



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY – SEPTEMBER 15, 2015**

**5:30 p.m. – Work Session (City Council Conference Room)**

*No motions or decisions will be considered during this session, which is open to the public.*

**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Open Communications**

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

**E. Presentations and Reports**

1. Mayor's Report

2. City Administration Report

- a. Departments August
- b. September Anniversaries Employee Recognition
- c. Staffing Authorization Plans August
- d. Financial Report
- e. Community Development Report

**F. Consent Items**

- 1. Review of meeting minutes from:  
September 1, 2015 City Council Work Session  
September 1, 2015 City Council Regular Session

**G. Action Items**

- 1. Consideration of Resolution 2015-27 Kayak Damage Repair  
*Presenter: Rodger Worthen, City Administrator*
- 2. Consideration of Resolution 2015-30 Surplus certain property that has been forfeited to the city  
*Presenter: Dave Hansen, Chief*

**H. Discretionary Items**

**I. Adjournment**

---

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 11<sup>th</sup> day of September, 2015 at the Riverdale City Hall Noticing Board and on the City website at <http://www.riverdalecity.com/>. A copy was also provided to the Standard-examiner on September 11, 2015.

Jackie Manning  
Riverdale City Recorder

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
September 15, 2015**

**AGENDA ITEM: E2**

**SUBJECT:** City Administration Report

**ACTION REQUESTED BY PETITIONER:** Information only

**INFORMATION:**

- a. August Department Reports
- b. September Anniversaries Employee Recognition
- c. Staffing Authorization Plan
- d. Treasury Report
- e. Community Development Projects Status Report

**[BACK TO AGENDA](#)**

**City Administration:**

1. Rodger Worthen:

- Refined Special permit ordinance policy application
- Held weekly update meetings with Community Dev Director and Mayor
- Held various developer meetings regarding RDA property on West bench and 550 West
- Met with UTA on new bus stop designs
- Meeting with City engineer on 4400 south bridge project
- Weber Pathways and NPS RTC work and submittal
- URMMA executive committee meeting.
- At-Home grand opening
- Weber County recreation plan meeting
- Meeting car dealership on possible expansion plans
- Advanced Auto Parts meeting and grand opening.
- Held weekly staff meetings
- Staff interviews
- RDA loan work within the 550 West RDA
- A lot of time on HUD Resiliency grant effort

2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process.
- Prepared paperwork & files for 75 pre-trials & 4 trials. One trial DeNovo. Follow-up and filing of court dispositions after pre- trial or trial. .
- Record requests – 11 GRAMA requests for police reports, videos and other miscellaneous city records.
- One risk Management Meeting
- Community Development Department - 15 Building permits issued
- Building inspections scheduled and logged.
- Attended Iworq software conference (building permits)
- Served as a poll worker for Riverdale City municipal primary election

3. Jackie Manning:

- Prepared City Council, Planning Commission, and RDA meeting agendas, packets and minutes and noticed two public hearings
- Answered questions about codes and various business license questions
- Attended a webinar training regarding OPMA (Open and Public Meetings Act)
- Conducted primary election
- Prepared and canvassed election results
- Assisted four new business owners in acquiring a Riverdale business license including coordinating fire inspections
- Assisted and Issued special events permit for 5k
- Investigated and responded to Ogden City business licensing records request

## **Business Administration:**

### 1. Lynn Fortie:

Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues. Fiber optic line was run to sidewalk from building – waiting for Century Link to connect. Year-end accounting work.

### 2. Stacey Comeau / HR:

New Hires:	Kathy Doxey	Police
Terminations:	Tina Nelson	Community Services
	Zach Baty	Community Services
	Hope Hansen	Community Services

### 8/10/15 Attended NUHRA Board Meeting

### 3. Chris Stone:

- Attended the ribbon cutting for At Home store.
- Posted the Primary Election results and information on the city website.
- Various updates to the city website and social media sites.
- Completed the City newsletter for September.
- Completed the employee newsletter for September.

### 4. Rich Taylor:

**Intramurals:** The activity of the month is Basketball. There are 34 children participating. Activity is held Monday thru Thursday after school.

**Kid's Korner:** There are 21 children participating. Activity is held Monday, Tuesday, and Thursday after school.

**Flag Football:** Started registration and play will begin the week of September 9<sup>th</sup>. We will be hosting 3<sup>rd</sup>/4<sup>th</sup> and 5<sup>th</sup>/6<sup>th</sup> grade games on Monday, Tuesday, and Wednesday evenings.

### **Special Assignments:**

1. Started prep work for Flag Football and Start Smart programs
2. Hired 3 new workers
3. Ongoing training with new employees
4. Finished Roy Aquatic free swim day activity
5. Held the first RYC meeting and started planning for the Halloween activity
6. Interviewed candidates for specialist position
7. Had the senior picnic and covered senior center while Shawn was off.

## **Fire Department:**

- Attended Northern Regional USAR meeting
- Held monthly officer's meeting
- Attended Weber County USAR meeting
- Attended Fire Sub-committee meeting
- Met with Dispatch personnel regarding Spillman implementation
- Attended Weber County Operational Policy Group meeting
- Coordinated certification trainings for multiple RVFD staff for the months of September and October
- Held monthly EMS drill for PT staff

We responded on 80 medical calls in July



## Annual Alarm Summary Report

Reporting Between: 08/01/2015 - 08/31/2015

Printed On: 09/03/2015

Situation	Aug 15	Total
100 Series Fire	2	2
300 Series Rescue & Emergency Medical Service Incident	72	72
400 Series Hazardous Condition(No fire)	1	1
500 Series Service Call	2	2
600 Series Good Intent Call	14	14
700 Series False Alarm & False Call	12	12
<b>Grand Total</b>	<b>103</b>	<b>103</b>

### **Police Department:**

Sgt. Boots was on patrol at the trail head parking lot at 0100 hours in the morning when he observed a vehicle pull into the parking lot. He watched the vehicle for a moment and then contacted the driver to let them know the trail system was closed. When he contacted the driver he noticed she had been drinking. He performed field sobriety tests on her which she failed. She became uncooperative and refused to submit to a breath test. Sgt. Boots wrote a search warrant for a blood draw and was granted the warrant. A blood sample was obtained from the suspect and she was charged with DUI.

Officer Tomlinson was in the parking lot of Target when a male approached him advising a suspect had just burglarized his vehicle. The complainant stated he observed the suspect stealing items from his truck and confronted him. The suspect gave all the property back and apologized and then left the area in his vehicle. Sgt. Engstrom identified a suspect and contacted the suspect by phone. The suspect confessed to burglarizing the vehicle and will be charged with the offense.

Officers responded to Motel 6 on report of a male who was running around the motel with no pants on at 0200 hours in the morning and knocking on doors. Officers located the suspect at a room and asked him his name to which he said, "f... you." The male was taken into custody for the disturbance he had caused and because of his intoxicated state. After investigating what had occurred, it was found that the suspect had jumped out of the second story window of the room he was in after some lewd behavior in the room. He then went to the front desk while not wearing pants and unplugged the computers at the front desk. He picked up the computer monitor and threw it at the clerk. The suspect was booked on several charges including lewdness, intoxication and assault.

Officers responded to 4375 S. Weber River Dr. on report of an assault. The victim advised he had met three men at a bar in Ogden. They came to his home and illegal drug use occurred. The men beat the victim severely, causing a shattered jaw which required surgery. The suspects are unknown to the victim and officers are still investigating who the suspects are.

Sgt. Boots and Officer Fuller responded to the 1100 W. block of 5100 S. on a domestic violence assault. Upon arriving a family member advised that a male and female were in the bedroom and the male had been assaulting the female. They attempted to get the suspect to come out of the room and could hear what sounded like a scuffle going on inside the bedroom. The suspect was very uncooperative and refused to obey commands. The suspect suddenly exited the bedroom with

a knife in his hand. Officers ordered him to drop the knife at gunpoint. The suspect threw the knife into the bedroom. Sgt. Boots grabbed the suspect and attempted to handcuff him. The suspect punched Sgt. Boots in the face. Officer Fuller deployed his Taser which had little effect. The suspect continued to fight and resist arrest; they were eventually able to get him handcuffed after quite a fight. The suspect continued to resist as they took him outside to the police car for transport. The victim had several injuries from being assaulted by the suspect. Sgt. Boots also suffered an injury to his previously operated on shoulder and Officer Fuller had several injuries to his arm and a finger.

Officers responded to the parking lot of Walmart on a lewdness complaint. The complainant called stating that a male was intoxicated, had exited the vehicle he was riding in and began to urinate in the parking lot in front of a man and his four children. The suspect after urinating did not zip up leaving his penis exposed for everyone to see. The man with the four children punched the suspect in the face two times and left the area. The suspect got back in his vehicle with his girlfriend and assaulted her as they were leaving the parking lot. Officers made a traffic stop on the suspect vehicle and took him into custody for several charges.

Officer Thompson responded to Ross Dress for Less on a lewdness complaint. An employee reported he was working in the men's underwear section when a male customer approached him and asked if the underwear he had in his hand would hold his penis in place. The employee replied yes and began to walk away with the customer/suspect following him. The suspect asked the employee if he was bisexual and asked if he would like to touch his erection. The suspect then asked if they could go to a fitting room or in the back and have sex. The employee stated no and the suspect then exposed his penis to the employee and left the store. The suspect's identity is unknown, but is being investigated by detectives.

