mart. Mayor Searle asked if
116 there was a consensus to review the landscaping ordinance and the majority agreed to review the ordinance. Councilor
117 Hansen explained he did not have a specific minimum in mind for landscaping, but he didn't want to see an entire
118 landscaping plan of stamped concrete either. He asked for diversity of landscaping and to include that in the minimums.
119 Councilor Arnold discussed the visibility options as well. He provided the example of the original Harley Davidson building,
120 which met the ordinance by putting landscaping that wasn't visible, as it was located in the back of their store. Councilor
121 Griffiths encouraged the Planning Commission to look at Park City's landscaping. Mayor Searle encouraged Mr. Eggett to
122 review several cities to assist in drafting the new landscaping ordinance.
123

124 There was a discussion regarding decorative lighting and how it could enhance a community. Mayor Searle disclosed
125 the new patio homes being built, were denied decorative lighting. Mr. Douglas discussed the difficulties of decorative lamp
126 posts in residential areas due to the increase of maintenance costs for the City. He used the example of River Glen
127 Subdivision. He discussed the different cost of decorative lamps. There was a discussion regarding decorating aesthetics
128 and the potential to review the overall look of Riverdale City.
129

130 Mr. Eggett explained when he first began working for Riverdale City, the former City Administrator, Larry Hansen,
131 attempted to provide some decorative signage/display off the freeway, but UDOT (Utah Department of Transportation)

132 prevented it from ever occurring due to height restriction/line of site issues. Mayor Searle discussed the limited employees
133 of Public Works Department employees for maintenance of these proposed decorative features.

134
135 • **Department Reports FY 2016 Results, FY 2017 Goals & Objectives**

136
137 1. Police

138 Scott Brenkman, Police Chief, discussed the training needs for his department due to the transition of losing 38
139 percent of his officers due to retirement and recruitment of other cities. He expressed the importance of remaining
140 competitive to be able to retain officers. He discussed the expense of training and equipment of having new officers.

141
142 He discussed the need for new body cameras, because the existing cameras do not work. Chief Brenkman stated he
143 has been researching different body cameras to see what would be the best for Riverdale City. There was a discussion
144 regarding the body cameras with an emphasis on the recurring issues with the devices.

145
146 2. Fire

147 Jared Sholly, Fire Chief, discussed the mechanical issues of the current fire equipment. He discussed the
148 maintenance and growing cost of repair for the fire equipment. He discussed the purchase of the new Quint fire vehicle
149 and the diverse uses of this vehicle.

150
151 Chief Sholly discussed budget needs such as the garage doors on the fire department. There was a brief discussion
152 regarding the Heavy Rescue vehicle. Chief discussed the vehicles uses throughout Weber County. He discussed its use
153 during the tornado clean-up.

154
155 Councilor Griffiths asked about wild fires. Chief Sholly discussed an agreement with Weber County to assist with wild
156 fires. Chief Sholly explained he is working to set up an action plan to help mitigate potential fire issues.

157
158 3. Legal

159 Steve Brooks, City Attorney, discussed the remodel and equipment upgrades in the Council Chambers. He thanked
160 the public works department for helping save the city money by doing the majority of the remodel. Mr. Brooks discussed
161 the reduction in revenue for his department, which is in part contingent upon tickets issued by police officers. He stated
162 they have reduced staff as much as they can with the work load. He felt overall they were in good shape.

163
164 4. Community Development

165 Mike Eggett, Community Development Director, stated this has been a busy year for his department. He discussed
166 the growing workload of the building official, Jeff Woody. He expressed appreciation for Mr. Woody and all of his hard
167 work. He discussed his efforts with Mr. Worthen in striving to promote growth in RDA areas. He discussed his training in
168 GIS system to help create maps for the City. Councilor Griffiths asked about the possibility of getting assistance with GIS
169 from college intern students, possibly from Weber State. Councilor Griffiths stressed the importance of getting the GIS
170 system running. Mr. Eggett stated he has discussed that option with Mr. Worthen.

171
172 5. Business Administration

173 Cody Cardon, Business Administrator, discussed the financial audit. He stated sales tax appears to be up at 4
174 percent. He discussed the department goals regarding Facebook and social media posts. He discussed budgetary needs
175 for a generator for emergency preparedness.

176
177 Councilor Hansen discussed the possibility of live streaming the City Council Meetings. He felt it would be easier and
178 more cost efficient. Mr. Cardon stated some information has been presented to the City Manager. He discussed a cost
179 range between \$2,000 to \$6,000 for equipment. He also discussed maintenance of the equipment including staff
180 involvement. He stated they will present the information to the Council when the research is complete.

181
182 Rodger Worthen, City Administrator, provided information pertaining to tornado damage from the recent storm that
183 occurred in Riverdale City. He discussed the usage of Facebook to help get this information to the public.

184
185 6. Public Works

186 Shawn Douglas, Public Works Director, discussed the focus of customer service. They discussed the new work order
187 system which involves iPad usage, as such they are completed a lot faster. Mr. Douglas discussed the pedestrian trail
188 bridge over I-15. He discussed goals for the department such as, back up for the well and finish the meter system for
189 remote meters. He discussed the benefits for city residents and city staff with the new meters.

190
191 Councilor Hansen asked if the utility billing clerk could include meter information in the department reports,
192 specifically the itemized billing pertaining to number of residents, water usage and how the amount they are being billed.

193
194 7. City Administration

195 Mr. Worthen discussed an application submitted to BYU college pertaining to services available for a study regarding
196 revenues and finance. It would be an overall strategic financial review. He hasn't heard back if they were selected. Mr.
197 Worthen discussed the importance of emergency preparedness team that will meet monthly. He discussed programs

198 offered by FEMA for additional training. There was one in Maryland which will be reimbursed by FEMA. He discussed
199 emergency preparedness and the various roles of City Staff and City Council. Mr. Worthen discussed the training
200 available online for emergency preparedness classes.

201
202 **8. RDA**

203 Mr. Worthen stated he will not be discussing much regarding the RDA, because it was discussed at a prior City
204 Council meeting.

205
206 **9. City Benchmarks and Performance Measures**

207 Mr. Worthen dispersed a copy of the benchmarks and performance measures, which are available on the City
208 Website. These documents are updated annually, usually the first of the year.

209
210 Mr. Worthen discussed the difference benchmark categories on the chart: 1. Customer Service Satisfaction Survey
211 (which is a survey that is given to the residents approximately every 3 years) 2. Total City Property Tax Revenues and
212 Taxes Paid per \$100K of Residential Value 3. City Sales Tax Revenue vs. Consumer Price Index (one of the best years
213 for the city) 4. General Fund Expenditures by Department 2006-2015 5. City Staffing: Actual Full-Time Equivalent
214 Positions 6. Rainy Day Fund Reserve Balance (the state allows a reserve of up to 25 percent) 7. General Fund Surplus
215 Budget vs. Actual. Mr. Worthen discussed sales tax revenue and how it impacts Riverdale City, which impacts the budget.

216
217 There was a discussion regarding the new roadway funds and the types of projects that would qualify for that funding.

218
219 **10. Community Services**

220 Rich Taylor, Community Services Director, discussed new programs offered in the recreation department as well as
221 the positive community response, including archery and volley ball. He discussed the new doors for the building. He
222 discussed maintenance needs for the Community Services such as the aging furnaces, and the heavily used bleachers
223 which have bent frames. There was a discussion regarding cost of new bleachers; the estimated cost to replace all the
224 bleachers located at the Community Center would be \$100K. Councilor Hansen asked about just replacing the metal
225 portion on the bleachers, and Mr. Taylor stated he will research that. He discussed the challenge of the finding parts for
226 the bleachers due to the age.

227
228 • **Other Specific Review and Discussion Issues**

229
230 **1. Trash Collection Issues – Weber County Concerns**

231 Mr. Worthen discussed the trash collection issues, due to the transfer station, throughout the cities in Weber County.
232 Weber County is having a study performed to help identify the issues. Mayor Searle provided a history of the recycling
233 and trash materials regarding the transfer station utilized by Weber County. There was a discussion regarding the transfer
234 station implementing tipping fees to help mitigate the impact of the growing cost to recycle and process trash. Mayor
235 Searle discussed the different options the County is reviewing and how each would impact residents.

236
237 Mayor Searle discussed the concerns throughout Weber County in regards to drainage. He stated Weber County is
238 drafting a drainage plan for the cities within the county.

239
240 Mayor Searle discussed the concerns regarding Weber County raising property taxes approximately 24 percent for
241 additional law enforcement to help communities that don't have their own police department. Mayor Searle explained the
242 Sheriff's department is currently taking care of those communities. Mayor Searle explained the communities without police
243 departments are paying half of what it costs cities with police departments for law enforcement services. He further
244 explained the sheriff's department is subsidized by cities within Weber County and by all residential tax payers who live
245 within Weber County. Several Mayor's banded together and submitted a letter to Weber County opposing this proposed
246 tax increase. A decision will be made by the Weber County Commission in November.

247
248 **2. Ritter Drive – Status of Land Development in the Area**

249 Mr. Worthen discussed the new developments along Ritter Drive and 1500 West and the changing land uses for
250 those two streets. Mr. Worthen discussed possible road improvements such as curb, gutter, and sidewalks on both sides
251 of Ritter Drive, and a traffic circle. He felt with road improvements Ritter Drive may become safe enough to re-open in
252 both directions. He discussed different traffic slowing road improvements that could be made. City staff has continued to
253 review Ritter Drive for possible improvements, with funding coming from proposition one road monies. He stated
254 ultimately it would be the Council and Mayors decision.

255
256 There was a brief discussion regarding the Coleman Family Property and whether or not it would be developed
257 residential. The City also owns a portion of property along Ritter Drive near the Coleman Family Property, which will be
258 appraised and assessed. There was a brief discussion regarding road connectivity along Ritter Drive and the subdivisions
259 surrounding Ritter Drive. Councilor Griffith commented on the increase in traffic along Ritter Drive.

260
261 **3. Discretionary**

262 Councilor Arnold discussed emergency preparedness and the need to get organized. He stated Steve Hilton, the
263 Planning Commission Chair, is the contact for the LDS Church for emergency preparedness and should be included with

**Riverdale City Joint
Strategic Planning Meeting: September 27, 2016**

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the city's plans for future emergency planning. He discussed the importance of phone trees. Chief Sholly discussed the city's approach to prepare for future emergencies, should they arise. Mayor Searle discussed the newly monthly emergency management meeting, which will include leaders of volunteer groups. Councilor Griffiths discussed the need to practice the emergency tactics.

- **Adjourn**

MOTION: Having no further business to discuss, Councilor Arnold made a motion to adjourn. The motion was seconded by Councilor Hansen; all voted in favor. The meeting was adjourned at 8:20 PM.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: **November 15, 2016**

DRAFT

1 Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, November 1, 2016, at 5:30 PM, at the Civic
2 Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

3
4
5 **Present:** City Council: Norm Searle, Mayor
6 Brent Ellis, Councilor
7 Gary E. Griffiths, Councilor
8 Braden Mitchell, Councilor
9 Alan Arnold, Councilor
10 Cody Hansen, Councilor
11
12 City Employees: Rodger Worthen, City Administrator
13 Steve Brooks, City Attorney
14 Mike Eggett, Community Development
15 Jackie Manning, City Recorder

16
17 Excused:

18
19 Mayor Searle welcomed the Council Members stating for the record that all were in attendance. Mayor Searle
20 distributed a list of committee's in which he serves to all of the Council Members. A copy was retained for public record.
21 He discussed the benefits of serving on various committees.

22
23 Open Communications:

24 Mayor Searle asked if anyone was aware of any open communications. Councilor Ellis stated there may be some
25 people to comment regarding the rezone request that previously went through the Planning Commission Meeting on
26 October 25, 2016.

27
28 Presentations and Reports:

29 Mayor Searle discussed the public hearing at the previous planning commission meeting that was held on October
30 25, 2016. He encouraged the City Councilors to listen to the meeting, which is available on the City website. Councilor
31 Griffiths asked if there were any GRAMA (Government Records Access Management Act) Requests pertaining to the
32 rezone request. Jackie Manning, City Recorder, stated there had not been any GRAMA requests pertaining to the rezone.

33
34 Councilor Griffiths, who attended the Planning Commission Meeting, recalled comments made by a Riverdale City
35 resident, Roy Miller, who made mention of the Pinebrook Subdivision. Councilor Griffiths discussed the rezone request
36 pertaining to the previously developed subdivision called Pinebrook. It was his understanding that the original applicants
37 requested R-6 for that subdivision, but were granted R-8 during the rezone process. He discussed the issues of the road
38 Coleman Lane in relation to the width of the road. Councilor Griffiths felt the main concern regarding the rezone request
39 for the Coleman property was in relation to the higher density R-6 zone, Ritter Drive traffic congestion, Coleman Lane
40 road width, and the proposed road connectivity out of the new subdivision on the Coleman property. There was a
41 discussion regarding possible road connections in relation to the new undeveloped subdivision for the Coleman property.

42
43 Councilor Hansen asked the motivation behind showing the conceptual subdivision design during the public hearing.
44 Mr. Eggett stated the applicants were attempting to put the public at ease and provide a potential direction of the
45 subdivision. The applicants are analyzing the design to take into consideration the comments made during the public
46 hearing. Mayor Searle explained when the new subdivision develops it will add curb, gutter and sidewalk to Ritter Drive.
47 Mr. Worthen discussed the various developments occurring along Ritter Drive and noted that with the new developments
48 and the intention of those developers to add curb, gutter, and sidewalk along Ritter Drive, it will only improve the road.
49 Councilor Griffiths discussed the transportation funds that could also be used to improve Ritter Drive. Mayor Searle
50 confirmed the plan to set aside \$100,000 per year, for the next few years, for roadside improvements for Ritter Drive.

51
52 Mayor Searle discussed storm water concerns with Weber County. He stated there was a Weber County storm water
53 conference, with more meetings to follow. Mayor Searle discussed the recycling and the potential new direction.

54
55 Mayor Searle discussed the Chick-Fil-et Fundraiser to raise money for Riverdale City and Washington Terrace
56 residents who had damage after the recent tornado. The fundraiser raised \$700.00. Mayor Searle explained how the
57 funds were dispersed.

58
59 Mayor Searle discussed the recent proposal in Washington Terrace to build new homes, and the Mayor of
60 Washington Terrace explained that due to the geotechnical slope issues the homes wouldn't be built.

61
62 Mayor Searle discussed the upcoming Veterans Day ceremony which will be held on November 11, 2016 at 10:00
63 AM. There was a brief discussion regarding the program.

64
65 Mayor Searle discussed the progression of the pedestrian bridge being placed over 4400 South.

66
67 Consent Items:

68 Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City
69 Council Meeting held on held on September 20, 2016 and October 4, 2016.
70

71 Councilor Mitchell and Councilor Ellis noted an error in the regular meeting minutes in the September 20, 2016
72 meeting. The error involved Councilor Ellis being listed as the Mayor Pro-Tem, so it was corrected to list Councilor
73 Mitchell as the Mayor Pro-Tem.
74

75 Action Items:

76 Mayor Searle invited discussion regarding the first action item, Consideration of issuing Class A – Beer License to
77 Maverik, Inc. 899 W Riverdale Road, UT 84405. Mrs. Manning invited questions and concerns and informed the Council
78 there will be a representative from Maverik to answer questions as well.
79

80 Councilor Mitchell asked if there was a limit to the number of liquor licenses issued in Riverdale City. Mrs. Manning
81 explained that the limitation does not apply to Class A Beer Licenses.
82

83 There was a brief discussion regarding the alcohol percentage allowed in Utah Beers (3.2 percent) in relation to
84 Oklahoma which may be changing their percentage, which could impact Utah.
85

86 Discretionary Items:

87 Mayor Searle asked if there were any discretionary items and there were none.
88

89 Adjournment:

90 Having no further business to discuss the Council adjourned at 5:54 PM to convene into their Regular City Council
91 Meeting.
92

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 1, 2016, at 6:00 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor
Alan Arnold, Councilor
Cody Hansen, Councilor

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Police Chief
Mike Eggett, Community Development Director
Jackie Manning, City Recorder

Visitors: Holly Robb, Maverik Representative Scout Troop 266

A. Welcome and Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance. Mayor Searle welcomed scout troop 266 and invited them to introduce their troop. Mayor Searle directed the scouts to the citizenship badge packet information which is on the City Website.

B. Pledge of Allegiance

Mayor Searle invited Councilor Mitchell to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Jimmy Moss, Riverdale Resident who lives on River Valley Drive, discussed the speed limit change on River Valley Drive, which increased from 25 miles per hour, to 30 miles per hour. He explained he lives near 3750 West and discussed the difficulty of backing out of his driveway, due to visibility issues. He asked for consideration to reduce the speed back to 25 MPH. He explained he is almost hit by oncoming traffic daily when he is backing out of his driveway.

Councilor Mitchell stated this last week he investigated the area Mr. Moss referenced and witnessed many speeding vehicles. Councilor Mitchell expressed that police patrol may be the solution to the speeding issue. Councilor Arnold explained the process of the change in increasing the speed limit. He discussed the difference in actual transit time. Councilor Arnold commented on the danger of the 30 MPH increased speed limit. He recommended to Mr. Moss to acquire signatures to issue an official request to the City to change the speed limit. Mayor Searle stated he will look into possible solutions. It was noted that there are residents for and against the speed limit along River Valley Drive.

E. Presentations and Reports

1. Mayors Report

Mayor Searle invited everyone to attend the Veteran's Day Ceremony which will be held on November 11, 2016 at 10:00 AM at the Riverdale City Civic Center. He discussed the agenda and stated it would be a short program.

Mayor Searle provided an update regarding the 4400 South pedestrian bridge project. The bridge is anticipated to be complete within the next 3 weeks. There will be a ribbon cutting on November 19, 2016 at 10:00 AM on a Saturday morning, weather permitting.

F. Consent Items

1. Review and Consideration of Minutes for the Regular and Work Session City Council Meetings held on September 20, 2016 and October 4, 2016.

69 Mayor Searle asked for any additional changes to City Council Meeting minutes other than that discussed during the
70 work session meeting. The minutes will be changed to accommodate the recommendation made by Councilor Mitchell
71 and Councilor Ellis during the work session meeting.
72

73 **MOTION:** Councilor Mitchell moved to approve the meeting minutes items as amended. Councilor
74 Arnold seconded the motion. There was not any discussion regarding this motion. The
75 motion passed unanimously in favor.
76

77 **G. Action Items**
78

79 **1. Consideration of issuing Class A – Beer License to Maverik, Inc. 899 W Riverdale Road, UT 84405.**
80

81 Jackie Manning, City Recorder, summarized the executive summary which explained:
82

83 Maverik is in the process of acquiring their business license, and as such has submitted a request for a Class A-Beer
84 License from the City of Riverdale. The Class A-Beer License restricts the alcohol content to contain no more than 3.2%,
85 and is permitted for sale in closed containers for off-premise consumption. Per the "Alcohol Beverage Control Act" this
86 would be a local consent license and does not require approval from the State of Utah (32B-7-201).
87

88 In Title 3-2-3 you will find the Riverdale City Ordinance which pertains to the procedure for Class A-Beer Licenses.
89 The applicant has submitted a complete application, including "Schedule A" which allows the City to perform a
90 background check on all employees who would handle the alcohol sales. Schedule A was not included in your packet,
91 because the majority of the information contained is classified as "private" information. There is a copy of the certified
92 police background check, which shows the applicant passed.
93

94 In Title 3-2-3D it highlights considerations to be made by the City Council.
95 In regards to number 4 within this section, the Community Development Director, Mike Eggett, performed a distance
96 measure to the nearest schools, churches, and parks; all were at least 1,000 feet from the Maverik premises or more.
97 (See attached for exact measurements)
98

99 Maverik has asked that we include their alcohol training materials in the packet. A representative will be here to
100 answer any questions.
101

102 The Maverik Representative, Holly Robb, was invited to address questions. Councilor Mitchell asked for clarification
103 regarding the employment penalty for first offense. Ms. Robb explained the employees get put on a 5 day suspension and
104 get retrained regarding alcohol sales. She explained Maverik takes the alcohol laws very seriously.
105

106 Councilor Mitchell asked if Maverik was purchased by Flying J Management and Ms. Robb confirmed.
107

108 **MOTION:** Councilor Arnold moved to approve the issuance of a Class A – Beer License to Maverik,
109 Inc. 899 W Riverdale Road, UT 84405. Councilor Ellis seconded the motion.
110

111 Mayor Searle invited discussion regarding the motion. There was not a discussion.
112

113 **CALL THE QUESTION:** The motion passed unanimously in favor to issue the Class A-Beer License to Maverik,
114 Inc.
115

116 **H. Discretionary Items**
117

118 Councilor Hansen asked the City Administrator, Rodger Worthen, to address the Council regarding the long term plan
119 for the Senior Center on a future agenda item. There was a discussion as to what that discussion should entail. Mayor
120 Searle clarified Councilor Hansen and Councilor Mitchell officially requested a report/update regarding the Senior Center.
121 There was a consensus to have this topic on the next RDA Agenda on November 15, 2016.
122

123 Councilor Hansen requested department staff reports be sent to the City Council, if the second meeting in the month
124 is cancelled.
125

126 Councilor Mitchell stated he was asked by residents to view a home located on 3750 West, where it appears
127 someone is attempting to bypass the water meter. Councilor Mitchell explained there were also complaints pertaining to
128 several vehicles parked at this home. Mr. Worthen stated staff will look into the matter.
129

130 Councilor Hansen asked if the well repair was completed and it was confirmed.
131

132 Councilor Arnold asked for more information regarding the rezone request for the Coleman Family property. Mrs.
133 Manning stated she will email a copy of the presentation to the City Council. Councilor Hansen asked if Planning
134 Commission meeting minutes could be included in the City Council packets when an action item is being forwarded to the
135 City Council. Councilor Arnold commented that Dave Church, attorney for the Utah League of Cities and Towns, has

discouraged the City Council from influencing the Planning Commission as they are a separate body. He discussed the potential influence that could be given just by a City Councilman attending a Planning Commission meeting and giving body language signals as to how they feel about an action item.

