



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – APRIL 21, 2015**

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

1. Utah Risk Management Mutual Association Presentation on adding non-city entities to URMMA

Presenter: Paul Johnson

Executive Session (City Council Conference Room)

Consideration of adjournment into Closed Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

2. City Administration Report

a. Departments

i. Treasury Report March

b. Employee Recognition of staff whose anniversaries fall in April

c. Staffing Authorization Plan

F. Consent Items

1. Review of meeting minutes from:
April 7, 2015 City Council Work Session
April 7, 2015 City Council Regular Session

G. Action Items

1. a. Consideration of the Planning Commission's recommendation for a proposed subdivision request for The Crossing at Mitchell Farms at address 785 W. 4450 S.
- b. Consideration Ordinance 866 approving a subdivision request for The Crossing at Mitchell Farms at address 785 W. 4450 S.
- c. Consideration of Resolution 2015-12 adopting a proposed conditional use permit for a Planned Residential Unit Development at The Crossing at Mitchell Farms at address 785 W. 4450 S.

Petitioner: Forest Creek Construction, LLC

2. Consideration of Planning Commission's recommendations on proposed Ordinance 865 a flood plain ordinance with FEMA amending RCC 10-27
Presenter: Michael Eggett, Community Development Director
3. Consideration of Municipal Waste Water Annual Report Resolution 2015-11
Presenter: Shawn Douglas, Public Works Director
4. Consideration of Resolution 2015-10 in support of HB 362 a Transportation Funding Initiative
Presenter: Rodger Worthen, City Administrator

H. Discretionary Items

I. Adjournment

- The public is invited to attend all Council meetings.
- In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Recorder at 394-5541 x 1232.
- This agenda has been properly posted and a copy provided to local news media.

**RIVERDALE CITY
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AGENDA ITEM: Work Session Items

SUBJECT: Utah Risk Management Mutual Association Presentation on adding non-city entities to URMMA

PETITIONER: Paul Johnson

ACTION REQUESTED BY PETITIONER: Every member city must approve any amendments to the existing interlocal agreement.

INFORMATION: [Utah Risk Management Mutual Association Presentation on adding non-city entities to URMMA](#)

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PAUL JOHNSON: Utah Risk Management Mutual Association (URMMA)

Topic: Discussion on adding non-city entities to URMMA

Time: 5-15 minutes

Recently a special service district requested to join URMMA. URMMA's Interlocal Agreement limits membership to Utah cities and would need to be amended to allow non-municipal entities such as special service districts to join. Every member city must approve any amendments to the Agreement. The Executive Committee of the Board of Directors is interested in allowing this type of entity to join but before proceeding has asked CEO Paul Johnson to visit each city council to gauge the city's willingness to sign an amendment to the Interlocal Agreement. If every city manifests a willingness, URMMA will prepare an actual amendment to bring back to the cities for approval sometime before July 1st. The presentation will be relatively short and will take as little as 5 minutes depending on questions.

**RIVERDALE CITY
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AGENDA ITEMS: A,B,C

SUBJECT: Welcome & Roll Call – Mayor
Pledge of Allegiance – Led by Councilor Griffiths on 04/07/15
Moment of Silence

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**RIVERDALE CITY
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AGENDA ITEM: D

SUBJECT: Open Communications

PETITIONER: Anyone Interested

ACTION REQUESTED BY PETITIONER: Open agenda item provided for any interested person to be able to speak about any topic.

INFORMATION: Per Governing Body desire, this item will be placed on the agenda as a permanent and regular item.

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**RIVERDALE CITY
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AGENDA ITEM: E1

SUBJECT: Mayor's Report

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: To be presented at the meeting

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**RIVERDALE CITY
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AGENDA ITEM: E2b

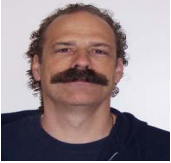





SUBJECT: City Administrator's Report
b. Employee Recognition of staff whose anniversaries fall in the month of April

ACTION REQUESTED BY PETITIONER: Information only

INFORMATION: [Employee Recognition of staff with anniversaries in April](#)

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Employee Recognition – April 2015 Anniversaries

Years	Employee	Department
32		Paul Flaig Fire
16		Scott Brenkman Police
13		Curtis Jones Police
11		Casey Warren Police
7		Bren Edwards Public Works
2		Michael Eggett Community Development