**Investigations received 36 new cases, closed 37 active cases and made 15 arrest in August.**

**Drug Warrant/Burglary/Robbery:** Detectives canvassed the area of 4700 south 1114 west in regards to a burglary that occurred prior at Cash America. Two male suspects fled from the Cash America Burglary towards the apartments on 4700 south. Detectives contacted several residents and advised them they were conducting community policing and inquired if there was any problems in the area in an effort to gather information and identify a possible apartment the suspects may have fled to. Several residents identified one of the apartments as a possible drug house with a lot of short term traffic. The occupants of the apartment fit the description of the suspects in the burglary and another armed robbery. Detectives contacted the suspects in the parking lot and developed enough probable cause to obtain a narcotics search warrant for the apartment. Approximately 1 pound of marijuana, distribution scales/ packaging and \$3000.00 cash was seized. The two suspects were booked into WCCF on drug charges. The burglary investigation is ongoing.

**Stolen Vehicle/Drug Case:** Detective Pippin was following up on a reported stolen vehicle. Detective Pippin attempted to stop the suspect. The suspect tried to flee from Detective Pippin. The suspect was boxed in by Detective Pippin and agents from the strike force. Approximately 1 pound of meth, ½ pound of heroin, marijuana, a loaded handgun and \$13,787 cash was seized from the suspect. The stolen vehicle was recovered at another location.

**Employee Theft:** Detective Pippin conducted follow up in regards to an employee stealing from Zurcher's. The employee made numerous returns of store merchandise worth a total \$3,330.54 onto her credit card. The suspect confessed to selecting items at work and ringing up fraudulent returns and crediting her credit card.

**DV Criminal Mischief:** Detective Peterson conducted follow up into a domestic violence case. It was determined there was no assault, however both parties broke several items throughout the residence. Both parties were cited for DV Criminal Mischief.

**Retail Theft:** Detective Peterson conducted follow up in regards to a retail theft at Wal-Mart. The suspect stole Tide detergent and Orange Juice. The suspect was charged with retail theft.

**Retail Theft:** Detective Peterson conducted follow in regards to a retail theft at Ulta Beauty Supply. The suspect stole perfume. Detective Peterson placed a photo of the suspect in the crime bulletin and distributed it to patrol. Sergeant Engstrom was shopping at a mall in SLC off duty. Sergeant Engstrom recognized the suspect and obtained the suspects information. She later confessed to the theft to Detective Peterson.

**Retail Theft:** Detective Peterson followed up on a retail theft from Wal-Mart. The suspect stole ink cartridges. Detective Peterson interviewed the suspect and he confessed. The suspect was summonsed due to medical conditions.

**Criminal Mischief:** A drunk subject was captured on surveillance throwing dumb bells at the work out mirror in the Cherry Creek Apartment weight room. The suspect was identified and he confessed to causing the damage. He explained he was drunk. The suspect was cited and released for criminal mischief.

**Retail Theft:** A male suspect stole a pair of boots from Wal-Mart and fled. The suspect committed the same crime at a later date and was subsequently stopped by Wal-Mart security. The suspect was interviewed and arrested for both incidents.

**Retail Theft:** A female suspect stole body spray from Wal-Mart. Detective Peterson identified the suspect. The suspect was subsequently located and interviewed. She confessed to the theft and will be summonsed or F3 retail theft. The female suspect was a suspect in another theft case Detective Peterson handled the week prior.

**Drug/Gun Case:** Detectives were conducting follow up in regards to a theft. While looking for the suspect in Ogden they came across a residence that smelled strongly of marijuana. A handgun holster was observed on the couch through the front door. The resident was a felon. Consent was granted to search the residence. A hand gun was located under the couch and marijuana was located in the kitchen drawer. OPD took over primary on the case. DCFS responded due children being in the home and having access to drugs and weapons.

**Public Works Department:**

- Continued work with FEMA.
- Continued Remote Read Meter Project.
- Continued 4400 S Trail Project.
- Continued work on Chip Seal Projects.
- Continued new well investigative work.
- Completed street striping/painting.

**Legal Services Department:**

- Resolutions/Ordinances work–
- Legal work concerning - Signs, Bus licenses, Water, Trees, Spec events, Pub meetings, Interlocals, Crim case (McG), Elections, PT, Comm Dev., RDA prop., Donna S., UDOT case (Parris)
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/Annual reviews/Syracuse interviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

**COURT MONTHLY REPORT**

183 Total traffic cases YTD 428 (Jul. 2015 to June. 2016)  
 0 DUI 122 Moving violations 0 FTA  
 0 Reckless/DUI red. 88 Non-moving violations 0 Other  
 27 License violations 1 Parking

55 Total Misdemeanor cases YTD 105 (Jul. 2015 to June. 2016)  
 0 Assault 0 Ill. sale Alc. 0 Dom. animal 9 Dom. violence  
 33 Theft 1 Other liq. viol. 0 Wildlife 13 Other misd./infrac  
 0 FTA 19 Contr. subst vio. 0 Parks/rec.  
 0 Public intoxic 0 Bad checks 3 Planning zon./Fire/Health

274 Total cases disposed of this month 579 Total number of cases disposed of for the year (July 1, 2015 to June. 2016)  
 327 Total offenses this month 702 Total offenses for year (July 1, 2015 to June. 2016)

Small Claims Total number of cases for the year (Jan. 2015 to Dec. 2015) -- Filed=36  
 Settled/Dismissed=22 Default=1  
 1 Cases filed 0 Trials  
 4 Settled/dismissed 0 Default judgment

**# CITATIONS BY AGENCY YTD (Jul. 2015 to June. 2016)**

Riverdale City 157 348  
 UHP 101

**MISC. YTD (July 2015 to Jun. 2016)**

Total Revenue collected \$52,203.37 \$ 107,353.40  
 Revenue Retained \$36,246.87 \$ 72,793.43

Warrant Revenue	\$38,018.00		\$ 74,914.00
Issued warrants	55	117	
Recalled warrants	82		152

**RSAC MONTHLY REPORT**

20 participants	160 drug tests given	0 walked away/warrants issued
1 orientations	2 in jail/violations	1 ordered to inpatient
0 new participant	6 positive UA's/tests/dilutes	1 other
0 graduates	2 incentive gifts	
4 terminated/quit	10 spice tests given	

Alumni attended MADD impact panel in SLC

**Community Development Department:**

- AtHome: Final and follow-up inspection
- Riverdale Business Park, Phase 2: Sheet rock nailing, hand rail, power clearance, and footings inspection
- Robert's Fresh Hair: Final, wall, and drywall inspection
- Advance Auto Parts: Pre-final and final inspection
- Mountain View Apartments: Four-way and fire blocking inspections
- Mitchell Farms, Lot 10: Water and sewer lateral inspection
- Home inspections for various projects on residential lots
- Assist public works department with property sprinkler concerns
- Storm water inspections completed in assistance to public works department
- Fire inspections and fire sprinkler checks for businesses
- AtHome: Opening and Ribbon Cutting attendance
- Advance Auto Parts: Opening and Ribbon Cutting attendance
- Meeting with Nate Reeve re: Conceptual discussion regarding Reeve Office Building
- Meeting with Jeff Maechin (Boyer Co.) re: Parking at TJ Maxx
- Meeting with Dee Hansen re: Economic development efforts in RDA areas
- Meetings with Weber County, Paul Taylor, Cindy Gooch, Camille Sanders, and other interested parties re: Park and Weber River resiliency grant ranking meeting and discussion
- Meeting with Garff Automotive Group representatives
- Meeting with Weber County Planning Dept re: Weber County area fee analysis proposal
- Economic development opportunities update and discussion meetings
- International Code Council training attendance by department member
- Utah Ordinance Compliance Association training attendance by department member
- IWORQ (computer permitting software) training attendance by department members

Fire Inspection / Code Enforcement Report: **attached**

# FIRE INSPECTIONS

Inspection Date	Occupancy Name	Inspection Inspector Full Name	Inspection Shift	Inspection Passed
8/14/2015	Roberts Fresh Hair	Randy Koger	F141	Yes
8/24/2015	Advance Auto	Randy Koger	F141	No
8/25/2015	Halloween City	Randy Koger	F141	No
8/27/2015	Advance Auto	Randy Koger	F141	Yes
8/27/2015	Halloween City	Randy Koger	F141	Yes
9/8/2015	Spirit Halloween	Randy Koger	F141	No
9/9/2015	Spirit Halloween	Randy Koger	F141	Yes

## Code Enforcement Case Detail Report

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4765 S 575 W	560	9/3/2015	4765 S 575 W	UCC Ref.: RCC 4-5-3(B) (21,RCC 4-5-3(B) (33)	OPEN	Abandoned Vehicles, Unmanaged Growth

### Violations

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4848 S 900 W	559	9/2/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

### Violations

Violation	Notes
003: Sent to	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
999 W Riverdale Road	558	9/2/2015		41-1a-414	SENT TO COURT	Parked in fire alley

### Violations

Violation	Notes
003: Sent to	Parked in

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1071 W 4550 S	557	8/31/2015	2216 S FOOTHILL DR APT 315G	RCC 4-5-3(B)(7), RCC 4-5-3(B)(7)	OPEN	Fire Hazard, Unmanaged Growth

### Violations

Violation	Notes
001: Open	Weeds in
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1152 W RIVERDALE RD	556	8/31/2015	6990 S STATE ST	RCC 4-5-3(B) (33)	OPEN	Unmanaged Growth

**Violations**

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4587 S 1150 W	555	8/28/2015	4587 S 1150 W	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5120 S 1050 W	554	8/28/2015	5120 S 1050 W	RCC 4-5 7-1-1 B 2 7-1-1	OPEN	Obstructions

**Violations**

Violation	Notes
001: Open	Tree

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5089 S 1275	553	8/27/2015	5089 S 1275 W	RCC 4-5-3(B)(31), UCC Ref.: RCC 4-5-3(B) (21)	CLOSED	Parking On Landscaping or soft surface. Abandoned Vehicles