I. **Adjournment.**

MOTION: Having no further business to discuss, Councilor Mitchell made a motion to adjourn. The motion was seconded by Councilor Hansen; all voted in favor. The meeting was adjourned at 6:25 PM.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: **November 15, 2016**

DRAFT

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: G1

SUBJECT: Consideration and Discussion to Accept the Financial Audit for Fiscal Year 2015-2016, as performed by Christen, Palmer & Ambrose.

PRESENTER: Jeff Ambrose, Christensen, Palmer & Ambrose, Certified Public

ACTION REQUESTED: Consideration of Accepting.

INFORMATION:

- a. [Executive Summary](#)
- b. [Letter from Auditors](#)
- c. [Audit Report](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
November 15, 2016

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

City Council consideration of accepting the City's Annual Financial Statement Audit for the fiscal year ended June 30, 2016 as preformed by Christensen, Palmer & Ambrose Certified Public Accountants and presented by Jeff Ambrose.

Summary of Supporting Facts & Options

The City is required to undergo an annual fiscal year financial statement audit performed by an independent certified public accounting firm. After this audit is completed the results are presented to the Mayor and City Council for acceptance and the financial statements are required to be submitted to the State of Utah.

Please find the City's audited financial statement for the fiscal year ending June 30, 2016 following this executive summary.

Legal Comments - City Attorney



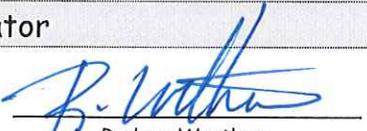
Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer



Cody Cardon,
Business Administrator

Administrative Comments - City Administrator



Rodger Worthen,
City Administrator



October 28, 2016

Mayor and City Council
Riverdale City
4600 South Weber River Drive
Riverdale, UT 84405

We have audited the financial statements of Riverdale City for the year ended June 30, 2016, and have issued our report thereon dated October 28, 2016. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated July 7, 2016, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Riverdale City are described in Note 1 to the financial statements. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The estimates affecting the financial statements were estimated useful lives of property and equipment and allowances for doubtful accounts.

We evaluated the key factors and assumptions used to develop the useful lives of property and equipment and allowances for doubtful accounts in determining that they are reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatement

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Some misstatements were discovered during the audit. We proposed adjusting journal entries to management in order to correct the misstatements. Management has reviewed and approved all of those adjusting entries.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2016.

Other Audit Findings or Issues

We generally discuss a variety of other matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

As a result of observations made during our audit, we have no additional recommendations to communicate.

This information is intended solely for the use of the Mayor, City Council, and management of Riverdale City and is not intended to be and should not be used by anyone other than these specified parties.

Christensen, Palmer & Ambrose P.C.

RIVERDALE CITY
Financial Statements - June 30, 2016
(With Auditor's Report Thereon)

RIVERDALE CITY

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Independent Auditor's Report

To the Mayor and City Council
Riverdale City

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Riverdale City (the City), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprises the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2016, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information on pages 3-12 and 36-42 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the

Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2016 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Christensen, Palmer & Ambrose P.C.

October 28, 2016

Riverdale City, Utah

Management's Discussion and Analysis

For fiscal year ending June 30, 2016

INTRODUCTION

The following is a discussion and analysis of Riverdale City's financial performance and activities for the fiscal year ending June 30, 2016. Beginning in fiscal year 2004, the City implemented financial reporting standards established by GASB (the Governmental Accounting Standards Board). These standards significantly changed the content and structure of the financial statements.

HIGHLIGHTS

At Home, Bravo Arts Academy, Advanced Auto Parts and Reeve & Associates Engineering Firm all joined the City during this fiscal year. New residential construction numbers were higher than the previous year. Permits for single family dwelling homes were eight for the current year and three for the previous year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is an introduction to the City's Basic Financial Statements. The Basic Financial Statements includes three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the Basic Financial Statements, this report also contains other supplementary information.

The government-wide financial statements are comprised of: 1) the Statement of Net Assets, and 2) the Statement of Activities. These two statements provide a broad overview of the City's finances. The Statement of Net Assets shows the overall net assets of the City. Over time, increases and decreases in net assets are one indicator of the City's overall financial condition. The Statement of Activities helps to identify functions of the City that are principally supported by taxes and other general revenues (governmental activities) along with other functions that are intended to recover all or most of their costs through user fees and charges (business-type activities).

Riverdale City's business type activities include water, sewer, garbage and storm water operations.

The fund financial statements provide detailed information about individual major funds and not the City as a whole. A fund is a group of related accounts that the City uses to keep track of specific resources that are segregated for a specific purpose. Some funds are required by law to exist, while others are established internally to maintain control over a particular activity. All of the City's funds are divided into two types, each of which uses a different accounting approach. The two types are 1) Governmental Funds and 2) Proprietary Funds.

Governmental Funds – Most of the City’s basic services are accounted for in governmental funds and are essentially the same functions reported as governmental activities in the government-wide financial statements.

Proprietary Funds – Riverdale City uses two types of proprietary funds. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. Riverdale City has four enterprise funds – water, sewer, garbage, and storm water. *Internal Service funds* are an accounting device used to accumulate and allocate costs internally among the City’s various functions. The City maintains two internal service funds to account for its fleet and information technology systems activities. Because these services predominantly benefit government rather than business-type activities, they are included with *governmental activities* in the government-wide statements.

Differences between Government-Wide and Fund Statements

- Capital assets and long-term debt are included on the government-wide statements but are not reported on the governmental fund statements.
- Capital outlays result in capital assets on the government-wide statements but are expenditures on the governmental fund statements.
- Certain tax revenues that are earned but not yet available are reported as revenue on the government-wide statements but are deferred revenue on the governmental fund statements.

Notes to the Financial Statements

The notes found within these financial statements provide additional schedules and information that are essential to a complete understanding of the financial statements. The notes apply to both the government-wide financial statements and the fund financial statements.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Net Position

The largest component of the City's net position, 67.0 percent, reflects investments in capital assets (land, buildings, equipment, roads, parks, trails and other infrastructure) less all outstanding debt that was issued to buy or build those assets. As capital assets, these resources are not available for future spending, nor can they all be readily liquidated to pay off the related liabilities.

Restricted net position comprises 16.1 percent of total net position and is subject to external restrictions on how they may be used. The remaining 16.9 percent of net position is unrestricted and may be used at the City's discretion to meet its ongoing obligations to citizens and creditors.

Riverdale City

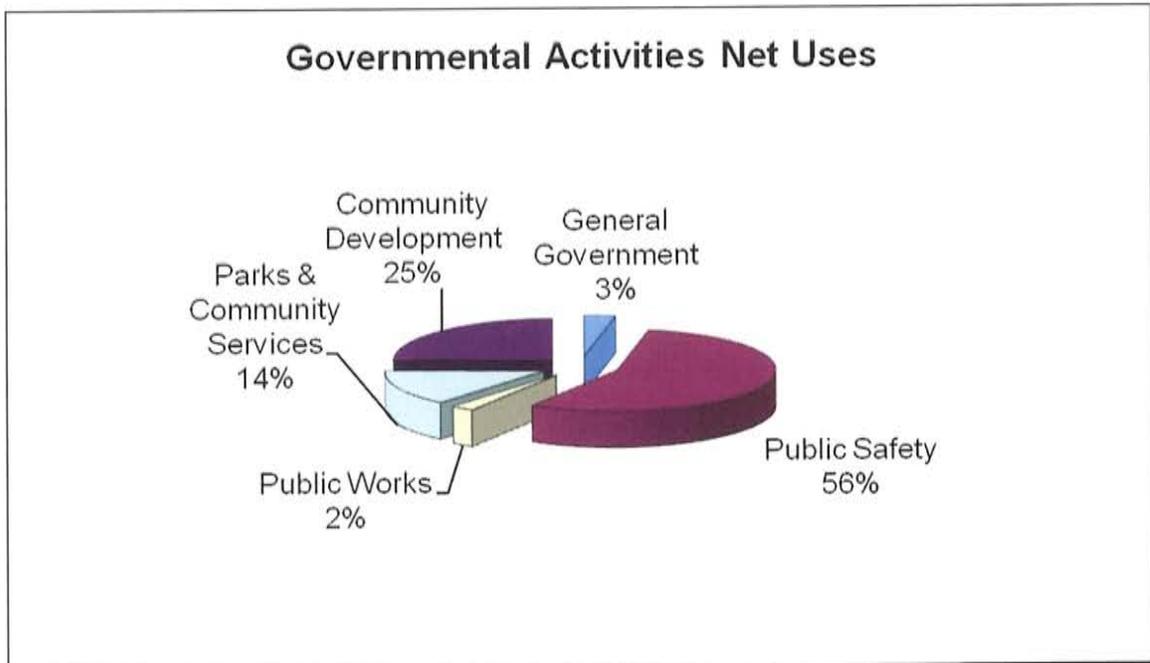
Statement of Net Position

Comparative

	Governmental Activities		Business-type Activities		Total	
	2016	2015	2016	2015	2016	2015
Current and Other Assets	\$ 11,534,496	\$ 9,944,301	\$ 5,955,080	\$ 5,407,425	\$ 17,489,576	\$ 15,351,726
Capital Assets (Net)	17,906,676	17,453,441	12,586,939	12,661,877	30,493,615	30,115,318
Total Assets	29,441,172	27,397,742	18,542,019	18,069,302	47,983,191	45,467,044
Deferred Outflows	1,245,163	375,353	98,577	26,524	1,343,740	401,877
Current Liabilities	656,709	157,651	274,934	64,005	931,643	221,656
Noncurrent Liabilities	3,613,958	3,157,780	1,407,209	1,411,201	5,021,167	4,568,981
Total Liabilities	4,270,667	3,315,431	1,682,143	1,475,206	5,952,810	4,790,637
Deferred Inflows	422,175	400,471	30,097	28,299	452,272	428,770
Net Position:						
Net Investment in Capital Assets	17,351,676	16,778,441	11,393,499	11,406,437	28,745,175	28,184,878
Restricted	6,925,657	5,878,396	-	-	6,925,657	5,878,396
Unrestricted	1,716,160	1,400,356	5,534,857	5,185,884	7,251,017	6,586,240
Total Net Position	\$ 25,993,493	\$ 24,057,193	\$ 16,928,356	\$ 16,592,321	\$ 42,921,849	\$ 40,649,514

Governmental Activities

The activities in the governmental funds resulted in an increase in net position of \$1,380,900 for the year. The following chart shows by percentage the relative net uses (expenses minus any revenue directly attributed to that particular function) for governmental activities for each of the functions shown on the Statement of Activities.



Riverdale City
Changes in Net Position
Comparative

	Governmental Activities		Business-type Activities		Total	
	2016	2015	2016	2015	2016	2015
Program Revenues:						
Charges for Services	\$ 1,150,988	\$ 1,090,675	\$ 2,589,236	\$ 2,546,311	\$ 3,740,224	\$ 3,636,986
Operating Grants & Contributions	532,565	306,721	-	-	532,565	306,721
Capital Grants & Contributions	-	-	-	-	-	-
General Revenues:						
Property Taxes	1,652,162	1,677,187	-	-	1,652,162	1,677,187
Sales Tax	6,060,162	5,930,940	-	-	6,060,162	5,930,940
Unrestricted interest earned	54,037	42,802	38,188	26,652	92,225	69,454
Miscellaneous	254,907	206,852	-	-	254,907	206,852
Transfers - internal activities	-	-	-	-	-	-
Total Revenues	9,704,821	9,255,177	2,627,424	2,572,963	12,332,245	11,828,140
Expenses:						
General Government	979,423	1,619,314	-	-	979,423	1,619,314
Public Safety	4,015,611	3,966,304	-	-	4,015,611	3,966,304
Public Works	650,271	570,213	-	-	650,271	570,213
Parks & Community Services	1,047,114	1,151,400	-	-	1,047,114	1,151,400
Community Development	1,631,502	863,734	-	-	1,631,502	863,734
Interest on long-term debt	-	-	-	-	-	-
Public Utilities	-	-	2,291,389	2,241,961	2,291,389	2,241,961
Total Expenses	8,323,921	8,170,965	2,291,389	2,241,961	10,615,310	10,412,926
Increase in Net Position before Transfers	1,380,900	1,084,212	336,035	331,002	1,716,935	1,415,214
Transfers	-	-	-	-	-	-
Increase (Decrease) in Net Position	1,380,900	1,084,212	336,035	331,002	1,716,935	1,415,214
Net Position Beginning - restated	24,612,593	22,972,981	16,592,321	16,261,319	41,204,914	39,234,300
Net Position Ending	\$ 25,993,493	\$ 24,057,193	\$ 16,928,356	\$ 16,592,321	\$ 42,921,849	\$ 40,649,514

The table below shows to what extent the City's governmental activities relied on taxes and other general revenue to cover all of their costs. These programs generated revenues of \$1,683,553 or 20.2 percent of their total expenses through charges for services and grants. Taxes and other general revenues covered the remaining 79.8 percent of expenses.

Activities	Total Program Expenses	Less Program Revenues	Net Program Costs	Program Revenues as a Percentage of Total Expense
General Government	\$ 979,423	\$ 766,260	\$ (213,163)	78.2%
Public Safety	4,015,611	315,496	(3,700,115)	7.9%
Public Works	650,271	495,451	(154,820)	76.2%
Parks & Community Services	1,047,114	106,346	(940,768)	10.2%
Community Development	1,631,502	-	(1,631,502)	0.0%
Totals	<u>\$ 8,323,921</u>	<u>\$ 1,683,553</u>	<u>\$ (6,640,368)</u>	<u>20.2%</u>

Business-Type Activities

The business-type activities (water, sewer, storm-water, and garbage) are generating sufficient revenue to cover operating costs and provide varying amounts of reserves for future capital projects.

CAPITAL ASSETS AND LONG-TERM DEBT

Capital Assets

Riverdale City added \$1,133,155 in net capital assets in governmental and business-type activities during the fiscal year – subtracted \$329,546 in infrastructure, and added \$1,126,978 in buildings, equipment and other assets. There was an increase of \$738,803 in land. Accumulated depreciation on the assets increased by \$1,154,938.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

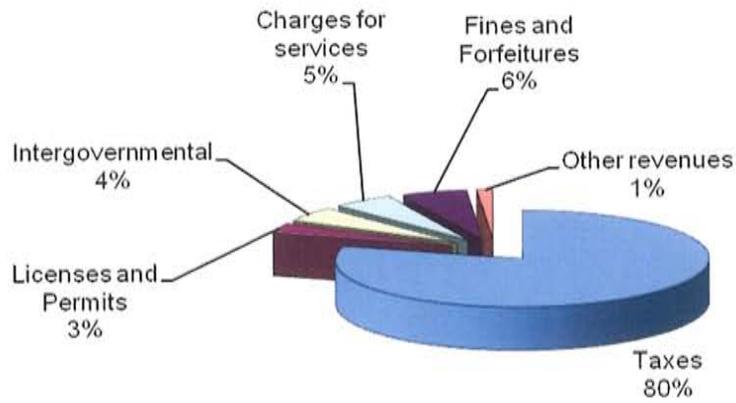
Fund Balances

At June 30, 2016, Riverdale City's governmental funds reported combined fund balances of \$9,015,572. Of this amount, \$4,141,752 or 45.9% is restricted for specific purposes and projects. \$2,783,545 or 30.9% is assigned to Capital Projects and the remaining \$2,090,275 or 23.2% is unreserved.

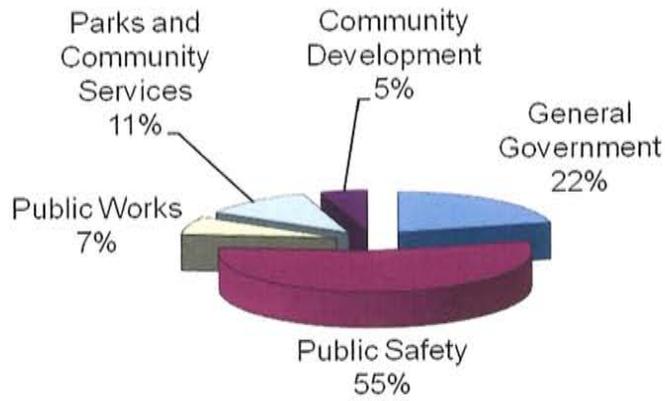
General Fund

During 2016, the fund balance in the general fund increased by \$232,104. Taxes increased \$123,277, a 1.9% increase from the previous year. Total general fund revenue was up \$351,742, a 4.4% increase from the previous year. Total general fund expenditures (excluding transfers) were down \$196,518 or 2.5%.

General Fund Revenue Sources



General Fund Expenditures



General Fund Budgetary Highlights

Riverdale City prepares its budget according to state statutes. The most significant budget is the General Fund. The City made no budget amendments to the General Fund this year.

Actual General Fund revenues were \$439,312 or 5.5% above the budget. Actual expenditures were \$512,207 or 6.3% below the budget. The City was not required to draw upon existing fund balance in the General Fund this year to cover its expenditures.

RDA Fund

During the fiscal year, the fund balance in the Redevelopment Agency Fund decreased \$220,236.

The RDA budget was amended during this fiscal year. The budget was increased by \$80,000.

Capital Projects Fund

During the fiscal year, the fund balance in the Capital Projects Fund increased \$1,125,308.

Enterprise Funds

The combined change in net position of the enterprise funds shows an increase of \$336,035. This is \$5,033 higher than the previous year.

OTHER MATTERS

Current and Future Projects

The City is working on a pedestrian bridge on 4400 South to connect the City with surrounding communities. This project is estimated to cost an addition \$1,705,000 and is being funded by the Weber Area Council of Governments. The City may add a generator for the Civic Center in the amount of \$80,000. The City's water department has budgeted \$1,040,000 in various projects, and sewer replacement/repair projects in the amount of \$384,000 in the coming fiscal year. The City will also be working on possible storm water projects in the amount of \$336,500.

REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of Riverdale City's finances and to demonstrate the City's accountability for the money it receives. Questions concerning any of the information in this report or any other matters related to the City's finances should be addressed to:

Cody Cardon
Business Administrator
4600 S. Weber River Dr.
Riverdale, UT 84405

RIVERDALE CITY
Statement of Net Position
June 30, 2016

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Assets:			
Cash and cash equivalents	\$ 9,326,761	5,586,897	14,913,658
Accounts receivable	400,155	222,103	622,258
Due from other governments	1,140,403	-	1,140,403
Housing loans receivable	630,617	-	630,617
Investments	-	144,465	144,465
Pension asset	36,560	1,615	38,175
Capital assets:			
Land and related non-depreciable assets	5,478,112	755	5,478,867
Depreciable infrastructure	4,565,606	17,319,296	21,884,902
Buildings, equipment, and other depreciable assets	17,746,428	1,742,228	19,488,656
Less accumulated depreciation	<u>(9,883,470)</u>	<u>(6,475,340)</u>	<u>(16,358,810)</u>
Total capital assets	<u>17,906,676</u>	<u>12,586,939</u>	<u>30,493,615</u>
Total assets	<u>29,441,172</u>	<u>18,542,019</u>	<u>47,983,191</u>
Deferred Outflows of Resources - pension related	<u>1,245,163</u>	<u>98,577</u>	<u>1,343,740</u>
Liabilities:			
Accounts payable and accrued liabilities	455,372	212,934	668,306
Customer deposits	101,337	-	101,337
Noncurrent liabilities:			
Due within one year	100,000	62,000	162,000
Due in more than one year	<u>3,613,958</u>	<u>1,407,209</u>	<u>5,021,167</u>
Total liabilities	<u>4,270,667</u>	<u>1,682,143</u>	<u>5,952,810</u>
Deferred Inflows of Resources - pension related	<u>422,175</u>	<u>30,097</u>	<u>452,272</u>
Net position:			
Net investment in capital assets	17,351,676	11,393,499	28,745,175
Restricted for:			
Class C roads	192,828	-	192,828
County Option Hwy	103,660	-	103,660
Special revenue activities	3,845,624	-	3,845,624
Capital projects	2,783,545	-	2,783,545
Unrestricted	<u>1,716,160</u>	<u>5,534,857</u>	<u>7,251,017</u>
Total net position	<u>\$25,993,493</u>	<u>16,928,356</u>	<u>42,921,849</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY
Statement of Activities
Year Ended June 30, 2016

<u>Activities</u>	<u>Expenses</u>	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government:				
Governmental:				
General government	\$ 979,423	766,260	-	-
Public safety	4,015,611	274,136	41,360	-
Public works	650,271	4,246	491,205	-
Parks and community services	1,047,114	106,346	-	-
Community development	<u>1,631,502</u>	-	-	-
Total governmental activities	<u>8,323,921</u>	<u>1,150,988</u>	<u>532,565</u>	<u>-</u>
Business-type:				
Public utilities	<u>2,291,389</u>	<u>2,589,236</u>	-	-
Total business-type activities	<u>2,291,389</u>	<u>2,589,236</u>	-	-
Total primary government	<u>10,615,310</u>	<u>3,740,224</u>	<u>532,565</u>	<u>-</u>

General revenues:
 Property tax
 Sales tax
 Total taxes
 Other general revenues:
 Unrestricted interest earned
 Miscellaneous
 Transfers - internal activities
 Total other general revenues
 Total general revenues, special items and transfers

Change in net position

Net position - beginning of year
 Prior period adjustment
 Net position - beginning of year - restated
 Net position - end of year

Net (Expense) Revenue and Changes in Net Position

<u>Primary Government</u>		
<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Total</u>
(213,163)	-	(213,163)
(3,700,115)	-	(3,700,115)
(154,820)	-	(154,820)
(940,768)	-	(940,768)
<u>(1,631,502)</u>	<u>-</u>	<u>(1,631,502)</u>
<u>(6,640,368)</u>	<u>-</u>	<u>(6,640,368)</u>
<u>-</u>	<u>297,847</u>	<u>297,847</u>
<u>-</u>	<u>297,847</u>	<u>297,847</u>
<u>(6,640,368)</u>	<u>297,847</u>	<u>(6,342,521)</u>
1,652,162	-	1,625,162
<u>6,060,162</u>	<u>-</u>	<u>6,060,162</u>
<u>7,712,324</u>	<u>-</u>	<u>7,712,324</u>
54,037	38,188	92,225
254,907	-	254,907
<u>-</u>	<u>-</u>	<u>-</u>
<u>308,944</u>	<u>38,188</u>	<u>347,132</u>
<u>8,021,268</u>	<u>38,188</u>	<u>8,059,456</u>
<u>1,380,900</u>	<u>336,035</u>	<u>1,716,935</u>
24,057,193	16,592,321	40,649,514
555,400	-	555,400
<u>24,612,593</u>	<u>16,592,321</u>	<u>41,204,914</u>
<u>\$25,993,493</u>	<u>16,928,356</u>	<u>42,921,849</u>

RIVERDALE CITY

Balance Sheet
Governmental Funds

June 30, 2016

<u>Assets</u>	<u>General Fund</u>	<u>Redevelopment Agency Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
Cash (note 2)	\$ 1,389,159	3,228,351	2,780,444	7,397,954
Restricted cash	-	4,031	-	4,031
Accounts receivable (note 3)	134,331	129	262,687	397,147
Due from other governments	1,134,286	6,117	-	1,140,403
Housing loans receivable	<u>-</u>	<u>630,617</u>	<u>-</u>	<u>630,617</u>
	<u>\$ 2,657,776</u>	<u>3,869,245</u>	<u>3,043,131</u>	<u>9,570,152</u>
 <u>Liabilities and Fund Balances</u> 				
Liabilities:				
Accounts payable	\$ 120,502	15,426	259,586	395,514
Accrued liabilities	57,729	-	-	57,729
Deposits	<u>92,782</u>	<u>8,555</u>	<u>-</u>	<u>101,337</u>
Total liabilities	<u>271,013</u>	<u>23,981</u>	<u>259,586</u>	<u>554,580</u>
Fund balances:				
Restricted for: (note 1)				
Class C roads	192,828	-	-	192,828
County Option Hwy	103,660	-	-	103,660
Redevelopment Agency	-	3,845,264	-	3,845,264
Assigned to:				
Capital projects	-	-	2,783,545	2,783,545
Unassigned	<u>2,090,275</u>	<u>-</u>	<u>-</u>	<u>2,090,275</u>
Total fund balances	<u>2,386,763</u>	<u>3,845,264</u>	<u>2,783,545</u>	<u>9,015,572</u>
	<u>\$ 2,657,776</u>	<u>3,869,245</u>	<u>3,043,131</u>	<u>9,570,152</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Reconciliation of the Balance Sheet -
Governmental Funds to the Statement of Net Position

June 30, 2016

Total fund balance - governmental funds		\$ 9,015,572
Amount reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not reported as assets in governmental funds. These assets consist of:		
Land and related non-depreciable assets	\$ 5,478,112	
Depreciable infrastructure	4,565,606	
Buildings, equipment, and other depreciable assets	14,100,528	
Accumulated depreciation	<u>(7,637,709)</u>	
Total capital assets		16,506,537
Internal service funds are used by management to charge the costs of certain activities to individual funds. The assets and liabilities of those internal service funds that primarily benefit governmental entities are included with governmental activities in the statement of net position. (Net of capital assets included above.)		3,325,794
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:		
Bonds payable	(555,000)	
Compensated absences	(874,248)	
Net pension liability	<u>(2,284,710)</u>	
Total long-term debt		(3,713,958)
The net pension asset is not an available resource and, therefore, is not reported in the funds		36,560
Deferred inflows for pension credits (\$422,175) and deferred outflows for pension charges (\$1,245,163) reflected in the fund statements but are reported as part of the entity-wide statement of activities		<u>822,988</u>
Total net position - governmental activities		<u>\$25,993,493</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds

Year Ended June 30, 2016

	General Fund	Redevelopment Agency Fund	Capital Projects Fund	Total Governmental Funds
Revenues:				
Taxes	\$ 6,708,888	1,003,436	-	7,712,324
Licenses and permits	268,796	-	-	268,796
Intergovernmental	408,959	-	123,606	532,565
Charges for services	411,468	-	-	411,468
Fines and forfeitures	470,724	-	-	470,724
Interest	12,931	29,394	11,712	54,037
Other revenues	<u>99,335</u>	<u>155,572</u>	-	<u>254,907</u>
Total revenues	<u>8,381,101</u>	<u>1,188,402</u>	<u>135,318</u>	<u>9,704,821</u>
Expenditures:				
Current:				
General government	1,632,765	-	-	1,632,765
Public safety	4,174,073	-	-	4,174,073
Public works	529,453	-	-	529,453
Parks and community services	865,899	-	-	865,899
Community development	358,659	1,408,638	-	1,767,297
Capital outlay	-	-	<u>153,558</u>	<u>153,558</u>
Total expenditures	<u>7,560,849</u>	<u>1,408,638</u>	<u>153,558</u>	<u>9,123,045</u>
Excess (deficiency) of revenues over expenditures	<u>820,252</u>	<u>(220,236)</u>	<u>(18,240)</u>	<u>(581,776)</u>
Other financing sources (uses):				
Operating transfers in	-	-	1,143,548	1,143,548
Operating transfers out	<u>(1,143,548)</u>	-	-	<u>(1,143,548)</u>
Total other financing sources (uses)	<u>(1,143,548)</u>	-	<u>1,143,548</u>	-
Net changes in fund balances	<u>(323,296)</u>	<u>(220,236)</u>	<u>1,125,308</u>	<u>581,776</u>
Fund balances - beginning of year	2,154,659	4,065,500	1,658,237	7,878,396
Prior period adjustment	<u>555,400</u>	-	-	<u>555,400</u>
Fund balances - beginning of year- restated	<u>2,710,059</u>	<u>4,056,500</u>	<u>1,658,237</u>	<u>8,433,796</u>
Fund balances - end of year	<u>\$ 2,386,763</u>	<u>3,845,264</u>	<u>2,783,545</u>	<u>9,015,572</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances -
Governmental Funds to the Statement of Activities

Year Ended June 30, 2016

Net change in fund balance - total governmental funds		\$ 581,776
Amount reported for governmental activities in the statement of activities are different because:		
Government funds report capital outlays as expenditures (\$967,058). However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense (\$670,243). Capital outlays exceeded depreciation for the period.		269,815
Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue (expense) of certain internal service funds is reported with governmental activities.		179,998
Changes in general long-term liabilities are not reflected in the fund statements but are reported as part of the entity-wide statement of activities:		
Payments on long-term debt	\$ 120,000	
Decrease in compensated absences	<u>54,375</u>	
Total changes in long-term debt		174,375
GASB Statement 68 entries resulted in a net reduction of pension expenses at the entity-wide level		<u>174,936</u>
Changes in net position of governmental activities		<u>\$ 1,380,900</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Statement of Net Position
Proprietary Funds

June 30, 2016

	Business-Type Activities - Enterprise Funds					Governmental
	Water Fund	Sewer Fund	Storm Water Fund	Garbage Fund	Total Enterprise Funds	Activities - Internal Service Funds
Assets:						
Current assets:						
Cash	\$ 1,732,024	2,250,223	1,330,815	273,835	5,586,897	1,924,776
Accounts receivable	<u>53,592</u>	<u>108,828</u>	<u>23,000</u>	<u>36,683</u>	<u>222,103</u>	<u>3,008</u>
Total current assets	<u>1,785,616</u>	<u>2,359,051</u>	<u>1,353,815</u>	<u>310,518</u>	<u>5,809,000</u>	<u>1,927,784</u>
Noncurrent assets:						
Pension asset	1,376	145	94	-	1,615	-
Investments	144,465	-	-	-	144,465	-
Land	755	-	-	-	755	-
Buildings	797,776	-	43,663	-	841,439	-
Infrastructure	7,416,515	6,731,969	3,170,812	-	17,319,296	-
Machinery and equipment	888,185	6,094	6,510	-	900,789	3,645,900
Accumulated depreciation	<u>(3,593,935)</u>	<u>(2,421,300)</u>	<u>(460,105)</u>	<u>-</u>	<u>(6,475,340)</u>	<u>(2,245,761)</u>
Total noncurrent assets	<u>5,655,137</u>	<u>4,316,908</u>	<u>2,760,974</u>	<u>-</u>	<u>12,733,017</u>	<u>1,400,139</u>
Total assets	<u>7,400,753</u>	<u>6,675,959</u>	<u>4,114,789</u>	<u>310,518</u>	<u>18,542,019</u>	<u>3,327,923</u>
Deferred outflows of resources:						
Deferred pension charge	<u>64,734</u>	<u>20,604</u>	<u>13,239</u>	<u>-</u>	<u>98,577</u>	<u>-</u>
Liabilities:						
Current liabilities:						
Accounts payable	15,738	2,287	169,791	25,118	212,934	2,129
Bonds payable and current	<u>-</u>	<u>62,000</u>	<u>-</u>	<u>-</u>	<u>62,000</u>	<u>-</u>
Total current liabilities	<u>15,738</u>	<u>64,287</u>	<u>169,791</u>	<u>25,118</u>	<u>274,935</u>	<u>2,129</u>
Noncurrent liabilities:						
Compensated absences	56,981	26,370	23,418	-	106,769	-
Bonds payable	-	1,131,440	-	-	1,131,440	-
Net pension liability	<u>113,908</u>	<u>33,537</u>	<u>21,555</u>	<u>-</u>	<u>169,000</u>	<u>-</u>
Total noncurrent liabilities	<u>170,889</u>	<u>1,191,347</u>	<u>44,973</u>	<u>-</u>	<u>1,682,209</u>	<u>-</u>
Total liabilities	<u>186,627</u>	<u>1,255,634</u>	<u>214,764</u>	<u>25,118</u>	<u>1,475,206</u>	<u>-</u>
Deferred inflows of resources:						
Deferred pension credit	<u>20,584</u>	<u>5,791</u>	<u>3,722</u>	<u>-</u>	<u>30,097</u>	<u>-</u>
Net position:						
Net investment in capital assets	5,509,296	3,123,323	2,760,880	-	11,393,499	1,243,719
Unrestricted	<u>1,788,980</u>	<u>2,311,815</u>	<u>1,148,662</u>	<u>285,400</u>	<u>5,534,857</u>	<u>1,902,077</u>
Total net position	<u>\$ 7,298,276</u>	<u>5,435,138</u>	<u>3,909,542</u>	<u>285,400</u>	<u>16,928,356</u>	<u>3,325,794</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds

Year Ended June 30, 2016

	Business-Type Activities - Enterprise Funds					Governmental
	Water Fund	Sewer Fund	Storm Water Fund	Garbage Fund	Total Enterprise Funds	Activities - Internal Service Funds
Operating revenues:						
Charges for services	\$ 873,848	1,138,315	226,615	344,749	2,583,527	415,692
Miscellaneous	5,709	-	-	-	5,709	3,008
Total operating revenues	<u>879,557</u>	<u>1,138,315</u>	<u>226,615</u>	<u>344,749</u>	<u>2,589,236</u>	<u>418,700</u>
Operating expenses:						
Personnel services	315,949	107,818	62,962	-	486,729	-
Contractual services	236,847	685,736	16,697	303,731	1,243,011	-
Materials and supplies	54,230	7,345	7,266	7,106	75,947	52,730
Depreciation	199,894	127,797	61,326	-	389,017	275,776
Utilities	70,355	468	-	-	70,823	10,312
Bad debts	485	-	-	-	485	-
Total operating expenses	<u>877,760</u>	<u>929,164</u>	<u>148,251</u>	<u>310,837</u>	<u>2,266,012</u>	<u>338,818</u>
Operating income (loss)	<u>(1,797)</u>	<u>209,151</u>	<u>78,364</u>	<u>33,912</u>	<u>323,224</u>	<u>79,882</u>
Non-operating revenues (expenses):						
Interest revenue	11,274	16,093	8,743	2,078	38,188	13,513
Interest expense	-	(25,377)	-	-	(25,377)	-
Gain on sale of assets	-	-	-	-	-	86,603
Total non-operating revenues (expenses)	<u>11,274</u>	<u>(9,284)</u>	<u>8,743</u>	<u>2,078</u>	<u>12,811</u>	<u>100,116</u>
Income before contributions and transfers	<u>13,071</u>	<u>199,867</u>	<u>87,107</u>	<u>35,990</u>	<u>336,035</u>	<u>179,998</u>
Operating transfers in	-	-	-	-	-	-
Contributed capital - developers	-	-	-	-	-	-
Total contributions and transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in net position	<u>13,071</u>	<u>199,867</u>	<u>87,107</u>	<u>35,990</u>	<u>336,035</u>	<u>179,998</u>
Net position - beginning of year	7,285,205	5,235,271	3,822,435	249,410	16,592,321	3,145,796
Net position - end of year	<u>\$ 7,298,276</u>	<u>5,435,138</u>	<u>3,909,542</u>	<u>285,400</u>	<u>16,928,356</u>	<u>3,325,794</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2016

	Business-Type Activities - Enterprise Funds					Governmental Activities -
	Water Fund	Sewer Fund	Storm Water Fund	Garbage Fund	Total Enterprise Funds	Internal Service Funds
Cash flows from operating activities:						
Cash received from customers	\$ 1,040,562	1,029,487	203,615	308,066	2,581,730	412,684
Cash received from other activities	5,709	-	145,828	-	151,537	3,008
Cash payments for payroll and benefits	(310,695)	(105,215)	(62,216)	-	(478,126)	-
Cash payments for goods and services	(350,184)	(691,262)	-	(285,719)	(1,327,165)	(60,913)
Net cash provided by operating activities	<u>385,392</u>	<u>233,010</u>	<u>287,227</u>	<u>22,347</u>	<u>927,976</u>	<u>354,799</u>
Cash flows from investing activities:						
Interest earned on cash deposits	<u>11,274</u>	<u>16,093</u>	<u>8,743</u>	<u>2,078</u>	<u>38,188</u>	<u>13,513</u>
Net cash provided by investing activities	<u>11,274</u>	<u>16,093</u>	<u>8,743</u>	<u>2,078</u>	<u>38,188</u>	<u>13,513</u>
Cash flows from noncapital financing activities:						
Operating transfers in	-	-	-	-	-	-
Net cash provided by noncapital financing activities	-	-	-	-	-	-
Cash flows from capital and related financing activities:						
Interest on debt	-	(25,377)	-	-	(25,377)	-
Principal paid on debt	-	(62,000)	-	-	(62,000)	-
Cash payments for property and equipment purchases	(139,718)	-	(174,277)	-	(313,995)	(490,321)
Property and equipment disposals	-	-	-	-	-	58,125
Gain on sale of assets	-	-	-	-	-	15,450
Pension related items	(7,914)	(2,642)	1,783	-	(12,339)	-
Net cash used for capital and related financing activities	<u>(147,632)</u>	<u>(90,019)</u>	<u>(176,060)</u>	<u>-</u>	<u>(413,711)</u>	<u>(345,593)</u>
Net increase (decrease) in cash and cash equivalents	249,034	159,084	119,910	24,425	532,453	22,699
Cash and cash equivalents - beginning of year	<u>1,485,990</u>	<u>2,091,139</u>	<u>1,210,905</u>	<u>249,410</u>	<u>5,034,444</u>	<u>1,902,077</u>
Cash and cash equivalents - end of year	<u>\$ 1,732,024</u>	<u>2,250,223</u>	<u>1,330,815</u>	<u>273,835</u>	<u>5,086,897</u>	<u>1,924,776</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Statement of Cash Flows - Continued
Proprietary Funds

Year Ended June 30, 2016

	Business-Type Activities - Enterprise Funds				Total Enterprise Funds	Governmental Activities - Internal Service Funds
	Water Fund	Sewer Fund	Storm Water Fund	Garbage Fund		
Reconciliation of operating income (loss) to net cash provided by operating activities:						
Operating income (loss)	\$ 1,797	209,151	78,364	33,912	323,224	79,882
Adjustments to reconcile operating income to net cash provided by by operating activities:						
Depreciation	199,894	127,797	61,326	-	389,017	275,776
(Increase) decrease in accounts receivable	166,714	(108,828)	(23,000)	(36,683)	(1,797)	(3,008)
Increase (decrease) in accounts payable and accrued liabilities	11,733	2,287	169,971	25,118	208,929	2,129
Increase (decrease) in compensated absences	<u>5,254</u>	<u>2,603</u>	<u>746</u>	<u>-</u>	<u>8,603</u>	<u>-</u>
Net cash provided by operating activities	<u>\$ 385,392</u>	<u>233,010</u>	<u>287,227</u>	<u>22,347</u>	<u>927,976</u>	<u>354,779</u>
Noncash capital financing activities:						
Contributions by developers	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

See independent auditor's report and notes to financial statements.

RIVERDALE CITY

Notes to Financial Statements

June 30, 2016

(1) Summary of Significant Accounting Policies

The City of Riverdale was incorporated March 4, 1946. The City operates under a traditional council/mayor form of government and provides the following services as authorized by its charter: public safety, public utilities, highways and streets, sanitation, social services, culture-recreation, public improvements, planning and zoning, and general administrative services. The financial statements of Riverdale City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies:

A. Reporting Entity

As required by generally accepted accounting principles, these financial statements present Riverdale City (the primary government) and its component units. The component unit discussed below is included in the City's reporting entity because of the significance of its operational or financial relationships with the City.

Blended Component Unit:

Riverdale Redevelopment Agency - The Riverdale Redevelopment Agency (RDA) is governed by a board of directors comprised of the Mayor and City Council of Riverdale City. Although it is legally separate from the City, the RDA is reported as if it were part of the primary government because its principal purpose in removing blight is to redevelop areas within the City thereby generating additional property tax and sales tax.

B. Government-Wide and Fund Financial Statements

The City's basic financial statements consist of both government-wide statements and fund statements. The government-wide statements focus on the City as a whole, while the fund statements focus on individual funds.

Government-Wide Financial Statements

The government-wide statements present information on all non-fiduciary activities of the primary government and its component units. Primary government activities are distinguished between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The effects of interfund activity have been eliminated from the government-wide statements except for the residual amounts due between governmental and business-type activities.

The Statement of Net Position presents the City's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is restricted when constraints placed upon them are either externally imposed or are imposed by constitutional provisions or enabling legislation. The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. The City does not allocate general government (indirect) expenses to other functions. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other revenues not meeting the definition of program revenues are reported as general revenues.

Fund Financial Statements

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and statutory mandate. The various funds are grouped, in the financial statements in this report, into fund types and categories as follows:

Governmental Fund Types:

The City reports the following major governmental funds:

General fund - The general fund is the general operating fund of the City. It is used to account for all financial resources except those that are required to be accounted for in other funds. It also includes the financial activities related to most federal and state funds.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(1) Summary of Significant Accounting Policies - Continued

Special revenue funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City's Redevelopment Agency is reported as a special revenue fund.

Capital projects fund - These funds are used to account for financial resources to be used for the acquisition or construction of general major capital facilities.

Proprietary Fund Types:

Enterprise fund - The enterprise fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City operates its water, sewer, storm drainage and garbage funds as enterprise funds. Each is considered a major proprietary fund.

Internal service fund - The internal service fund is used to account for the financing of goods and services provided by the information technology department and motor pool to other departments or agencies of the City, or to other governments, on a cost-reimbursements basis.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases and decreases in net total assets.

All governmental funds are accounted for using the modified accrual basis of accounting. That is, revenues are recognized when they become measurable and available as net current assets. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues are considered available if they are collected within 60 days after year-end.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued in the individual funds because the current portion of these items cannot be reasonably estimated and (2) principal and interest on general long-term debt which is recognized when due.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The City applies all applicable FASB pronouncements.

D. Budgets

Annual budgets are prepared and adopted in accordance with the "Uniform Fiscal Procedures Act of Utah Cities" by the City of Riverdale Municipal Council on or before June 22nd for the following fiscal year which begins on July 1.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(1) Summary of Significant Accounting Policies - Continued

D. Budgets - Continued

Budgets may be increased by resolution of the City Council at any time during the year, following a public hearing. Budgets are prepared in line-item detail; however, budget amendments by resolution are generally required only if the fund desires to exceed its total budget appropriation. The City follows Uniform Fiscal Procedures for Cities as adopted by the State Legislature for policies concerning its budgetary accounting. Annual budgets are adopted for all governmental fund types. All annual appropriations lapse at fiscal year end.