**RIVERDALE CITY
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AGENDA ITEM: E2c

SUBJECT: City Administrator's Report
c. Staffing Authorization Plan

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: [Staffing Authorization Plan](#)

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Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of March 31, 2015		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.00	5.00
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	8.00
Public Works	11.00	11.00
Police	22.75	21.75
Fire	15.50	15.25
Total	74.00	72.25

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
City Admin	0.00	
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	(0.50)	PT workers unfilled
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	(1.00)	Unfilled position
Fire	(0.25)	PT position unfilled
Totals	(1.75)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	50.00
Seasonal Employees	1.00

**RIVERDALE CITY
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April 21, 2015**

AGENDA ITEM: F1

SUBJECT: Consideration of meeting minutes from:
April 7, 2015 City Council Work Session
April 7, 2015 City Council Regular Session

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve minutes

INFORMATION: See attached minutes as follows:

[April 7, 2015 City Council Work Session](#)

[April 7, 2015 City Council Regular Session](#)

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Minutes of the **Work Session** of the **Riverdale City Council of Riverdale City** held Tuesday, **April 7, 2015** at 5:32 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor

Others Present: Steve Brooks, City Attorney; Ember Herrick, City Recorder and no members of the public.

Mayor Searle welcomed the Council members stating for the record that all were in attendance. He asked Councilor Griffiths to lead the pledge of allegiance during the Council meeting. Mayor Searle said a year ago he asked each member of the City Council to serve on a board and Council members will have an opportunity to give committee assignment reports during tonight's public meeting. Mayor Searle said Davis Weber Canal Company's General Manager Ivan Ray will also give a report on the state of the canal line through Riverdale tonight. He asked for any changes or corrections to the draft meeting minutes and none were noted.

Mayor Searle said the first action item on the agenda is consideration of Resolution 2015-8 approving an interlocal agreement with Weber County for the purpose of administering and conducting the 2015 Riverdale City Municipal Elections by hybrid. The city recorder explained the cost of the General Election will be shared with Weber County because they are proposing a transportation funding initiative be added to the ballot. Mayor Seale said if this initiative passes it will help municipalities fund road and bridge maintenance projects and he distributed a handout from the previous evening's WACOG meeting outlining how this sales tax money appropriation could impact Utah cities. According to Mayor Searle, both the House and the Senate passed HB 362 that would empower counties to levy a 25 cent tax on every \$100 purchase after being lobbied by representatives from many Utah cities and the Utah League of Cities and Towns. He said gasoline sales tax will continue to go into the state's Class C road fund to be used for road projects but the proposed quarter sales tax isn't a transit tax and can be used for road and bridges or to fund alternative transportation and improve air quality. According to Mayor Searle, half of the quarter sales tax increase will go to Weber County, the other half will stay in the city where the sales occurred and it is estimated the tax will generate \$10 million dollars for Weber County annually. He said Weber County Commissioners want to be certain that all the cities are in favor of the quarter cent sales tax increase before the initiative is put on the ballot this November and Riverdale's Council can show support by passing a resolution. He said the three Council members up for reelection will

need to consider how their support of this bill could impact their campaigns, if they choose to run again. Mayor Searle said this topic will be discussed extensively at this week's ULCT conference in St. George and he encouraged all Council members to become educated about the bill and decide if they support it or are opposed to it. Councilor Hunt asked how the Council can show support for the bill and Mayor Searle said any city sponsored campaign flyer on the initiative must be balanced, noting both the pros and cons, but the Council can comply with the law and show support by passing a resolution in support of the transportation bill, without using taxpayer dollars.

Councilor Hunt said air quality will impact Utah's ability to continue to grow and he said he likes that these funds can be used for clean air initiatives and mass transit funding, not just to repair roads. Councilor Griffiths said he is tired of Riverdale roads being chip sealed and he is in favor of more funding so that city streets can be blacktopped more often. He said Senator Kevin Van Tassell is a relative of his and could meet with the Council at lunch to help educate them on this bill.

Riverdale City Attorney Steve Brooks joined the meeting in progress.

Mayor Searle said Riverdale's request to Wasatch Front Regional Council to do a study on Ritter Drive through the Transportation Alternatives Program (TAP) was not approved for funding at this time. He said the majority of TAP's budget for the current fiscal year will be used to improve Grant Avenue in Ogden and he shared an anecdote about a tour he recently took where new recharging features of UTA buses were showcased.

