



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY – DECEMBER 16, 2014**

**5:30 p.m. – Work Session (City Council Conference Room)**

*No motions or decisions will be considered during this session, which is open to the public.*

**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Open Communications**

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

**E. Presentations and Reports**

1. Mayor's Report

2. City Administration Report

a. Departments

b. Employee Recognition of staff whose anniversaries fall in December

i. Joey Clark, 10 years

c. Staffing Authorization Plan

**F. Consent Items**

1. Review of meeting minutes from:

November 18, 2014 City Council Work Session

November 18, 2014 City Council Regular Session

2. Consideration of Meeting Schedule for 2015

**G. Action Items**

1. Public hearing to discuss the use of \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive

*Presenter: Rodger Worthen, City Administrator*

2. Consideration of Resolution 2014-28 adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems

*Presenter: Stacey Comeau, Human Resources Manager*

3. Consideration of Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan

*Presenter: Shawn Douglas, Public Works Director*

4. Consideration of Resolution 2014-30 declaring unclaimed property as public interest use

*Presenter: Steve Brooks, City Attorney*

**H. Discretionary Items**

**I. Adjournment**

- The public is invited to attend all Council meetings.
- In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Recorder at 394-5541 x 1232.
- This agenda has been properly posted and a copy provided to local news media.

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEMS: A,B,C**

**SUBJECT:** Welcome & Roll Call – Mayor Searle  
Pledge of Allegiance – Led by Rodger Worthen on 11/18/14  
Moment of Silence

**[BACK TO AGENDA](#)**

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: D**

**SUBJECT:** Open Communications

**PETITIONER:** Anyone Interested

**ACTION REQUESTED BY PETITIONER:** Open agenda item provided for any interested person to be able to speak about any topic.

**INFORMATION:** Per Governing Body desire, this item will be placed on the agenda as a permanent and regular item.

**[BACK TO AGENDA](#)**

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: E1**

**SUBJECT:** Mayor's Report

**ACTION REQUESTED BY PETITIONER:** Information Only

**INFORMATION:** To be presented at the meeting

**[BACK TO AGENDA](#)**

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: E2a**

**SUBJECT:** City Administrator's Report

**ACTION REQUESTED BY PETITIONER:** Information only

**INFORMATION:** [November Department Report](#)

[Community Development Projects Status Report](#)

[October Treasury Report](#)

**[BACK TO AGENDA](#)**



## Mayor & City Council Monthly Summary Report November 2014



### City Administration:

#### 1. Rodger Worthen:

- Met with UTA officials on transportation concerns set follow-up meeting
- Attended Bonneville CTC quarterly meeting
- Met with City engineer, WACOG representative, UDOT and Public Works director to discuss and plan 4400 South project
- Held weekly update meetings with Community Dev Director and Mayor
- Working with Lions Club on possible EZ RAMP grant
- Attended Lions club annual dinner and board meeting
- Attended the Utah League of Cities & Towns LEPC with Mayor
- Working on the League's sales tax distribution committee.
- Held various developer meetings regarding RDA property on West bench and 550 West
- Attended Utah City Managers autumn conference at BYU
- Veterans Day Celebration
- Bravo Arts Academy design review committee
- Met with League and Utah Transportation Coalition representatives for media kick-off
- Attended the monthly meeting- Utah Interim Taxation Committee at the State capitol
- Held weekly staff meetings
- Finalized IRS Fringe Benefit tax compliance implementation with Business Administration
- Staff interviews
- RDA loan work
- Various day to day issues
- Attended URMMA Quarterly Executive committee meeting at Ogden City
- Attended the Weber County Alternative Transportation Meeting in West Haven
- Submitted application for LTAP funding to the Wasatch Front Regional Planning Group
- Attended the first Park Development committee meeting with Mike Eggett

#### 2. Lynette Limburg:

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process
- 65 pre-trials & 10 trials. Follow-up and filing of court dispositions after pre- trial or trial
- Record requests – 18 GRAMA requests for police reports, videos and other miscellaneous city records
- Community Development Department - 4 Building permits issued
- Building inspections scheduled and logged.
- Recorded 1 RDA Loan with Weber County Recorder

#### 3. Ember Herrick:

- Prepared City Council, RDA, and Planning Commission meeting agendas, packets and minutes and posted them to the Utah Public Meetings Website
- Updated the city eFile Cabinet, Sterling Codifiers, and hardcopy archives

- Issued 1 new commercial city business license
- Posted all ordinances passed by the Council and noticed all public hearings
- Compiled recent local news clipping to update the city's news and events archive
- Answered questions about city statistics, programs, services, codes and various business license questions and compiled historical information and pictures
- Compiled new city businesses report for website business directory
- Fulfilled two requests for information about Riverdale's Water Meter Reader RFP
- Attended Bravo Arts Academy Preconstruction and Design Review meetings and typed up summary meeting minutes for both
- Prepared/mailed business licensing renewal notices for 2015, verifying billing discrepancies and verified city sales tax ID numbers using the state SORT program
- Read names of new honorees on Riverdale's Veterans Memorial at Ceremony
- Compiled list of 35 new Riverdale businesses in 2014 for Weber County Assessor

**Business Administration:**

Lynn Fortie:

Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues. Work has started on the painting and carpeting in the Civic Center. Work has started on the fire department backup server.

Stacey Comeau / HR:

New Hires:	None
Promotions:	None
Terminations:	None

Calculated Incentive Pay.  
 URS Audit.  
 Attended URS webinar.  
 Fringe Benefits meeting with Rodger & Lynn.  
 Attended NUHRA Board Meeting 11/10.  
 Attended NUHRA monthly training meeting 11/20.  
 ApplicantPro Demo.  
 Electronic Pay Stubs & W2's webinar.

Chris Stone:

- Worked on entering returned Citizen Surveys into the database program.
- Set up for Veterans Day Ceremony.
- Worked on compiling a surplus property list.
- Various website and social media updates.
- Completed the City newsletter for December.
- Completed the employee newsletter for December.

Rich Taylor:

**Youth Basketball:** Basketball for boys & girls 2<sup>nd</sup> grade and girl's only 3<sup>rd</sup> thru 9<sup>th</sup> will continue through mid- December. We began registration for boys 3<sup>rd</sup>-12<sup>th</sup> Grade basketball and it will continue through the middle of December

**Intramurals:** Broomball is the activity of the month and will continue until December 11th. We have 53 participating in this activity.

**Special Assignments:**

1. Helped with Senior’s Thanksgiving Luncheon
2. Planned and attended Veteran’s Memorial Day Program
3. Scheduled tile for the community center
4. Finalized Old Glory Days booth rental policies

Senior Lunch Count – 2013 – 1,324 2014 – 1,603

**Fire Department:**

- Attended Weber Fire Officers meeting
- Attended Weber Dispatch operations board meeting
- Worked with contractor, engineer and architect on building
- Attended Veterans Day Ceremony
- Attended Emergency Managers Conference
- Attended Meeting at Weber Morgan Health Department concerning EBOLA
- Met with City Engineer on building issues.
- Met with Steve Ferguson from Air Pro to finalize exhaust system
- Arranged for all vehicles to have tailpipe modifications for the exhaust system.
- 
- **Calls for the month of November, 2014**

TYPE OF SITUATION	NUMBER OF CALLS	TOTAL
100 Series FIRE	3	3
300 Series RESCUE AND EMERGENCY MEDICAL INCIDENTS	55	55
400 Series HAZARDOUS CONDITIONS(NO FIRES)	2	2
500 Series SERVICE CALLS	3	3
600 Series GOOD INTENT CALLS	13	13
700 Series FALSE ALARM & FALSE CALLS	5	5
800 Series Severe Weather, and Natural Disaster	0	0
*NA DISPATCHED BY MISTAKE	1	1
<b>TOTAL RESPONSES FOR JUNE 2014</b>	<b>82</b>	<b>82</b>

- \* CALLS DISPATCHED BY MISTAKE

**Police Department:**

***Patrol***

Officers worked in several stores over Black Friday including Walmart, Target and Best Buy. Very few problems occurred. Several arrests for DUI were made over the Thanksgiving weekend. Sgt. Warren stopped two pedestrians who were walking down Riverdale Rd at 0030 hours in the morning, one of which had a warrant for his arrest. When he told him he was under arrest, he turned and tried to run away. Sgt. Warren grabbed him and took him down to the ground and handcuffed him. He tried to run because he had meth and paraphernalia in his pocket. He was booked into jail for the warrant and drug related charges.

A witness observed a male walk out of a bar in Ogden. There were two children waiting outside the bar and all three of them got into a vehicle. The witness approached the male suspect and asked if he was okay to drive, he slurred his words and said yes. The witness contacted police and followed the suspect. Officer Kelley stopped the suspect at 900 W. Riverdale Rd. and had him perform field sobriety tests. The suspect was arrested for DUI with minors in the vehicle. Officer Fuller and McBride responded to 900 W. 4400 S. on report of a crash. A vehicle had drifted into oncoming traffic, gone off the road and hit a tree and street sign. It was believed the

driver was impaired on drugs. The driver refused a blood draw so officers secured a search warrant for his blood which they were able to obtain for evidence. Later in the day it was reported that the vehicle the suspect was driving had been stolen from Frankie's. The suspect was also booked for DUI, and charges related to the stolen vehicle as well as suspended license and interlock restricted driver.

Officer Clark, Jensen and Kelley responded to Cherry Creek Apartments on a man who was armed with a handgun and threatening his girlfriend. Upon arrival a man hysterically informed officers that the suspect was inside the apartment and had a gun. Officers ordered the suspect outside and detained him in handcuffs. They interviewed multiple people and located a handgun in the apartment. The girlfriend stated she was breaking up with the suspect and he had pointed a handgun at her and threatened her. The suspect is a restricted person as he is on felony probation out of California. He was booked into jail.

Officer McBride responded to the area of 1550 W. Riverdale Rd. on a traffic accident. A vehicle had been rear ended and several children in the vehicle were injured. The driver who was at fault for the crash was intoxicated and blew almost three times the legal limit. She was arrested for DUI with an injury and booked into jail.

Sgt. Warren stopped a vehicle in the parking lot of Motel 6 and investigated the driver for possession of marijuana and DUI drugs. The driver was a prostitute who admitted she had made arrangements to meet a male at the Motel for sex. Sgt. Warren had the female call the male and make arrangements over the phone for the sex act that would occur and the amount of money he would pay for the act. Officers then knocked on the door of the motel room where the suspect was. He answered the door naked and was surprised to see officers instead of the girl he had hired to come by. The suspect was in town for a funeral and lived out of state. He was cited for solicitation and appeared in court the next day on the charge before leaving town. The prostitute was cited for DUI and drug possession.

Officer Bingham stopped a vehicle for traffic offenses and found the male driver to be intoxicated. He placed the suspect under arrest and the suspect became very uncooperative and refused to give a sufficient sample on the intoxilyzer. His insufficient sample showed a .20, almost two times the legal limit. Officer Bingham requested a blood draw and the suspect refused. Officer Bingham wrote and obtained a search warrant for the suspect's blood. The suspect was still uncooperative and it took multiple officers holding the suspect's arm to obtain the sample of blood from the suspect. He had numerous previous DUI's and was booked into jail for felony DUI.

### ***Investigations***

Detectives investigated a case involving a female suspect that went to a beauty salon and failed to pay for the services. Detectives viewed the suspects face book page and verified that the suspect's hair changed the day of the alleged theft of services and the victim identified the person as the person she did the services on. The suspect was summonsed.

Detectives investigated a harassment case involving the victim's ex-husband. Detectives investigated the case and summonsed the suspect.

Detectives investigated a theft by deception case. The suspect is the grandson of the victim. The property was pawned at a pawn shop and later seized by the detectives for the owner. The suspect is presently in a drug rehab center. An arrest warrant was issued for his arrest.

Detectives investigated a shoplift case. The suspect was a minor. Detectives located the minor and interviewed him with his parents. He admitted to the theft and was cited.

Detectives investigated a theft by deception. Suspect purchased numerous pairs of headphones. The suspect would remove the headphones from the packaging then place an old item of clothes into the package and seal it making it look new. The package would then be returned to the store. The suspect was located and interviewed. He admitted to the theft and was arrested.

Detectives investigated the theft of a cell phone. The phone was left in the school bathroom. A parent that had come to the school found the phone and failed to return it to the office. The parent

left with the phone and did not intend to return it. The phone was later recovered and returned to the owner. The suspect was cited.

**Public Works Department:**

November 2014

Continued work with FEMA.

Continued work on Water Tank painting project.

Worked on water line replacement under I 84.

Continued work on Streets projects.

Continued RFP process for remote read meters.

Continued painting and carpet upgrade project at Civic Center.

Installed Christmas lighting and decorations.

Started 4400 S trail project.

Finalized plans for River Restoration Work.