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Address	Code	Status	Description

5258 S 1150 W	552	8/27/2015	5258 S 1150 W	RCC 4-5 7-1-1, RCC 4-5-3(B) (33)	CLOSED	Obstructions, Unmanaged Growth
---------------	-----	-----------	---------------	----------------------------------	--------	--------------------------------

**Violations**

Violation	Notes
002: Closed	
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5242 S 1150 W	551	8/26/2015	5242 S 1150 W	RCC 4-5 7-1-1, RCC 4-5-3(B) (33)	CLOSED	Obstructions, Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5257 S 1050 W	550	8/26/2015	5257 S 1050 W	RCC 4-5 7-1-1	CLOSED	Obstructions

**Violations**

Violation	Notes
002: Closed	1 Foot

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5221 S 1050 W	549	8/26/2015	5221 S 1050 W	RCC 4-5 7-1-1; RCC 4-5-3(B) (33)	OPEN	Obstructions, Unmanaged Growth

**Violations**

Violation	Notes
001: Open	
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description

4949 S 900 W	548	8/25/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
--------------	-----	-----------	--	-----------	---------------	---

**Violations**

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4848 S 900 W	547	8/25/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1135 W Riverdale Road	546	8/25/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4270 S 1050 W	545	8/14/2015	4270 S 1050 W	RCC 4-5-3(B) (33)	SENT TO COURT	Unmanaged Growth

**Violations**

Violation	Notes
001: Open	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5075 S 1225 W	544	8/14/2015	5075 S 1225 W	RCC 4-5-3(B) (33), RCC 4-5-3(B)(13)	CLOSED	Unmanaged Growth, Accumulation Of Junk

**Violations**

Violation	Notes
002: Closed	

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
5121 S 1225 W	543	8/14/2015	5121 S 1225 W	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
-----------	-------

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4585 S 1250 W #2	542	8/14/2015	863 E 5475 S	UCC Ref.: RCC 4-5-3(B) (21)	CLOSED	Abandoned Vehicles

**Violations**

Violation	Notes
-----------	-------

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4571 S 1250 W	541	8/14/2015	4571 S 1250 W	UCC Ref.: RCC 4-5-3(B) (21)	CLOSED	Abandoned Vehicles

**Violations**

Violation	Notes
-----------	-------

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4848 S 900 W	540	8/13/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
-----------	-------

003: Sent to

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4949 S 900 W	539	8/6/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
Parcel #: 080980037	538	8/6/2015	PO BOX 3023	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
Parcel #: 080980061	537	8/6/2015	PO BOX 3023	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
Parcel #: 080980034	536	8/6/2015	PO BOX 3023	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
Parcel #: 081030060	535	8/6/2015	PO BOX 3023	RCC 4-5-3(B) (33)	CLOSED	Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
1170 W Riverdale Road #B	534	8/5/2015		RCC 3-1-6 B.	CLOSED	Engaging in business without a valid business license.

**Violations**

Violation	Notes

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4632 S 1025 W	533	8/5/2015	4468 S 1150 W	4632 S 1025 W	CLOSED	Unmanaged Growth

**Violations**

002: Closed

Site Address	Case #	Case Date	Owner Address	Code	Status	Description
4848 S 900 W	532	8/4/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
4978 S 1050 W	531	8/3/2015		41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

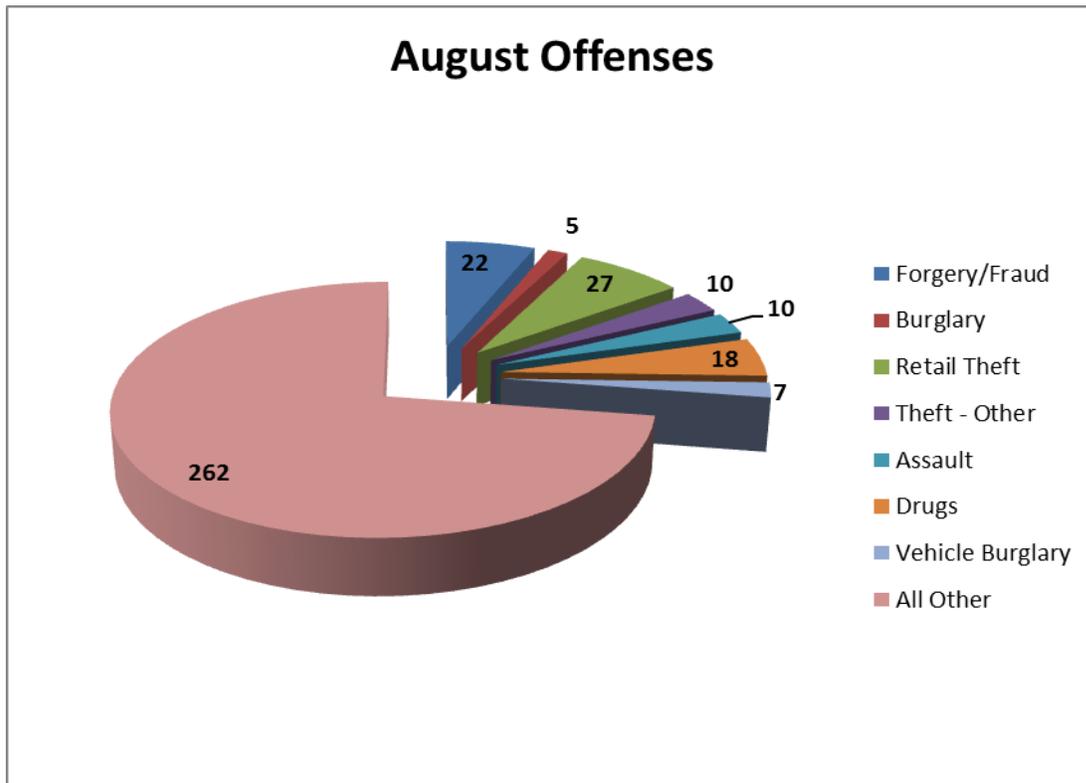
003: Sent to

Total Records: 30

9/9/2015

# ***RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN***

August 2015  
Report #12-8

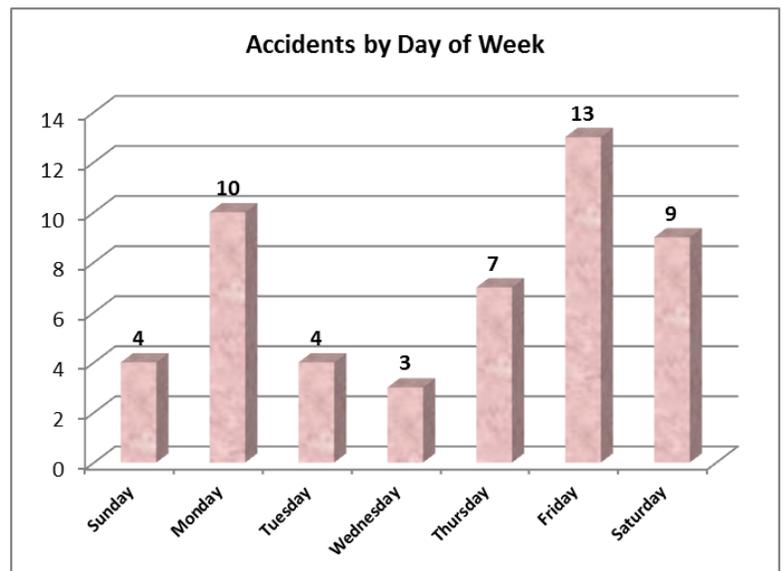


## ***OFFENSES***

There were **22** forgery/fraud cases reported throughout the month of August. There were **10** assaults, **21** Family Offenses, and **18** complaints involving drugs. There were **27** retail theft complaints reported in August, and **10** cases of theft from persons. There were **253** case reports generated for citizen assists, traffic control, warrant service, civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

## ***TRAFFIC ACCIDENTS***

August traffic accidents included **23** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **27** accidents reported to the State due to damage totals, and/or injuries. Officers made **6** DUI arrests, and also issued citations for **76** moving violations, and **234** non moving violations.