During the year, two supplemental amendments were made to the City's budgets. The General Fund budget was increased by \$46,708, Capital projects budget was increased by \$1,493,000 and the RDA budget was increased by \$80,000.

E. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$2,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings	40 years
Wells	50 years
Water distribution system	50 years
Sewer collection system	50 years
Equipment and machinery	5-15 years
Infrastructure improvements	20 years
Other improvements	10-30 years

F. Governmental Fund Balances

In the fund financial statements governmental fund equity is classified as fund balance. Fund balance is further classified as Nonspendable, Restricted, Committed, Assigned or Unassigned.

Nonspendable Fund Balance - classification includes amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Riverdale has no nonspendable fund balance.

Restricted Fund Balance - classified as restricted by (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Riverdale reports it Class C fund balance and Redevelopment Agency fund balance as restricted.

Committed Fund Balance - classification includes those funds that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council. Riverdale has no committed fund balances.

Assigned Fund Balance - classification includes amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Riverdale reports its Capital Project fund balances as assigned.

Unassigned Fund Balance - classification is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(1) Summary of Significant Accounting Policies - Continued

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless City Council has provided otherwise in its commitment or assignment actions.

G. Cash and Cash Equivalents

For purposes of the statement of cash flows, the proprietary fund types consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

H. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Deferred outflows/inflows of resources

In addition to assets, financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

J. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

K. Subsequent Events

Management has evaluated subsequent events through October 28, 2016, the date the financial statements were available to be issued.

(2) Deposits and Investments

Deposits and investments for Riverdale City are governed by the Utah Money Management Act and by rules of the Utah Money Management Council. Following are discussions of the City's exposure to various risks related to its cash management activities.

A. Custodial Credit Risk

Deposits. Custodial credit risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be recovered. The City's policy for managing custodial credit risk is to adhere to the Money Management Act. The Act requires all deposits of City funds to be in a *qualified depository*, defined as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the commissioner of Financial Institutions as meeting the requirement of the Act and adhering to the rules of the Utah Money Management Council.

The City's deposits in the bank in excess of the insured amount are uninsured and are not collateralized, nor do state statutes require them to be. The City's deposits at June 30, 2016 were \$575,324, of which \$325,324 was uninsured and uncollateralized.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(2) Deposits and Investments - continued

B. Credit Risk

Credit risk is the risk that the counterparty to an investment transaction will not fulfill its obligations. The City's policy for limiting the credit risk of investments is to comply with the Money Management Act. The Act requires investment transactions to be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities. Permitted investments include deposits of qualified depositories; repurchase agreements; commercial paper that is classified as "first-tier" by two nationally recognized statistical rating organizations, one of which must be Moody's Investor Services or Standard & Poors; bankers acceptances; obligations of the U.S. Treasury and U.S. government sponsored enterprises; bonds and notes of political subdivisions of the State of Utah; fixed rate corporate obligations and variable rate securities rated "A" or higher by two nationally recognized statistical rating organizations; and shares in a money market fund as defined in the Act.

The City is also authorized to invest in the Utah Public Treasurer's Investment Fund (PTIF), an external pooled investment fund managed by the Utah State Treasurer and subject to the Act and Council requirements. The PTIF is not registered with the SEC as an investment company, and deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah. The PTIF operates and reports to participants on an amortized costs basis. The income, gains, and losses, net of administration fees, of the PTIF are allocated based upon the participants' average daily balances. The fair value of the PTIF investment pool is approximately equal to the value of the pool shares. Following are the City's investments at June 30, 2016:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturity</u>	<u>Quality Ratings</u>
PTIF Investments	<u>\$14,579,693</u>	53 days*	not rated

*Weighted-average maturity

C. Interest Rate Risk

Interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. The City manages its exposure to declines in fair value by investing solely in the PTIF and by adhering to the Money Management Act. The Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. The Act further limits the remaining term to maturity of commercial paper to 270 days or less and fixed rate negotiable deposits and corporate obligations to 365 days or less. Maturities of the City's investments are noted in the previous table.

D. Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The City's policy to limit this risk is to adhere to the rules of the Money Management Council and to invest most of its available funds in the PTIF. The Council rules do not limit the amount of investments a government may make in any one issuer except for Rule 2 regarding certain endowments and funds with a long-term perspective, and Rule 17 which limits investments in a single issuer of commercial paper and corporate obligations to between 5 and 10 percent depending upon the total dollar amount held in the government's portfolio at the time of purchase.

(3) Accounts Receivable

The accounts receivable in the general fund are reported net of an allowance for doubtful accounts of \$39,848 and accounts receivable in the enterprise fund are shown net of an allowance for doubtful accounts of \$16,751.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(4) Capital Assets

Capital asset activity for the year ended June 30, 2016 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land and land improvements	\$ 4,739,309	738,803	-	5,478,112
Capital assets being depreciated:				
Building and improvements	9,755,647	23,163	-	9,778,810
Other improvements	2,882,931	-	-	2,882,931
Equipment	4,783,767	544,263	(243,343)	5,084,687
Infrastructure	4,409,252	156,354	-	4,565,606
Total	<u>21,831,597</u>	<u>723,780</u>	<u>(243,343)</u>	<u>22,312,034</u>
Less accumulated depreciation for:				
Buildings and improvements	(3,465,134)	(251,476)	-	(3,716,610)
Other improvements	(1,191,968)	(138,368)	-	(3,716,610)
Equipment	(3,137,799)	(363,812)	(180,107)	(3,321,504)
Infrastructure	(1,322,564)	(192,456)	-	(1,515,020)
Total	<u>(9,117,465)</u>	<u>(946,112)</u>	<u>(180,107)</u>	<u>(9,883,470)</u>
Capital assets being depreciated, net	<u>12,714,132</u>	<u>222,332</u>	<u>(63,236)</u>	<u>12,714,132</u>
Governmental activity capital assets, net	<u>\$17,453,441</u>	<u>516,471</u>	<u>(63,236)</u>	<u>17,906,676</u>

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Business-type activities:				
Capital assets not being depreciated:				
Land and land improvements	\$ 755	-	-	755
Capital assets being depreciated:				
Buildings	836,273	5,166	-	841,439
Infrastructure	17,805,196	301,141	787,041	17,319,296
Equipment and improvements	106,060	794,729	-	900,789
Total	<u>18,747,529</u>	<u>1,101,036</u>	<u>787,041</u>	<u>19,061,524</u>
Less accumulated depreciation for:				
Buildings	(399,753)	(14,066)	-	(413,819)
Infrastructure	(5,605,393)	(332,468)	(32,183)	(5,605,393)
Equipment	(81,261)	(74,582)	-	(155,843)
Total	<u>(6,086,407)</u>	<u>(421,116)</u>	<u>(32,183)</u>	<u>(6,475,340)</u>
Capital assets being depreciated, net	<u>12,661,122</u>	<u>679,920</u>	<u>-</u>	<u>12,586,184</u>
Business-type activities capital assets, net	<u>\$12,661,877</u>	<u>679,920</u>	<u>-</u>	<u>12,586,939</u>

Depreciation expense of governmental activities was charged to functions as follows:

General Government	\$ 162,639
Public Safety	87,906
Public Works	215,435
Parks and Community Services	204,356
Depreciation on capital assets of the City's internal service funds is charged to the various functions based on their usage of assets	<u>275,776</u>
Total	<u>\$ 946,112</u>

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(5) Long-Term Debt

Long-term debt of the City consists of the following:

Government Activities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Redevelopment Agency Tax Increment Revenue Bonds Series 2006 payable in annual installments of \$90,000 to \$125,000 through 2021. Interest rate of 3.0%.	\$ <u>675,000</u>	<u>-</u>	<u>120,000</u>	<u>555,000</u>

Annual debt service requirements to maturity of the bonds are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
Year ending June 30:			
2017	\$ 100,000	15,871	115,871
2018	105,000	12,827	117,827
2019	110,000	9,668	119,668
2020	115,000	6,343	121,343
2021	125,000	2,800	127,800
	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 555,000</u>	<u>47,509</u>	<u>602,509</u>

Business-Type Activities:

On October 20, 2009 the city authorized the issuance of up to \$1,502,000 in sewer revenue bonds. The bonds carry an interest rate of 3% and payments on the bonds began on December 1, 2011. As of June 30, 2016 the City had been advanced the entire \$1,502,000 of these bonds.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Series 2009 sewer revenue bonds	\$ <u>1,255,440</u>	<u>-</u>	<u>62,000</u>	<u>1,193,440</u>

Annual debt service requirements on the bonds are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
Year ending June 30:			
2017	\$ 62,000	36,360	98,360
2018	64,000	34,440	98,440
2019	69,000	32,430	99,430
2020	69,000	30,360	99,360
2021	70,000	28,210	98,210
2022-2026	378,000	117,100	495,400
2027-2031	439,000	14,490	453,490
2032-2036	44,440	1,350	45,790
	<u>\$ 1,193,440</u>	<u>294,740</u>	<u>1,488,180</u>

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(5) Long-Term Debt - Continued

Changes in Long-Term Debt:

During the year ended June 30, 2016 the following activity occurred in liabilities reported as long-term:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities:					
Bonds payable	\$ 675,000	-	120,000	555,000	100,000
Compensated absences	928,623	-	54,375	874,248	-
Net pension liability	<u>1,664,157</u>	<u>620,553</u>	<u>-</u>	<u>2,284,710</u>	<u>-</u>
Total	<u>\$ 3,267,780</u>	<u>620,553</u>	<u>174,375</u>	<u>3,713,958</u>	<u>100,000</u>
Business-type activities:					
Bonds payable	\$ 1,255,440	-	62,000	1,193,440	62,000
Compensated absences	98,166	8,603	-	106,769	-
Net pension liability	<u>117,595</u>	<u>51,405</u>	<u>-</u>	<u>169,000</u>	<u>-</u>
Total	<u>\$ 1,471,201</u>	<u>160,008</u>	<u>62,000</u>	<u>1,469,109</u>	<u>62,000</u>

(6) Developer Contributions

The water, sewer and storm sewer funds regularly receive contributions from subdividers for the extension of water and sewer lines. Private developers construct water and sewer transmission systems at their own cost. Occasionally the City constructs large trunk lines. There were no current year additions by developers for water, sewer, and storm sewer lines in 2016.

(7) Compensated Absences, Accumulated Unpaid Vacation, Sick Leave Pay, Compensatory Time

It is the government's policy to permit employees to accumulate earned but unused vacation and sick leave pay benefits. Vacation and compensatory leave are recorded as an expenditure when used in governmental funds and as an expense when earned in proprietary funds and in the governmental-wide statements. A liability for unused vacation and compensatory leave is recorded in the governmental-wide statement of net position.

(8) Retirement Plans

General Information about the Pension Plan

Plan description: Eligible plan participants are provided with pensions through the Utah Retirement Systems. The Utah Retirement Systems are comprised of the following pension trust funds:

- Public Employees Noncontributory Retirement System (Noncontributory System); Public Employees Contributory Retirement System (Contributory System); Firefighters Retirement System (Firefighters System); are multiple employer, cost sharing, public employees, retirement systems.
- The Public Safety Retirement System (Public Safety System) is a mixed agent and cost-sharing, multiple-employer retirement system.
- Tier 2 Public Employees Contributory Retirement System (Tier 2 Public Employees System); and the Tier 2 Public Safety and Firefighter Contributory Retirement System (Tier 2 Public Safety and Firefighters System) are multiple employer, cost sharing, public employees, retirement systems.

The Tier 2 Public Employees System became effective July 1, 2011. All eligible employees beginning on or after July 1, 2011, who have no previous service credit with any of the Utah Retirement Systems, are members of the Tier 2 Retirement System.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(8) Retirement Plans - Continued

The Utah Retirement Systems (Systems) are established and governed by the respective sections of Title 49 of the Utah Code Annotated 1053, as amended. The Systems' defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in Title 49 provides for the administration of the Systems under the direction of the Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms. URS issues a publicly available financial report that can be obtained by writing Utah Retirement Systems, 560 E. 200 S., Salt Lake City, Utah 84102 or visiting the website: www.urs.org.

Benefits provided: URS provides retirement, disability, and death benefits. Retirement benefits are as follows:

Summary of Benefits by System

<u>System</u>	<u>Final Average Salary</u>	<u>Years of Service Required and/or Age Eligible for Benefit</u>	<u>Benefit Percent Per Year Service</u>	<u>COLA**</u>
Noncontributory System	Highest 3 years	30 years any age 25 years any age* 20 years age 60* 10 years age 62* 4 years age 65	2.0% per year all years	Up to 4%
Contributory System	Highest 5 years	30 years any age 20 years age 60* 10 years age 62* 4 years age 65	1.25% per year to June 1975; 2.00% per year July 1975 to present	Up to 4%
Public Safety System	Highest 3 years	20 years any age 10 years age 60 4 years age 65	2.5% per year up to 20 years; 2.0% per year over 20 years	Up to 2.5% 4% depending on the employer
Firefighters System	Highest 3 years	20 years any age 10 years age 60 4 years age 65	2.5% per year up to 20 years; 2.0% per year over 20 years	Up to 4%

<u>System</u>	<u>Final Average Salary</u>	<u>Years of Service Required and/or Age Eligible for Benefit</u>	<u>Benefit Percent Per Year Service</u>	<u>COLA</u>
Tier 2 Public Employees Systems	Highest 5 years	35 years any age 20 years age 60* 10 years age 62* 4 years age 65	1.5% per year all years	Up to 2.5%
Tier 2 Public Safety and Firefighter System	Highest 5 years	25 years any age 20 years age 60* 10 years age 62* 4 years age 65	1.5% per year all years	Up to 2.5%

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(8) Retirement Plans - Continued

*With actuarial reductions.

**All post-retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increase for the year, although unused CPI increases not met may be carried forward to subsequent years.

Contributions: As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the URS Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates are as follows:

Utah Retirement Systems

	<u>Employee Paid</u>	<u>Paid by Employer for Employee</u>	<u>Employer Contribution Rates</u>
Contributory System			
11 - Local Governmental Division Tier 1	N/A	6.000%	14.460%
111 - Local Governmental Division Tier 2	N/A	N/A	16.670%
Noncontributory System			
15 - Local Governmental Division Tier 1	N/A	N/A	18.470%
Public Safety Retirement System			
75 - Other Division A Noncontributory Tier 1	N/A	N/A	35.710%
122 - Other Division A Contributory Tier 2	N/A	N/A	23.660%
Firefighters System			
31 - Division A Tier 1	N/A	15.050%	3.990%
132 - Division B Tier 2	N/A	N/A	10.750%

For fiscal year ended June 30, 2016, the employer and employee contributions to the System were as follows:

	<u>Employer Contributions</u>	<u>Employee Contributions</u>
Noncontributory System	\$ 300,490	N/A
Contributory System	6,860	-
Public Safety System	381,657	-
Firefighters System	22,099	-
Tier 2 Public Employees System	13,225	-
Tier 2 Public Safety and Firefighter	5,481	-
Tier 2 DC Only System	6,011	N/A
Tier 2 Public Safety and Firefighter System	239	N/A
Total Contributions	<u>\$ 736,060</u>	<u>-</u>

Contributions reported are the URS Board approved required contributions by System. Contributions in the Tier 2 Systems are used to finance the unfunded liabilities in the Tier 1 Systems.

Pension Assets, Liabilities, Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2016, we reported a net pension asset of \$38,175 and a net pension liability of \$2,453,712.

	<u>Proportionate Share</u>	<u>Net Pension Asset</u>	<u>Net Pension Liability</u>
Noncontributory System	0.1888669%	\$ -	1,068,701
Contributory System	0.1099487%	-	77,278
Public Safety System	0.7300668%	-	1,307,733
Firefighters System	2.0532168%	37,188	-
Tier 2 Public Employees System	0.0047096%	10	-
Tier 2 Public Safety and Firefighter System	0.0668458%	977	-
Total Net Pension Asset/Liability		<u>\$ 38,175</u>	<u>2,453,712</u>

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(8) Retirement Plans - Continued

The net pension asset and liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2015 and rolled-forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability is equal to the ratio of the employer contributions to the System during the plan year.

For the year ended June 30, 2015, we recognized pension expense of \$575,813. At June 30, 2015, we reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 170	220,401
Changes in assumptions	-	209,661
Net difference between projected and actual earnings on pension plan investments	972,661	-
Changes in proportion and differences between contributions and proportionate share of contributions	7,884	22,210
Contributions subsequent to the measurement date	<u>363,025</u>	<u>-</u>
Total	<u>\$ 1,343,740</u>	<u>452,272</u>

\$363,027 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2015. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	<u>Deferred Outflows (Inflows) of Resources</u>
2016	\$ 101,495
2017	105,561
2018	141,857
2019	212,268
2020	(15,944)
Thereafter	(16,796)

Actuarial assumptions: The total pension liability in the December 31, 2015, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 Percent
Salary increases	3.50 - 10.50 percent, average, including inflation
Investment rate of return	7.50 percent, net of pension plan investment expense, including inflation

Mortality rates were developed from actual experience and mortality tables, based on gender, occupation and age, as appropriate, with adjustments for future improvement in mortality based on Scale AA, a model developed by the Society of Actuaries.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(8) Retirement Plans - Continued

The actuarial assumptions used in the January 1, 2014 valuation were based on the results of an actuarial experience study for the five year period of January 1, 2008 - December 31, 2013.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Expected Return Arithmetic Basis</u>		
	<u>Target Asset Allocation</u>	<u>Real Return Arithmetic Basis</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Equity securities	40%	7.06%	2.82%
Debt securities	20%	0.80%	0.16%
Real assets	13%	5.10%	0.66%
Private equity	9%	11.30%	1.02%
Absolute return	18%	3.15%	0.57%
Cash and cash equivalents	0%	0.00%	0.00%
Totals	<u>100%</u>		<u>5.23%</u>
	Inflation		2.75%
	Expected arithmetic nominal return		7.98%

The 7.50% assumed investment rate of return is comprised of an inflation rate of 2.75%, a real return of 4.75% that is net of investment expense.

Discount rate: The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from all participating employers will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the net pension asset and liability to changes in the discount rate: The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

	1% Decrease <u>(6.50%)</u>	Discount Rate <u>(7.50%)</u>	1% Increase <u>(8.50%)</u>
Noncontributory System	\$ 2,258,059	1,068,701	75,825
Contributory System	136,094	77,278	27,899
Public Safety System	2,769,227	1,307,733	117,807
Firefighters System	506,196	(37,188)	(478,527)
Tier 2 Public Employee System	1,885	(10)	(1,447)
Tier 2 Public Safety and <u>Firefighters</u>	1,660	(977)	(3,007)
Total	\$ <u>5,673,121</u>	<u>2,415,537</u>	<u>(261,444)</u>

Pension plan fiduciary net position: Detailed information about the plan's fiduciary net position is available in the separately issued URS financial report.

(9) Deferred Compensation Plan

The City also provides through ICMA a 457 deferred compensation plan to City employees and elected officials. The plan, created in accordance with Internal Revenue Code Section 457, allows City employees and elected officials to defer a portion of their salary until future years. For fiscal year 2016, the City contributed the difference between 17.40% and the amount contributed to the Utah Retirement Systems Plans to the employee's 457 account.

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(10) Inter-fund Transfers

Transfer from general fund	\$ (1,143,548)
Transfer to capital <u>projects</u>	<u>1,143,548</u>
Net transfers	<u>\$ -</u>

(11) Budgetary Accounting and Tax Calendar

The City Council can amend the budget to any extent, provided the budgeted expenditures do not exceed budgeted revenues and appropriated fund balance. Budgets are required by the State of Utah for the general, special revenue, debt service and capital improvement funds. The legal level of control required by the State of Utah is at the department level. The City's budget is a financial plan of all estimated revenues and all appropriations for expenditures. Revenues and expenditures must balance.

The budget is prepared sometime between the 1st of March and the 1st of May. A tentative budget is presented by the City Administrator to the City Council by the first regularly scheduled council meeting in May. The tentative budget is reviewed and tentatively adopted by the Council no later than the first meeting in May. The tentative budget is public record and is available for inspection at the City Business Administration Department and the City Recorder's Office for at least ten days prior to adoption of the final budget. Notice of public hearing on adoption of the final budget is published seven days prior to the public hearing. The public hearing on the tentatively adopted budget is held prior to final adoption. Final adjustments are made to the tentative budget by the Council after the public hearing. The final budget is adopted by ordinance before June 22nd and a copy of the budget certified by the Budget Officer is filed with the State Auditor within thirty days of adoption.

In connection with budget adoption an annual tax ordinance establishing the tax rate is adopted before June 22nd and the City is to certify the tax rate to the County Auditor before June 22nd.

Budgets for the general, special revenue, debt service and capital projects funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The above procedures are authorized by Utah Code Sections 10-6-109 through 10-6-135.