**Legal Services Department:**

- Resolutions/Ordinances work–
  - Legal work concerning - Smart shop/bingo reviews, Handicap parking issues, Trans coal/donations, Sound/park issues, IRS benes, Warren loan, Fire def, Pub records, Pub meetings, Personnel, Contracts
- Legal research/review –
- Legal Department meetings/work – chairs/carpet
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

**COURT MONTHLY REPORT**

251 Total traffic cases	YTD 1316 (Jul. 2014 to June. 2015)	
6 DUI	152 Moving violations	0 FTA
0 Reckless/DUI red.	143 Non-moving violations	0 Other
34 License violations	0 Parking	

38 Total Misdemeanor cases	YTD 228 (Jul. 2014 to June. 2015)		
2 Assault	0 Ill. sale Alc.	7 Dom. animal	4 Dom. violence
13 Theft	1 Other liq. viol.	0 Wildlife	15 Other misd./infrac
0 FTA	3 Contr. subst vio.	0 Parks/rec.	
2 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

294 Total cases disposed of this month 1539 Total number of cases disposed of for the year (July 1, 2014 to June. 2015)

Small Claims Total number of cases for the year (Jan. 2014 to Dec. 2014) -- Filed=23  
Settled/Dismissed=72

0 Cases filed	0 Trials
2 Settled/dismissed	0 Default judgment

# CITATIONS BY AGENCY	YTD (Jul. 2014 to June. 2015)
Riverdale City 176	972

UHP 105 453

<b>MISC.</b>		<b>YTD</b>	<b>(July 2014 to Jun. 2015)</b>
Total Revenue collected	\$47,740.58		\$ 299, 344.34
Revenue Retained	\$32,268.35		\$ 202, 817.18
Warrant Revenue	\$32,684.00		\$ 151,197.00
Issued warrants	42	246	
Recalled warrants	52	400	

**RSAC MONTHLY REPORT (N/R)**

17 participants	136 drug tests given	0 walked away/warrants issued
2 orientations	4 in jail/violations	0 ordered to inpatient
2 new participant	5 positive UA's/tests/dilutes	0 other
0 graduates	1 incentive gifts	
1 terminated/quit	11 spice tests given	

**Community Development Department:**

- Ken Garff Honda: Re-final inspection
- Zurcher's: Final and demolition inspection
- ASAP Automotive: Racking inspection
- Motel 6: Framing inspection
- Exxon Gas Station: Electrical final inspection
- Bravo Arts Academy: Preconstruction meeting
- Harley-Davidson: Sign relocation footings inspection
- Stoney Brook: Fire inspection follow-up check
- Fire Station addition and foundation inspections
- House fire occupancy inspection and safety check
- Home inspections for various projects on residential lots
- Design Review Committee Meeting re: Bravo Arts Academy
- Riverdale Road project completion celebration attendance by department member
- Meeting with Jay Bollwinkel and Stan Hoffman re: Economic Development concepts
- Meeting regarding planning and zoning/business license concern
- Economic development opportunities update and discussion meetings
- Utah Association of Plumbing and Mechanical Officials (UAPMO) training attendance by department member
- LEPC training/meeting attendance by department member
- Riverdale Road Business District Advisory Committee participation by department member
- ULCT Sales Tax Task Force meeting attendance by department member
- State Revenue and Taxation Interim Committee meeting attendance by department member

Fire Inspection / Code Enforcement Reports are attached

Inspection Date Scheduled	Occupancy Name	Inspection Shift	Inspection Passed	Inspection Inspector Full Name
11/4/2014	Ferguson Enterprises	FI41	No	Randy Koger
11/4/2014	Labor Ready	FI41	Yes	Randy Koger
11/11/2014	KEN GARFF HONDA & USED	Fi41	No	Randy Koger
11/18/2014	KEN GARFF HONDA & USED	Fi41	Yes	Randy Koger
11/19/2014	STONEY BROOKE	Fi41	No	Randy Koger
11/20/2014	Ferguson Enterprises	FI41	Yes	Randy Koger
11/25/2014	Zurchers	Fi41	No	Randy Koger
11/25/2014	STONEY BROOKE	Fi41	Yes	Randy Koger
12/2/2014	Burchs Trees	FI41	No	Randy Koger
12/4/2014	Burchs Trees	FI41	Yes	Randy Koger

## Case Detail Report

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	344	12/10/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	343	12/8/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
1250 W 4700 S	342	12/8/2014			41-6A-1401	SENT TO COURT	PARK WITHIN 15 FT OF FIRE HYDRANT

### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
1250 W 4700 S	341	12/8/2014			41-6A-1401	SENT TO COURT	PARK WITHIN 15 FT OF FIRE HYDRANT

### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4095 S Riverdale Road	340	12/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
999 W Riverdale Road	339	12/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
999 W Riverdale Road	338	12/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4978 S 1050 W	337	12/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	336	12/5/2014			41-1a-414	CLOSED	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	335	12/2/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003: Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	334	12/2/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003: Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
999 W Riverdale Road	333	12/1/2014			41-1a-414		Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4155 S Riverdale Road	332	12/1/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003: Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4934 S 900 W	331	11/26/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	330	11/26/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	329	11/26/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4048 Riverdale Road	328	11/25/2014			41-1a-414	CLOSED	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	327	11/24/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

#### Violations

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4310 S 950 W	326	11/21/2014	BRUCE & ERIN NELSON	4310 S 950 W	RCC 4-5-3(B)(31)	CLOSED	Parking On Landscaping or soft surface.

#### Violations

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4366 S 1000 W	325	11/20/2014	HOFFMANN, MARLIN & ILENE	111 W 4350 N	RCC 4-5-4(B)(6)	CLOSED	Unsafe Condition

**Violations**

Violation	Notes
	Fridge on

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	324	11/20/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4978 S 1050 W	323	11/19/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4978 S 1050 W	322	11/19/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	321	11/19/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4978 S 1050 W	320	11/18/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	319	11/18/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	318	11/18/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	317	11/18/2014			41-1a-414	CLOSED	Parking privileges for persons with disabilities.

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	316	11/13/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
--------------	--------	-----------	------------	---------------	------	--------	-------------

4848 S 900 W	315	11/13/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
--------------	-----	------------	--	--	-----------	---------------	---

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	314	11/11/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	313	11/11/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	312	11/11/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4261 Riverdale Road	311	11/11/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
--------------	--------	-----------	------------	---------------	------	--------	-------------

4949 S 900 W	310	11/11/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.
--------------	-----	------------	--	--	-----------	---------------	---

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	309	11/11/2014	WAL MART REAL ESTATE BUSINESSTRU	P O BOX 8050 MS 0555	RCC 4-5-3(B)(9)	CLOSED	Noxious Weeds

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4193 S 950 W	308	11/10/2014	GIBBY, JULIE ANNE	4193 S 950 W	RCC 4-5-3(B)(31)	CLOSED	Parking On Landscaping or soft surface

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
3674 S 575 W	307	11/10/2014	VOORHEES, MICHAEL T	3674 S 575 W	6-4-5	CLOSED	Trailers, Recreational Vehicles

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
3630 S 575 W	306	11/10/2014	ANDERSON, HOPE L	3630 S 575 W	RCC 4-5 7-1-1,RCC 4-5-3(B) (33)	CLOSED	Obstructions General Regulations:Unmanaged Growth

**Violations**

Violation	Notes
002: Closed	

002: Closed

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
700 W Riverdale Road	305	11/10/2014			RCC 4-5-3(B)(32)	CLOSED	Knights Furniture Sign attached to signal pole.

**Violations**

Violation	Notes
002: Closed	Knights

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
900 W Riverdale Road	304	11/10/2014			RCC 4-5-3(B)(32)	CLOSED	Knights Furniture Sign attached to signal pole.

**Violations**

Violation	Notes
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
774 W 4400 S	303	11/5/2014	DINA L JUDKINS	774 W 4400 S	RCC 4-5-3(B)(9)	CLOSED	Noxious Weeds

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	302	11/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4949 S 900 W	301	11/5/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	300	11/4/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	299	11/4/2014			41-1a-414	CLOSED	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4848 S 900 W	298	11/4/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description
4261 Riverdale Road	297	11/4/2014			41-1a-414	SENT TO COURT	Parking privileges for persons with disabilities.

**Violations**

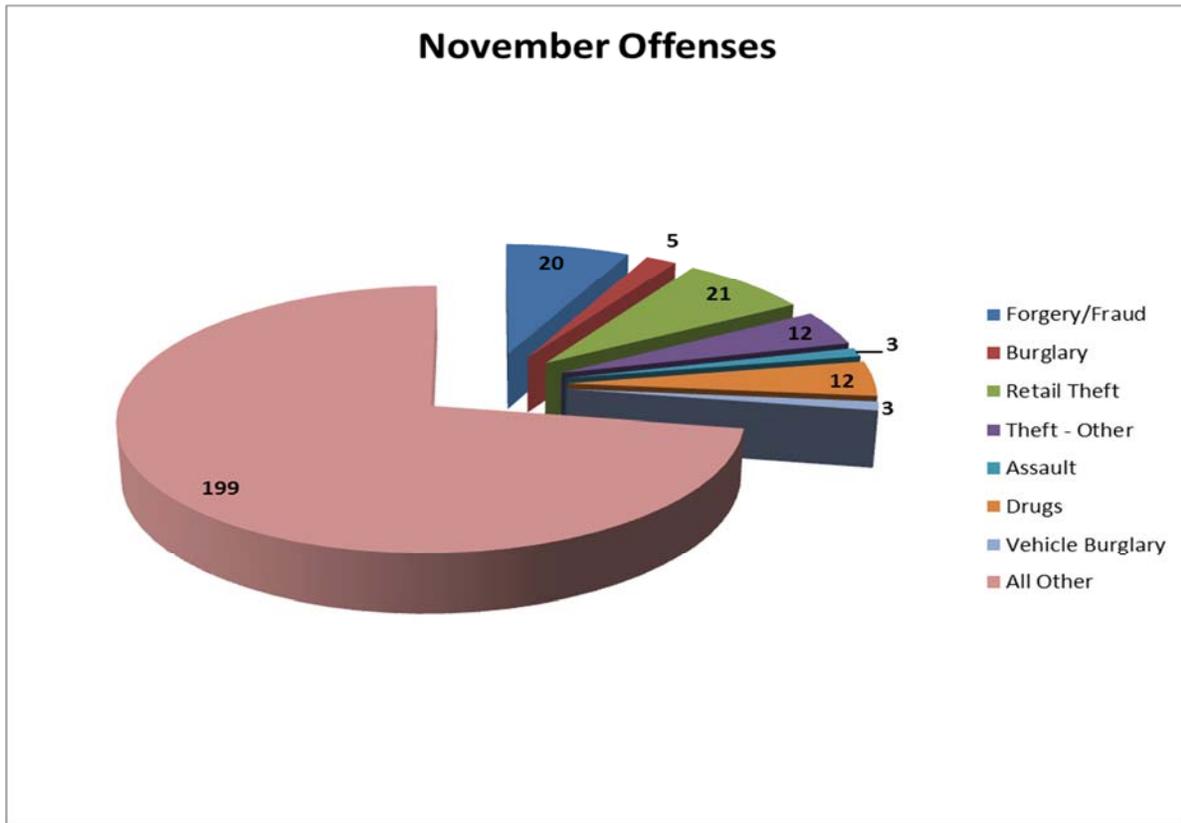
Violation	Notes

**Total Records: 48**

**12/10/2014**

# ***RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN***

November 2014  
Report #11-11

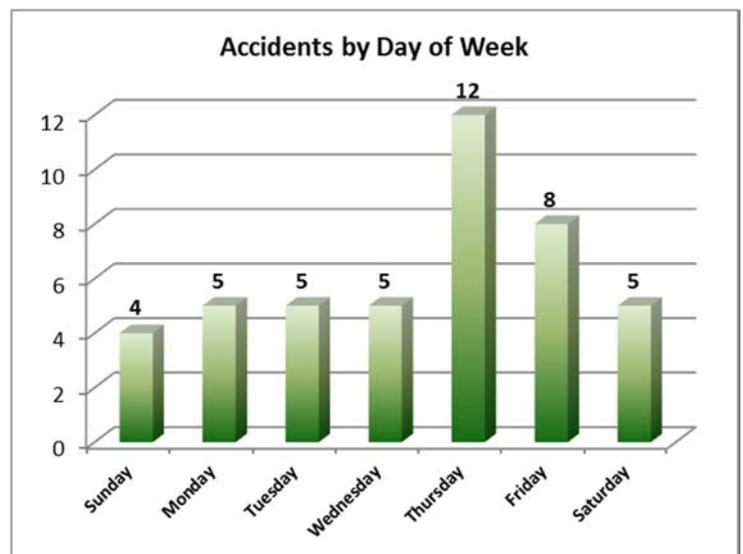


## ***OFFENSES***

There were **20** forgery/fraud cases reported throughout the month of November. There were **3** assaults, **22** Family Offenses, and **12** complaints involving drugs. There were **21** retail theft complaints reported in November, and **12** cases of theft from persons. There were **157** case reports generated for citizen assists, traffic control, warrant service, civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

## ***TRAFFIC ACCIDENTS***

November traffic accidents included **20** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **24** accidents reported to the State due to damage totals, and/or injuries. Officers made **7** DUI arrests, and also issued citations for **98** moving violations, and **200** non moving violations.