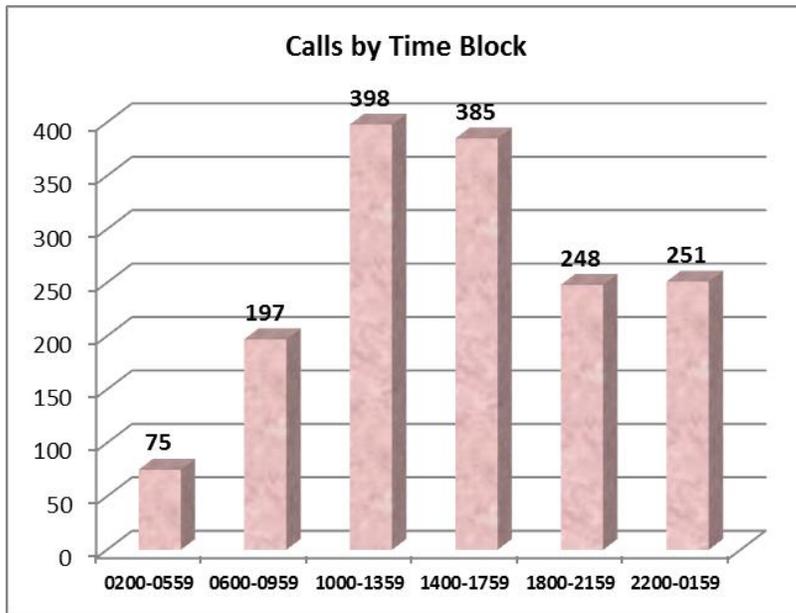
POLICE LINE - DO NOT CROSS

POLICE LINE - DO

**FOR LAW ENFORCEMENT USE ONLY!**

# ***RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN***

August 2015  
Report #12-8

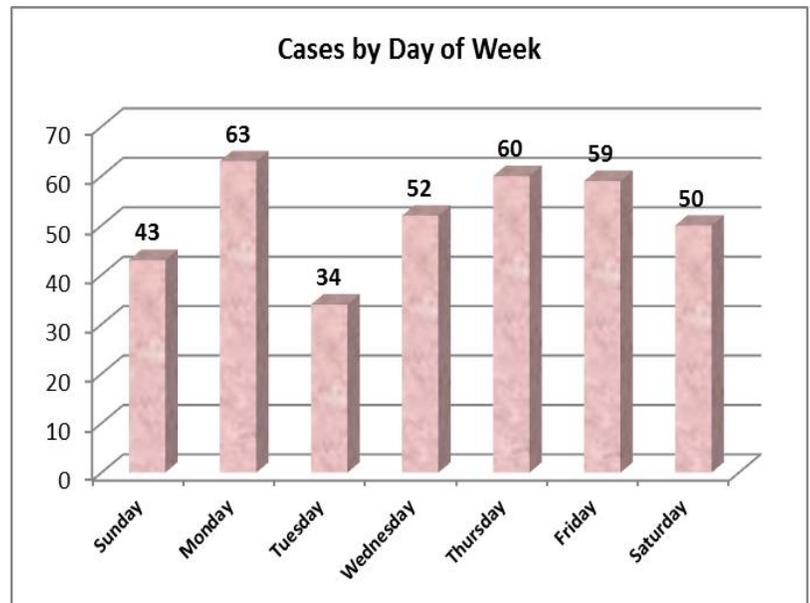


## ***CALLS FOR SERVICE***

There were **1555** calls for service during the month of August. There were **361** Case Reports written, **38** street checks conducted, and **9** noise ordinance violations reported. Officers had contact with **5** documented gang members throughout the month.

The number of case reports shows fairly consistent throughout the week with a noticeable decline on Tuesdays. The busiest time of day for calls for service spikes between the hours of **1000-2200**, still remaining active later in the day. The largest drop between **0200** and **0600** remains consistent with previous months.

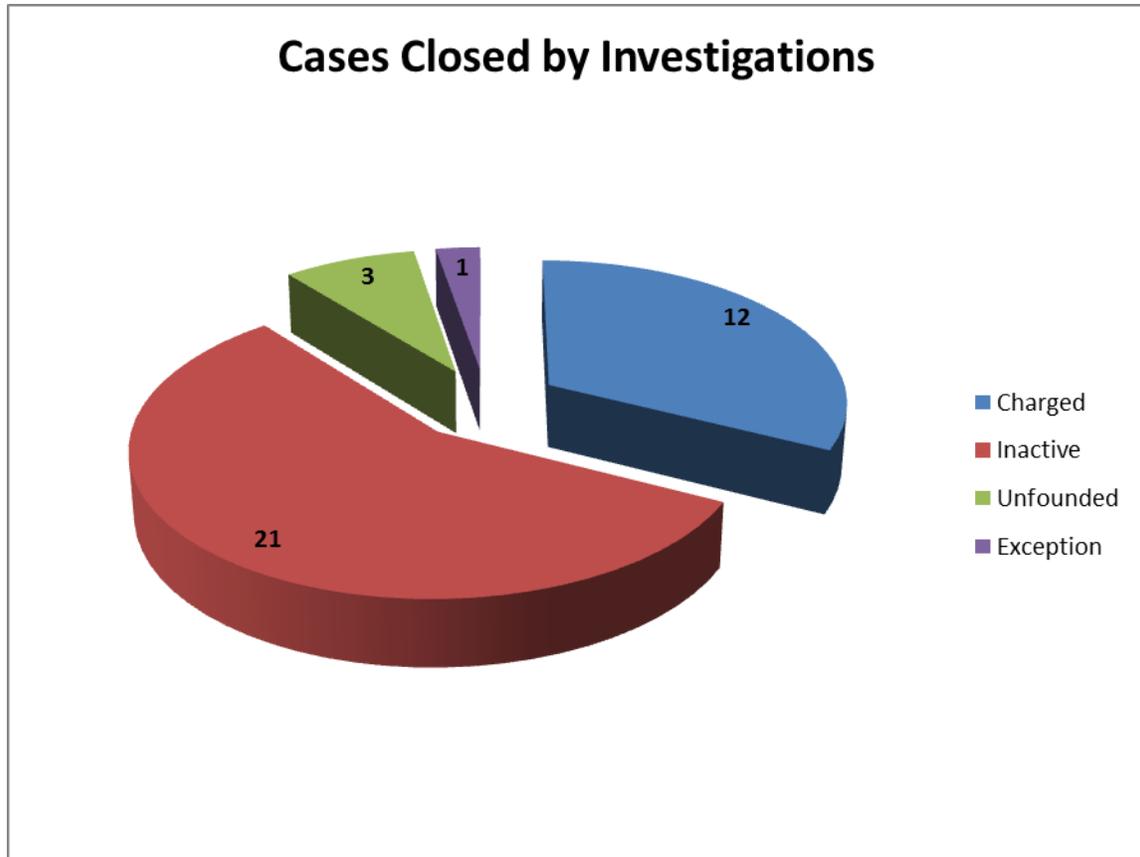
There were **99** adults arrested for various crimes and violations throughout the city, and **3** juveniles were referred to Juvenile Court.



# ***RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN***

August 2015  
Report #12-8

The Investigations Division received **36** new cases assigned to them during August of 2015.



Investigators closed **37** cases in August. These cases were closed as follows:

- 12** - Charged - Individual(s) were charged with a crime
- 21** – Inactive (No information came to light that would further the investigation)
- 3** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 1** – Exception (Victim refused to cooperate or Prosecutors declined to file)

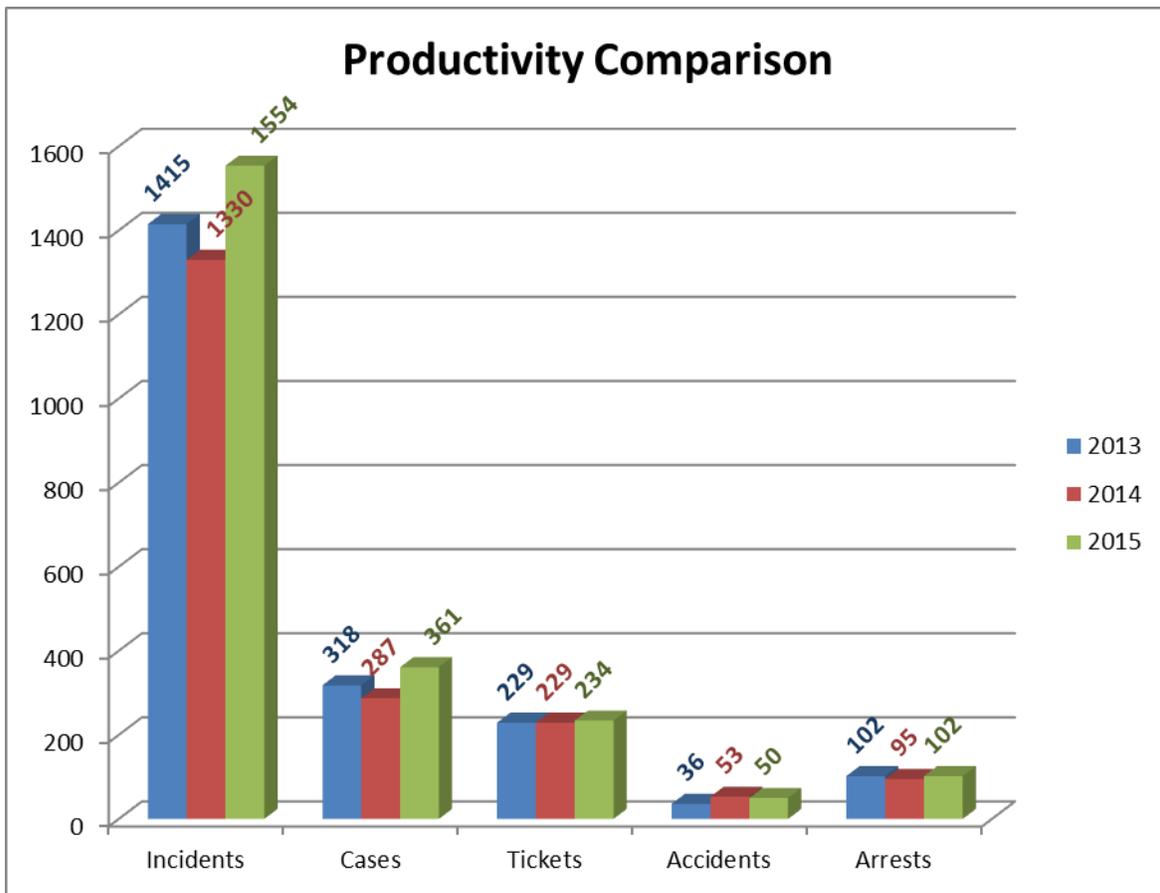
Of the individuals charged with a crime by investigations, **15** were adults, and **0** juveniles.

Investigators were able to recover **\$600** worth of property this month, however restitution will likely be ordered through the courts on the cases where an arrest resulted.

# RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

August 2015  
Report #12-8

Chart shows departmental statistics for August 2013, 2014 and 2015.



## Employee Recognition – September 2015 Anniversaries

Years	Employee	Department
16		Karen Dille Community Services
13		Frank White Police
12		Colleen Winget Community Services
8		Michael Hadley Fire
8		Terry Johnson Fire
7		Cindee Colby Business Administration
2		Raelyn Boman Business Administration
1		Betty Wilson Community Services



# Riverdale City

## Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of August 31, 2015		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	8.00
Public Works	11.00	11.00
Police	22.75	22.75
Fire	15.50	14.25
Total	73.50	71.75

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	(0.50)	Rec Workers unfilled
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(1.25)	PT/Chief position unfilled
Totals	(1.75)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	50.00
Seasonal Employees	2.00

Condition of the Treasury  
Riverdale City and Redevelopment Agency  
Report as of June 30, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$1,999,337	(\$428,099)	\$2,000	\$944,525	\$1,242,023	\$8,029,358	\$8,230,171	(\$200,812)
						Net of Class C Road Funds:		\$61,998
Redevelopment Agency, RDA	\$3,381,218			\$98,398	\$612,120	\$1,402,246	\$1,781,433	(\$379,187)
Capital Projects Fund	\$1,658,237			\$473,411	\$192,995	\$921,069	\$2,662,079	(\$1,741,011)
Water Fund	\$1,482,990			\$81,703	(\$389,063)	\$850,320	\$856,484	(\$6,164)
Sewer Fund	\$2,091,139			\$95,057	(\$244,859)	\$1,146,498	\$923,210	\$223,288
Storm Water Fund	\$1,210,905			\$19,363	(\$115,229)	\$231,482	\$171,452	\$60,030
Garbage Fund	\$249,410			\$28,889	\$49,506	\$344,663	\$309,872	\$34,792
Motor Pool Fund	\$1,746,653			\$31,593	(\$98,136)	\$277,955	\$250,271	\$27,684
Information Technology Fund	\$155,424			\$7,560	(\$74,904)	\$95,051	\$111,482	(\$16,430)
<b>Total</b>	<b>\$13,975,314</b>	<b>(\$428,099)</b>	<b>\$2,000</b>	<b>\$1,780,500</b>	<b>\$1,174,453</b>	<b>\$13,298,642</b>	<b>\$15,296,452</b>	<b>(\$1,997,811)</b>

Lynn Fortie  
Business Administrator

**Notes:**

- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .56%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Condition of the Treasury  
Riverdale City Redevelopment Agency  
Report as of June 30, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
RDA General Fund	\$292,472			\$2,384	\$31,217	\$27,474	\$35,437	(\$7,963)
Riverdale Road RDA Fund	\$1,438,953			\$25,551	\$120,157	\$321,832	\$128,866	\$192,966
1050 West RDA Fund	(\$1,153)			(\$68)	\$0	(\$68)	\$0	(\$68)
550 West RDA Fund	\$303,664			\$20,532	\$205,654	\$259,220	\$205,654	\$53,566
West Bench RDA Fund	(\$53,993)			\$0	\$0	\$0	\$0	\$0
Statutory Housing RDA Fund	\$42,390			\$7,165	\$61	\$88,066	\$2,668	\$85,398
Housing RDA Fund	\$508,789			\$7,950	\$235,251	\$278,427	\$526,220	(\$247,793)
Senior Facility Fund	\$850,097			\$34,884	\$19,779	\$427,294	\$882,588	(\$455,293)
<b>Total</b>	<b>\$3,381,218</b>	<b>\$0</b>	<b>\$0</b>	<b>\$98,398</b>	<b>\$612,120</b>	<b>\$1,402,246</b>	<b>\$1,781,433</b>	<b>(\$379,187)</b>





Condition of the Treasury  
Riverdale City and Redevelopment Agency  
Report as of July 31, 2015

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$1,544,621	\$31,941	\$2,000	\$584,234	\$606,500	\$584,234	\$606,500	(\$22,266)
						Net of Class C Road Funds:		(\$72,495)
Redevelopment Agency, RDA	\$3,182,005			\$20,818	\$226,029	\$20,818	\$226,029	(\$205,210)
Capital Projects Fund	\$1,656,978			\$853	\$2,112	\$853	\$2,112	(\$1,259)
Water Fund	\$1,515,583			\$158,091	\$45,148	\$158,091	\$45,148	\$112,943
Sewer Fund	\$2,177,085			\$96,069	\$20,790	\$96,069	\$20,790	\$75,279
Storm Water Fund	\$1,222,894			\$18,989	\$11,583	\$18,989	\$11,583	\$7,406
Garbage Fund	\$277,866			\$28,706	\$250	\$28,706	\$250	\$28,456
Motor Pool Fund	\$1,771,536			\$24,883	\$16,667	\$24,883	\$16,667	\$8,216
Information Technology Fund	\$153,639			\$10,736	\$14,771	\$10,736	\$14,771	(\$4,035)
<b>Total</b>	<b>\$13,502,207</b>	<b>\$31,941</b>	<b>\$2,000</b>	<b>\$943,379</b>	<b>\$943,850</b>	<b>\$943,379</b>	<b>\$943,850</b>	<b>(\$471)</b>

Lynn Fortie  
Business Administrator

**Notes:**

- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .58%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Condition of the Treasury  
Riverdale City Redevelopment Agency  
Report as of July 31, 2015

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$291,953			\$1,100	\$1,649	\$1,100	\$1,649	(\$549)
Riverdale Road RDA Fund	\$1,440,446			\$1,503	\$0	\$1,503	\$0	\$1,503
1050 West RDA Fund	(\$1,153)			\$0	\$0	\$0	\$0	\$0
550 West RDA Fund	\$304,878			\$1,214	\$0	\$1,214	\$0	\$1,214
West Bench RDA Fund	(\$53,993)			\$0	\$0	\$0	\$0	\$0
Statutory Housing RDA Fund	\$43,032			\$1,196	\$553	\$1,196	\$553	\$642
Housing RDA Fund	\$315,282			\$1,865	\$207,348	\$1,865	\$207,348	(\$205,484)
Senior Facility Fund	\$841,560			\$13,942	\$16,479	\$13,942	\$16,479	(\$2,537)
<b>Total</b>	<b>\$3,182,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,818</b>	<b>\$226,029</b>	<b>\$20,818</b>	<b>\$226,029</b>	<b>(\$205,210)</b>







## **COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT**

*September 10, 2015*

### **OPEN FOR BUSINESS**

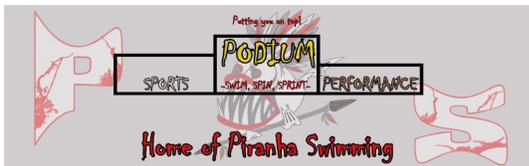


Advance Auto Parts has opened their new store located at 4046 S. Riverdale Road.



Bravo Arts Academy and Daycare has opened their new facility located at 5165 South 1500 West. They will have an open house on September 19<sup>th</sup> at 3:00 p.m.

### **NEW & ONGOING DEVELOPMENTS**



Podium Sports Performance Triathlon Training Center will open at 1393 W. 5175 S., Suite 201.

### **Riverdale Business Park**

Construction on phase two of the Riverdale Business Park located at 5175 South 1500 West is underway.

### **Seasonal Developments (Halloween)**



Halloween City is opening at 4177 S. Riverdale Road.



Spirit Halloween Super Store is opening at 1070 W. Riverdale Road.



**RIVERDALE CITY  
CITY COUNCIL AGENDA  
September 15, 2015**

**AGENDA ITEM: F1**

**SUBJECT:** Consideration of meeting minutes from:  
September 1, 2015 City Council Work Session  
September 1, 2015 City Council Regular Session

**PETITIONER:** City Recorder

**ACTION REQUESTED BY PETITIONER:** Approve minutes

**INFORMATION:** See attached minutes as follows:

[September 1, 2015 City Council Work Session](#)

[September 1, 2015 City Council Regular Session](#)

**[BACK TO AGENDA](#)**

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, September 1, 2015, at 5:30 PM, at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

- Present:**
- City Council:
    - Norm Searle, Mayor
    - Michael Staten, Councilor
    - Don Hunt, Councilor (Don Hunt Arrived by 5:36 PM)
    - Braden Mitchell, Councilor – participated by telephone
    - Brent Ellis, Councilor
    - Gary E. Griffiths, Councilor
  
  - City Employees:
    - Rodger Worthen, City Administrator
    - Steve Brooks, City Attorney
    - Mike Eggett, Community Development Director
    - Jackie Manning, City Recorder

Mayor Searle welcomed the Council Members stating for the record that all were in attendance, with the exception of Councilor Hunt [Councilor Hunt arrived at 5:36PM]. Councilor Mitchell participated via telephone. No members of the public were present for this meeting.

Mayor Searle asked if anyone was aware of any open communications. Mayor Searle invited Mr. Worthen to discuss the decision regarding Pastor Henderson’s request to have the building permit fees waived for his church, the Church of Integrity Christian Fellowship [located 1150 West Riverdale Road, Riverdale, Utah]. Mr. Worthen stated the City Staff decided not to waive the fees due to the precedent it may set for other businesses and churches. He noted the building permit fees were not as extensive as originally believed. Mr. Eggett stated there are significant reviews and inspections needed because the building use is changing from commercial use to a church use. Mr. Eggett will let Pastor Henderson know of the city’s decision shortly. Mayor Searle reminded the Council that if Pastor Henderson decides to appeal the City’s decision, it would be brought to the Council for final decision.