Property Tax Calendar

<u>Duties to be Completed</u>	<u>Authorizing Statute</u>	<u>Statute Date</u>
Lien date	59-2-103 59-2-1302	1/1
Taxing districts with June year end notify county commission of date, time and place of public hearing	59-2-919	3/1
County treasurer to settle taxes charged and collected for previous year	59-2-1365	3/31
Budget officer shall prepare and file with council a tentative budget	10-6-111	1 st scheduled council meeting in May
County assessor delivers roll to county auditor	59-2-924	6/1
Tax commission reports value of Centrally Assessed Property to counties	59-2-802	6/1
County assessor delivers to county auditor statement showing aggregate valuation of all taxable property	59-2-924	6/1
County auditor sends valuation, certified tax rate and levy work sheets to each taxing district	59-2-924	6/1
Taxing district must adopt a proposed tax rate, certify the rate and levy, and submit to county auditor	59-2-912	before 6/22
County to set proposed tax rates	59-2-909	6/22

RIVERDALE CITY

Notes to Financial Statements - Continued

June 30, 2016

(11) Budgetary Accounting and Tax Calendar - Continued

<u>Duties to be Completed</u>	<u>Property Tax Calendar</u>	<u>Authorizing Statute</u>	<u>Statute Date</u>
Taxing districts adopt tentative budgets and notify county of intent to exceed certified tax rate		59-2-924(3)	6/22
County auditor to submit levy worksheets and supporting documentation to tax commission		59-2-913	6/22
Copy of final budget to state auditor within 30 days of adoption		10-6-118	9/17
County treasurer to mail tax notice		59-2-1317	11/1
County auditor delivers assessment roll with affidavit to tax commission		59-2-326	11/1
Payment and delinquency date		59-2-1331	11/30
Delinquency list published		59-2-1332.5	12/31

(12) Riverdale Redevelopment Agency

The redevelopment agency (RDA) collected tax increments of \$396,283 for the Riverdale road area, \$329,563 for the 550 West area and \$277,590 for the 1050 West area. There were no tax increments paid to any other taxing agency. The RDA has outstanding bonds of \$555,000 associated with a senior housing project. The RDA has entered into agreements with certain developers that require continuing payments to those developers from the RDA through fiscal year 2023.

The RDA expended funds in the following areas:

Development payments	\$ 350,433
Administrative cost	223,153
Debt service	131,334
Land Acquisition	703,718

(13) Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by those grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

(14) Risk Management

Riverdale City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage.

(15) Prior Period Adjustment

The City changed its policy for accruing earned revenues. This implementation required an adjustment to the beginning net position of the governmental activities of \$555,400 and the beginning fund balance of the general fund of \$555,400.

REQUIRED SUPPLEMENTAL INFORMATION

RIVERDALE CITY

Notes to Required Supplementary Information

June 30, 2016

Budgeting and Budgetary Control

As more fully explained in Note 1 of the Notes to Financial Statements, annual budgets are prepared and adopted before June 22 for the fiscal year commencing the following July 1 in accordance with the Uniform Fiscal Procedures Act for Utah Cities. State law requires budgeted revenues to equal budgeted expenditures, and legal control is exercised at the department level. Once a budget has been adopted, it remains in effect until it has been formally revised. Budgets for the general fund, special revenue, and capital projects funds are legally required and are prepared and adopted on the modified accrual basis of accounting. Therefore, no reconciliation between budgetary schedules and the GAAP statements is required.

The Budgetary Comparison schedules presented in this section of the report are for the City’s general fund and major special revenue funds. Original budgets represent the revenue estimates and spending authority authorized by the City Council prior to July 1. Final budgets represent the original budget amounts plus any amendments made to the budget during the year by the City Council through formal resolution. Final budgets do not include unexpected balances from the prior year because such balances automatically lapse to unreserved fund balance at the end of each year.

Pension Plan

As explained in Note 8 to the Financial Statements, the City implemented GASB statement 68 during the prior year which requires the City to provide a 10-year history for certain pension related amounts. The schedule of Proportionate Share of the Net Pension Liability shows the City’s share of various assets and liabilities related to the net pension liability. The Schedule of Contributions shows the City’s contractually required contributions, actual amounts contributed and contributions as a percentage of covered payroll. Both schedules show information only for the current and prior year since this is the second year of this required information.

Defined Contribution Savings Plan

The Defined Contribution Savings Plans are administered by the Utah Retirement Systems Board and are generally supplemental plans to the basic retirement benefits of the Retirement Systems, but may also be used as a primary retirement plan. These plans are voluntary tax-advantaged retirement savings programs authorized under sections 401(k), 457(b) and 408 of the Internal Revenue code. Detailed information regarding plan provisions is available in the separately issued URS financial report.

Riverdale City participates in the following Defined Contribution Savings Plans with Utah Retirement Systems:

- *401(k) Plan
- *457(b) Plan
- *Roth IRA Plan

Employee and employer contributions to the Utah Retirement Defined Contributions Savings Plans for the fiscal year ended June 30, were as follows:

	<u>2016</u>	<u>2015</u>	<u>2014</u>
401(k) Plan			
Employer Contributions	\$ 22,998	22,146	34,625
Employee Contributions	52,338	19,226	52,405
457 Plan			
Employer Contributions	-	-	-
Employee Contributions	29	1,615	845
Roth IRA Plan			
Employer Contributions	N/A	N/A	N/A
Employee Contributions	1,200	1,200	1,200

RIVERDALE CITY

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
General Fund

Year Ended June 30, 2016

<u>Revenues</u>	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Taxes:				
Current year property taxes	\$ 591,538	591,538	594,505	2,967
Delinquent prior years taxes	10,000	10,000	6,782	(3,218)
Fee in lieu	48,000	48,000	47,439	(561)
Sales tax	5,890,000	5,890,000	6,047,479	157,479
Transient room tax	10,000	10,000	12,683	2,683
Total taxes	<u>6,549,538</u>	<u>6,549,538</u>	<u>6,708,888</u>	<u>159,350</u>
Licenses and permits:				
Business licenses	132,000	132,000	137,722	5,722
Building permits	30,000	30,000	69,835	39,835
Building plan/development fees	15,000	15,000	51,979	36,979
Animal licenses	10,000	10,000	9,260	(740)
Total licenses and permits	<u>187,000</u>	<u>187,000</u>	<u>268,796</u>	<u>81,796</u>
Intergovernmental:				
Grants	26,000	26,000	21,778	(4,222)
Other local governments	-	-	103,657	103,657
Class "C" roads	260,001	260,001	262,882	2,881
Class "C" road interest	1,000	1,000	1,060	60
State liquor allotment	18,000	18,000	19,582	1,582
Total intergovernmental	<u>305,001</u>	<u>305,001</u>	<u>408,959</u>	<u>103,958</u>
Charges for services:				
Ambulance fees	180,000	210,000	264,876	54,876
Recreation and user fees	58,250	58,250	58,286	36
Senior programs	49,000	49,000	48,060	(940)
Street repairs	1,000	1,000	3,546	2,546
Zoning and sub fees	-	-	700	700
Interfund services	36,000	36,000	36,000	-
Total charges for services	<u>324,250</u>	<u>354,250</u>	<u>441,468</u>	<u>57,218</u>
Fines and forfeitures	<u>505,500</u>	<u>505,500</u>	<u>470,724</u>	<u>(34,776)</u>
Other revenues:				
Donations	500	500	2,550	2,050
Lease revenue	12,000	12,000	12,836	836
Interest earned	6,000	6,000	12,931	6,931
Miscellaneous	20,000	20,000	82,053	62,053
Sale of assets	2,000	2,000	1,896	(104)
Total other revenues	<u>40,500</u>	<u>40,500</u>	<u>112,266</u>	<u>71,766</u>
Total revenues	<u>7,911,789</u>	<u>7,941,789</u>	<u>8,381,101</u>	<u>439,312</u>
<u>Expenditures</u>				
General government:				
Legislative	119,030	119,030	105,395	(13,635)
Judicial	553,719	553,719	513,238	(40,481)
City administration	338,761	338,761	322,805	(15,956)
Business administration	632,510	632,510	622,327	(10,183)
Non-departmental	69,000	69,000	69,000	-
Total general government	<u>1,713,020</u>	<u>1,713,020</u>	<u>1,632,765</u>	<u>(80,255)</u>

RIVERDALE CITY

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - Continued
General Fund

Year Ended June 30, 2015

<u>Expenditures - Continued</u>	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Public safety:				
Police department	\$ 2,797,649	3,844,357	2,760,446	(83,911)
Fire department	<u>1,433,694</u>	<u>1,433,694</u>	<u>1,413,627</u>	<u>(20,067)</u>
Total public safety	<u>4,231,343</u>	<u>4,278,051</u>	<u>4,174,073</u>	<u>(103,978)</u>
Streets and public works	<u>775,076</u>	<u>775,076</u>	<u>529,453</u>	<u>(245,623)</u>
Parks and community services:				
Parks department	398,864	398,864	350,315	(48,549)
Community services	<u>543,499</u>	<u>543,499</u>	<u>515,584</u>	<u>(27,915)</u>
Total parks and community services	<u>942,363</u>	<u>942,363</u>	<u>865,899</u>	<u>(76,464)</u>
Community development	<u>364,546</u>	<u>364,546</u>	<u>358,659</u>	<u>(5,887)</u>
Total expenditures	<u>8,026,348</u>	<u>8,073,056</u>	<u>7,560,849</u>	<u>(512,207)</u>
Excess (deficiency) of revenues over expenditures	<u>(114,559)</u>	<u>(131,267)</u>	<u>820,252</u>	<u>(951,519)</u>
Other financing sources (uses):				
Operating transfers in	-	-	-	-
Operating transfers (out)	(256,800)	(1,156,800)	(1,143,548)	(13,252)
Increase in reserves	154,733	154,733	-	(51,733)
Use of fund balance	<u>183,000</u>	<u>1,083,000</u>	<u>-</u>	<u>1,083,000</u>
Total other financing sources (uses)	<u>(73,800)</u>	<u>(125,533)</u>	<u>(1,143,548)</u>	<u>1,018,015</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other uses	(188,359)	(256,800)	(323,296)	(66,496)
Fund balance - beginning of year	<u>2,154,659</u>	<u>2,154,659</u>	<u>2,154,659</u>	<u>-</u>
Fund balance - end of year	<u>\$ 1,966,300</u>	<u>1,897,859</u>	<u>1,831,363</u>	<u>(66,496)</u>

RIVERDALE CITY

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
Redevelopment Agency Special Revenue Fund

Year Ended June 30, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property taxes	\$ 1,090,000	1,090,000	1,003,436	(86,564)
Rents	171,800	171,800	155,012	(16,778)
Sundry	-	-	550	550
Interest	26,000	26,000	29,394	3,394
Total revenues	<u>1,287,800</u>	<u>1,287,800</u>	<u>1,188,402</u>	<u>(99,398)</u>
Expenditures:				
Community development	1,731,712	2,261,712	1,277,304	(984,408)
Debt service:				
Principal retirement	120,000	120,000	-	-
Interest and fiscal charges	30,000	30,000	11,334	(18,666)
Total expenditures	<u>1,881,712</u>	<u>2,411,712</u>	<u>1,408,638</u>	<u>(1,003,074)</u>
Excess (deficiency) of revenues and expenditures	<u>(593,912)</u>	<u>(1,123,912)</u>	<u>(220,236)</u>	<u>903,676</u>
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Use of fund balance	593,912	1,123,912	-	(1,123,912)
Total other financing sources (uses)	<u>593,912</u>	<u>1,123,912</u>	<u>-</u>	<u>(1,123,912)</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other uses	-	-	(220,236)	(220,236)
Fund balance - beginning of year	<u>4,065,500</u>	<u>4,065,500</u>	<u>4,065,500</u>	<u>-</u>
Fund balance - end of year	<u>\$ 4,065,500</u>	<u>4,4065,500</u>	<u>3,845,264</u>	<u>(220,236)</u>

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
RIVERDALE CITY
Utah Retirement Systems
As of December 31, 2015
Last 10 Fiscal Years

		Noncontributory System	Contributory Retirement System	Public Safety System	Firefighters System	Tier 2 Public Employees System	Tier 2 Public Safety and Firefighter System
Proportion of the net pension liability (asset)	2015	0.1888669%	0.1099487%	0.7300668%	2.0532168%	0.0047096%	0.0668458%
	2014	0.1862885%	0.1108293%	0.7481631%	2.1517438%	0.0081248%	0.0915134%
Proportionate share of the net pension liability (asset)	2015	\$1,068,701	\$77,278	\$1,307,753	(\$37,188)	(\$010)	(\$977)
	2014	\$808,908	\$31,968	\$940,877	(\$122,787)	(\$246)	(\$1,354)
Covered employee payroll	2015	\$1,654,141	\$46,848	\$1,161,250	\$552,574	\$30,431	\$39,775
	2014	\$1,647,872	\$59,870	\$1,159,107	\$563,736	\$39,676	\$37,806
Proportionate share of the net pension liability(asset) as a percentage of its covered-employee payroll	2015	165.0%	164.9%	112.6%	-6.73%	-0.03%	-2.5%
	2014	49.1%	53.4%	81.2%	-21.8%	-0.6%	-3.6%
Plan fiduciary net position as a percentage of the total pension liability	2015	87.8%	85.7%	87.1%	101.0%	100.2%	110.7%
	2014	90.2%	94.0%	90.5%	103.5%	103.5%	103.5%

*In accordance with GASB 68, the City will need to disclose a 10-year history of its proportionate share of the Net Pension Liability (Asset). The 10-year schedule will be built prospectively. The schedule above is only for the two most recent years.

SCHEDULE OF CONTRIBUTIONS RIVERDALE CITY
 Utah Retirement Systems
 As of December 31, 2015
 Last 10 Fiscal Years

	As of fiscal year ended June 30	Actuarial Determined Contributions	Contributions in relation to the contractually required	Contribution deficiency (excess)	Covered Employee Payroll	Contributions as a percentage of covered employee payroll
Noncontributory System	2014	\$ 262,775	\$ 262,775	\$ -	\$ 1,563,026	16.81%
	2015	\$ 308,465	\$ 308,465	\$ -	\$ 1,687,618	18.28%
	2016	\$ 300,490	\$ 300,490	\$ -	\$ 1,628,476	18.45%
Contributory System	2014	\$ 11,815	\$ 11,815	\$ -	\$ 89,368	13.22%
	2015	\$ 6,640	\$ 6,640	\$ -	\$ 45,918	14.46%
	2016	\$ 6,860	\$ 6,860	\$ -	\$ 47,438	14.46%
Public Safety System	2014	\$ 347,200	\$ 347,200	\$ -	\$ 1,119,275	31.02%
	2015	\$ 373,565	\$ 373,565	\$ -	\$ 1,153,983	32.37%
	2016	\$ 381,657	\$ 381,657	\$ -	\$ 1,185,471	32.19%
Firefighters System	2014	\$ 16,240	\$ 16,240	\$ -	\$ 550,953	2.95%
	2015	\$ 21,886	\$ 21,886	\$ -	\$ 572,951	3.82%
	2016	\$ 22,099	\$ 22,099	\$ -	\$ 553,855	3.99%
Tier 2 Public Employees System	2014	\$ 7,396	\$ 7,396	\$ -	\$ 53,293	13.88%
	2015	\$ 7,202	\$ 7,202	\$ -	\$ 47,809	15.07%
	2016	\$ 13,225	\$ 13,225	\$ -	\$ 88,697	14.91%
Tier 2 Public Safety and Firefighter System	2014	\$ 4,101	\$ 4,101	\$ -	\$ 37,418	10.96%
	2105	\$ 4,165	\$ 4,165	\$ -	\$ 38,352	10.86%
	2016	\$ 5,481	\$ 5,481	\$ -	\$ 45,532	12.04%
Tier 2 Public Employees DC Only System	2014	\$ -	\$ -	\$ -	\$ -	00.00%
	2015	\$ 1,047	\$ 1,047	\$ -	\$ 15,553	6.73%
	2016	\$ 6,011	\$ 6,011	\$ -	\$ 89,847	6.69%
Tier 2 Public Safety and Firefighter DC Only System	2014	\$ -	\$ -	\$ -	\$ -	0.00%
	2015	\$ -	\$ -	\$ -	\$ -	0.00%
	2016	\$ 239	\$ 239	\$ -	\$ 1,838	12.99%

*Amounts presented were determined as of calendar year January 1- December 31. The City will be required to prospectively develop this table in future years to show 10-years of information. The schedule above is only for the current year.

**Contributions as a percentage of covered-employee payroll may be different than the Board certified rate due to rounding or other administrative issues.

RIVERDALE CITY

Combining Statement of Net Position
Internal Service Funds

June 30, 2016

	Information Technology Fund	Motor Pool Fund	Total
Assets:			
Cash	\$ 224,129	1,700,647	1,924,776
Accounts Receivable	-	3,008	3,008
Machinery and equipment	324,261	3,321,639	3,645,900
Accumulated depreciation	<u>(127,239)</u>	<u>(2,118,522)</u>	<u>(2,245,761)</u>
Total assets	<u>421,151</u>	<u>2,906,772</u>	<u>3,327,923</u>
Liabilities:			
Accounts payable	<u>1,324</u>	<u>805</u>	<u>2,129</u>
Total liabilities	<u>1,324</u>	<u>805</u>	<u>2,129</u>
Net position:			
Net investment in capital assets	197,022	1,203,117	1,400,139
Unrestricted	<u>222,805</u>	<u>1,702,850</u>	<u>1,925,655</u>
Total net position	<u>\$ 419,827</u>	<u>2,905,967</u>	<u>3,325,794</u>

RIVERDALE CITY

Combining Statement of Revenues, Expenses, and Changes in Net Position
Internal Service Funds

Year Ended June 30, 2016

	Information Technology <u>Fund</u>	Motor Pool <u>Fund</u>	<u>Total</u>
Operating revenues:			
Charges for services	\$ 127,872	287,820	415,692
Miscellaneous revenue	<u>-</u>	<u>3,008</u>	<u>3,008</u>
Total operating revenues	<u>127,872</u>	<u>290,828</u>	<u>418,700</u>
Operating expenses:			
Materials and supplies	39,499	13,231	52,730
Depreciation	58,363	217,413	275,776
Utilities	<u>3,697</u>	<u>6,615</u>	<u>10,312</u>
Total operating expenses	<u>101,559</u>	<u>237,259</u>	<u>338,818</u>
Operating income (loss)	<u>(26,313)</u>	<u>(53,569)</u>	<u>(79,882)</u>
Non-operating revenues:			
Interest revenue	1,350	12,163	13,513
Gain on sale of assets	<u>228</u>	<u>86,375</u>	<u>86,603</u>
Total non-operating revenues	<u>1,578</u>	<u>98,538</u>	<u>100,116</u>
Operating transfers in	<u>-</u>	<u>-</u>	<u>-</u>
Change in net position	27,891	152,107	179,998
Net position - beginning of year	<u>391,936</u>	<u>2,753,860</u>	<u>3,145,796</u>
Net position - end of year	<u>\$ 419,827</u>	<u>2,905,967</u>	<u>3,325,794</u>

RIVERDALE CITY

Combining Statement of Cash Flows
Internal Service Funds

Year Ended June 30, 2016

	Information Technology Fund	Motor Pool Fund	<u>Total</u>
Cash flows from operating activities:			
Cash received from customers	\$ 127,872	284,812	412,684
Cash received from other activities	-	3,008	3,008
Cash payments for goods and services	<u>(41,872)</u>	<u>(19,041)</u>	<u>(60,913)</u>
Net cash provided by operating activities	<u>86,000</u>	<u>268,779</u>	<u>354,779</u>
Cash flows from investing activities:			
Interest earned on cash deposits	<u>1,350</u>	<u>12,163</u>	<u>13,513</u>
Net cash provided by investing activities	<u>1,350</u>	<u>12,163</u>	<u>13,513</u>
Cash flows from non-capital financing activities:			
Operating transfers in	<u>-</u>	<u>-</u>	<u>-</u>
Net cash provided by non-capital financing activities	<u>-</u>	<u>-</u>	<u>-</u>
Cash flows from capital and related financing activities:			
Gain on sale of assets	228	86,375	86,603
Cash payments for property and equipment purchases	(18,873)	(471,448)	(490,321)
Property and equipment disposals	<u>-</u>	<u>58,125</u>	<u>58,125</u>
Net cash used in capital and related financing activities	<u>(18,645)</u>	<u>(326,948)</u>	<u>(345,593)</u>
Net increase (decrease) in cash and cash equivalents	68,705	(46,006)	22,699
Cash and cash equivalents - beginning of year	<u>155,424</u>	<u>1,746,653</u>	<u>1,902,077</u>
Cash and cash equivalents - end of year	<u>\$ 224,129</u>	<u>1,700,647</u>	<u>1,924,776</u>
Reconciliation of operating income (loss) to net cash provided by operating activities:			
Operating income (loss)	\$ 26,313	53,569	79,882
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	58,363	217,413	275,776
Change in assets and liabilities:			
(Increase) decrease in accounts receivable	-	(3,008)	(3,008)
Increase (decrease) in accounts payable	<u>1,324</u>	<u>805</u>	<u>1,129</u>
Net cash provided by operating activities	<u>\$ 86,000</u>	<u>268,779</u>	<u>354,779</u>



Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance With *Government Auditing Standards*

To the Mayor and City Council
Riverdale City

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Riverdale City as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Riverdale City's basic financial statements, and have issued our report thereon dated October 28, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Riverdale City's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Riverdale City's internal control. Accordingly, we do not express an opinion on the effectiveness of the Riverdale City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we considered to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Riverdale City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christensen, Palmer & Ambrose P.C.

October 28, 2016



Independent Auditor's Report on Compliance and on
Internal Controls Over Compliance in Accordance With the
State of Utah Legal Compliance Audit Guide

To the Mayor and City Council
Riverdale City

REPORT ON COMPLIANCE

We have audited Riverdale City's compliance with the general program compliance requirements described in the *State of Utah Legal Compliance Audit Guide* for the year ended June 30, 2016.