POLICE LINE - DO NOT CROSS

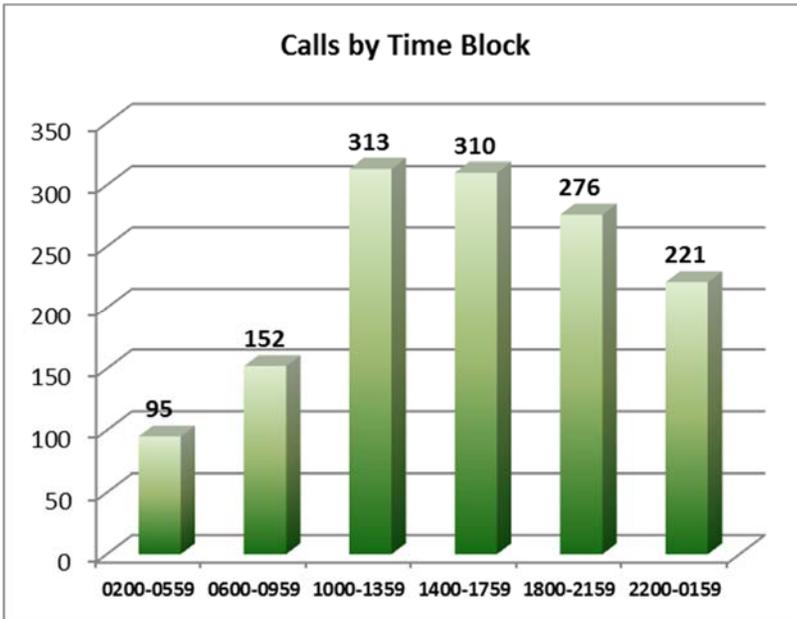
POLICE LINE - DO

**FOR LAW ENFORCEMENT USE ONLY!**

# *RIVERDALE DEPARTMENT OF PUBLIC SAFETY*

## *CRIME BULLETIN*

November 2014  
Report #11-11

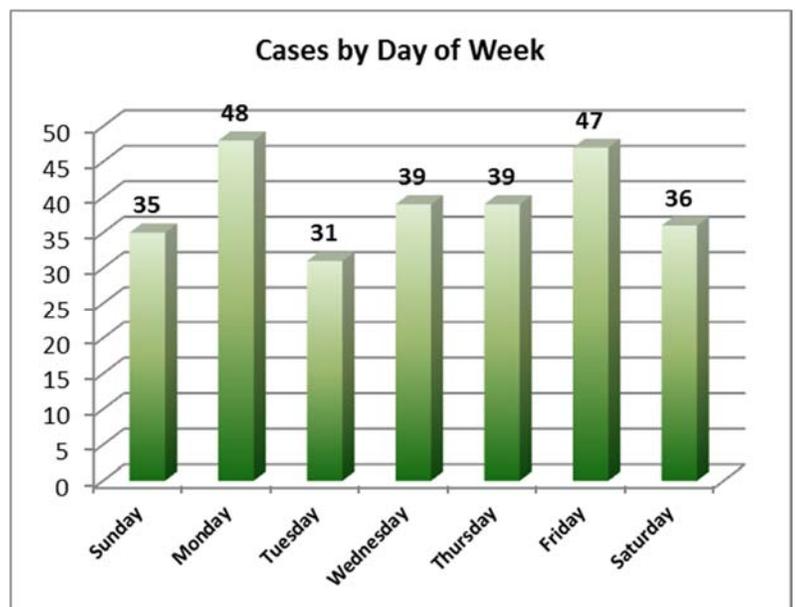


### *CALLS FOR SERVICE*

There were **1367** calls for service during the month of November. There were **275** Case Reports written, **14** street checks conducted, and **2** noise ordinance violations reported. Officers had contact with **1** documented gang member throughout the month.

The number of case reports, shows fairly consistent throughout the week with a noticeable increase on Mondays and Fridays. The busiest time of day for calls for service spikes between the hours of **1000-2200**, still remaining active later in the day than in previous months. The largest drop between **0200** and **0600** remains consistent with previous months.

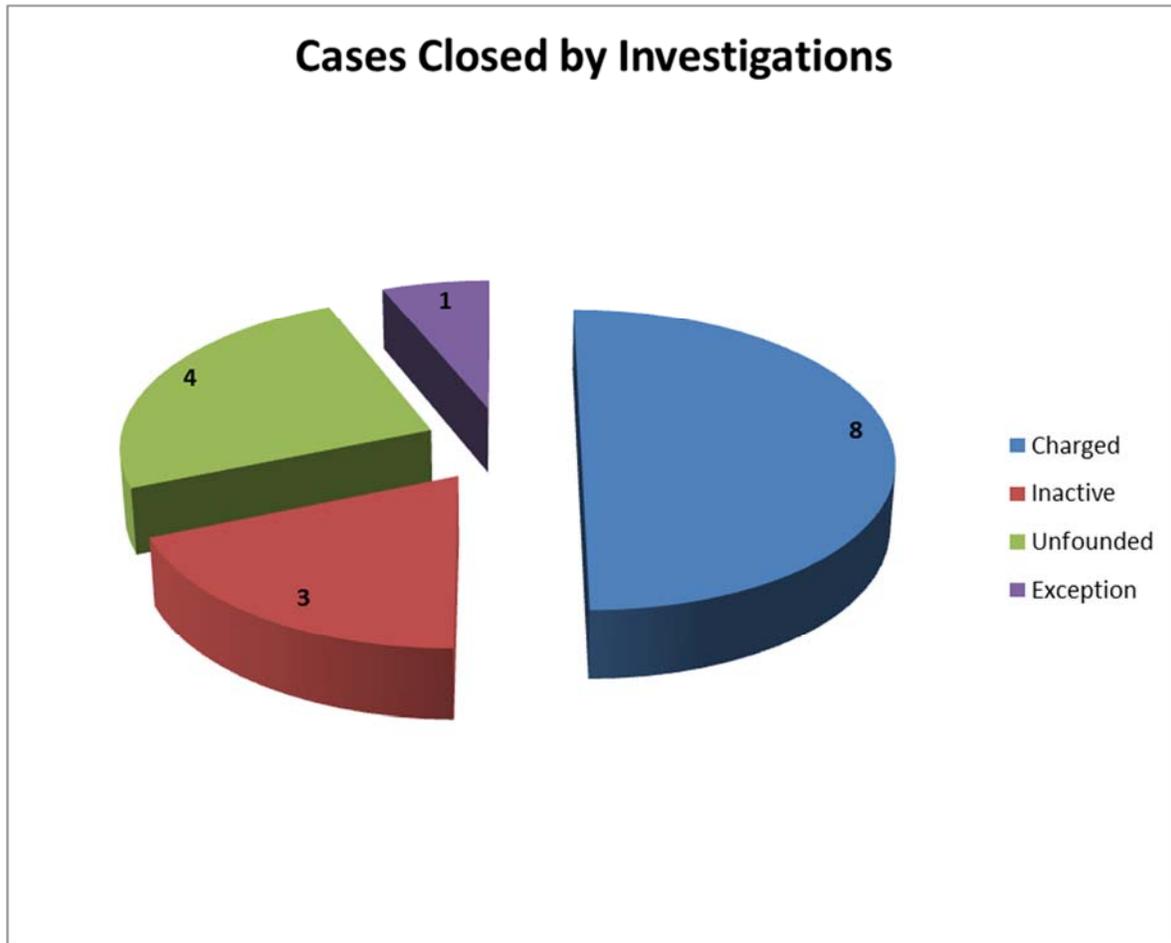
There were **87** adults arrested for various crimes and violations throughout the city, and **4** juveniles referred to Juvenile Court.



# ***RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN***

November 2014  
Report #11-11

The Investigations Division received **44** new cases assigned to them during November of 2014.



Investigators closed **16** cases in November. These cases were closed as follows:

- 8** - Charged - Individual(s) were charged with a crime
- 3** – Inactive (No information came to light that would further the investigation)
- 4** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 1** – Exception (Victim refused to cooperate or Prosecutors declined to file)

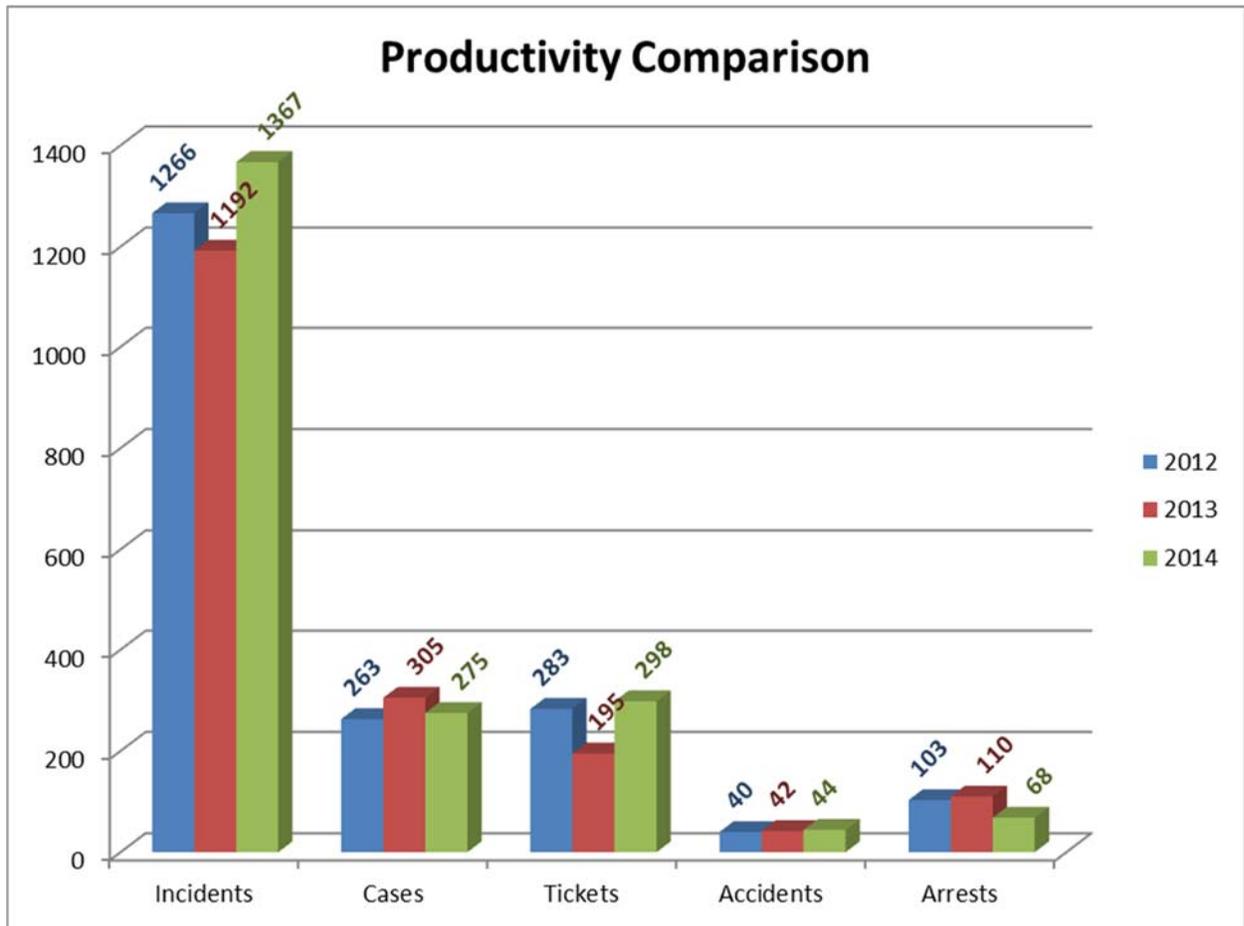
Of the individuals charged with a crime by investigations, **8** were adults, and **0** juveniles.

Investigators were able to recover **\$400** worth of property this month, however restitution will likely be ordered through the courts on the cases where an arrest resulted.

# RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

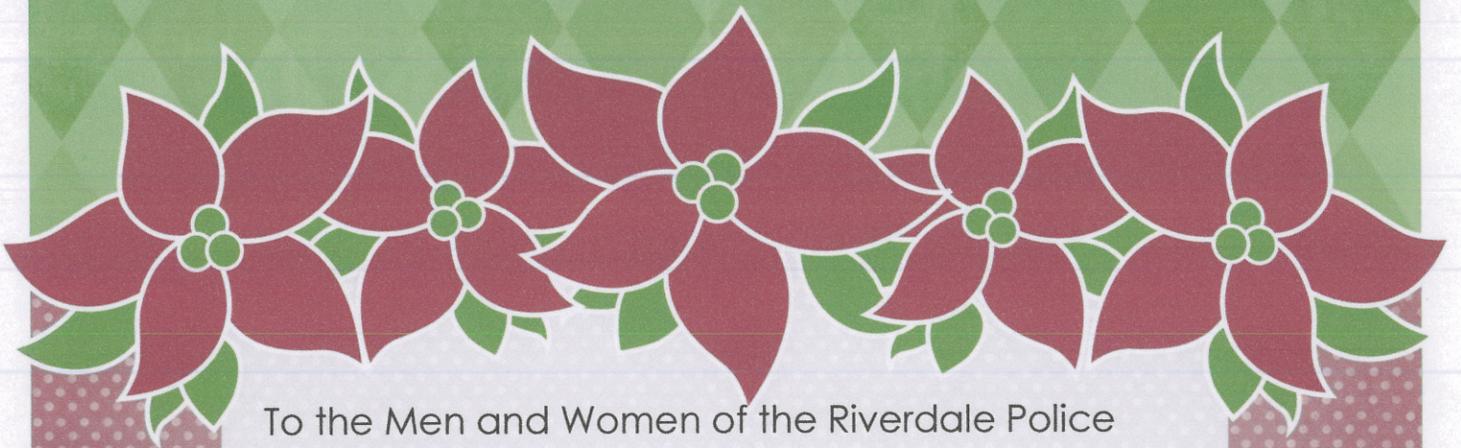
November 2014  
Report #11-11

Chart shows departmental statistics for November 2012, 2013 and 2014.