Mayor Searle discussed the proposal of the Veterans Advisory Group regarding the Veterans Memorial. He discussed the previous request made by Chuck Kerkvliet to receive additional funds from the city to make repairs on the memorial. Mayor Searle gave Chuck Kerkvliet and Dave Leahy, members of the Veterans Advisory Group, permission to use the funds currently available in the Veterans fund for the repairs. They are currently reviewing alternative vendors to find a longer lasting solution for the pictures on the memorial. City Attorney Brooks expressed concern regarding copyright for the pictures the Veterans Advisory Group are selecting for the Veterans Memorial project. He expressed caution and advised they receive written approval before assembling and displaying any photo they do not own the rights to. Councilor Staten stated it may be a good idea to review the historical facts listed with the pictures to ensure accuracy. Mayor Searle stated they will look into the copyright. Councilor Griffiths expressed concern regarding all the new additions to the Veterans Memorial indicating too many displays may cause the area to look cluttered.

There was a discussion regarding the proposed projects and the time frame proposed by members of the Veteran’s Advisory Group, Chuck Kerkvliet and Dave Leahy. There was a general consensus to break the projects into stages to allow time for further review of the overall project, and research on the historical accuracy. It was suggested to designate a project manager who would have the authority to make decisions regarding expenditures and design.

Mayor Searle stated Mark Loucks, from Hill Air Force Base, will give a presentation regarding the clean-up of Hill Air Force Base.

Mayor Searle asked for corrections to the meeting minutes. Councilor Mitchell requested a change on the last page of the canvass report; change “Bluff Trail” to “Brough Trail” regarding Nancy Brough.

Mayor Searle invited questions regarding the action items. Mr. Eggett read the executive summary regarding Title 10 Chapters 16, 21 and 25. City Attorney Steve Brooks prepared the updates. There was a public hearing held August 25, 2015. No members of the public attended or provided written comment. Councilor Ellis asked if the political sign ordinance was being enforced and inquired if anyone had challenged the sign ordinance during this election. Mr. Brooks stated he was questioned earlier in the election, so they wanted to be proactive before any issues arose regarding the signage. Mr. Brooks discussed the unique circumstances the mail in ballots were creating in regards to previously established signage removal deadlines. Mayor Searle discussed the current signage code which caused candidates to remove their signage for a period of 10 days after the primary election. Mr. Brooks stated another issue would involve a residents rights to express their freedom of speech in support of a candidate.

Councilor Staten asked for clarification regarding the permission of political signs. Mr. Brooks clarified the political signs are not allowed on public property and any displayed on private property will be allowed with the property owners permission.

Councilor Griffith inquired about sign enforcement pertaining to signs that are attached to street signs. Mr. Brooks

**Riverdale City Council Work Session Meeting, September 1, 2015**

---

69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85

expressed the safety concerns regarding attaching signs to the permanent street signage. Mr. Eggett stated if any signs are seen attached to street signs to let him know, so that a code enforcement officer may take appropriate action.

Councilor Ellis inquired about the replacement of vehicles on the agenda. Mayor Searle stated Mr. Douglas will discuss that during the regular meeting.

Having no further business to discuss the Council adjourned at 5:55 PM to convene into their Regular City Council Meeting.

---

Norm Searle, Mayor

---

Jackie Manning, City Recorder

DRAFT

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, September 1, 2015, at 6:05 PM, at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:**

City Council: Norm Searle, Mayor  
Don Hunt, Councilor  
Braden Mitchell, Councilor-communicated over telephone until 7:33 PM  
Brent Ellis, Councilor  
Gary E. Griffiths, Councilor  
Michael Staten, Councilor

City Employees: Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Dave Hansen, Police Chief  
Shawn Douglas, Public Works Director  
Mike Eggett, Community Development Director  
Jackie Manning, City Recorder

Visitors: Charles Kerkvliet Dave Leahy Lucille Kelly  
Mark Loucks, HAFB Brian Wesoloski, HAFB Lloyd High  
Ed Zuelke, HAFB Jan Ukena, HAFB

**A. Meeting Called to Order**

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members. He stated Councilor Mitchell is attending via telephone conference this evening and welcomed all members of the public.

**B. Pledge of Allegiance**

Mayor Searle invited Mr. Brooks to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decision this evening.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Lloyd High, 5100 South 1050 West #111G Riverdale, Utah provided information regarding the free legal help available to Mobile Home residents through the University of Utah. He has been in contact with Linda Smith, University of Utah director, who will be sending more information soon. He stated as soon as he receives this information he will provide a dozen packets to the city. Lloyd High provided contact information to the City Attorney, Steve Brooks for review. There were no additional comments.

**E. Presentations and Reports**

**1. Mayors Report:**

Mayor Searle discussed the block parties that are sponsored by the police and fire department. He explained the department will bring the hot dogs, burgers and condiments and the residents bring sides. Seats and tables are set up for these events. It is estimated that 1,200 residents have been served so far. During these events the police and fire departments give briefings regarding safety. Mayor Searle expressed appreciation to the police and fire departments for this great community outreach. He received a letter of appreciation from a resident, Toni Woody (president of the Home Owners Association for Shady Grove), who recently attended an event.

Mayor Searle expressed appreciation to Dave Leahy and Chuck Kerkvliet for their continuing efforts in updating the pictures for the Veterans Memorial. He stated they will need to ensure they do research on any pictures they select to verify they are not using photos protected by copyright.

Mayor Searle spoke to Major Kit Workman, Commandant of Cadets at the Riverdale Military Academy, and confirmed 470 cadets enrolled; this is increased since the previous year. He felt this would be a growing trend with the Military Academy.

69 Mayor Searle reported Hill Air Force Base received their first F-35 jets. He discussed the jets and the various training  
70 units associated with the F-35. Mayor Searle commented on the tour in Fort Worth, Texas he attended where he visited  
71 air reserved units. No city funds were used on this trip. He felt these new units and trainings would be great for the  
72 economy.  
73

74 **2. City Council Assignment Reports:**

75 Councilor Ellis, who is a member of the Mosquito Abatement District Board, commented on an email received from  
76 the state confirming 6 new cases of mosquito pools containing the West Nile Virus located: Whitey's Pond in Riverdale,  
77 Ogden City Cemetery, Fox Chase Drive in South Ogden, the end of 5500 West in Hooper, the bottom of 4000 North in  
78 Plain City, and the Plain City Sewer Plant. The Abatement District is actively spraying any confirmed mosquito pools  
79 containing the West Nile Virus. The previous spraying eradicated 70 percent of the population of mosquitos in the area  
80 that was sprayed. He stated mosquitos that carry the West Nile Virus are generally out in the later evening, toward 10:00  
81 PM. He encouraged wearing mosquito repellent and long sleeves during the evening hours. Mayor Searle felt this  
82 information was important and would like to make it available on the City Website. There was a discussion regarding the  
83 protocol of the Mosquito Abatement District.  
84

85 **3. Presentation by Hill Air Force Base Representative to provide an update of the proposed plan to clean-up Hill  
86 Air Force Base:**

87  
88 Mark D. Loucks, Chief Environmental Restoration for Hill Air Force Base, gave a presentation regarding the  
89 environmental restoration and clean-up for Operable Unit 4 and Operable Unit 6 located in Riverdale City. A copy of this  
90 presentation is attached as an exhibit to the meeting minutes. Operable Unit 6 is located near Craigdale Subdivision and  
91 Operable Unit 4 is mainly located in South Weber. The following information is a summation of the presentation regarding  
92 Operable Unit 4 and Operable Unit 6:  
93

94 The changes will expand remedies above those in place as agreed to in 1994 Record of Decision to address newly  
95 identified sources of contamination of the Trichloroethene (TCE). The new plan will maintain existing remedies, add  
96 additional remedies, accelerate clean-up time and reduce operating costs. It was stated for the record that public  
97 comment regarding this proposal will end September 5, 2015.  
98

99  
100 In 2015, 21 residents were sampled in Riverdale with no new detections identified. The first step of the proposed  
101 restoration is targeting excavation and soil vapor extraction. This will be achieved by removing shallow sources of  
102 contamination and installing soil vapor extraction systems to remove residual contamination. The second step will be to  
103 install a bioreactor. This will involve removal of contaminated soils and landfill material where the bioreactor will be  
104 installed. Then backfill with mulch/gravel/emulsified vegetable oil mixture to promote break down of contaminants. Lastly,  
105 recirculate groundwater to increase distribution oils into the soils and accelerate break down of contaminants. The third  
106 step will be to install biobarriers. Hill Air Force Base will install rows of injection wells within the area containing the highest  
107 contaminant concentrations. They will inject food grade oils and sugars (and bacteria if needed) into the groundwater to  
108 promote breakdown of the contamination.