The general compliance requirements applicable to Riverdale City are identified as follows:

- Budgetary Compliance
- Fund Balance
- Justice Courts
- Utah Retirement Systems Compliance
- Restricted taxes and related revenues
- Open and Public Meeting Act
- Treasurer's Bond
- Cash Management

Riverdale City did not receive any major assistance programs from the State of Utah during the year ended June 30, 2016.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of the City's management.

Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State of Utah Legal Compliance Audit Guide*. Those standards and the *State of Utah Legal Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the City and its major programs occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

Opinion

In our opinion, Riverdale City complied, in all material respects, with the general compliance requirements identified above for the year ended June 30, 2016.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered the City's internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

Purpose of Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christensen, Palmer & Ambrose P.C.

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: G2

SUBJECT: Consideration and Discussion of Resolution 2016-26, Adopting a K-9 Handler Agreement.

PRESENTER: Scott Brenkman, Police Chief

ACTION REQUESTED: Consideration of Approval.

INFORMATION:

- a. [Executive Summary](#)
- b. [Memorandum of Understanding](#)
- c. [Resolution 2016-26](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
11/15/2016

Petitioner:
Chief Scott Brenkman

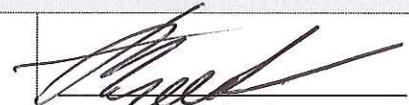
Summary of Proposed Action

This Memorandum of Understanding is between Riverdale City and Canine Officer Joe McBride concerning care and maintenance of Edo, the police department's new canine.

Summary of Supporting Facts & Options

This Memorandum of Understanding is made between Riverdale City and Canine Officer Joe McBride to establish and clarify responsibilities between the city and canine officer. The city has always entered into MOU's with the canine officer establishing compensation for care and maintaining the canine. This MOU establishes an amount of 10 hours per month to be paid to Officer McBride for his off duty time spent on these duties. All other overtime worked such as extending shifts, extra shifts, training with the canine or call outs will be paid under normal overtime guidelines established by federal, state and local law. This MOU also establishes the city's responsibility for food, supplies, veterinary care, cost of the kennel at the officer's residence and other associated expenses that are not directly related to the day to day care of the canine.

Legal Comments - City Attorney


Steve Brooks, Attorney

Fiscal Comments - Treasurer/Budget Officer


Cody Cardon, Business
Administrator

Administrative Comments - City Administrator


Rodger Worthen, City
Administrator

MEMORANDUM OF UNDERSTANDING

Exhibit A

ARTICLE I - GENERAL PROVISIONS

SECTION 1.1 PREAMBLE

a. This Memorandum of Understanding is made and entered into between the City of Riverdale, hereinafter referred to as the "City" and Joe McBride, hereinafter referred to as the "Handler." The purpose of this Memorandum of Understanding (MOU) is the establishment of special terms and conditions of employment as the City's canine handler.

SECTION 1.2 SEVERANCE

a. If any provision of the Agreement should be found invalid, unconstitutional, unlawful, or unenforceable by reason of any existing or subsequently enacted constitutional or legislative provision shall be severed, all other provisions of the Agreement shall remain in full force and effect for the duration of the Agreement.

b. In the event that any provision of the MOU should be found invalid, unconstitutional, unlawful or unenforceable, the City and the Handler agree to meet and confer in a timely manner in an attempt to negotiate a substitute provision. Such negotiations shall apply only to the severed provision of the Agreement and shall not in any way modify or impact the remaining provisions of the existing MOU.

SECTION 1.3 SOLE AGREEMENT

a. This document embodies a written memorandum of the entire understanding and mutual agreement of the parties and supersedes all prior Memoranda of Understanding and/or verbal agreements between the parties hereto concerning the Handler duties.

b. The City and the Handler agree that to the extent that any provision addressing terms and conditions of employment as the canine handler found outside this MOU and that are in conflict thereof, this MOU shall prevail.

c. If, during the term of the MOU, the parties should mutually agree to modify, amend, or alter the provisions of this MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representatives of the City and the Handler. Any such changes validly made shall become part of this MOU and subject to its terms.

ARTICLE II - - HOURS OF WORK AND OVERTIME

SECTION 2.1 HOURS OF WORK/OVERTIME/COMPENSATION

a. It is agreed that canine handlers normally spend approximately 5 hours per semi-monthly pay period performing such work for the dogs care and maintenance and written authorization from the Police Chief, or his designee, must be obtained to perform such work for more than 5 hours. Such hours worked shall not be interpreted to be (1) shift extension, (2) callback to work, or (3) scheduled work performed in excess of the regular shift for overtime

purposes.

- b. Police Officers assigned in the canine special assignment shall receive the following compensation, in addition to their regular base pay:
1. 5 hours of regular pay every pay period for a total of 10 hours per month.
 2. All other overtime that is incurred with use of the K-9 while on duty, or called out will be compensated with overtime pay
- c. The City and Officer understands and agrees that this additional compensation is intended to compensate canine officers for all off duty hours spent caring, grooming, feeding and otherwise maintaining their canine unit, in compliance with the FLSA and interpretive cases and rulings.
- d. The parties acknowledge that the FLSA, which governs the entitlement to compensation for canine duties, entitles the parties to agree to a reasonable number of hours per month for the performance of off duty canine duties. The hours derived at in this agreement were determined after an actual inquiry of the Officer(s) previously assigned in the canine special assignment. It is the intent of the parties through the provisions of this section to comply with the requirements of the FLSA. In addition, both parties believe that this section of the MOU does comply with the requirements of the FLSA.

ARTICLE III - MISCELLANEOUS PROVISIONS

- a. The Police Department will pay the cost of dog food, grooming, supplies, services and veterinary expenses.
- b. The Police Department will establish reasonable or ordinary monthly expenditure rates to ensure costs are controlled and accounted for in the annual budget.
- c. All veterinary treatment must be pre-approved by the Police Department unless an emergency condition exists. The Police Department further reserves the right to determine if the expenses to be incurred outweigh the value of the canine to the needs of the Police Department.
- d. The Police Department shall provide a kennel, or the funding to install such, enclosure approximately five feet by ten feet (5' x 10') on property designated by the Handler.
- e. If a canine that is owned by the Police Department becomes permanently disabled or is no longer able to perform its duties, as determined by the Police Department within its sole discretion, the Handler shall be offered the first opportunity to purchase the canine at a reasonable price. If so purchased, neither the Handler nor the canine will be entitled to any benefits described in this section, unless the Handler is assigned another Police Department owned canine. If purchased, the canine shall become the sole responsibility of the purchaser and the purchaser waives all claims against the City.

ARTICLE IV - CLOSING PROVISIONS

Section 4.1 ACKNOWLEDGMENT

Handler acknowledges that this MOU is NOT intended to supersede, replace or otherwise change the employment arrangement between the City and the Handler prior to the Handler

assignment but IS intended to clarify the responsibilities of the Handler and any additional obligations of the City for the care and training of the City's canine.

And further the handler acknowledges that this MOU does not create any long term agreement, vested right or any new and different employment status between the City and the Handler.

SECTION 4.2 TERM

The term of this MOU shall commence on July 1, 2016, and expire upon the earliest date of the following: the handler's termination of employment with the City, the handler's change of duties per assignment by the Chief of Police or the termination of the use of the canine by the City.

SECTION 4.3 SIGNATURES

This MOU has been ratified and adopted pursuant to the recommendation of the following:

SECTION 4.4 SUMMATION

The City and Officer understand, agree and acknowledge by signing below that this MOU is merely intended to clarify responsibilities between the City and the Handler and a compensation plan of a canine officer for off-duty hours spent caring, grooming, feeding and otherwise maintaining a canine unit, in compliance with all state, federal and local laws, interpretive cases and rulings.

Joe McBride (Handler)

Date

CITY OF RIVERDALE

Mayor

Date

City Recorder

Date

APPROVED AS TO FORM

City Attorney

Date



RESOLUTION NO. 2016-26

A RESOLUTION AUTHORIZING EXECUTION OF A MEMORANDUM OF UNDERSTANDING AGREEMENT WITH THE CANINE OFFICER FOR THE POLICE CANINE SERVICES AND RESPONSIBILITIES WITH RIVERDALE CITY.

WHEREAS, the City of Riverdale has previously provided a police canine unit consisting of a dog and a handler, to provide such service to the citizens, visitors and employees of Riverdale City; and

WHEREAS, the acquisition of a new canine and assignment of a new handler has given rise to the need for an agreement to cover the extra responsibilities and obligations associated with the canine unit; and

WHEREAS, the City of Riverdale now desires to create an Agreement to clarify the obligations and responsibilities for the proper and lawful operation of a canine unit; and

WHEREAS, the Council finds that it is in the best interest of the City and will promote the health, safety, and general welfare of the community.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Riverdale that the attached agreement as set forth in Exhibit "A" is hereby adopted and the Mayor is directed to sign said agreement and any other documents associated therewith on behalf of the City.

Passed the ____ day of November, 2016.

RIVERDALE CITY

By: _____
Norm Searle, Mayor

Attest:

Jackie Manning

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: G3

SUBJECT: Consideration and Discussion of Resolution 2016-27, Fee Schedule Amendment pertaining to the Park Pavilion Rentals.

PRESENTER: Rich Taylor, Community Services Director

ACTION REQUESTED: Consideration of Approval.

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2016-27](#)
- c. [Proposals 1-2](#)
- d. [Fee Comparison](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on: 11/15/16

Petitioner: Rich Taylor/ Shawn Douglas

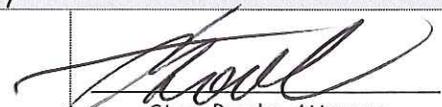
Summary of Proposed Action

We are proposing a change to the fee schedule 1-12-11 Community Services Fees section C. We ask that the city council adopts one of two proposals. Proposal 1 is the preferred option by staff. Proposals are attached.

Summary of Supporting Facts & Options

We are receiving complaints weekly during the pavilion rental season about garbage and the general messiness of the pavilion particularly from the second rentals of the day. In looking at options to address these complaints we determined that if we make some changes to the fee schedule we can better serve the customers. Attached are two proposals as well as fee comparisons from surrounding communities. With the first proposal we would do one rental per day and raise the fee slightly to bring in the same amount of revenue. The second proposal we would continue with two rentals per day but adjust the time so that city staff can attempt to empty garbage between the two reservations.

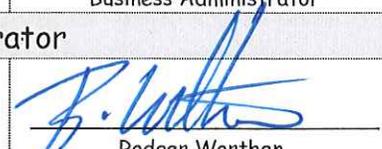
Legal Comments - City Attorney


Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer


Cody Cardon,
Business Administrator

Administrative Comments - City Administrator


Rodger Worthen,
City Administrator



RESOLUTION NO. 2016-27

A RESOLUTION OF THE RIVERDALE CITY COUNCIL AMENDING THE SECTION OF THE CONSOLIDATED FEE SCHEDULE IN THE RIVERDALE MUNICIPAL ORDINANCE CODE TITLE 1, CHAPTER 12, SECTION 6 CONCERNING PARK PAVILION RENTAL RATES, AND AN EFFECTIVE DATE.

WHEREAS, the Governing Body of the City of Riverdale has previously adopted, by ordinance, a consolidated fee schedule; and

WHEREAS, the Governing Body further provided that amendments to said fee schedule may be accomplished by resolution of the Governing Body; and

WHEREAS, it is necessary, from time to time, to update said fee schedule in order to meet the needs and conditions of the city and residents; and

WHEREAS, to do so will promote the health, welfare, and safety of the citizens and is in the best interest of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

That Title 1, Chapter 12, shall be amended as outlined in Attachment A (for Riverdale Parks and pavilions – use fees), attached hereto and incorporated hereby.

All other provisions of this Chapter shall remain in full force and effect unless specifically amended hereby.

This resolution shall take effect upon passage.

PASSED AND ADOPTED this ____ day of November, 2016.

Mayor Norm Searle
Riverdale City

Attest:

Jackie Manning
City Recorder

Proposal 1 (Preferred)

C.	Riverdale parks and pavilions - use fees:				
1.	Small pavilion		No fees or reservations, small pavilions are available on a first come, first serve basis		
2.	Medium pavilion:				
	a. City residents and employees				\$ 35.00
	b. Noncity residents and businesses				\$140.00
3.	Large pavilion:				
	a. City residents and employees				\$60.00
	b. Noncity residents and businesses				\$180.00
	-Fee per 6 hour block: 9:00 A.M. to 3:00 P.M. and 4:00 P.M. to 10:00 P.M.-				
	-In exchange for community service, the fee may be waived by administration for Riverdale area church and civic groups.				

We would recommend one reservation per day instead of two which would reduce the amount of garbage and stress on city resources in taking care of garbage. In talking with surrounding cities many do it this way for the same reasons.

Proposal 2

C.	Riverdale parks and pavilions - use fees:				
1.	Small pavilion		No fees or reservations, small pavilions are available on a first come, first serve		
2.	Medium pavilion:				
	a. City residents and employees				\$ 25.00
	b. Noncity residents and businesses				\$100.00

City	Resident Fee	Non-Resident Fee	Deposit	Hours
South Ogden	\$50	\$75	\$25	8A - 9P
Ogden	\$50 - \$200	\$100 - \$400	\$100	6A - 2P or 3P - 10P
Roy	\$20 - \$25	\$50 - \$65	No	All Day
North Ogden	\$35	\$75	No	8A - 10P
Harrisville	\$50	NA	\$150	All Day
West Haven	\$30/\$50	\$60/\$100	\$75	Half Day/All Day
Washington Terrace	NA	NA	NA	NA

**RIVERDALE CITY
CITY COUNCIL AGENDA
November 15, 2016**

AGENDA ITEM: G4

SUBJECT: Consideration of Rezone request for properties located approximately 1378 West Ritter Drive, from Agricultural Zone (A-1) to Single-Family Residential Zone (R-1-6).

PRESENTER: Mike Eggett, Community Development

ACTION REQUESTED: Consideration of approval.

INFORMATION:

- a. Executive Summary
- b. Rezone Area
- c. Application
- d. Coleman Estates
- e. Public Hearing Notice Checklist
- f. Public Entities List
- g. City Rezone 10-9a-205(4) Notices
- h. Certificate of Rezone Sign Placement
- i. Rezone Signs
- j. Planning Commission Minutes - DRAFT

BACK TO AGENDA



City Council Executive Summary

For the Council meeting on: 11-15-2016

Petitioner: American Landmark Group LLC and the
Coleman Family
Represented by Hal Hayman & Mitch Beckstead

Summary of Proposed Action

American Landmark Group LLC, the petitioner in this matter, is requesting a rezone of properties located at approximately 1378 West Ritter Drive from the current Agricultural (A-1) zone to a proposed Single-Family Residential (R-1-6) zoning to allow for potential future subdivision development opportunities for these properties. Additionally, there is a small parcel of property on the corner of Ritter Drive and 1500 West that is owned by Riverdale City and is proposed to be included with this rezone request. This request is for approximately 10.29 acres of land that would be affected by the proposed rezone request (see the attached zoning map document for more information). As required by State Code and to allow for public commentary, a public hearing was noticed per State Code and held on October 25, 2016, during a Planning Commission meeting to receive and consider public comment on the proposed amendment to the zoning map. At the conclusion of the public hearing and following additional conversation by the Planning Commission, a motion was approved by the body to recommend to the City Council approval of the rezone request for R-1-6 with additional consideration of the R-1-8 zoning designation by the City Council for the proposed properties. Staff would then recommend that the City Council act accordingly to approve the rezone request, amend the request and approve, table the request, or not approve the rezone request based upon sufficient findings of fact to support the decision.

Title 10 Ordinance Guidelines (Code Reference)

This rezone request is regulated under City Code 10-5 "Rezone Requests" and is affected by City Codes 10-8 "Agricultural Zones (A-1)" and 10-10-9B "Single-Family Residential Zones (R-1-10, R-1-8, R-1-6, R-1-4.5)".

The petitioner's properties are currently listed in the County Records under the ownership of Howard C Coleman Family Trust, Howards Land LLC, and Riverdale City. These Coleman Family properties are currently being utilized as agricultural and grazing use properties and have been operating in this fashion for many years. At current time the zoning is compatible with the current use on the site.

American Landmark Group has entered into a purchase agreement with the Coleman Family for the properties affected by this petition. American Landmark Group representatives have indicated that the group's intent for the properties is to potentially subdivide the properties into single-family residential lots that could be accessible from 1500 West, Ritter Drive, and 1250 West respectively. Please refer to the documentation provided by the applicant that is found within this packet for more information.

The appropriate application and supporting documentation have been submitted and provided to the Planning Commission and City Council for review (please see attached documentation for more).

This request for rezone appears to be in agreement with the General Plan for this location as this property is established in the General Plan Land Use section as Residential - Low Density.

For more information relative to the zoning codes affecting this request and permitted and conditional uses for this requested zone, please reference the respective sections of City Code, as noted above.

Public hearing notifications required by State and City Codes have been completed in conformance with the standards established by these Codes and as reflected in the attached documentation. The public hearing was also held on October 25, 2016, to receive input from members of the public who have interest in this rezone petition request.

Staff would encourage the City Council to review this matter and then discuss with the petitioners any concerns that may arise in this matter. Following discussion of the request, staff would recommend that the City Council act accordingly to approve the rezone request, amend the request and approve, table the request, or not approve the rezone request based upon sufficient findings of fact to support the decision.

General Plan Guidance (Section Reference)

Listed as Residential - Low Density, which appears to be agreeable with the petitioner's request.

Legal Comments - City Attorney

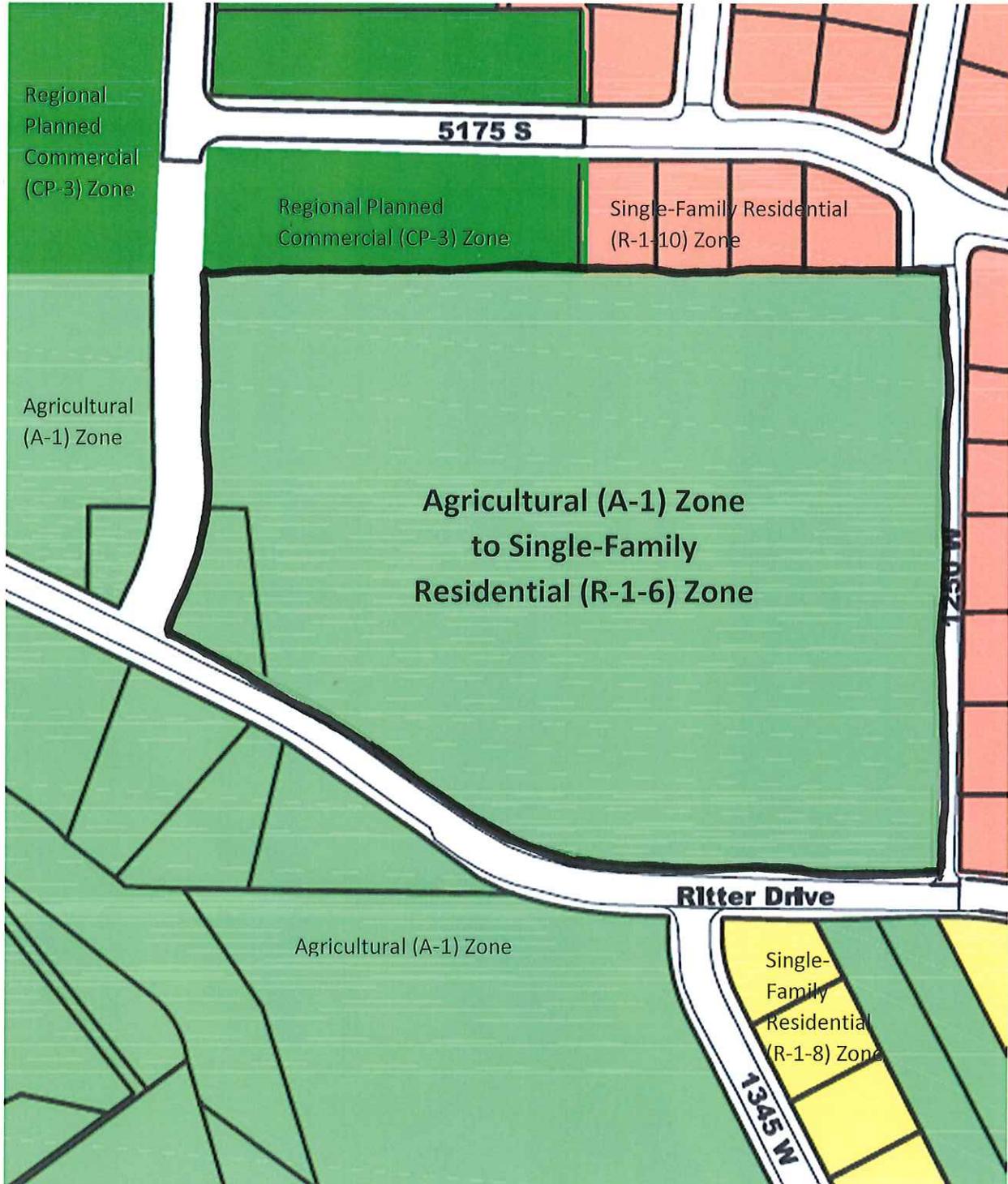

Steve Brooks, Attorney

Administrative Comments - City Administrator


Rodger Worthen, City Administrator

October 11th, 2016

Coleman Property/American Landmark Group LLC – rezone request for properties along Ritter Drive, 1250 W., and 1500 W. from Agricultural (A-1) Zone to Single-Family Residential (R-1-6) Zone. Area bound in black proposed to be rezoned as noted. Property on the corner of Ritter Drive and 1500 W. owned by Riverdale City.