POLICE LINE - DO NOT CROSS POLICE LINE - DO

**FOR LAW ENFORCEMENT USE ONLY!**



To the Men and Women of the Riverdale Police Department.

I would like to take this opportunity to express my gratitude for the very difficult job you do. It has been a very rough season around this Country.

The events that have occurred miles from Riverdale affect many. Truth has suffered at the hands of those who make a living stirring trouble and unrest.

I put my trust and life in the hands of our wonderful officers.

May the holiday season be safe and full of spiritual gifts for you and your families...

Sincerely,

Kerry L. Ruth  
Riverdale, Utah





## **COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT**

*December 12, 2014*

### **NEW & ONGOING DEVELOPMENTS**



Bravo Arts Academy and Daycare has started construction of their new facility located at 5165 South 1500 West.



Golden Spike Harley-Davidson has started renovation for their new location at 5152 South 1500 West. They will move to their new location in March.



The new addition and remodel of the Riverdale Fire Station is underway.

### **Riverdale Business Park**

Construction on phase two of the Riverdale Business Park located at 5175 South 1500 West will begin soon.

### **Seasonal Developments (Christmas)**

#### **Burch's Trees**

Burch's Christmas Tree has set up on Riverdale Road next to Wendy's.



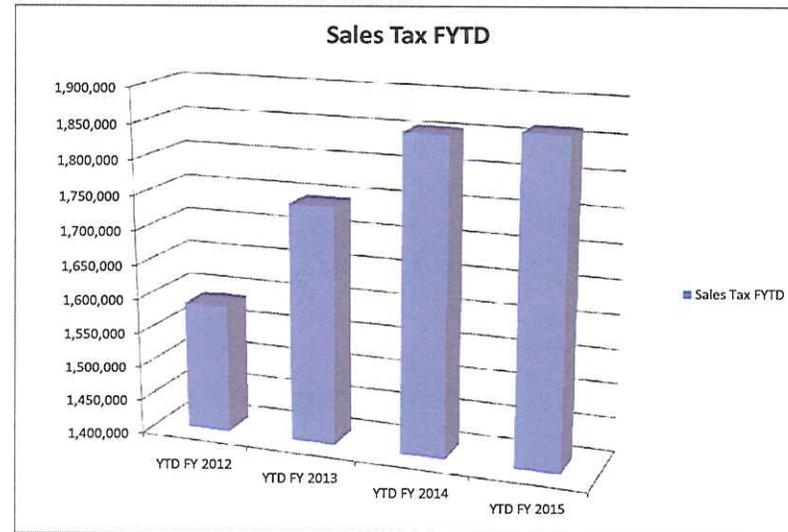
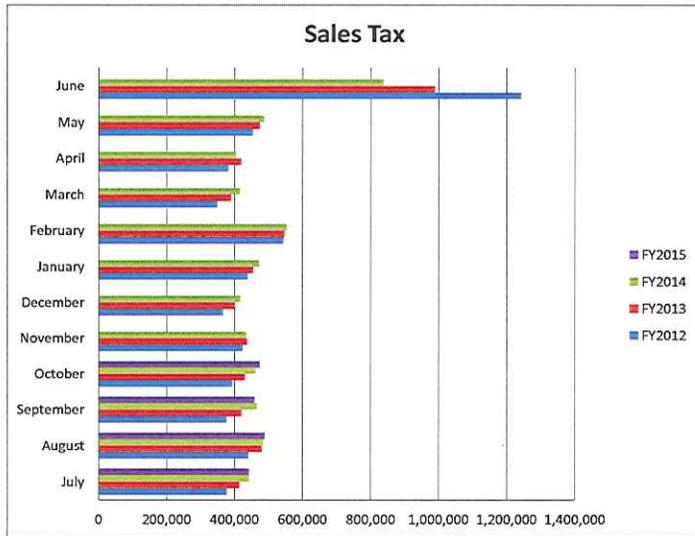
Condition of the Treasury  
Riverdale City and Redevelopment Agency  
Report as of October 31, 2014

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$978,053	\$510,492	\$2,000	\$599,209	\$627,311	\$2,299,068	\$2,641,662	(\$342,594)
Redevelopment Agency, RDA	\$3,361,913			\$19,537	\$20,002	\$265,206	\$682,524	(\$417,318)
Capital Projects Fund	\$1,901,252			\$1,343	\$1,902,540	\$442,866	\$1,940,862	(\$1,497,996)
Water Fund	\$2,120,272			\$65,502	\$83,106	\$447,021	\$285,576	\$161,445
Sewer Fund	\$2,093,963			\$95,305	\$244,634	\$380,438	\$530,115	(\$149,677)
Storm Water Fund	\$1,130,469			\$19,217	\$90,119	\$77,018	\$207,570	(\$130,552)
Garbage Fund	\$244,710			\$28,601	\$25,837	\$114,679	\$84,587	\$30,092
Motor Pool Fund	\$1,587,318			\$21,890	\$29,769	\$92,151	\$119,259	(\$27,108)
Information Technology Fund	\$133,348			\$10,457	\$81,232	\$33,196	\$137,822	(\$104,626)
<b>Total</b>	<b>\$13,551,298</b>	<b>\$510,492</b>	<b>\$2,000</b>	<b>\$861,061</b>	<b>\$3,104,550</b>	<b>\$4,151,643</b>	<b>\$6,629,978</b>	<b>(\$2,478,335)</b>

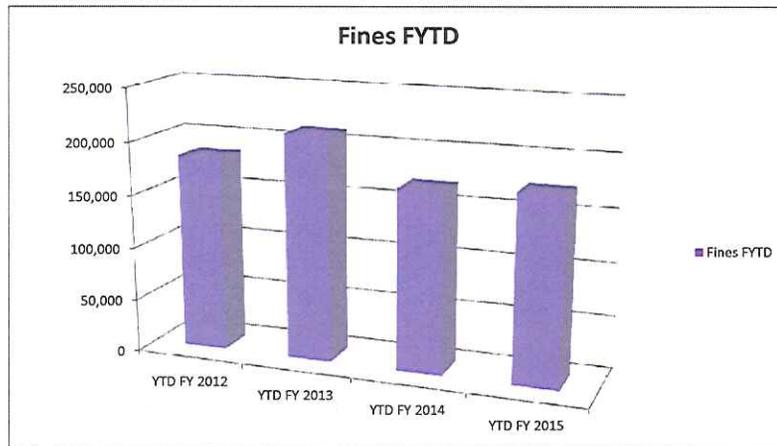
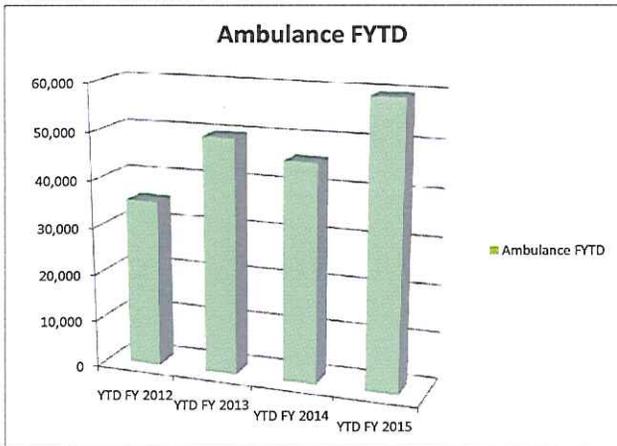
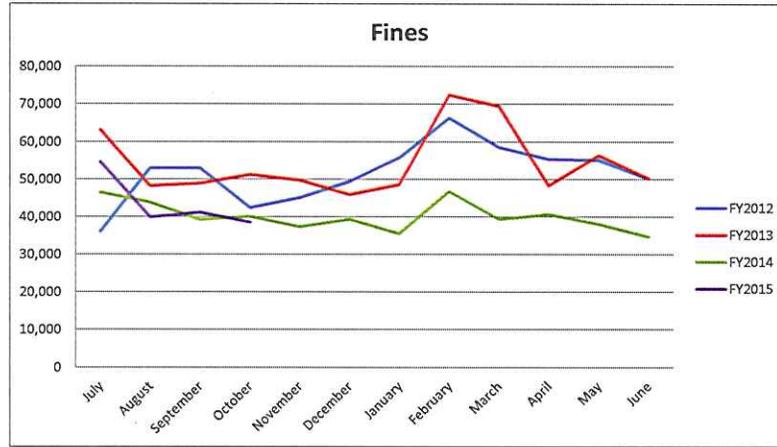
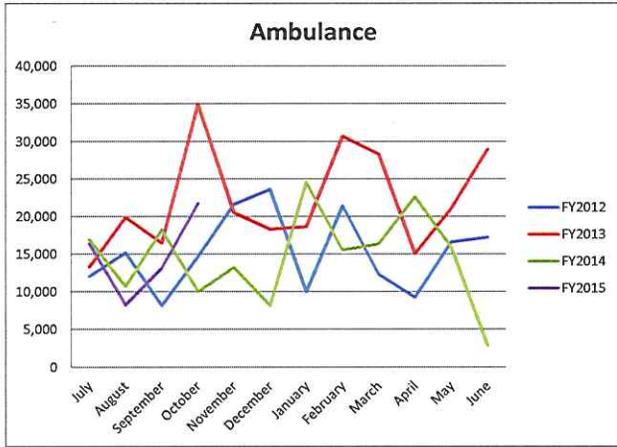
Lynn Fortie  
Business Administrator

**Notes:**

- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was .49%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	377,176	441,207	375,990	393,199	424,423	365,661	439,081	543,110	349,596	381,648	453,855	1,241,631	5,786,576
FY2013	414,591	480,408	419,923	430,149	436,713	400,931	455,267	546,297	388,978	419,261	473,554	989,012	5,855,084
FY2014	442,860	483,531	465,331	462,265	434,672	416,737	472,296	553,020	415,423	404,529	486,693	838,217	5,875,576
FY2015	442,569	488,430	458,153	474,267									1,863,418
Sales Tax FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015									
	1,587,572	1,745,071	1,853,988	1,863,418									



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	12,051	15,189	8,160	14,709	21,611	23,611	9,990	21,399	12,318	9,253	16,619	17,219	182,129
FY2013	13,339	19,908	16,496	35,004	20,548	18,307	18,672	30,689	28,315	15,072	21,090	28,998	266,438
FY2014	16,960	10,677	18,243	10,007	13,235	8,171	24,577	15,528	16,360	22,613	15,910	2,854	175,136
FY2015	16,388	8,217	13,143	21,750									59,498

Ambulance FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015
	35,401	49,743	45,880	59,498

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2012	36,085	52,987	52,985	42,407	45,072	49,402	55,770	66,300	58,582	55,395	55,136	50,205	620,325
FY2013	63,188	48,230	48,899	51,273	49,701	45,934	48,540	72,433	69,402	48,355	56,419	50,266	652,641
FY2014	46,485	43,787	39,264	40,058	37,333	39,322	35,452	46,766	39,353	40,618	38,020	34,744	481,202
FY2015	54,647	39,917	41,150	38,535									174,249

Fines FYTD	YTD FY 2012	YTD FY 2013	YTD FY 2014	YTD FY 2015
	184,463	211,590	169,593	174,249

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: E2b**

**SUBJECT:** City Administrator's Report  
b. Employee Recognition of staff whose anniversaries fall in the month of December

**ACTION REQUESTED BY PETITIONER:** Information only

**INFORMATION:** [Employee Recognition of staff with anniversaries in December](#)

**[BACK TO AGENDA](#)**

Employee Recognition – November 2014 Anniversaries		
Years	Employee	Department
23	James Ebert 	Police
22	Chris Stone 	Business Admin.
13	Matthew Slater 	Fire
10	Joey Clark 	Police
9	Cameron Beck 	Fire
9	Chad Wilson 	Fire
9	Matthew Hennessy 	Fire
6	Jared Hawkes 	Fire

6	Stephen Stenquist		Fire
6	Brian Wood		Fire
4	Ember Herrick		City Administration
4	Brenda Green		Business Admin.
2	Angela Pierce		Business Admin.
2	Bret Bronson		Fire

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: E2c**

**SUBJECT:** City Administrator's Report  
c. Staffing Authorization Plan

**ACTION REQUESTED BY PETITIONER:** Information Only

**INFORMATION:** [Staffing Authorization Plan](#)

**[BACK TO AGENDA](#)**



# Riverdale City

## Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of November 30, 2014		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.00	5.00
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	8.25
Public Works	11.00	11.00
Police	22.75	22.75
Fire	15.50	15.25
Total	74.00	73.50

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	(0.25)	PT workers unfilled
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(0.25)	PT position unfilled
Totals	(0.50)	Staffing <u>under</u> authorization

Actual Full Time Employees 57.00  
 Actual Part Time Employees 55.00

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: F1**

**SUBJECT:** Consideration of meeting minutes from:  
November 18, 2014 City Council Work Session  
November 18, 2014 City Council Regular Session

**PETITIONER:** City Recorder

**ACTION REQUESTED BY PETITIONER:** Approve Minutes

**INFORMATION:** See attached minutes as follows:

[November 18, 2014 City Council Work Session](#)

[November 18, 2014 City Council Regular Session](#)

**[BACK TO AGENDA](#)**



---

Minutes of the **Work Session** of the **Riverdale City Council of Riverdale City** held Tuesday, **November 18, 2014** at 5:30 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present:     Norm Searle, Mayor  
                              Braden Mitchell, Councilor  
                              Michael Staten, Councilor  
                              Brent Ellis, Councilor  
                              Gary E. Griffiths, Councilor

Member Excused:     Don Hunt, Councilor

Others Present:       Rodger Worthen, City Administrator; Steve Brooks, City Attorney;  
                              Michael Eggett, Community Development Director; Ember Herrick, City  
                              Recorder and no members of the public.