Mayor Searle said Lantern House, the new \$7 million dollar homeless shelter in Ogden, will service displaced people throughout Weber County and he said shelter representatives may solicit a donation from the Council, although Mr. Brooks has advised the Council against using taxpayer dollars to make charitable donations. He shared an anecdote about a homeless Riverdale Elementary student.

Mayor Searle said he feels comfortable announcing the home décor store At Home is planning on opening a new location in Riverdale in the former Macy's building, now the Riverdale store has been listed on the business' corporate website. He said the company headquarters are in Texas and the nearest store is currently in Colorado but three stores are planned for Utah. Mayor Searle said he was impressed with the Arizona At Home location he visited recently and Councilor Ellis asked what portion of the building the business plans to occupy and Mr. Brooks said 2/3 of the former Macy's building. Councilor Griffiths asked if this will be an anchor business and Mayor Searle said he hopes it will revitalize the Family Center shopping district.

Councilor Ellis invited the Mayor and Council to a Lion's Club spaghetti dinner fundraiser from 5:00 p.m. to 7:30 p.m. Friday, April 24 2015 to raise money to improve a Riverdale pocket park located south of the roundabout at 4400 South and Parker Drive.

Councilor Staten said this week is the public's final opportunity to donate to help build the Riverdale BMX Park and he said every donor over \$100 will have their name placed

on a sign. He said construction is expected to begin on April 11 or 13, 2015 and community dig days are planned for two Saturdays in April the 18 and 25, 2015.

Mayor Searle said Golden Spike Harley-Davidson will have a grand opening ribbon cutting at 11: 00 a.m. on April 11, 2015 and he invited all Council members to attend.

There being no further business to discuss, the Council adjourned at 5:59 PM to convene into their regular session.

April 21, 2015

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder

DRAFT



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY APRIL 7, 2015**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **April 7, 2015** at 6:03 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Don Hunt, Councilor
Braden Mitchell, Councilor
Michael Staten, Councilor
Brent Ellis, Councilor
Gary E. Griffiths, Councilor

Others Present: Steve Brooks, City Attorney; Ember Herrick, City Recorder and four members of the public including Ivan Ray, General Manager Davis Weber Canal Company, Monte Byram, Supervisor Davis Weber Canal Company, Charles Kerkvliet and David Leahy.

A. Welcome & Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members. He excused Rodger Worthen City Administrator who is attending a conference in St. George.

B. Pledge of Allegiance

Councilor Griffiths led the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members and to consider the drought and include thoughts for precipitation.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and none were noted.

E. Presentations and Reports

Mayor Searle said the Texas based home décor superstore At Home plans to remodel Riverdale's old Macy's building to be one of three new stores in Utah with an anticipated opening of summer 2015. He said Golden Spike Harley-Davidson will have a ribbon cutting grand opening on Saturday April 11, 2015 at 11 a.m. and the public is invited to attend.

Mayor Searle said Live Fit Riverdale will start next Monday April 13, 2015 and anyone interested can register at the Riverdale Community Center. He said Law Enforcement Appreciation Week has concluded and the "Lunch with a Cop" day at Riverdale Elementary, police department open house, and appreciation luncheon were all well

attended. Mayor Searle said Riverdale officers were given a clock with an inscription and a copy of a proclamation stating the city's support for their law enforcement officers and he said several officers expressed their appreciation to him for the recognition.

Mayor Searle said a year ago he asked each member of the City Council to serve on a board and Council members will have an opportunity to give committee assignment reports during tonight's meeting.

Councilor Hunt said he serves on the Legislative Policy Committee and he admonished the Council to read the provision of transportation funding bill HB 362 so that they will understand how this tax will impact our community. He said Utah is growing and roads and bridges are part of the infrastructure that needs to be upgraded to sustain growth with funding appropriated for mass and alternative transportation options and clean air initiatives. Councilor Hunt said as elected officials the Council need to be educated about the implications of this tax increase so that they can lobby their constituents to support it on the November ballot. He said, in his opinion, this tax increase way to invest in Riverdale's future. Mayor Searle said Utah's population is expected to double in the next 30 years and city roads and bridges will need to be maintained to accommodate that growth. Councilor Mitchell said he serve on the Communities That Care Key Leader Board and he has no updates for the Council at this time because the last couple of meetings have been canceled.