109 The proposed expanded remedy for Operable Unit 4 has an estimated completion of 60 years. If left unchanged the  
110 current timeframe for the existing remedy is indefinite. The proposed remedy for Operable Unit 6 is currently 15 years; if  
111 unchanged it will be approximately 20 years to clean. The proposed remedy is estimated to save three hundred fifty seven  
112 thousand dollars. See the attached exhibit for maps and additional information.  
113

114 Mr. Loucks introduced Ed Zuelke, who will be managing Operable Unit 6; Brian Wesoloski, who is a member of the  
115 Restoration Advisory Board for Riverdale; and Jan Ukena, who is also on the Restoration Advisory Board.  
116

117 Mr. Loucks discussed the history of dumping the contaminants into a designated pit which caused the need for clean-  
118 up. The ramifications of these previous actions were unknown to the Hill Air Force Base at the time, as there was not the  
119 same environmental regulations and protocol we have today.  
120

121 Councilor Hunt asked who performed the testing of the TCE. Mr. Loucks stated they have a contractor that works for  
122 Hill Air Force Base with oversight from the Environmental Protection Agency (EPA) and the State of Utah. The labs that  
123 receive the data are independent. The State of Utah may elect to conduct their own tests as well.  
124

125 Mr. Loucks discussed other forms the TCE is present, such as gun cleaners and certain dry cleaning agents. The  
126 fumes are without scent.  
127

128 Mr. Loucks stated Hill Air Force Base offers free testing and decontamination services for homes within Riverdale that  
129 have contamination, or could have, the TCE. Hill Air Force Base has reached out to these residents and some have been  
130 known to refuse this free service, although Hill Air Force Base has made it clear they strongly recommend these homes  
131 be tested and decontaminated.  
132

133 Mayor Searle expressed concern about getting this information to the Residents so they may become educated  
134 regarding the issue. He felt the newspaper was not enough to get the information out. Mr. Loucks stated he will explore  
135 other avenues to get the information out. They discussed the possibility of having another meeting to educate and update

136 the public regarding this issue. Mr. Loucks stated there will soon be information on the Hill Air Force Base website for  
137 each Operable Unit.

138  
139 Ms. Ukena stated there should be a member of Riverdale City Staff who attends the scheduled meetings for the  
140 Restoration Advisory Board. Mayor Searle stated Shawn Douglas, Director of Public Works, would be the representative  
141 for Riverdale City. Ms. Ukena stated the next meeting will be held October 29, 2015 at 6:30 PM at the Sunset Community  
142 Building.

143  
144 **F. Consent Items**

145  
146 Mayor Searle invited discussion for any changes to the City Council Work Session & Regular Meeting Minutes for the  
147 August 18, 2015 City Council Meeting and the August 25, 2015 Special Canvass Meeting. Any changes were noted in the  
148 Work Session and will be implemented accordingly.

149  
150 **MOTION:** Councilor Ellis moved to approve the City Council Meeting Minutes for August 18, 2015 Regular  
151 and Work Session Meeting, as well as August 25, 2015 Canvass Meeting, as amended. Councilor  
152 Griffith seconded the motion.

153  
154 Mayor Searle invited discussion regarding the motion. There was not a discussion.

155  
156 **CALL THE QUESTION:** The motion passed unanimously.

157  
158 **G. Discretionary Items**

159  
160 **1. Resolution 2015-28 for Graffiti Clean-Up:**

161  
162 Chief Dave Hansen summarized an executive summary that explained:  
163 The Court has an established community service work program, administered and staffed by Court personnel and by  
164 volunteer and court-ordered community service workers. Riverdale City has had an agreement with the court for years to  
165 remove graffiti from property throughout the city. This agreement has been a benefit to the city and offers a cost effective  
166 way to remove graffiti. In the past the city has paid \$2000.00 a year for the agreement. This year the maximum amount  
167 set under the agreement is \$2,000.00; however, work will be billed monthly at the rate of \$40.00 for work during the first  
168 hour and \$20 for each 30 minutes of work completed after the first hour, per crew. Crews consist of 6-8 youth volunteers  
169 and 1-2 deputy probation officers. This agreement has been a valuable resource to the city in the past.

170  
171 Chief Hansen anticipates the price to be approximately the same, but it will be a month to month payment versus one  
172 lump sum. He discussed the difficulties in removal of graffiti in the winter time. Mayor Searle felt it was a great service.  
173 Councilor Griffith asked the Chief if he kept a record of the graffiti. Chief Hansen confirmed the police department keeps  
174 record of the graffiti to help identify problem areas and to help catch the graffiti artist. The information is then sent to a  
175 database. Chief Hansen felt compared to other cities they do a good job with the clean-up. Councilor Ellis expressed  
176 gratitude for the efforts of the clean-up crew.

177  
178 **MOTION:** Councilor Staten moved to approve Resolution 2015-28, Inter-local agreement between Riverdale  
179 City and Ogden Second District Court, for graffiti removal services. Councilor Hunt seconded the  
180 motion.

181  
182 Mayor Searle invited discussion regarding the motion. There was no discussion.

183  
184 **CALL THE QUESTION:** There was a roll call vote: Councilor Hunt, Griffiths, Ellis, Mitchell and Staten all voted in  
185 favor; the motion passed unanimously.

186  
187 **2. Ordinance 871 amendments for Title 10, Chapter 16, 21 and 25.**

188  
189 Mike Eggett, Community Development Director, summarized an executive summary that explained:  
190 The information provided, following this executive summary document, reflects areas of the Riverdale City Code that  
191 should be considered for amendment in order to comply with and match established Utah State Codes. All proposed  
192 changes are in Title 10 of the City Code and are located specifically in Chapters 16 "Signs", 21 "Subdivisions", and 25  
193 "Development in All Zones" respectively. Proposed amendments to Title 10, Chapter 16 have been submitted by the City  
194 Attorney in order to clarify the political or campaign signs section of the this chapter. Proposed amendments to Title 10,  
195 Chapters 21 and 25 have been submitted by the City's Community Development Director in an effort to be in full  
196 compliance with Utah State Codes as it relates to the performance improvement warranty time period allowed for  
197 developments (along with some other minor language amendment and clean-up). All proposed changes have been  
198 reviewed by the City Attorney for clarity, accuracy, and legality checks. When considering amending the City Code, there  
199 is a requirement for there to be a scheduled public hearing which occurred during the most recent Planning Commission  
200 meeting and was noticed in accordance with legal requirements.  
201

202 Following the public hearing, the Planning Commission reviewed the proposed ordinance amendments and provided  
203 a recommendation of positive support for the proposed amendments to Title 10, Chapters 16, 21, and 25 as provided  
204 hereafter.  
205

206 The City Council may discuss the matter and then act to approve the proposed amendments to Title 10 Chapters 16,  
207 21, and 25 as provided hereafter, or make revisions to the suggested amendments to these Chapters of City Code, or not  
208 approve the proposed amendments.  
209

210 This matter was brought before the Planning Commission during a work session on August 11th, 2015 and a regular  
211 session with public hearing on August 25th, 2015 wherein the proposed amendments were discussed and thereafter  
212 acted upon. Analysis regarding the proposed sign ordinance amendments is provided following the executive summary.  
213

214 Mr. Eggett provided the updated format for the signage information. He stated he felt this was the best version. Both  
215 versions were included in the packet. Mr. Brooks discussed the approval of the ordinance.  
216

217 Councilor Staten asked if public property was defined. Mr. Eggett stated there did not appear to be a definition.  
218 Councilor Staten felt they needed to clarify the difference between public property and private property. He discussed the  
219 option of replacing public property, with city property. Mr. Brooks discussed the intent of the ordinance, which would not  
220 allow any signs on public, city owned, property. He discussed the inability to prohibit signs placed on private properties,  
221 due to individual property rights and freedom of speech. Mr. Brooks stated the city would only be able to enforce signs  
222 placed on city property; this would exclude county, state, or private property. There was a discussion regarding placement  
223 of signs with an emphasis on the difference between public and city property.  
224

225 Mr. Eggett read through the proposed changes of Chapter 21 and Chapter 25 and emphasized these updates are  
226 due to changes with State Statute; which would promote consistency and compliance between the state and the city.  
227 Councilor Mitchell did not participate in the meeting after 7:33 PM, so he did not vote on this item.  
228

229 **MOTION:** Councilor Staten moved to approve Ordinance 871, amendment to Title 10, Chapter 16, 21 and 25  
230 with the recommended change to Chapter 16 change "public property" to "Riverdale City property"  
231 Councilor Hunt seconded the motion.  
232

233 Mayor Searle invited discussion regarding the motion. There was no discussion.  
234

235 **CALL THE QUESTION:** There was a roll call vote: Councilor Griffiths, Ellis, Staten and Hunt all voted in favor; the  
236 motion passed unanimously.  
237

### 238 3. Consideration of Replacement Vehicle Purchases: 239

240 Shawn Douglas, Public Works Director, summarized an executive summary that explained:

241 We are purchasing three Ford F150 pickups and one Ford 550 dump/snowplow truck to replace existing vehicles. All  
242 Four will be purchased from Ken Garff Ford under state bid. The equipment for the dump/snowplow truck (bed, hydraulics,  
243 lights, sander) will be purchased from Legacy Equipment with state bid contract. The snowplow blade will be purchased  
244 from Legacy as well, but is not on state bid. The purchase prices for the vehicles are as follows 2-Ford F150 pickups for  
245 \$24,669.24 each, 1-Ford F150 four door pickup for \$29,495.16. The purchase price for the dump/snowplow truck with  
246 equipment will be \$84,552.28. All of the purchases were budgeted for and the bids are below the budgeted amounts. Mr.  
247 Douglas recommended approval.  
248

249 Councilor Staten confirmed these vehicle purchases were planned with the 2015-2016 budget. Mr. Douglas  
250 confirmed that it was. They have been trying to sell them through KSL and hope to receive better pricing than if they were  
251 to sell them at auction.  
252

253 **MOTION:** Councilor Staten moved to approve the replacement vehicle purchases, 2 Ford F150 pick-ups for  
254 \$24,699.24 each, 1 Ford F150 four door pick-up for \$29,495.16, and snowplow truck with  
255 equipment for \$84,552.28. Councilor Ellis seconded the motion.  
256

257 Mayor Searle invited discussion regarding the motion. Councilor Hunt asked for clarification regarding the equipment  
258 for the dump truck and inquired about the possibility of using the old equipment with the new purchased vehicle. Mr.  
259 Douglas stated the old dump truck is 1981 and the equipment would not be compatible with the new vehicle they are  
260 purchasing. The old equipment will be sold at the same time as the 1981 dump truck.  
261

262 **CALL THE QUESTION:** There was a roll call vote: Councilor Ellis, Staten, Hunt and Griffiths all voted in favor; the  
263 motion passed unanimously.  
264

### 265 H. Discretionary Items. 266

267 Councilor Ellis inquired about the chip and seal. Mr. Douglas felt overall it went well and they liked the project and felt  
268 it was better for bicycles. Councilor Hunt has noticed other cities are using these products with success. Mr. Douglas

269  
270  
271  
272  
273  
274  
275  
276  
277  
278  
279  
280  
281  
282  
283  
284  
285  
286  
287  
288

confirmed other cities have switched.