Mayor Searle welcomed the Council members stating for the record that all were in attendance except for Councilor Hunt who is excused. He asked City Administrator Rodger Worthen to lead the pledge of allegiance during the public meeting. Mayor Searle asked for any anticipated open communications and the only one noted was a report by the Youth City Council about the success of their recent Halloween activity.

Mayor Searle said he will recognize Matt Sorenson and Earlene Lee for their 15 years of employment with Riverdale City and Steve Brooks for his 10 years of service during tonight's public meeting. Mayor Searle said tonight's council agenda will include a report on Riverdale's Fiscal Year 2013-2014 Audit and a report on the League of American Bicyclists awarding Riverdale City a Bronze Award as a Bicycle Friendly Community. He said there will also be a report on the first meeting of the Riverdale Park Committee and Councilor Ellis asked when the next meeting will be and Community Development Director Michael Eggett said January 8, 2015.

Mayor Searle asked for changes and corrections to the Council meeting minutes from October 7, 2014 and none were noted.

Mayor Searle said the first action item on the agenda is consideration of \$100,000 funding for the Weber River Bank Restoration Project to reconstruct a section of the Weber River shore line in Riverdale. Mr. Worthen said the river bank was damaged during spring flooding in 2011. Councilor Ellis asked if the kayak park area will also be repaired while river flows are low this winter and Mayor Searle said Lance Wood with the Central Weber Sewer District is following up with the sewer board's engineer on that project. Mayor Searle asked for any additional questions or comments and none were noted.

Mayor Searle said the second action item on the agenda is consideration of a final payment of \$43,887.06 to UDOT for the Riverdale Water Line Project across Riverdale Road along 1500 West. Councilor Ellis said it is nice to have the work on Riverdale Road complete and Councilor

Griffiths said Ritter Drive has been quiet since UDOT completed their work and he said he likes the freeway exit changes allowing traffic to now turn east and west when exiting northbound at Riverdale Road. Mayor Searle asked for any additional questions or comments and none were noted.

Mayor Searle said the third action item on the agenda is consideration of Resolution 2014-27 adopting a Transportation Coalition request and making a \$500 donation. Mr. Worthen said the coalition is comprised of the Utah League of Cities and Towns (ULCT), the Utah Association of Counties (UAC), the Salt Lake Chamber of Commerce and several private businesses. He said the coalition's purpose is to create a communications campaign designed to educate the public about Utah transportation funding needs for road construction, maintenance, and developing mass transit alternatives. Mr. Worthen said he is recommending the Council adopt this resolution and make the \$500 donation and Mayor Searle said the coalition will also be lobbying legislators for a quarter percent sales tax increase to be paid directly to cities to help them maintain their roads by supplementing the B and C road fund deficiencies. Mayor Searle said a sales tax increase is being favored over a gas tax increase because of the rise in electric vehicles.

Councilor Mitchell said in the past Riverdale City Attorney Steve Brooks has counseled that donations of taxpayer dollars aren't appropriate for the City Council to make with the exception of Riverdale's \$2,000 donation to the Communities That Care Coalition to address youth substance abuse through the Weber-Morgan Health Department. Councilor Mitchell said when he looked into this transportation coalition its board members include private businesses that do road construction work like Wadsworth Brothers Construction and Staker Parson Companies and he has reservations about Riverdale City helping to fund a publicity campaign that will benefit private businesses.

Mayor Searle said the \$500 donation will give Riverdale City access to the coalition's publicity toolkit with flyers, a newsletter article and other promotional materials that Riverdale City could use to help educate the public about the need for additional funds to maintain Utah's roads. Mr. Worthen said many roads in cities across Utah are in need of repair but the B and C road fund monies aren't sufficient and so this coalition of cities and private corporations are partnering together to lobby the state legislature for additional funding. He said many cities like Riverdale are subsidizing insufficient road monies because the gas tax hasn't gone up in years while the cost of asphalt, oil, and labor has steadily increased. According to Mr. Worthen, to address budget shortfalls UDOT fills potholes instead of repaving roads, a temporary patch that doesn't extend the lifespan of Utah streets and contributes to higher road replacement costs over time. Councilor Mitchell asked why Riverdale City is getting involved in this ad campaign and Mayor Searle said the Salt Lake Chamber of Commerce is really pushing for Utah cities to join the transportation coalition.

Councilor Ellis asked about the state of Riverdale's roads and Mr. Worthen said Riverdale has been saving B and C road funds for two or three years until there is sufficient money to complete one road project and also used general funds in 2011 and 2012 for road projects. According to Councilor Staten, only half of Riverdale's transportation costs are covered by state tax dollars. There were no additional questions or comments.

Mayor Searle talked about some upcoming legislation that could impact posting requirements for cities on Utah's public meetings website. Councilor Ellis asked if Freeway Park Drive will be repaired this winter or next spring and Mr. Worthen said the work will be done in the spring and

Councilor Griffiths suggested Riverdale petition UDOT to add a bike lane when they paint the road. Councilor Staten said he would like to see bike lanes on Freeway Park Drive, Ritter Drive, and 1500 West in the future and Mayor Searle said it is a good time to look at bike lanes on Freeway Park Drive while UDOT is willing to partner with Riverdale City to repair the section they damaged during their latest Riverdale Road construction project.

Mayor Searle said he will be attending a meeting at the Utah State Capitol on November 19, 2014 with Mr. Worthen and Community Development Director Michael Staten to discuss future sales tax redistribution and Councilor Ellis said he hopes local Representative Brad Dee will lobby on Riverdale's behalf on this important issue. No additional discretionary items were noted.

There being no further business to discuss, the Council adjourned at 5:57 PM to convene into their regular session.

December 16, 2014

Attest:

---

Norm Searle, Mayor

---

Ember Herrick, City Recorder



**RIVERDALE CITY COUNCIL AGENDA  
CIVIC CENTER - 4600 S. WEBER RIVER DR.  
TUESDAY –NOVEMBER 18, 2014**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **November 18, 2014** at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor  
Braden Mitchell, Councilor  
Michael Staten, Councilor  
Brent Ellis, Councilor  
Gary E. Griffiths, Councilor

Member Excused: Don Hunt, Councilor

Others Present: Rodger Worthen, City Administrator; Michael Eggett, Community Development Director; Rodger Bodily, Fire Chief; Ember Herrick, City Recorder and five members of the public including Scott Ashby, Scott Hansen, Cody Deeter, Charles Kerkvliet and David Leahy.

**A. Welcome & Roll Call**

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members except Councilor Hunt who is excused.

**B. Pledge of Allegiance**

City Administrator Rodger Worthen led the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council for approximately three minutes.

Scott Ashby said he is with Boy Scout Troop 266 and is attending tonight's meeting with his grandfather Scott Hansen to work on his citizenship in the community merit badge.

Riverdale resident David Leahy said the Veterans Day Ceremony was a success and he thanked all those who participated in the program and worked behind the scenes prior to the ceremony including Riverdale Public Works employees and Custodian Chris Stone. Mayor Searle said the program was a fitting tribute to the veterans and he recognized Mr. Leahy and Charles Kerkvliet for their contributions and Mr. Kerkvliet's granddaughter Mckayla Orr who led the pledge of allegiance.

Riverdale Youth City Council Mayor Nicole Grose said Riverdale's Halloween Festival at the Community Center was a success with members of the Youth City Council and their supervisor Community Services Coordinator Rich Taylor working together to double the turnout over the previous year. She said the event included hayrides, a spook alley, face painting, games, food and prizes and the total cost of the activity was \$550. Miss Grose thanked the stores that donated candy and TJ and Bubba's Trailers for lending their ATVs for the hayrides. She said the activity was family friendly with games for all ages and the plan for 2015 is to expand the event to accommodate a larger crowd and collect food donations to help a local food pantry.

Councilor Mitchell said his family attended the festival and there was great community support at the event and Councilor Ellis said his grandchildren had a wonderful time and it appears planning the activity was a good chance for the Youth City Council to develop their leadership skills. Mayor Searle thanked Miss Grose for her report and Mr. Taylor for his supervision and coordination.

#### **E. Presentations and Reports**

Mr. Worthen recognized the police for catching a wanted robbery suspect and diffusing a suicide threat involving a woman with a gun in a busy store parking lot and the fire department for putting out three fires in the previous month. He noted staff with anniversaries in the month of October thanking them for their service, including Earlene Lee and Matt Sorenson who have 15 years with the city and Steve Brooks who has worked for Riverdale City for a decade. Mayor Searle and Mr. Worthen presented Mr. Brooks with a service recognition award. Mr. Worthen asked for any questions about the treasury reports or staffing authorization report and none were noted.

Accountant Jeff Ambrose with Christensen, Palmer & Ambrose gave a report on Riverdale's Fiscal Year 2013-2014 Audit. He thanked Business Administrator Lynn Fortie for the financial records he provided during the audit and noted only two changes were required. Mr. Ambrose explained the Independent Auditors' Report, the Internal Control and Compliance Report, the Utah Legal Compliance Report and Management Letter stating there were no modifications or significant findings or discrepancies in Riverdale's 2013-2014 audit. He said over \$5 million dollars of Riverdale's \$6.9 million dollar budget is sales tax generated and the city's largest expenditure is for public safety. According to Mr. Ambrose, Riverdale's fund balances are growing faster than the city's liabilities and he asked for any questions about the report and Councilor Griffiths said Riverdale expends more for public safety because of the city's large retail district. Mr. Worthen thanked Mr. Ambrose for his report.

Councilor Staten gave a report on the League of American Bicyclists awarding Riverdale City bronze recognition for being a Bicycle Friendly Community. According to Councilor Staten, the purpose of the designations is to give guidelines and goals to cities who want to become more bicycle friendly. Councilor Staten said Riverdale received the bronze designation because it has a bicycle and pedestrian plan, a certain percentage of city streets striped with bike lanes that connect to the city's trail system, and hosted some bike activities in the last year. He thanked the Mayor, Council and staff for their support of his initiative and said he hopes the city will work towards silver recognition in the next four years as city streets are modified to better accommodate all modes of transportation.

Councilor Staten said city must reapply after four years and he briefly described what the city would need to do to get a silver designation.

Mr. Worthen and Community Development Director Michael Eggett gave a report on the first meeting of the Riverdale Park Committee held November 13, 2014 and attended by staff and five members of the public the Mayor selected to serve on the committee. According to Mr. Worthen the scope of the committee was discussed at this first meeting and the size of the 17 acre piece of property including roadblocks to development like its proximity to the Weber River. He said the next meeting is scheduled for January 8, 2014 and in the future a request will come before the Council to put out an RFP to hire a park planner consultant to work with the committee. Mr. Worthen said this expense wasn't budgeted for so it will need to be a part of the next year's budget or the current fiscal year's budget will need to be amended through a public hearing. Councilor Staten asked if the committee is only addressing development of the city's land on the west side of the river and Mr. Worthen said the committee may also address the east side. There were no additional questions or comments.

#### **F. Consent Items**

Mayor Searle asked if there were any changes to the October 21, 2014 Council meeting minutes and none were noted.

**Motion:** Councilor Mitchell moved to approve the consent items.  
Councilor Staten seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

**Call the Question:** The motion passed unanimously.

#### **G. Action Items**

##### **1. Consideration of Weber River Bank Restoration Project**

Mayor Searle said the first action item is consideration of funding for the Weber River Bank Restoration Project. Public Works Director Shawn Douglas said the bank was damaged during the flooding in the spring of 2011 and he said his staff will do the work under the oversight of RiverRestoration.org. Mr. Douglas said this is a FEMA approved project and every effort will be made to get FEMA to help pay a portion of the total project cost but he said the city needs to do the repair work now while the river is low and before the ice forms. He said \$250,000 is the amount budgeted for the project but the actual cost will likely be \$100,000 and he asked for any questions. Councilor Mitchell asked when work will start and Mr. Douglas said in the next few weeks unless there is too much ice in the river which could delay the project until early spring 2015. Councilor Ellis thanked staff for taking on this project to keep costs low and Mayor Searle asked what portion FEMA could pay and Mr. Douglas said the percentage depends on the final project cost. Mayor Searle said Central Weber Sewer is planning to fix the hole in the river near the former kayak park this winter while water levels are low and he asked for any additional questions or comments and none were noted.