Riverdale City

Community Development
4600 So. Weber River Drive
Riverdale, Utah 84405

RIVERDALE CITY REZONE REQUEST APPLICATION

DATE SUBMITTED 10-11-16 FEE SCHEDULE: **\$250**

APPLICANT NAME AMERICAN LANDMARK GROUP LLC - PHONE NUMBER: On File

APPLICANT ADDRESS Hal Hayman c/o
AMERICAN LANDMARK GROUP
On File

ADDRESS OF SITE 1378 WEST RITTER DRIVE

PROPERTY OWNER HOWARDS LAND LLC / HOWARD C. COLEMAN FAMILY TRUST

PRESENT ZONING ~~R-1-8~~ / AG

PRESENT USE: 1 RESIDENCE w/ HORSE PROPERTY

PROPOSED ZONING R-1-6

PROPOSED USE: RESIDENTIAL SUBDIVISION

PROPERTY ACREAGE: 10.29 ACRES

Answer the following questions with specifics on a separate sheet. This information will be forwarded to the Planning Commission members for review.

- A. Why should the present zoning be changed?
- B. How is the proposed change in harmony with the City General Plan for this area?
- C. If the proposed change is not in harmony, what conditions and circumstances have taken place in the general area since the General Plan was adopted to warrant such a change?
- D. How is the change in the public interest as well as the applicant's desire?

[Signature]
Signature of Applicant

[Signature]
Signature of Property Owner

I authorize AMERICAN LANDMARK GROUP LLC to act as my representative in all matters relating to this application.



APPLICATION REQUIREMENTS AND PROCEDURE FOR REZONE REQUEST

1. The applicant shall submit to the City Recorder the following:
 - a. Completed REZONE REQUEST APPLICATION formally requesting a rezone and stating the reasons for the request.
 - b. PROPERTY PLAT MAP of the area of the requested rezone. Plats are available at the Weber County Recorder's Office.
 - c. LEGAL DESCRIPTION of the subject property.
 - d. REZONE REQUEST FEE of \$250 as established by resolution of the Riverdale City Council.

2. The Planning Commission, following the public hearing, will consider action to approve or deny the rezone request. The Planning Commission may take up to thirty (30) days following the public hearing to act on the rezone request. The decision of the Planning Commission will be forwarded to the City Council with the Planning Commission recommendation. The City Council will then make the final decision. If the request is approved, an ordinance will be signed and filed. The application / property owner may obtain a copy of the ordinance if desired.

3. If approved, the rezone will become effective upon posting of the ordinance.

Planning Commission scheduled public hearing:

Date: 10-25-2016

Decision: *of R-1-b zoning,
Recommend approval with consideration
by City Council to also consider R-1-S zoning.*

City Council consideration of application:

Date: _____

Decision: _____

Riverdale City Rezone Request

Attachment "A"

A. Why should the present zoning be changed?

As Developers of residential properties we strive to provide the best possible product that the market is asking for. In doing so it is obvious that the mature (Baby Boomer) home owner or buyer is looking for a smaller less burdensome residence. Their children have grown and left home. Many, to distant locations which makes it difficult and less likely that their grandchildren will be visiting often. They prefer smaller yards, smaller homes with a single floor design, no steps and most have their residences maintained by professionals so that they have the freedom to leave the home at short notice and for as long as they like knowing that the home will be as they left it upon their return.

The younger generation home owner is looking for the same type of residence. They have shown less confidence in the prospect of working for the same company for a lifetime as their parents did. They expect that they will be moving more often than past generations. They are asking for smaller, less burdensome residences. There will always be those who want a large property and those are available but national trends show that to be a declining lifestyle.

The cost for undeveloped land has continued to rapidly escalate despite the "Great Recession and Housing Bubble" and the cost of development has followed suit. This trend has outpaced the buying capacity of many families and the best solution is to offer smaller building lots at a reasonable and fair value.

B. How is the proposed change in harmony with the City General Plan for this area?

The property and the surrounding residential area is presently zoned ~~R-1-8~~^{A-1}. Our request to rezone to R-1-6 is still in harmony to the plan in that the land will still be residential and even though we are requesting the R-1-6 it is our intent to have a mix of lot sizes 6,000 square foot and larger. Some being 10,000 square foot and larger.

Our intent is to bring together people from all walks of life and create a vibrant diverse community of mature "Empty Nesters", younger families, and established families who prefer a larger residence.

Our CC&R's will be quite comprehensive and restrictive as to the types of construction and products, design of the residence and value of the homes allowed. The homes will be equal to or greater in value than many of the surrounding homes. We have no intention of building a community of "Cookie Cutter" residences as has been done in the past by some developers.

We have been working with the city staff to come up with creative solutions to the completion of Ritter Drive and have adjusted our design of the subdivision to help the whole area meet the intent of the General Plan.

C. If the proposed change is not in harmony, what conditions and circumstances have taken place in the general area since the General Plan was adopted to warrant such a change?

We believe that the proposed change is in harmony with the General Plan. The property is one of the last available parcels for Riverdale City to help create a great Residential Community for those who want to live in the city, with a great theme based on the history of the property.

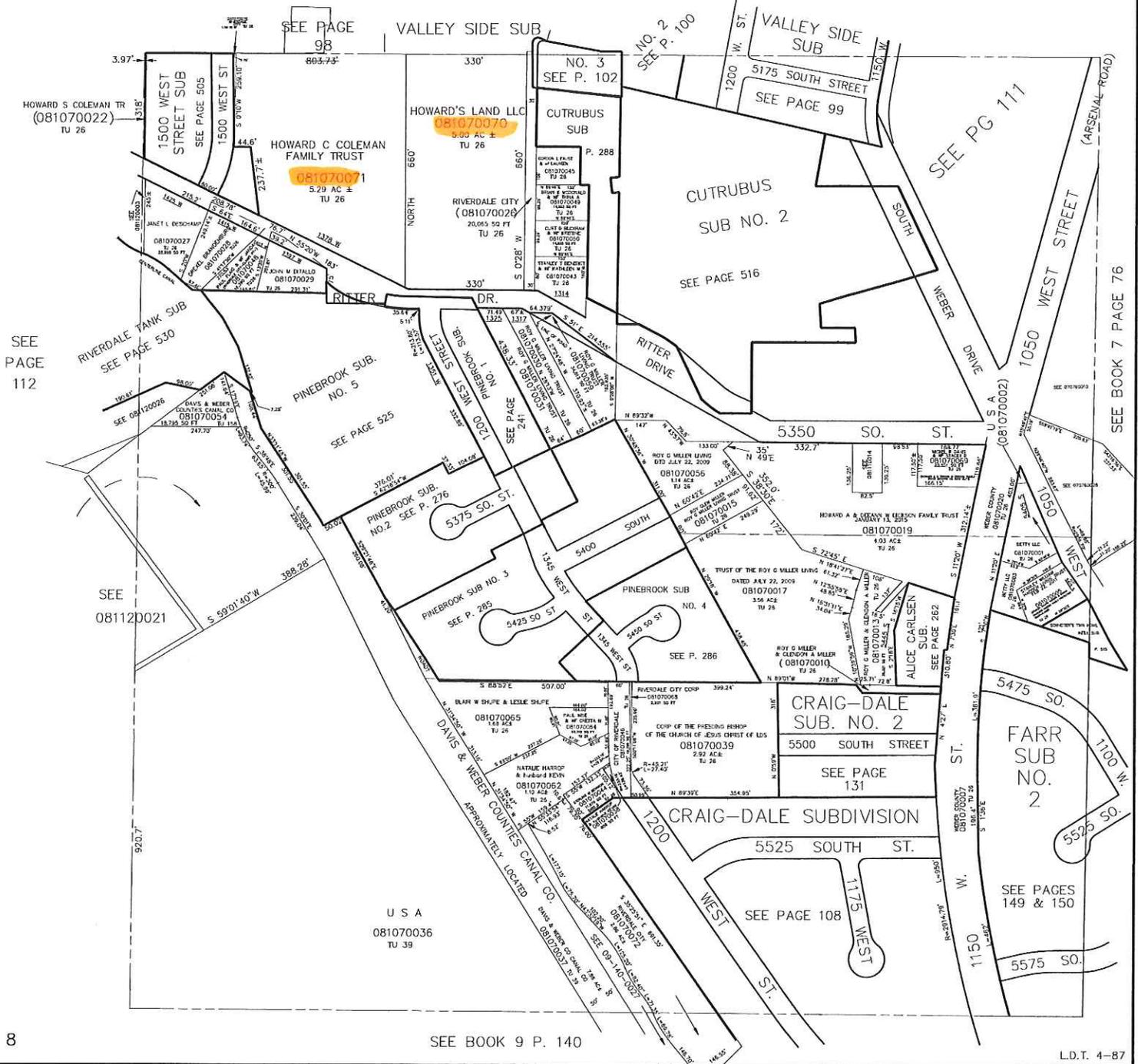
D. How is the change in the public interest as well as the applicant desire?

City staff and numerous real estate brokers in the area have indicated that there is a critical need for housing in Riverdale but there are no available homes or building lots. Our research has also confirmed this to be the case. Riverdale is in need of new family homes. We believe the solution can be achieved by having a mix of home and lot sizes to meet the varying needs. A place for all to be proud of.

S.E. 1/4
SECTION 13, T.5N., R.2W., S.L.B. & M.

TAXING UNIT: 26, 39, 158

IN RIVERDALE CITY
SCALE 1"=200'



Legal Descriptions

Parcel 1: 5 Acres

PART OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE BASE & MERIDIAN, U S SURVEY; BEGINNING AT A POINT 730.00 FEET EAST FROM THE NORTHWEST CORNER OF SAID QUARTER SECTION; RUNNING THENCE EAST 330.00 FEET; THENCE SOUTH 660.00 FEET; THENCE WEST 330.00 FEET; THENCE NORTH 660.00 FEET TO THE POINT OF BEGINNING. CONTAINS 5.00 ACRES.

Parcel 2: 5.29 Acres

PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE MERIDIAN U S SURVEY: BEGINNING 256.27 FEET EAST FROM THE NORTHWEST CORNER OF SAID QUARTER SECTION; RUNNING THENCE EAST 803.73 FEET; THENCE SOUTH 660 FEET; THENCE WEST TO A POINT SOUTH 318 FEET AND SOUTH 64 D EAST 435 FEET AND SOUTH 55 D 20' EAST 183 FEET AND SOUTH 75 FEET FROM SAID NORTHWEST CORNER; THENCE NORTH 75 FEET, THENCE NORTH 55 D 20' WEST 183 FEET; THENCE NORTH 64 D WEST 76.7 FEET; THENCE NORTHWESTERLY 237.7 FEET, MORE OR LESS, TO A POINT 259.1 FEET SOUTH 0 D 10' WEST AND 44 FEET EAST FROM THE POINT OF BEGINNING, THENCE WEST 44 FEET; THENCE NORTH 0 D 16' EAST 259.1 FEET TO BEGINNING. EXCEPT: A PART OF THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE BASE & MERIDIAN, U S SURVEY: BEGINNING AT A POINT 730.00 FEET EAST FROM THE NORTHWEST CORNER OF SAID QUARTER SECTION; RUNNING THENCE EAST 330.00 FEET; THENCE SOUTH 660.0 FEET; THENCE WEST 330.00 FEET; THENCE NORTH 660.00 FEET TO THE POINT OF BEGINNING. CONTAINS 5.00 ACRES (E# 2306617) [NOTE: BECAUSE THE DESCRIPTION OF RECORD DID NOT CONTAIN AN AREA FOR THIS PARCEL THE AREA FOR THIS PARCEL WAS CALCULATED BY THIS OFFICE FOR TAX PURPOSES.]

RIVERDALE CITY CORPORATION
4600 SOUTH WEBER RIVER DRIVE
RIVERDALE UT 84405

394-5541

Receipt No: 15.505805

Oct 11, 2016

VESTA DEVELOPMENT AND CONSTRUCTION

Previous Balance:		.00
MISCELLANEOUS - REZONE REQUEST APPLICATION		250.00
10-36-9000 SUNDRY REVENUE		
<hr/>		
Total:		250.00
<hr/>		
CHECK	Check No: 2037	250.00
Total Applied:		250.00
<hr/>		
Change Tendered:		.00
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10/11/2016 04:36PM



COLEMAN ESTATES

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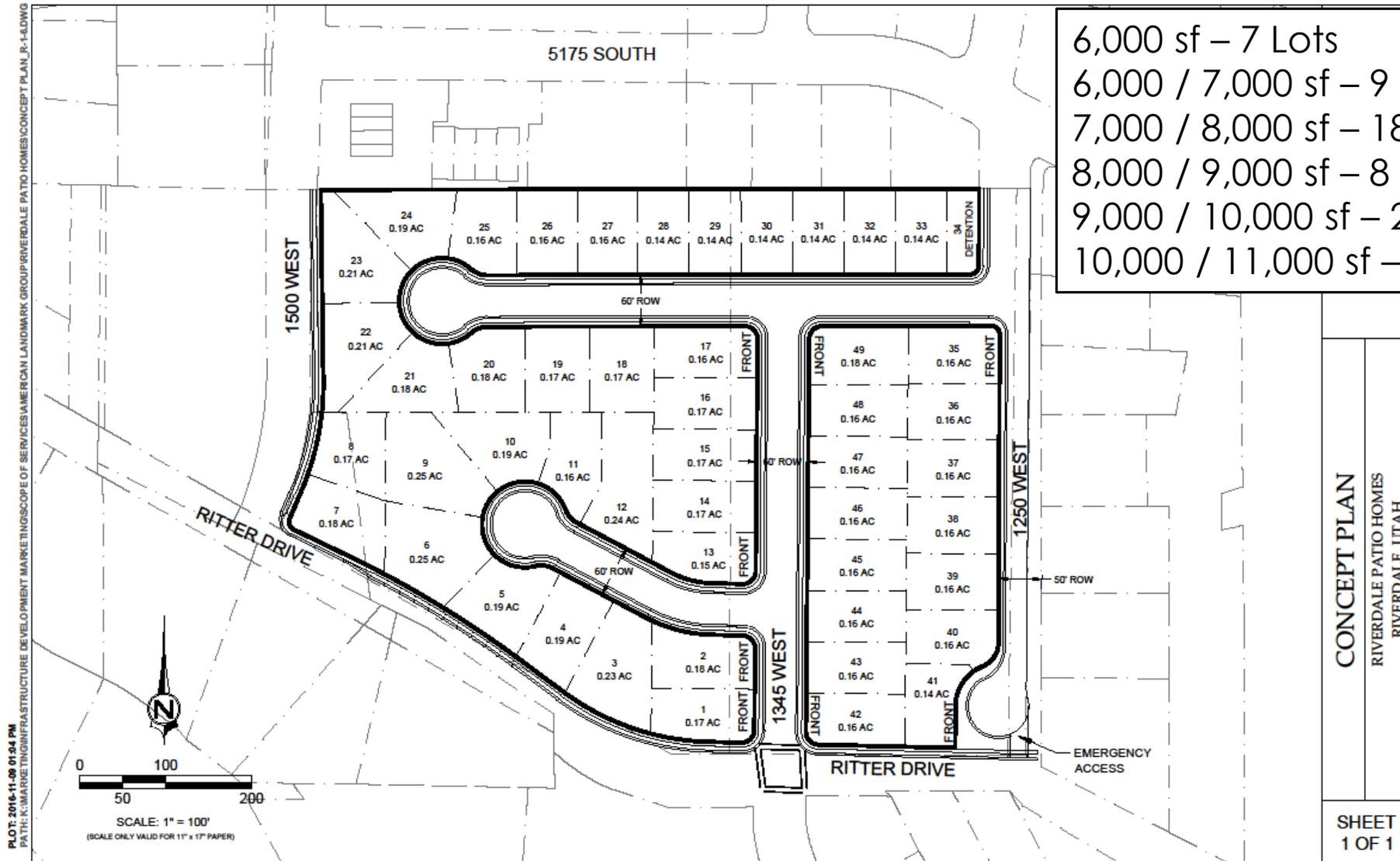
1

An integrated residential community developed by American Landmark Group LLC.

Riverdale City, Utah

Subdivision Lot Analysis

2



- 6,000 sf – 7 Lots
- 6,000 / 7,000 sf – 9 Lots
- 7,000 / 8,000 sf – 18 Lots
- 8,000 / 9,000 sf – 8 Lots
- 9,000 / 10,000 sf – 2 Lots
- 10,000 / 11,000 sf – 4 Lots

CONCEPT PLAN
RIVERDALE PATIO HOMES
RIVERDALE, UTAH

SHEET
1 OF 1

PLOT: 2016-11-08 01:04 PM
PATH: K:\MARKETING\INFRASTRUCTURE DEVELOPMENT MARKETSCOPE OF SERVICES\AMERICAN LANDMARK GROUP\RIVERDALE PATIO HOMES\CONCEPT PLAN_R-14.DWG

American Landmark Group LLC. (ALG)

- ▶ ALG's Partners have been in the development and construction industries for more than 40 years. During that time they have developed successful projects in Utah, Nevada, Montana and North Dakota.
- ▶ These projects include over 1400 homes. The Outlet Mall in Park City, Utah. The Springs in Mesquite, Nevada. Crestview at the Sports Park in Park City, Utah. Residential communities in Sidney, Montana and Watford City, North Dakota. Commercial Centers in Belfield and Crosby, North Dakota. And numerous smaller projects throughout the Wasatch Front.
- ▶ ALG is presently in the final process of receiving plat approval for Discovery, a 78 acre, 100 lot subdivision located at the summit of Parleys Canyon and Parleys Lane, a 76 Acre, 24 Lot subdivision.

Demographics

- ▶ Research has shown that the buyer of today and the future is straying from the traditional large home and lot.
- ▶ Active adults 55 years of age and older (50.2 Million Households) are selling their large homes in favor of smaller Patio Homes with little or no steps. They are thinking into the future when their health may diminish. The average buyer is looking for a home with approximately 1,900 square foot of living space.
- ▶ Younger families have seen the ravages of the economic crises of 2007 and are increasingly choosing to minimize their exposure to large debt. Many are struggling to repay student loans. They are less connected to their employment than past generations and need the ability to relocate quickly and sell a home that is more in demand.
- ▶ The ability to access services like shopping and medical services by bicycle or walking is increasingly more important to most people. They therefore are choosing to live closer to metropolitan areas and less incline to move to the suburbs.
- ▶ While ALG is requesting an R-1-6 Zoning Designation only 7 of the lots are of this size. The remainder of the lots vary in size up to just under 11,000 square feet. The average lot size is just over 7,600 square feet. Just under the R-1-8 zoning Designation.

CC&R's and Design standards

- ▶ It is the intent of ALG to write and record very strict CC&R's and Design standards. Governed by an HOA.
- ▶ To include: Home minimum size. Exterior finishes requirements. Landscape requirements. Maintenance requirements.











**1378 West Ritter Drive – Checklist Regarding Public Hearing Notice for
Land Use Amendment/Re-zone/General Plan Amendment**

- Notice Sent to Affected Entities (10 days before hearing date)
 - Documented List Verifying Date Sent
- Form Letter Sent to Affected Property Owner(s) Due to Rezone per 10-9a-205(4)(b) (10 days prior to hearing date)
- Notice in Newspaper of General Circulation (10 days prior to hearing date)
- Notice on City Website (10 days prior to hearing date)
- Sign Placed on Subject Property (10 days prior to hearing date)
 - Picture and Certification of Sign Placement Completed
- Notice Placed on State Public Meeting Notice Website (10 days prior to hearing date)

Affected Entities Notice Listing Information

Affected entity notice was sent to the following groups on the dates listed below.

1. UDOT – Region One: sent on October 14, 2016
2. Weber School District: sent on October 14, 2016
3. Weber County Government: sent on October 14, 2016
4. Roy Water Conservancy District: sent on October 14, 2016
5. Weber Basin Water Conservancy District: sent on October 14, 2016
6. Comcast: sent on October 14, 2016
7. Century Link: sent on October 14, 2016
8. Rocky Mountain Power: sent on October 14, 2016
9. Questar Gas: sent on October 14, 2016



October 13th, 2016

Howard C. Coleman Family Trust

5368 South 1050 West
Ogden, Utah 84405

Dear Members of the Howard C. Coleman Family Trust:

Below is a notice of public hearing for a proposed rezone request for properties located at approximately 1378 West Ritter Drive in Riverdale City. You are receiving this notice because your property may be directly affected by this rezone request.

Notice of Public Hearing
Riverdale Planning Commission
Tuesday, October 25, 2016
Which begins at 6:30 p.m.

Riverdale Civic Center
4600 South Weber River Drive
Riverdale, Utah

The Riverdale Planning Commission will hold a public hearing to receive and consider public comment on a proposed rezone request for properties located at approximately 1378 West Ritter Drive in Riverdale City from Agricultural (A-1) zoning to Single-Family Residential (R-1-6) zoning. Further information regarding the proposal can be viewed at www.riverdalecity.com. Public comment is invited and interested parties are encouraged to attend.

You may review the current and proposed zoning on our city website (www.riverdalecity.com) under the “City Code” tab. The A-1 zoning language is found under Title 10, Chapter 8, and the R-1-6 zoning language is found under Title 10, Chapter 9B.