Councilor Staten said he serves on Riverdale's BMX Bike Park Committee and fundraising for the park is nearly complete with construction expected to begin in the next week and community dig days planned for April 18 and 25, 2015 with an anticipated grand opening on May 1, 2015.

Councilor Ellis said he serves on the Weber Mosquito Abatement Board and he shared the body's mission statement with the Council and reported there were no cases of humans contracting West Nile virus in Weber County last year. According to Councilor Ellis, the dry winter and spring mean there isn't a lot of standing water to hatch mosquitos. He said abatement efforts focus on killing the larvae before they hatch and he noted limitations on protected wetland area where pesticides cannot be used on the Great Salt Lake where mosquitos thrive. Councilor Ellis said the abatement district's airplane facilitates the spraying of pesticides and the public can call if they notice an infestation in their area.

Councilor Griffiths said he serves on Riverdale's Senior Citizen Committee and he credited retired City Administrator Larry Hansen for advocating for the construction of this facility, which he said is a great resource for Riverdale's senior citizens. Councilor Griffiths said a new Facebook page is a good source of information about events going on at Riverdale's Senior Center and he said the hot lunches draw seniors to the center. He recommended Riverdale City become accredited with the National Council on Aging. Councilor Griffiths thanked Wal-Mart for donating Bingo gifts and he complimented the other board members for their service to the community. Mayor Searle asked about the Senior Center's annual yard sale fundraiser and Councilor Griffiths said it is coming up in May and Mayor Searle said thousands of dollars have been donated by the Committee to build and expand Riverdale's Veterans Memorial.

Mayor Searle said the Council recently discussed the July 11, 1999 canal breach and subsequent flooding so Davis Weber Canal Company General Manager Ivan Ray has been invited to give a report on the canal's maintenance during tonight's public meeting.

Mr. Ray said he has personal ties to Riverdale and is present tonight to give the Mayor and Council an update on the state of the section of the canal that runs through the city, specifically the area where the canal breached in 1999 flooding 78 homes. According to Mr. Ray, precautions have been put in place including new pipe and culverts and engineers do annual visual inspections inside and outside of the canal and certify the pipe and seals as safe. He distributed copies of the canal's maintenance plan and noted that the company upgraded the canal from the Roy Conservancy District through Riverdale by the state mandated deadline, set after the 1999 breach. Mr. Ray said Riverdale's elected officials can join his staff in the early spring when they walk through the empty canal system and inspect the culverts, which he said have a lifespan of 50 years. Mayor Searle said he would like to inspect the outside of the canal and Mr. Ray encouraged the Mayor to contact him in the early spring to make arrangements for that tour.

Mr. Ray distributed copies of a map of the canal system, a list of high priority projects, and an overall summary of the canal system. He said as part of the annual maintenance tree roots in the pipe are traced back to the trees they stem from, which are cut down and poisoned. Mr. Ray said there is an emergency policy and procedure plan in place to address a future canal break and he said a copy was provided to Riverdale City and an update is currently being drafted, which will also be provided to the city. He said the canal company now has a \$21 million dollar insurance policy with Olympus Insurance up from \$3 million in 1999. Mr. Ray said the public can sleep safe because the 2015 spring canal inspection was clean with no holes or seeps detected.

Mr. Ray asked for any questions and Councilor Griffith said Riverdale residents ask him if they can walk or jog along the canal although there are no trespassing signs posted and he said he would like to know what to tell them. Mr. Ray said his staff has gone a step further placing barricades to try and deter individuals from driving their ATVs along the trail. Mr. Ray introduced Canal Supervisor Monte Byram who said the canal company does issue citations but doesn't have the manpower to police the canal and ticket violators regularly. Mr. Byram said in addition to safety and vandalism concerns expressed by the canal company, landowners also don't want people trespassing in their backyards walking along the canal. Councilor Staten said an old master plan of Riverdale shows a trail along the canal and he said although it wouldn't make a good connector trail, a canal trail could be fun for cyclists and pedestrians to recreate. According to Councilor Staten, Clearfield City has a paved canal trail and he asked if something similar would be feasible between Riverdale and South Weber. Mr. Ray said his predecessor approved the Clearfield Canal Trail which has a \$12 million liability insurance policy paid by the city listing the canal company, and he said he would not recommend a trail be built in Riverdale because of the high flows in the canal in this area, sections where the canal is open, and in consideration of the expressed wishes of many property owners that would be impacted and are opposed to the idea. Mr. Ray said Councilor Staten could bring a proposal to the Canal Board for their consideration but he said he doesn't think it would be approved at this time.