**Motion:** Councilor Ellis moved to approve \$100,000 in funding for the Weber River Bank Restoration Project. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

**Roll Call Vote:** Councilor Mitchell, aye; Councilor Staten, aye; Councilor Griffiths, aye; and Councilor Ellis, aye. The motion passed unanimously.

## **2. Consideration of final payment of \$43,887.06 to UDOT for Riverdale Water Line Project**

Mayor Searle said the second action item on the agenda is consideration of a final payment of \$43,887.06 to the Utah Department of Transportation (UDOT) for the Riverdale Water Line Project. Mr. Douglas said the water line that was replaced runs from Gibby's Floral across Riverdale Road to 1500 West and the Council previously approved this expense and now the work is complete final payment is being requested. Councilor Mitchell complimented Mr. Douglas on his foresight to replace this line while UDOT had the road torn up and Mr. Douglas said it should be a considerable savings over time to Riverdale City and he thanked the Council for approving the project ahead of schedule. Mayor Searle asked for any additional questions or comments and none were noted.

**Motion:** Councilor Staten moved to approve final payment of \$43,887.06 to UDOT for a Riverdale Water Line Project. Councilor Mitchell seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

**Roll Call Vote:** Councilor Staten, aye; Councilor Griffiths, aye; Councilor Ellis, aye; and Councilor Mitchell, aye. The motion passed unanimously.

## **3. Consideration Resolution 2014-27 adopting a Transportation Coalition request**

Mr. Worthen said he is asking for direction from the Council about Riverdale City joining a Transportation Coalition through the adoption of Resolution 2014-27 and a \$500 donation. He said the coalition is comprised of the Utah League of Cities and Towns (ULCT), the Utah Association of Counties (UAC), the Salt Lake Chamber of Commerce and several private businesses. Mr. Worthen said the coalition's purpose is to create a communications campaign to educate Utah residents about the importance of maintaining Utah roads for transportation. He said the coalition will also be lobbying legislators this January for a quarter percent sales tax increase to be paid directly to cities to help them maintain their roads by supplementing the B and C road fund deficiencies. Mr. Worthen said the \$500 donation will give Riverdale access to the coalition's toolkit with promotional materials that can be used in the city's newsletter, website, utility bills etc.

Mr. Worthen said he is recommending the Council adopt this resolution and make the \$500 donation because a sales tax increase is preferable to a gas tax increase that won't tax all modes of transportation that add wear and tear to Riverdale streets and don't use traditional fuels. According to Mr. Worthen, the B and C road funds Riverdale City receives annually haven't increased to keep up with inflation and the rising costs of road materials. He said as vehicles become more fuel efficient they are able to travel longer distances on less fuel which also exacerbates the road fund shortfall. Mr. Worthen said some Utah roads only get potholes filled because there aren't funds to do proper maintenance, which increases the expense when the road finally needs to be replaced. Mayor Searle said by 2040 the number of cars on Utah roads is expected to double.

Councilor Griffiths said this request appears to be an educational campaign more than a lobbying effort and Mr. Worthen agreed the coalition's primary purpose is to educate the public about the road fund shortfall. Councilor Mitchell asked if an increase in the gas tax is being advocated by the coalition and Mr. Worthen said lobbyists will be asking the state legislature for both a sales and a gas tax increase but the sales tax is preferable because it won't compete with Utah's Education System funding. Councilor Mitchell asked how Riverdale has handled previous requests to join coalitions in the past and Mr. Worthen said this is a unique transportation coalition with an educational agenda similar to the Communities That Care (CTC) Coalition Riverdale joined a few years ago to educate youth about substance abuse issues. Councilor Mitchell asked if this transportation coalition will request additional donations in the future and Mr. Worthen said that is unlikely as the coalition anticipates disbanding by June 30, 2015 and he reiterated the \$500 will give Riverdale City access to the coalition's communication tools. Councilor Staten said he works as an engineer and many of his projects have a transportation element to them. He said in Utah it is popular to cut transportation funding to pay for education which he said isn't wise because Utah's roads are the state's circulatory system and if they aren't properly maintained the whole economy could be negatively impacted. Councilor Staten said Utah thrives because it has a good transportation system in place and he said he supports this coalition. Mayor Searle asked for any additional questions or comments and none were noted.

**Motion:** Councilor Griffiths moved to approve Resolution 2014-27 adopting a Transportation Coalition request and \$500 donation. Councilor Ellis seconded the motion.

Mayor Searle asked for discussion on the motion and there was none

**Roll Call Vote:** Councilor Griffiths, aye; Councilor Ellis, aye; Councilor Mitchell, aye; and Councilor Staten, aye. The motion passed unanimously.

#### **H. Discretionary Items**

Mayor Searle asked for any discretionary items and Councilor Griffiths said members of the Riverdale Band have complained to him that their practice times at the Community Center are changed regularly to accommodate other events at the Riverdale Community Center and Mr. Worthen said he will work with Rich Taylor to resolve this.

Mayor Searle distributed copies of a citizen survey from one concerned resident who said she wanted to address the Mayor and Council to complain about the city ordinance that puts a lien for outstanding utility bills on homes in the city for sale that must be resolved before the new owner can sign up for the utilities to be turned back on. According to Mayor Searle, the complainant sold a home in Riverdale and the title company didn't see the city's lien so when the new homeowner signed up for utilities there was an outstanding balance of approximately \$140 the public works department and city administrator refused to waive. He said in his opinion the responsibility for the outstanding bill lies with the title company and the new homeowner should seek redress from them because they failed to do their due diligence. Mayor Searle asked for Council consensus in support of the current ordinance which he said appears to be working well to resolve unpaid utility bills and support was unanimous.

Councilor Griffith said he agrees with Mayor Searle the fault lies with the title company for not doing the proper research and he asked if the Council shouldn't be discussing this in a closed executive session because the complainant is calling for Mr. Worthen to be disciplined for his handling of the situation. Mr. Worthen said there is no need to go into a closed executive session and he said that he stands by his actions and was only enforcing the ordinances the Council has passed. According to Mr. Worthen the complainant came in five minutes before the office closed on a Friday evening and he spent an hour listening to her then followed up with her the following Monday after he researched the ordinance and spoke with Mr. Douglas. Mr. Worthen said the policy was created because the city was losing thousands of dollars annually in unpaid utility bills and when the city writes those costs off it causes the rates of all utility payers in the city to increase. He said he went out of his way to explain the ordinance to the new homeowners, the real estate agent that sold them the home, and the title company and the complainant was still not satisfied with the outcome. Mr. Douglas said staff doesn't make exceptions because they feel a responsibility to handle the public's money in accordance with the ordinances the Council passes. He said the liens have worked much better than using a collection agency and he wouldn't like to see the Council amend the ordinance because the liens are recorded with Weber County and can easily be found if home buyers and title companies do their due diligence.

Councilor Griffiths shared an anecdote about having his water turned off in the past and said when he paid the outstanding balance the city promptly turned his water back on. According to Councilor Griffiths, people should pay for what they use and exceptions shouldn't be made as the ordinances are designed to be applied universally.

Councilor Mitchell said it appears the complainant was upset because the \$140 outstanding utility balance was unexpected and he said there are payment plan options available and he said he would like the Council to address the woman's complaint rather than amend the entire ordinance because he agrees in most cases it is working well.

Mr. Brooks said no Council action can be taken on discretionary items not properly noticed on the agenda because the public and the complainant in this case need to be given proper notice that action may be taken to afford them an opportunity to attend the public meeting and speak, if they so desire.

Councilor Staten said he created a Facebook page for his fundraising efforts to raise money for the proposed Riverdale BMX Bike Park and he encouraged everyone to “like” the page. He said fundraising efforts include arranging a Layton BMX club to come perform tricks at a local car dealership where all the proceeds will be donated to rebuild Riverdale’s BMX Park. There were no additional discretionary items noted.

**I. Adjournment:**

With no further business to come before the Council at this time, Councilor Ellis moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously.

The meeting adjourned at approximately 7:34 p.m.

Approved: December 16, 2014

Attest:

---

Norm Searle, Mayor

---

Ember Herrick, City Recorder

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: F2**

**SUBJECT:**

Consideration of Meeting Schedule for 2015

**PETITIONER:** City Recorder

**ACTION REQUESTED BY PETITIONER:** Approve Schedule

**INFORMATION:** See attached schedule as follows:

[Consideration of Meeting Schedule for 2015](#)

**[BACK TO AGENDA](#)**



**RIVERDALE CITY  
2015 ANNUAL SCHEDULE  
CITY COUNCIL MEETING SCHEDULE**

---

Regular meetings of the Riverdale City Council will be held the first and third Tuesdays of the month at 6:00 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive. Additional meetings may be scheduled as necessary and pending proper legal notification.

January 6	June 16
January 20	July 7
February 3	July 21
February 17	August 4
*February 7	**August 18
March 3	September 1
March 17	September 15
April 7	October 6
April 21	October 20
May 5	***Wed. November 4
May 19	November 17
*May 30	December 1
June 2	December 15

***\*Strategic Planning Meetings are held on Saturdays from 8 a.m. to 4 p.m. at the Riverdale Senior Center 4433 S. 900 W.***

***\*\*Joint Strategic Planning Meeting with City Council and Planning Commission held immediately following the regular Council Meeting at 4600 S Weber River Dr.***

***\*\*\*Meeting date changed due to Election Day Tuesday November 3, 2014***

The City of Riverdale, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call 394-5541 extension 1232, giving at least two working days notice.

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: G1**

**SUBJECT:** Public hearing to discuss the use of \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive

**PETITIONER:** City Administrator Rodger Worthen

**ACTION REQUESTED BY PETITIONER:** Consideration of allocating \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive

**INFORMATION:** [Executive Summary](#)

[Notice of Public Hearing and Proof of Publication](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:  
December 16, 2014

Presenter:  
Rodger Worthen, City Administrator

### Summary of Proposed Action

Request to transfer \$20,000 from the budgeted Public Works River Restoration project to park development. These funds will be used to retain a professional design/landscape design architect to guide the park steering committee in their efforts to create a conceptual park development plan.

### Summary of Supporting Facts & Options

Riverdale City has recently created a volunteer park steering committee to draft a conceptual park development plan. This plan will be used to develop and plan the amenities, features, and uses of a new park for the City. The steering committee and City staff would recommend the use of a professional park design/landscape architect to assist in this effort. Utilizing a Landscape architect ensures the park will be designed to provide for the park's amenities, location of park amenities, and the health, safety and well-being of park users, while preserving the built and natural environment. Landscape architects use their technical and artistic talents to plan and design the built environment. They create drawings, construction documents, and specifications that dictate the allocation, arrangement, and construction of land elements and water resources important in park planning and use. City Staff recommends the utilization of these professional abilities and experiences in the design aspect of this important City park.

To fund this work, the City staff is requesting an internal budget transfer of \$20,000 from the recently approved river restoration project budget. The City Public Works river restoration project was estimated to cost \$100,000; the actual budgeted amount adopted in the 2014-15 budget is \$250,000, a budget savings of \$150k. The City Administrator is requesting a portion of these unexpended funds be transferred to fund the park design consultant work. Staff is recommending an informal bid process to hire a consultant on a per hour rate charge not to exceed the budgeted amount.

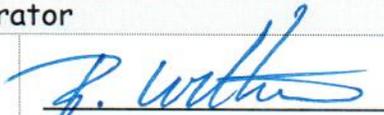
### Legal Comments - City Attorney

\_\_\_\_\_  
Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

\_\_\_\_\_  
Lynn Fortie, Business Administrator

### Administrative Comments - City Administrator

  
Rodger Worthen, City Administrator



December 3, 2014

---

# Notice of Public Hearing

Riverdale City Council  
Tuesday, December 16, 2014  
Which begins at 6:00 p.m.  
Riverdale Civic Center  
4600 Weber River Drive  
Riverdale, Utah

Riverdale City will hold a public hearing to receive and consider public comment concerning the possibility of designating \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive. Public comment is invited. All residents are invited and encouraged to attend.

- The public is invited to attend all public meetings.
- In compliance with the Americans with Disabilities Act, persons who have need of special accommodations should contact the City Recorder at 394-5541.

December 3, 2014

TO: Standard Examiner Legal Notices

**PUBLIC NOTICE**

Riverdale City gives notice that on Tuesday, December 16, 2014, during the regular Council meeting, which begins at 6:00 p.m., at the Riverdale City Civic Center, 4600 South Weber River Drive, Riverdale, Utah, the Riverdale City Council will hold a public hearing to receive and consider public comment concerning the possibility of designating \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive. . Public comment is invited.

Publish one time on December 6, 2014.