As a potentially affected owner of property at the proposed rezone location, you may, no later than 10 days after the day of the first public hearing, file a written objection to your inclusion of property to this rezone request. Any formal protests should be submitted by mail to Riverdale Civic Center, 4600 So. Weber River Drive, Riverdale, UT 84405, or by email to meggett@riverdalecity.com. Any formal protests submitted to the City will be shared with the Planning Commission and City Council respectively throughout the process.

Please feel free to contact me with any follow-up questions, comments, or concerns that you may have regarding this matter via telephone at 801-394-5541 ext. 1215 or email at meggett@riverdalecity.com.

Thank you,

Michael Eggett

Riverdale City
Community Development Director



October 13th, 2016

Howards Land LLC
5408 South Weber Drive
Riverdale, Utah 84405

Dear Members of the Howards Land LLC group:

Below is a notice of public hearing for a proposed rezone request for properties located at approximately 1378 West Ritter Drive in Riverdale City. You are receiving this notice because your property may be directly affected by this rezone request.

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Riverdale Planning Commission
Tuesday, October 25, 2016
Which begins at 6:30 p.m.

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Thank you,

Michael Eggett

Riverdale City
Community Development Director



Riverdale
City

Community Development
4600 So. Weber River Drive
Riverdale, Utah 84405
801-394-5541

October 13th, 2016

Riverdale City

Attn: Rodger Worthen
4600 So. Weber River Drive
Riverdale, Utah 84405

Dear Riverdale City Administrator:

Below is a notice of public hearing for a proposed rezone request for properties located at approximately 1378 West Ritter Drive in Riverdale City. You are receiving this notice because your property may be directly affected by this rezone request.

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Riverdale Planning Commission
Tuesday, October 25, 2016
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Thank you,

Michael Eggett

Riverdale City
Community Development Director



CERTIFICATION OF SIGN PLACEMENT

This is to certify that on this 12th day of October, 2016, I supervised the placement of a sign on property located at approximately 1378 West Ritter Drive, Riverdale, Utah as a notice of a rezone request. I further certify that said sign was posted in compliance with all requirements of Riverdale Municipal Ordinance Code 10-5-3(A).

Dated this 12th day of October, 2016.

A handwritten signature in black ink that reads "Jeff Woody". The signature is written in a cursive style.

Jeff Woody, Community Development Department



Riverdale
City

**NOTICE OF
REZONE REQUEST**

FOR INFORMATION, CONTACT RIVERDALE CITY AT:

801-394-5541 x 1215



Riverdale
City

**NOTICE OF
REZONE REQUEST**

FOR INFORMATION, CONTACT RIVERDALE CITY AT:
801-394-5541 x 1215



These meeting minutes have not yet been reviewed or approved by the Planning Commission and is provided for information only.

1. a. Public Hearing: Consideration of Rezone request for properties located at approximately 1378 West Ritter Drive from Agricultural Zone (A-1) to Single-Family Residential Zone (R-1-6).

Mr. Eggett summarized an executive summary which explained:

American Landmark Group LLC, the petitioner in this matter, is requesting a rezone of properties located at approximately 1378 West Ritter Drive from the current Agricultural (A-1) zone to a proposed Single-Family Residential (R-1-6) zoning to allow for potential future subdivision development opportunities for these properties. Additionally, there is a small parcel of property on the corner of Ritter Drive and 1500 West that is owned by Riverdale City and is proposed to be included with this rezone request. This request is for approximately 10.29 acres of land that would be affected by the proposed rezone request (see the attached zoning map document for more information). As required by State Code and to allow for public commentary, a public hearing has been noticed and scheduled to receive and consider public comment on the proposed amendment to the zoning map. Following the public hearing, the Planning Commission may make a recommendation to the City Council regarding this rezone request.

Title 10 Ordinance Guidelines (Code Reference)

This rezone request is regulated under City Code 10-5 "Rezoning Requests" and is affected by City Codes 10-8 "Agricultural Zones (A-1)" and 10-10-9B "Single-Family Residential Zones (R-1-10, R-1-8, R-1-6, R-1-4.5)".

The petitioner's properties are currently listed in the County Records under the ownership of Howard C Coleman Family Trust, Howards Land LLC, and Riverdale City. These Coleman Family properties are currently being utilized as agricultural and grazing use properties and have been operating in this fashion for many years. At current time the zoning is compatible with the current use on the site.

American Landmark Group has entered into a purchase agreement with the Coleman Family for the properties affected by this petition. American Landmark Group representatives have indicated that the group's intent for the properties is to potentially subdivide the properties into single-family residential lots that could be accessible from 1500 West, Ritter Drive, and 1250 West respectively.

The appropriate application and supporting documentation have been submitted and provided to the Planning Commission for review (please see attached documentation). This request for rezoning is in agreement with the General Plan for this location as this property is established in the General Plan Land Use section as Residential – Low Density.

Hal Heyman and Mitch Beckstead, partners to the American Landmark Group, discussed their developments throughout Utah. Mr. Heyman showed a presentation showing a draft of the potential subdivision layout. The square footage of the proposed lots would range between 6,000 to 10,000. The presentation showed potential designs for the homes within the subdivision. It would be an integrated subdivision for single family dwellings. There would be no town homes. Mr. Heyman stated they have been in business for over 40 years, and discussed the various projects in which he has been involved throughout Utah and the United States.

Mr. Heyman discussed research regarding today's buyers which showed active adults, 55 years and higher which consume over 50 million house holds are selling larger homes for smaller homes. Average home buyer is seeking approximately 1900 square foot living space in their homes. Mr. Heyman stated they pay companies to do this research for them. Younger families are also seeking smaller homes, as a means to reduce debt and allow for a quicker resale. Research also shows families are more inclined to live in the metropolitan areas versus the suburbs. They felt this property offers potential to fulfill this research.

Mr. Heyman discussed the Covenants, Conditions & Restrictions (CC&R's). He stated the CC&R's would be upscale homes, with finer inside finishings while maintaining building diversity. There would be maintenance and landscaping requirements as well. Mr. Heyman referred to the design samples as seen in the presentation. The frontage would have mixed set-backs. He re-emphasized the lot size variations and stated he has already received interested parties for building lots for this project. Mr. Heyman stated he would be moving into this subdivision. Mr. Beckstead discussed the marquis theme for this proposed subdivision.

MOTION: Commissioner Fleming made a motion to open the public hearing. Commissioner Roubinet seconded the motion; and all voted in favor.

Sterling Bennion, stated he has been a Riverdale City resident for 30 years. He stated he has watched traffic grow on Ritter Drive. He discussed the traffic on Ritter Drive and felt nothing was being done about the traffic issue. He stated something needed to be done before any additional homes were built in that area.

Mr. Bennion commented on the lot sizes of 6,000 square feet and noted that it was less than a seventh of an acre. He felt they were small lots with too many homes too close to each other. He used Salt Lake City as a comparison for home proximity. He felt this subdivision would hurt the current home values. He would prefer a lot size minimum of 8,000 square feet.

Jean Hansen, 1345 W 5450 S in Riverdale, stated she is a resident and a local business owner in Riverdale City. She stated she has lived in Riverdale 18 years and has watched this area develop. She expressed how much she liked her home which had a lot size conducive to the needs of her family size, as well as not having neighbors too close in proximity to her home. She felt this new subdivision would be a "traffic headache" and didn't like the number of people this new subdivision would bring into the neighborhood. She stated the business Bravo Arts Academy already increased the traffic in the area. She felt the intersection located near the Larry H Miller car dealership was not designed in a way to accommodate heavy traffic. She stated she has had to use alternative traveling routes that add additional time to her commute.

Ms. Hansen discussed her business located in Riverdale City and the difficulties of her delivery drivers dropping off supplies at the office due to the heavy traffic. She felt the new subdivision was high density housing and compared the square footage to her 14,000 square foot lot.

Jane Hall, 1265 W 5175 S, Riverdale, stated her backyard is adjacent to the new proposed subdivisions. She stated she did not receive notification regarding this proposed subdivision. Mr. Eggett clarified the state code noticing requirements. She expressed it would have been nice to receive notification because her property is adjacent to the proposed subdivision. Mr. Eggett noted he did not receive any phone calls or written concerns regarding this rezone request. Ms. Hall felt the rezone sign that was placed on the property should be larger as well because it is too small to read.

Ms. Hall asked for clarification regarding the zone, R-1-6. Mr. Eggett explained the R-1-6 would allow 6,000 square foot lot size minimums. He stated the applicant could go as large as they wanted in regards to lot size, this just provides a minimum. Vice-Chair Jones further clarified tonight is a rezone only. This is not a subdivision or site plan approval, which would occur at a future meeting.

Ms. Hall discussed the traffic on 5175 South. She felt the businesses along that area have increased the traffic. She agreed with the comments already made. She expressed concern regarding water pressure and discussed the impact that adding 50 new homes would have on the already minimal water pressure. She felt there would need to be additional sewer/water infrastructure improvements before the City could accommodate the new buildings.

Ms. Hall discussed the rezone that accommodated the businesses near 1500 West and felt the concerns were the same at the time the rezone was requested for those businesses. She asked the Planning Commissioners to be cautious regarding this rezone request, because it would impact the neighbors within that area. She expressed 50 homes is too many.

Marion Griffiths, 5352 S 1345 W, Riverdale, stated the rezone sign was on Coleman's Lane and not on Ritter Drive. She stated she moved the sign because she felt the placement would only allow for limited viewing. Mr. Eggett explained two signs were placed on the site by an employee.

Ms. Griffiths stated she is also concerned about the tentative design plan that was presented and the potential for it to change. Ms. Griffiths stated she wanted to see every proposal the applicant would consider. Ms. Griffiths discussed Coleman Lane and its small size. She felt additional traffic would be problematic for the children that live on that road. She felt the road needed to be widened.

Ms. Griffiths discussed the accidents that have occurred on Ritter Drive. She felt the additional homes and added traffic would be dangerous. She discussed Park City and stated she would not want to live there due to the congestion of homes. She didn't want Riverdale City to become similar to Park City.

Camille Gilmore, lives near Golden Spike Park in Riverdale City, discussed concern regarding the potential for increased traffic. She discussed her recent visit to Park City and explained it is a tourist town, as where Riverdale City is a family town.

Ms. Gilmore didn't want close proximity homes. She stated she has been a resident for 22 years and likes the country feel of Riverdale City. She didn't want 50 additional homes and described Ritter Drive as a "nightmare".

Mike Davis, 1175 West Ritter Drive, Riverdale, stated the plan looks OK and he would be open to new neighbors, but expressed concern regarding the increase in traffic. He discussed the local businesses in that area such as the car dealership and Harley Davidson Motorcycle and felt that has added to the increase in traffic.

Mr. Davis expressed concern regarding the amount of new homes proposed in that area. He stated he didn't know if he would mind the additional traffic of new neighbors if the City figured out how to mitigate the impact of the existing businesses. He felt the businesses were more impactful than the proposed homes would be. Mr. Davis specifically discussed Bravo Arts Academy, which makes it difficult to even exit your driveway during certain times of the day. He put more emphasis on the traffic concern.

Mr. Eggett discussed the potential for a round-about in that area to assist in traffic calming measures. He stated they have received funds for the round-about project, they are just waiting for the funds to be released from the regional council. Mr. Eggett discussed round-abouts and how they calm traffic. Mr. Davis expressed concern regarding the round-about idea and didn't feel it would calm traffic.

Connie Sherman, lives in Ritter Drive in Riverdale, asked if they could reduce the amount of homes they were proposing to 20 instead of 50. Ms. Sherman stated that area is similar to the country not a big collaboration of homes. Ms. Sherman agreed with the sentiments expressed regarding water pressure issues. She stated it's difficult to back out of her driveway. She asked that the Planning Commissioners keep that in mind, as well as the traffic issues.

Roy Miller, lives on Ritter Drive in Riverdale, and discussed the previously approved Pinebrook Subdivision and the proposed 77 homes on 6,000 square foot lots. He felt larger lots would be better suited for Riverdale. He stated he owns 12 properties in Riverdale and wants to keep it nice.

Richard Copps, Realtor who represents the Coleman Family, thanked the residents who live in this area for attending the public hearing and doing their civic duty. He stated he has known the Coleman Family for 40 years, with this project being in the works for 2 years. He discussed his conversations with Mike Eggett in regards to the best interest for the City regarding the Coleman property. He stated he has had 4 developers contact him regarding placing multi-family housing in that area, and he declined their offers. The Coleman Family expressed wanting to give something back to the area. Mr. Copps discussed the conceptual design plan that was presented by the rezone applicants and he explained only 20 percent of the homes were 6,000 square feet. He discussed the proposed road improvements including a four way stop leading out of the subdivision. Several members of the audience spoke out asking for clarification as to the location of the four way stop. Mr. Copps stated there was a time when he too lived on Ritter Drive at the Coleman Farm. Mr. Eggett clarified the City has not taken a definitive stance regarding a four way stop.

Mr. Copps further explained the smaller lots about the commercial zone. He felt this subdivision would attract a 55 year old type community. A member of the audience spoke out stating there was no way to know the type of home buyers that would move into this proposed subdivision. Mr. Eggett reminded the public this was a public hearing and asked that dialogue exchanges not be made between audience members to ensure everyone who wishes to make a comment has a chance to comment at the microphone. He explained the comments should be addressed to the Planning Commission and not the audience. Mr. Copps encouraged the residents to review the conceptual design plans that were available to the public.

Mr. Heyman discussed the conceptual design and stated there is still work to be done in working with the City Engineer. He further explained no developer would have a definitive site plan at the beginning stages of a rezone request. He will continue to work with City Staff to address traffic concerns and implement traffic calming measures. On the conceptual design presented, Mr. Heyman stated the outlets for the subdivision were at City Staff recommendation.

Jean Hansen asked if she could speak again and was permitted by Vice-Chair Jones. Ms. Hansen stated the neighbors were aware that additional homes would be built on the Coleman property eventually. She discussed Pinebrook Subdivision and explained there were 31 homes near the church, beginning at Ritter Drive

all the way to 1350 West. She estimated the lot sizes in that area to range from 11,000 to 15,000 square feet. She stated the main concern is the change to the neighborhood due to the amount of homes proposed. She felt the residents didn't mind the property being developed, but rather the main concern was the amount of homes in that area.

Ms. Hansen explained Ritter Drive divides the neighborhood in half. She explained she fought with Weber County School district to move a bus stop that used to be on 1350 West and Ritter Drive. She discussed accidents she has witnessed in that area. She discussed children crossing Ritter Drive to go to friend's houses. She reiterated the main concern were the current traffic patterns and the amount of homes being proposed in that area.

Mr. Eggett thanked the residents for expressing their concerns regarding Ritter Drive, but explained the Planning Commission do not have the discretion to address issues with Ritter Drive. He further explained the City Administration, as well as the Mayor and the City Engineer have been actively pursuing possible solutions for traffic calming measures along Ritter Drive. He explained the conceptual design plan is not set in stone at this point. He reminded the residents that the focus of tonight's discussion needed to be relative to zoning and land use designation which the applicant has requested.

Mr. Beckstead explained this is just the first step in the rezone process. They have done their market studies. They want to make this subdivision work for the neighborhood and provide better road connectivity.

Jane Hall readdressed the Planning Commissioners regarding her earlier comments pertaining to infrastructure. She asked who made sewer and water infrastructure improvements. Mr. Eggett explained the Public Works Director, Shawn Douglas, would over-see the sewer and water infrastructure needs. Mr. Eggett further explained the sewer and water infrastructure would be discussed/addressed during the site plan review of this subdivision in the future.

MOTION: Commissioner Fleming made a motion to close the public hearing. Commissioner Wingfield seconded the motion; and all voted in favor.

b. Make a Zoning Recommendation to the City Council.

Commissioner Roubinet asked if the rezone request could be contingent upon impact and traffic studies. Mr. Eggett believed the Planning Commission could recommend what they like to the City Council, and it would be at the City Council's discretion as how to proceed with the recommendation. Vice-Chair Jones further explained the Planning Commission tonight is only making recommendation on the rezone, not the conceptual design or any street layouts.

Mr. Eggett added this is solely rezone. A resident spoke out and stated if they zone the R-1-6 the applicants would be able to build on 6,000 square foot lots. Mr. Eggett confirmed.

Commissioner Gailey disclosed he lives along Ritter Drive and discussed the difficulty of backing out of his driveway. He further explained that tonight's discussion should be regarding the legal rezone request.

Commissioner Fleming stated she is a real estate agent. She stated her biggest concern would be in regards to 1250 West. She expressed concern regarding water and sewer to meet the neighborhood's needs. She didn't feel there was enough information at this point to make the decision in rezoning this property R-1-6 without knowing what the City will do with Ritter Drive. She stated she understands that Ritter Drive is not the topic of discussion, but she felt this subdivision would impact Ritter Drive. She acknowledged and agreed with the applicant's earlier market research in relation to the lot sizes and home styles that current buyers are seeking, but felt this rezone was premature without knowing the impact of Ritter Drive. Mr. Eggett clarified with any development of the Coleman property regardless of the lot size minimum, the full road would need to be completed and it would be the developers responsibility. The City would not install curb, gutter sidewalk, but the developer would. Which in turn would create a safer access through this area. He further explained the development of the Coleman property would be a part of the overall solution to make that area safer for Ritter Drive.

Commissioner Fleming discussed Ritter Drive in relation to the assisted living facility that is developing as well as the discussion as to whether or not to open Ritter Drive (in relation to the section that is one way street). Commissioner Fleming disclosed she lives in the area and will eventually inherit a property along Ritter Drive. She inquired about the Homeowners Association that was referenced by the applicants for this development. Mr. Eggett explained all roads within the development are City roads and will be maintained as City roads per the City ordinance. There will not be private roads within this subdivision.

Commissioner Fleming referred to the concept designs of the homes and asked about the square footage. Mr. Heyman responded 1900 square feet for the first floor and confirmed it would meet the cities set-backs. Commissioner Fleming asked what the anticipated cost for homes would be and asked if the applicants would build the homes. Mr. Beckstead responded there will be CC&R's to mitigate the design standards. He stated with regards to pricing it would range from \$300,000 to \$350,000 for the smaller homes. He stated it is difficult to know the exact price at this moment in time.

Commissioner Fleming discussed a home on 1350 West down the street that is 4400 square feet and explained the owners had difficulty selling the property for \$389,000. She expressed concern regarding the type of buyer for these proposed homes might attract. Mr. Beckstead discussed the study done for this area by a company called Metro, which was the driving factor behind the mixed lot sizes for this development. Commissioner Fleming discussed another property in Riverdale that is located on the east bench that is 1900 square feet being listed as \$240,000 which is struggling to sell. She wanted to ensure the developers are looking out for the neighbors. Mr. Beckstead stated they would adjust the lot sizes for the buyer's market. Mr. Beckstead stated they will be phasing the subdivision.

Mr. Heyman discussed his conversations with the Public Works Director, Shawn Douglas, in relation to road connectivity and explained he is relying on Mr. Douglas's knowledge to help improve the area. Commissioner Fleming asked if 1250 West would be widened. Mr. Heyman explained the widening of the road has not been part of the discussion and they are working closely with the City to meet the requirements for that area. There was a discussion regarding widening 1250 West. Mr. Heyman reemphasized the road adjustments will be made during the design application. This was a conceptual drawing only. Commissioner Fleming asked if the applicants were prepared to reduce their lot sizes to accommodate road infrastructure. Mr. Heyman stated there still needs to be a water flow study, which may impact how many lots they propose.

Commissioner Roubinet discussed the difficulty of making a recommendation for this rezone in relation to meeting the needs of the residents and the applicants. He asked about the possibility of tabling the discussion. Mr. Eggett stated if this was tabled the next available meeting would be November 22, 2016, due to the Election on November 8, 2016. Commissioner Fleming asked if there would be more information presented to the City Council than what was given to the Planning Commissioners to make a decision. Mr. Eggett stated what was provided in the packet meets the City's ordinance for a rezone application; so unless the applicant wished to present additional information it would be virtually the same. Mr. Eggett stated the recommendation made by the Planning Commission would also be presented to the City Council.

There was a clarification for lot size minimums in relation to developments. Mr. Eggett stated the Planning Commission could recommend to make a different zoning recommendation to the City Council if they felt the lot size minimum was too low. Commissioner Fleming discussed the option of recommending the rezone as R-1-8. Mr. Eggett clarified the applicant would still be requesting the R-1-6, but the Planning Commission's recommendation of the R-1-8 would also be presented to the City Council. The City Council has the final decision regarding this matter. Commissioner Fleming didn't feel they had enough information to make a recommendation, but perhaps the City Council will have additional information as well as the advice and assistance of the City Attorney to help them in making a final decision. Mr. Eggett explained the difference between a rezone application versus a subdivision application and the different required information as they pertain to the applications.

MOTION: Commissioner Gailey moved to recommend approval to the City Council regarding the rezone for properties located at approximately 1378 West Ritter Drive from Agricultural Zone (A-1) to Single-Family Residential Zone (R-1-6), with the understanding that the Planning Commissioners suggest a rezone consideration of R-1-8, Single-Family Residential Zone. Commissioner Wingfield seconded the motion.

There was no discussion regarding this motion.

ROLL CALL VOTE: Commissioners Jones, Gailey and Wingfield voted in favor. Commissioners Fleming and Roubinet voted in opposition. The motion carried with a majority vote showing a favorable recommendation to the City Council for the rezone request.