Councilor Griffiths discussed the factors of the chip seal and the advantages of the new seals. Mr. Douglas discussed the effect the new chip seal has on sweepers. Mayor Searle expressed gratitude to public works. He stated for a chip seal project to not have complaints is a big deal.

I. **Adjournment.**

**MOTION:** Having no further business to discuss, Councilor Hunt made a motion to adjourn; Councilor Ellis seconded the motion. All voted in favor. The meeting was adjourned at 7:47 PM.

Attest:

\_\_\_\_\_  
Norm Searle, Mayor

\_\_\_\_\_  
Jackie Manning, Admin Professional

Date Approved: **September 15, 2015**

DRAFT

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
September 15, 2015**

**AGENDA ITEM: G1**

**SUBJECT:** Consideration of Resolution 2015-27 Kayak Damage Repair

**PRESENTER:** Rodger Worthen

**ACTION REQUESTED BY PETITIONER:** Please see the executive summary for details regarding this proposal.

**INFORMATION:** [Executive Summary](#)

[Resolution 2015-27](#)

[Public Notice](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:  
September 15, 2015

Presenter:  
City Staff & Mayor Searle

### Summary of Proposed Action

Approval of participation (amount of participation) of Riverdale City in conjunction with Central Weber Sewer District in cost sharing to repair the hazardous condition at the Weber River Kayak Park feature.

### Summary of Supporting Facts & Options

The City of Riverdale in July 2005 participated with Central Weber Sewer District to construct and provide a recreational feature along the Weber River. At that time the City provided \$46,000 to assist in the construction of the Kayak "wave" feature. Since that time the Weber River through heavy flood water flows destroyed the wave feature creating a hazardous area for swimmers. Now the Sewer District and the City desire to reduce risk and potential liability by correcting the dangerous river condition.

Recently, the Sewer District issued a construction contract to "fill-in" the area of the kayak feature that is a hazard. The District is ultimately responsible to complete the project, and did award a contractor the work for a cost of \$85,000, well under the engineers cost estimate of \$160k. Recently, the manager of the Sewer District and the Chair of the Board approached Mayor Searle and the City Administrator to request participation from the City in the cost of construction. The Sewer District initially requested half of the cost, ultimately a proposed City participation amount of 40% was agreed upon; this joint participation would cost the City \$34,000. Candidly, the initial accommodation and construction of the Kayak feature by the City and Kayak enthusiasts placed the City into this present-day predicament.

The District has completed the work and the issue was discussed during the August 18<sup>th</sup> City council meeting, however, due to time constraints the City did not have time to budget for his project that necessitates use of funds from the City's capital fund. As such, a resolution has been prepared to authorize this expenditure.

Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

Lynn Fortie, Business Administrator

### Administrative Comments - City Administrator

Rodger Worthen, City Administrator

**RESOLUTION NO. 2015-27**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN RIVERDALE CITY AND THE CENTRAL WEBER SEWER DISTRICT CONCERNING PAYMENT AND WORK TO BE PERFORMED IN THE WEBER RIVER LOCATED ON, NEAR OR AROUND THE KAYAK PARK.**

**WHEREAS**, Riverdale City has an interest in the property located in, under and around the Weber River that flows through the city boundaries; and

**WHEREAS**, the Central Weber Sewer District (CWSD) is currently undertaking an improvement project to secure a line located near the kayak park in the Weber River; and

**WHEREAS**, the actual location and timing for said improvements benefit both the CWSD and the City and the CWSD has requested joint participation from the City concerning funding for the project; and

**WHEREAS**, those repair items are of significant importance to the City in order to better improve and accommodate the river areas around the kayak park and thereby reduce the risk of liability, brought on by the differing flow of waters created from the Weber River, for people who use the river for recreation and entertainment purposes; and

**WHEREAS**, in an effort see the project completed and to meet the City goals and desires of striving to provide a safe and useable environment concerning areas within the City, the City and CWSD have proposed to enter in to an agreement whereby a portion of the costs to repair the area will be shared by the City; and

**WHEREAS**, the City and CWSD now desire to finalize the agreement and make it part of the public record.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Riverdale that the Agreement is to authorize funds in the amount of \$34,000.00, which is hereby approved, to be used as the City's share of participation on the construction project of the CWSD in the Weber River in the area around the kayak park.

This resolution shall take effect immediately upon its adopting and passage.

**PASSED AND ADOPTED** this \_\_\_\_ day of September, 2015

\_\_\_\_\_  
Norm Searle, Mayor

Attest:

\_\_\_\_\_  
Jackie Manning, City Recorder



---

## **Public Hearing Notice Riverdale City – City Council**

Riverdale City gives notice that on Tuesday, September 15, 2015, during the regular City Council meeting, which begins at 6:00 p.m., at the Riverdale City Civic Center, 4600 South Weber River Drive, Riverdale, Utah, the Riverdale City Council will hold a public hearing to receive and consider public comment regarding proposed expenditure not specifically listed in the Fiscal Year 2015-2016 budget, proposing Resolution 2015-27 consideration for approval to Weber Sewer District to share cost for rectification of damaged Kayak Park Water Feature located in Riverdale City.

---

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

### **Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice was posted within the Riverdale City limits on this 26<sup>th</sup> day of August, 2015 at the Riverdale City Hall Noticing Board and on the City website at <http://www.riverdalecity.com/>. A copy was also provided to the Standard-examiner on August 26, 2015.

Jackie Manning  
Riverdale City Recorder

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
September 15, 2015**

**AGENDA ITEM: G2**

**SUBJECT:** Consideration of Resolution 2015-29 Surplus Certain property that has been forfeited to the City

**PRESENTER:** Dave Hansen, Chief

**ACTION REQUESTED BY PETITIONER:** Please see the executive summary for details regarding this item.

**INFORMATION:** [Executive Summary](#)

[Resolution](#)

[Surplus List](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:  
9/15/2015

Petitioner:  
Chief Dave Hansen

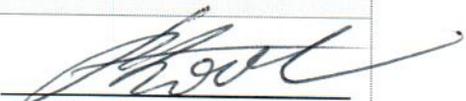
### Summary of Proposed Action

Surplus certain property that has been forfeited to the city in regards to case #14-12316 and is no longer of evidentiary value.

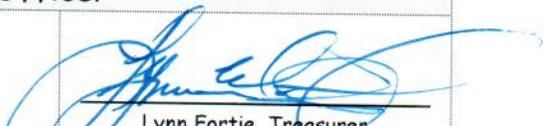
### Summary of Supporting Facts & Options

The attached list of property has been forfeited to Riverdale City by the Weber County Attorney's Office in regards to case #14-12316. All victims in this case have been reimbursed and the attached list of property is no longer of evidentiary value to the police department, or the county attorney. Once the property is declared as surplus, the police department and city would like to retain the property to use within the city by employees.

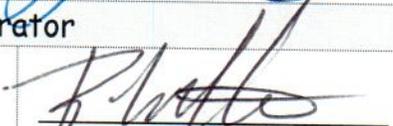
### Legal Comments - City Attorney

  
Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

  
Lynn Fortie, Treasurer

### Administrative Comments - City Administrator

  
Larry Hansen, City Administrator

## RESOLUTION 2015-30

**A RESOLUTION DECLARING LOST, STOLEN, UNCLAIMED OR EVIDENCE PROPERTY HELD BY THE POLICE DEPARTMENT, AS SURPLUS, AND AUTHORIZING THE USE OR SALE OF THE SAME.**

**WHEREAS**, from time to time, the life of certain city property has expired, property was recovered as part of an investigation, has no owner or its usefulness to the city no longer exists or necessitates its replacement; and

**WHEREAS**, Riverdale City Code (RCC) 1-9-6, et. seq. and 1-9-7, determines the process for qualifying and disposition of city-owned property; and

**WHEREAS**, the City has complied with all state and local ordinances concerning the disposition and sale of police held or other city surplus property; and

**WHEREAS**, this resolution expresses the Council's intent to declare the property, now held by the City, as surplus or for public use; and

**BE IT RESOLVED** by the City Council of Riverdale City, Utah:

**Section 1:** That the property listed in Exhibit A, attached hereto and incorporated herein, is found and declared to be unclaimed, lost or otherwise considered as city property or city surplus;

**Section 2:** That the City administration is authorized to use, sell or otherwise dispose of any unclaimed or other surplus property that is currently in the custody of the City in accordance with state and local rules and regulations;

**Section 3:** That this Resolution repeals all legislation previously enacted inconsistent with the terms and conditions contained herein and shall be in full force and effect from and after the earliest period allowed by law.

**PASSED** this \_\_\_\_ day of September, 2015.

---

Norm Searle, Mayor

Attest:

---

Jackie Manning  
City Recorder

Exhibit A

PROPERTY TO BE DECLARED AS SURPLUS

Case 14-12316

9-15-2015

Quantity	Item
5	Apple Ipad Air
1	Apple Ipad Mini
1	Apple Macbook Air
2	Apple Macbook Pro
5	Apple Iphone 6