**PROOF OF PUBLICATION REQUIRED**

Please acknowledge receipt of notice by return fax or e-mail to:

Ember Herrick  
City Recorder  
Phone: 801-436-1232  
Fax: 801-399-5784  
eherrick@riverdalecity.com

Notice received by Standard Examiner \_\_\_\_\_  
Date

By: \_\_\_\_\_  
Name

STANDARD EXAMINER  
OGDEN PUBLISHING CORP  
PO BOX 12790  
OGDEN UT 84412-2790

ORDER CONFIRMATION

Salesperson: LEGALS Printed at 12/05/14 11:25 by dmailo

-----  
Acct #: 100310 Ad #: 564931 Status: N

RIVERDALE CITY CORP Start: 12/06/2014 Stop: 12/06/2014  
4600 S WEBER RIVER DR Times Ord: 1 Times Run: \*\*\*  
RIVERDALE UT 84405-3782 LEGL 1.00 X 1.43 Words: 88  
Total LEGL 1.50  
Class: 30090 LEGALS  
Rate: LEGLS Cost: 54.25  
# Affidavits: 1

Contact: EMBER HERRICK Ad Descrpt: HEARING 12/16  
Phone: (801)394-5541ext Given by: EMAIL EMBER HERRICK  
Fax#: (801)399-5784ext Created: dmail 12/05/14 11:22  
Email: @riverdalecity.com Last Changed: dmail 12/05/14 11:24  
Agency:

-----  
PUB ZONE ED TP START INS STOP SMTWTFS  
SE A 97 W 12/06/14 1 12/06/14 SMTWTFS  
-----

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Name (signature)

**PUBLIC NOTICE**

Riverdale City gives notice that on Tuesday, December 16, 2014, during the regular Council meeting, which begins at 6:00 p.m., at the Riverdale City Civic Center, 4600 South Weber River Drive, Riverdale, Utah, the Riverdale City Council will hold a public hearing to receive and consider public comment concerning the possibility of designating \$20,000 in the Riverdale City parks budget to hire a consultant to assist in the planning of a new park on River Park Drive. Public comment is invited.

Pub.: December 6, 2014. 564931

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: G2**

**SUBJECT:** Consideration of Resolution 2014-28 adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems

**PETITIONER:** Human Resources Manager Stacey Comeau

**ACTION REQUESTED BY PETITIONER:** Consideration of Resolution 2014-28 adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems

**INFORMATION:** [Executive Summary](#)

[Resolution 2014-28](#)

[Proposed new language adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:

12/16/2014

### Summary of Proposed Action

(X) Approve

Motion to approve a resolution adopting HR Policy 10-2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems.

### Requested By

Petitioner(s):

Human Resources

### Summary of Supporting Facts & Options

- After a recent Utah Retirement Systems audit, it was brought to our attention that compliance requirements for the administration of the defined benefit plan requires that we have a policy in place defining coverage eligibility for Tier 2 Elected and Appointed Officials.

### Legal Comments - City Attorney

  
Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

  
Lynn Fortie, Treasurer

### Administrative Comments - City Administrator

  
Rodger Worthen, City Administrator



**RESOLUTION NO. 2014-28**

**A RESOLUTION ADOPTING AMENDMENTS TO THE RIVERDALE CITY  
PERSONNEL POLICIES & PROCEDURES HANDBOOK**

**WHEREAS**, Riverdale City has previously adopted a Personnel Policy Handbook which includes Employee Personnel Policies and Procedures; and

**WHEREAS**, It is necessary, from time to time, to make amendments to the Personnel Policy Handbook in order to supplement, change, clarify, or revise certain sections of the Handbook; and

**WHEREAS**, these amendments to the Personnel Policy Handbook will be made available to all City employees

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Riverdale that the amendments and/or additional to the Riverdale City Personnel Policies Handbook as set forth in the attached Exhibit A are hereby adopted and shall be amended and now read as stated in said Exhibit.

All other title, chapters, sections and terms in the Personnel Policy Handbook shall remain the same unless specifically amended hereby.

This resolution shall take effect immediately upon its adopting and passage.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of December, 2014

\_\_\_\_\_  
Norm Searle, Mayor

Attest:

\_\_\_\_\_  
Ember Herrick, City Recorder

**EXHIBIT A**

## **10 – 2 Tier 2 Coverage of Elected and Appointed Officials with Utah Retirement Systems**

For purposes of Utah Retirement Systems (URS) coverage, the City classifies all Tier 2 elected officials as part time ineligible. The City classifies appointed Board of Adjustment members and Planning Commission members as part time ineligible and appointed City Recorder and Treasurer as full time eligible. Other eligibility for retirement coverage under URS shall be administered in accordance with the statutory rules governing URS.

Exhibit A

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: G3**

**SUBJECT:** Consideration of Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan

**PETITIONER:** Public Works Director Shawn Douglas

**ACTION REQUESTED BY PETITIONER:** Consideration of Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan

**INFORMATION:** [Executive Summary](#)

[Resolution 2014-29](#)

[Water Conservation Plan](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:  
December 16, 2014

Petitioner:  
Shawn Douglas, Public Works Director

### Summary of Proposed Action

- Consideration of Resolution 2014-29 adopting an update to Riverdale City's Water Conservation Plan

### Summary of Supporting Facts & Options

We are required to update our water conservation plan every five years. I have included the plan with updated information. One of the key items in this plan, is an ordinance limiting when we allow outside watering. In the near future we should consider adopting an ordinance that address this issue. I would recommend approval of the ordinance.

### Legal Comments - City Attorney



Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer



Lynn Fortie, Business Administrator

### Administrative Comments - City Administrator



Rodger Worthen, City  
Administrator



**RESOLUTION NO. 2014-29**

**A RESOLUTION ADOPTING THE WATER CONSERVATION PLAN FOR ALL AREAS WITHIN THE INCORPORATED BOUNDARIES OF RIVERDALE CITY.**

**WHEREAS**, the City Council of Riverdale recognizes the importance of a water and a water conservation plan or program to cover the areas of Riverdale City; and

**WHEREAS**, the City finds that in order to better serve the community and to continue to provide safe and efficient water services to the residents of the city, that certain things need to be accomplished and procedures followed; and

**WHEREAS**, the Council finds that it is in the best interest of the City and will promote the health, safety and general welfare of the community to adopt a current Water Conservation Plan that outlines the goals needs and processes to be used and implemented by the City.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Riverdale that the Riverdale City Water Conservation Plan, as set forth in Attachment "A," has been reviewed and discussed and is hereby accepted and adopted as the official position of Riverdale City and that the City has taken or will take in order to fulfill and comply with the standards and steps set forth in the plan.

Passed the 16<sup>th</sup> day of December, 2014.

RIVERDALE CITY

By: \_\_\_\_\_  
Norm Searle, Mayor

Attest:

\_\_\_\_\_  
Ember Herrick, City Recorder



**Water Conservation Plan  
for  
Riverdale City, Utah**

**November 1, 2014**

# TABLE OF CONTENTS

<u>INTRODUCTION</u>	3
<u>DESCRIPTION OF RIVERDALE CITY AND ITS WATER SYSTEM</u>	3
<u>Inventory of Water Resources</u>	3
<u>Water Budgets</u>	5
<u>Present Water Use And Future Water Needs</u>	5
<u>WATER PROBLEMS, CONSERVATION MEASURES AND GOALS</u>	7
<u>Problems Identified</u>	7
<u>Water Conservation Goals</u>	8
<u>CURRENT CONSERVATION PRACTICES</u>	8
<u>CURRENT WATER RATES</u>	11
<u>ADDITIONAL CONSERVATION MEASURES</u>	13
<u>COST ANALYSIS</u>	13
<u>IMPLEMENTING AND UPDATING THE WATER CONSERVATION PLAN</u>	14
<u>APPENDIX A</u>	16

## **INTRODUCTION**

In response to the rapid growth occurring throughout the state of Utah, Riverdale City citizens and leaders are becoming concerned for the future cost and availability of the water supply. A similar concern has been demonstrated by the state legislature in the Water Conservation Plan Act (House Bill 153) passed and revised in the 1999 legislative session (Section 73-10-32 Utah Code Annotated). This water conservation plan is written to address the concerns of leaders and citizens of both Riverdale City and the state of Utah.

## **DESCRIPTION OF RIVERDALE CITY AND ITS WATER SYSTEM**

Located in Weber County, and in the second driest state in the nation, Riverdale City's 2013 population was approximately 8,476. Riverdale has a land area of about 4.6 square miles with Hill AFB occupying about .6 miles square miles of that area. Providing water to meet the needs of its citizens has always been a top priority of city leaders and planners. As a result, a well-maintained and operated water system provides the citizens of Riverdale City with water when and where needed. Currently, the water system provides water to 2,117 residential, 198 commercial, 4 industrial, and 36 institutional (public) connections.

Riverdale City residents and their leaders place a high value on open space. Consequently, 27 acres of land in the city have been set aside as parks. Golf courses and landscaped areas around schools, churches and major commercial businesses occupy approximately another 120 acres. As of July 2012, Riverdale City still had nearly 200 acres of vacant land in agricultural zones but not likely to be developed because it is in the Hill AFB ACUZ, 140 acres of commercial and /or residential and about 20 acres in undeveloped residential zones.

Riverdale City is presently receiving a small portion of the county's commercial growth. This growth is causing changes in the way the land within the city limits is being utilized. The present water supply and delivery system should be able to meet demands. Through careful planning and efficient utilization of available water supplies these increased needs can and will be met.

## **Inventory of Water Resources**

Riverdale City has been withdrawing approximately 1500 acre-feet of water annually from an underlying aquifer through wells. This has supplied a little more than half of the total water required to meet demands on the culinary system which provides for both indoor and outdoor water uses. The remaining water needs of the city's 8,476 people must come from Weber Basin Water Conservancy District.

Potable water for future city residents will, for the most part come from both our wells and the district. For planning purposes the amount withdrawn from the three wells is limited by water rights at 9.894 cfs or 3,243.44 acre feet per year. The safe yield of all

three wells combined is about 4700 GPM or about 3,739 acre feet per year (which exceeds our water right).

The city owns shares of stock in two local canal companies and one association primarily for investment purposes as shown below. This water is not presently being used for drinking water.

**Table 1**  
City-Owned Stock in Local Canal Companies

<b>Canal</b>	<b>Shares</b>	<b>Acre-Feet</b>
Davis & Weber Counties Canal Co.	28	168-196
Riverdale Bench Canal Co.	916	3.1
Weber River Water Users Association	200	200

Under current water rights the city is entitled to withdraw 3,243.44 acre-feet annually from wells shown below. As mentioned above, the safe yield of these wells is about 3,739 acre-feet.

**Table 2**  
City-Owned Water Rights

<b>Well Name/No.</b>	<b>Water Right #</b>	<b>CFS</b>	<b>Total CFS</b>
Golf Well	95-3584		
Well #1	95-5082		
Well #2	35-4640		
Change Application	35-449	9.894	<b>9.894</b>

## Water Budgets

The following table shows the amount of water delivered into the water system and the metered outflows to end-users for the years 2006 to 2013

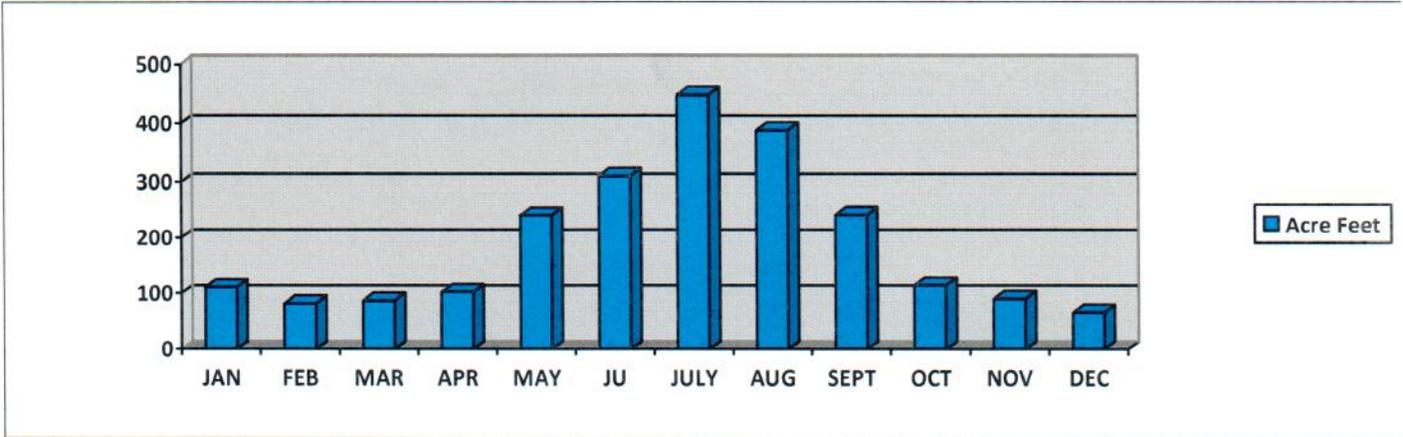
City Water Audit - 2001 through 2008										
Year	INFLOW (AF)			OUTFLOW (AF)						% Diff.
	Wells	District	Total	Res	Com	Industrial	Institutional	Unmetered	Total	
2006	1443	1029	2472	1726	518	5	85	0	2,334	5.58 %
2007	1516	1163	2679	1816	701	4	158	0	2,679	0.01%
2008	1505	1038	2543	1777	476	4	148	0	2,405	5.44%
2009	1276	915	2191	1605	458	4	122	0	2,189	.09%
2010	1369	1020	2389	1514	433	4	85	0	2,036	14.77%
2011	1287	873	2160	1540	428	5	112	0	2,085	3.42%
2012	1525	941	2466	1885	530	5	165	0	2,585	-4.82%
2013	1416	843	2259	1641	485	4	138	0	2,268	-.39%

Average losses from the system are just under 5 percent for the eight years of record.