Councilor Griffiths asked if there is an area in the canal where wild land fire trucks could pump off the canal and Mr. Ray said there are a few manholes where fire trucks could access water, if they coordinated with the canal company. Councilor Hunt asked about a holding pond and Mr. Ray said the Roy Water Conservancy District owns and maintains that pond.

Mr. Byram gave the Council a brief overview of drains and meters located in Riverdale to monitor ground water, specifically springs in the hillsides and he said some of the springs have dried up during the last few years of drought and none of the readings have increased since 2000. Councilor Griffiths asked how the meters work and Mr. Byram said electronic sensors detect water levels and the readings are done manually during annual inspections by a canal cleaning crew and engineers. According to Mr. Byram, the rubber gaskets are holding up well and there are no cracks in Riverdale's box culvert. No additional questions or comments were noted and Mayor Searle thanked Mr. Ray and Mr. Byram for their report.

F. Consent Items

Mayor Searle asked if there were any changes to the previous meeting minutes and none were noted.

Motion: Councilor Hunt moved to approve the consent items. Councilor Staten seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

Consideration of Resolution 2015-8 approving an interlocal agreement between Riverdale City and Weber County to assist with 2015 municipal elections

Mayor Searle said the first action item on tonight's agenda is consideration of an interlocal with Weber County. City Recorder Ember Herrick explained the cost of the General Election will be shared with Weber County because they are proposing a transportation funding initiative be added to the ballot. She said the hybrid model will utilize vote by mail with ballots mailed out to voters a month prior to the election which can be returned through the mail or dropped into a locked drop box located in the atrium of the civic center. Ms. Herrick said voters that prefer voting in person can complete their paper ballots at the civic center on Election Day and she asked for any questions. Councilor Griffiths asked if Ms. Herrick works as an election official for other cities and she said no, just Riverdale. Councilor Mitchell asked what has been done to verify financial disclosure deadlines to prevent another election lawsuit and Ms. Herrick said

Weber County no longer publishes an Election calendar, preferring instead to refer city recorders to the Lt. Governor's election webpage. She said when she followed the link to the Lt. Governor's page financial disclosure deadlines 30 days after the Primary and General Elections are listed but no deadline is listed for seven days prior to the General Election, the deadline discrepancy which led to the 2013 lawsuit. Ms. Herrick said she verified that deadline still exists in state code and so she included it in a draft of Riverdale's 2015 Election booklet which she has provided to City Administrator Rodger Worthen for his review and Mr. Brooks for his legal review before it is provided to the public. She said the filing deadline will be June 1 through June 8, 2015 and three Council seats will be on the 2015 ballot.

Motion: Councilor Hunt moved to approve Resolution 2015-8 approving an interlocal agreement between Riverdale City and Weber County to assist with 2015 municipal elections. Councilor Ellis seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Roll Call Vote: Councilor Hunt, aye; Councilor Griffiths, aye; Councilor Ellis, aye; and Councilor Mitchell, aye. The motion passed unanimously.

H. Discretionary Items

Mayor Searle asked for any discretionary items and Councilor Staten thanked Riverdale Animal Control Officer Bonnie Jones for humanely euthanizing his family's ailing pet dog and he said he appreciates Riverdale providing this service to residents and he is glad Riverdale appropriates the funding for a full time animal control officer position. Mayor Searle said he has read similar comments from other Riverdale residents on Facebook.

Mayor Searle said Take Pride in Riverdale Week is coming up in April and Councilor Mitchell said he is hoping residents will sign up to participate in the contest after they read his article in the April newsletter. He said he the community cleanup day has the support of local LDS wards, Alpine Church, and the Utah Military Academy and Mayor Searle said he also notified the three LDS wards on the Washington Terrace side of Riverdale so that they can participate too. There were no additional discretionary items noted.

I. Adjournment:

With no further business to come before the Council at this time Councilor Staten moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:21 p.m.

Approved: April 21, 2015

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
April 21, 2015**

AGENDA ITEM: H

SUBJECT: Discretionary Items

PETITIONER: Elected, Appointed, and Staff

ACTION REQUESTED BY PETITIONER: Open agenda item provided for comments or discussion on discretionary items.

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