### Present Water Use and Future Water Needs

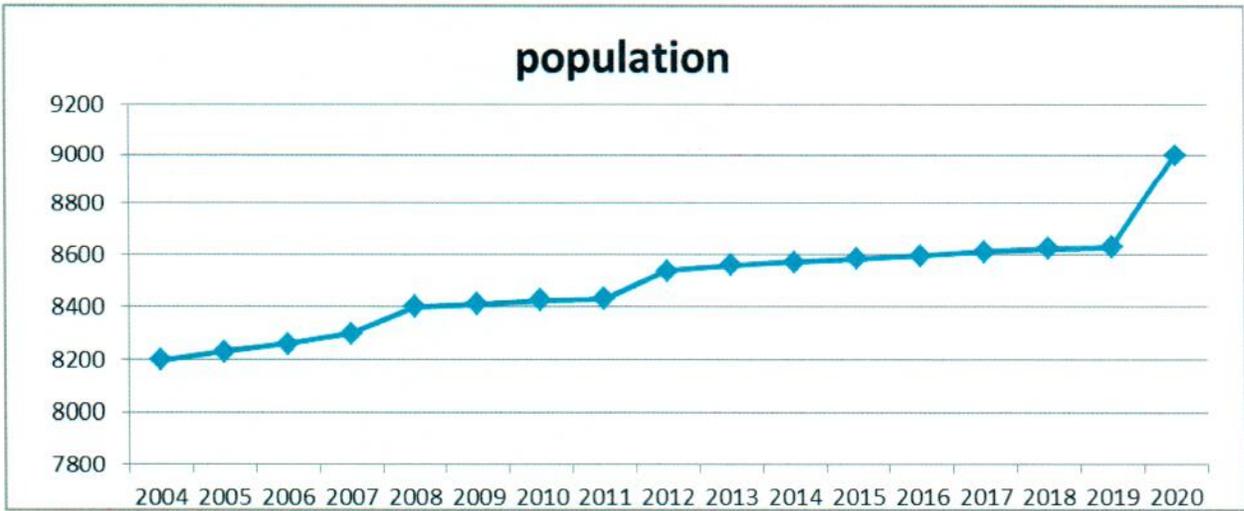
From 2004 to 2013, Riverdale's population grew about 5%. The average water use for the 8 years listed was 2322 acre ft. When all uses of culinary grade water are compared with the number of people living in Riverdale City in 2013, residents used 239 gallons of water per capita per day (gpcd). This is compared to the statewide average of 260 gpcd and 179 gpcd nationally. Unmetered secondary irrigation systems, which provide lower quality water to the public and private landscaped areas through separate pipelines or ditches, have been installed at about 345 homes. This represents less than 20% of the total homes. When this untreated water is included, total water use is estimated to be 247 gpcd. Total monthly water use for 2013 is shown in Figure 1.

Figure 1



The extent of the city’s expected future population growth through the year 2020 is shown in Figure 2. Many factors influence this projection, and the estimates shown may vary substantially from the actual population experienced. The 2020 projection of 9000 is the expected number of residents at build out.

Figure 2



Future commercial development will require treated city water for internal use and landscaping. It is difficult to estimate how much water will be required to meet this need. There are currently about 5 approved lots that are either empty or have not yet completed homes on them. There is the potential for about 180 homes to be built on ground that is not now, but could be zoned for residential (See Appendix A). There may be a loss of about 9 homes due to commercial development. With that in mind then, there could be a net increase in the cities population of about 550 people that would require about 185 acre feet of water.

There may be new parks and other open spaces opened up in the future that may require substantial water use.

## **WATER PROBLEMS, CONSERVATION MEASURES AND GOALS**

### **Problems Identified**

- The current water pricing and billing system, while adequate to cover expenses in the water enterprise account, could be adjusted to provide more incentives to use water more efficiently.
- Citizens lack information and understanding of landscaping water requirements and efficient water-use habits and practices: Very few residents know how much water is required to maintain healthy landscaped areas and how to consistently use water efficiently indoors. Most citizens' irrigation and indoor practices are based on convenience rather than plant needs and water supply considerations, though we have seen improvement in this area.
- Some meters may be providing inaccurate data due to age and obsolescence. Many meters have been in service for more than 10 years.
- Many trees on the city's acceptable plants list for park strips are high water users. Trees and shrubs on the city's list are preferred because they have non-intrusive root systems.
- Political consequences prevent water rates from keeping up with increasing costs: With the currently available methods for setting water rates, city council action is required for each adjustment. Raising rates often is deferred as long as possible because of political risks to members of the city council.

- Riverdale families have landscapes with large areas of grass and other water intensive landscaping. This irrigation needs usually create a water use peak in July straining the water delivery system. With future growth, larger water storage reservoirs may be required.

Each problem represents an opportunity. By continually reviewing our water rate structure, additional conservation could be achieved by future adjustments. A continued water education program in our city news letter and through our diagnostic clinic will help educate people about water conservation.

By using social media such as the Riverdale City Website, Twitter, and Facebook we should be able to increase awareness of water conservation. We currently have a page on the city website dedicated to water conservation.

Implementing a water meter upgrade to electronic read meters over the next five years will allow for more accurate meter reading. The electronic meters will also allow the city to improve leak detection.

High water using plants on an "acceptable plants list" could provide an opportunity for the Master Gardener to undertake research to find additional water thrifty plants that do not have intrusive root systems, and may improve landscape quality and appearance.

*A previous goal that we had that has been achieved is, landscaping along existing and future roads in the city could be more easily maintained if low water-use shrubs and mulches were used instead of Kentucky blue grass. This process was initiated in 2005 with our 300 West Project.*

*Another previous goal that we had that has been achieved is changing our existing landscape ordinance to allow more "Hardscaping". With less emphasis on "Green" and more emphasis on "Beauty", more water will be conserved. That was in 2001.*

All of this will help solve the last problem identified by reducing peak demands on the water system.

## **Water Conservation Goals**

In pursuit of solutions to the problems identified previously, and in light of the variety of conservation measures available to solve these problems, the following goals have been identified:

- **GOAL #1**  
**Maintain a financially viable water system.** The water pricing system should encourage customers to reduce use without creating a revenue shortfall.
  
- **GOAL #2**  
**Adopt a “Time-of-Day Watering Ordinance”.** It is possible to reduce water use by 10-15% just by not watering between the hours of 10 Am and 6 Pm.
  
- **GOAL #3**  
**Provide more educational information.** Make use of our monthly newsletter, Twitter, Facebook, and the Riverdale City website to advise our residents and businesses about the wise use of water.

## **CURRENT CONSERVATION PRACTICES**

In order to solve the problems identified above and take advantage of the many associated opportunities, specific water conservation measures must be identified and evaluated. Riverdale City has already implemented several water conservation measures; these, along with additional measures that will effectively solve Riverdale City’s water problems, are discussed below.

Riverdale City’s current water conservation program is directed primarily at managing water shortages and providing useful material to assist residents to use water more efficiently. Current measures include a water conservation contingency plan, water education program for outdoor and indoor water use, and a conservation oriented water rate structure.

### **1. Water Conservation Goals to be Implemented in an Emergency**

If Riverdale faces a water shortage, water conservation measures will need to be strengthened. The city’s goal in the face of a water shortage will be to decrease water usage. This will be done by decreasing municipal use of water by adopting a water use policy and giving citizens an incentive to conserve.

**Decrease Municipal Water Use by Adopting a Water Use Policy.** The following policies will be implemented by the city in the case of a drought:

- Eliminate watering on city property during hottest times of the day.

- Water city properties on a minimal watering schedule that does not water during hot daylight hours.
- Eliminate watering of city property in cases of severe shortages.
- Educate the public on the water supply situation.
- Instigate voluntary public conservation measures.
- No outside watering from 10 am to 6 pm.
- Issue information to all customers on conservation procedures each can accomplish around their own property and within their own homes.
- Instigate mandatory public conservation measures such as enforced odd/even watering days and enforced outside watering restrictions including watering times and quantities.
- Enforced outside watering restrictions including watering times and quantities.
- Instigate emergency conservation measures and strictly enforce all conservation policies with significant fines for non-compliance.
- Physically restrict water supplies to (in order of priority): all outside irrigation systems, park properties and other non-essential support facilities, commercial businesses (restricting largest users first), residential areas, any other “non-life support” areas, insuring water supplies to hospitals, hospices, all other health care facilities, and controlled designated area water supply facilities.

Additional non-emergency water conservation measures are listed below.

## **2. Water Education Program**

The following information or similar information on efficient outdoor and indoor water use is available to the citizens of Riverdale City through the Riverdale City newsletter, Riverdale City web site, at the Weber County library, Weber Basin Water website, and on multiple web sites.

### Outdoor Water Use:

- Water landscape only as much as required by the type of landscape, and the specific weather patterns of your area, including cutting back on watering times in the spring and fall.
- Do not water on hot, sunny, and/or windy days. You may actually end up doing more harm than good to your landscape, as well as wasting a significant amount of water.
- Sweep sidewalks and driveways instead of using the hose to clean them off.
- Wash your car from a bucket of soapy (biodegradable) water and rinse while parked on or near the grass or landscape so that all the water running off goes to beneficial use.

- Check for and repair leaks in all pipes, hoses, faucets, couplings, valves, etc. Verify there are no leaks by turning everything off and checking your water meter to see if it is still running. Some underground leaks may not be visible due to draining off into storm drains, ditches, or traveling outside your property.
- Use mulch around trees and shrubs, as well as in your garden to retain as much moisture as possible. Areas with drip systems will use much less water, particularly during hot, dry and windy conditions.
- Install rain delays on sprinkler clocks.
- Keep your lawn well trimmed and all other landscaped areas free of weeds to reduce overall water needs of your yard.

#### Indoor Water Use:

About two-thirds of the total water used in a household is used in the bathroom. Concentrate on reducing your bathroom use. Following are suggestions for this specific area:

- Do not use your toilet as a wastebasket. Put all tissues, wrappers, diapers, cigarette butts, etc. in the trashcan.
- Check the toilet for leaks. Is the water level too high? Put a few drops of food coloring in the tank. If the bowl water becomes colored without flushing, there is a leak.
- If you do not have a low volume flush toilet, put a plastic bottle full of sand and water to reduce the amount of water used per flush. However, be careful not to over conserve to the point of having to flush twice to make the toilet work. Also, be sure the containers used do not interfere with the flushing mechanism.
- Take short showers with the water turned up only as much as necessary. Turn the shower off while soaping up or shampooing. Install low flow showerheads and/or other flow restriction devices.
- Do not let the water run while shaving or brushing your teeth. Fill the sink or a glass instead.

- When doing laundry, make sure you always wash a full load or adjust the water level appropriately if your machine will do that. Most machines use 40 gallons or more for each load, whether it is two socks or a week's worth of clothes.
- Repair any leak within the household. Even a minor slow drip can waste up to 15 to 20 gallons of water a day.
- Know where your main shutoff valve is and make sure that it works. Shutting the water off yourself when a pipe breaks or a leak occurs will not only save water, but also eliminate or minimize damage to your personal property.
- Keep a jar of water in the refrigerator for a cold drink instead of running water from the tap until it gets cold. You are putting several glasses of water down the drain for one cold drink.
- Plug the sink when rinsing vegetables, dishes, or anything else; use only a sink full of water instead of continually running water down the drain.

## CURRENT WATER RATES

Designing an appropriate rate schedule is a complex task. Rate design is a process of matching the costs of operating the water system to the unique economic, political and social environments in which the city provides its service. The cost of delivering the service must be evaluated and understood. Each water system has unique assets and constraints. Based on the characteristics of the system, and past capital and operating costs, revenue requirements can be estimated.

City staff has estimated the cost of providing water service and proposed a rate schedule designed to cover such costs. Although this rate schedule shown below has recently been adopted by the City Council, it still contains some flaws that could be improved upon with a more conservation oriented rate schedule.

**Table 5**  
Current Water Rates

<b>Type:</b>	<b>Increasing Block Rate</b>
<b>Base Charge:</b>	<b>\$11.00/month</b>
<b>Base Allocation:</b>	<b>15 Kgal/month</b>
<b>Amount of Water</b>	<b>Rate</b>
15 to 20 Kgal	\$2.75/5Kgal
15+ Kgal	\$1.10/Kgal

This rate schedule is designed to encourage conservation by reducing the amount of water given in the base rate from 20,000 gallons down to 15,000 gallons and keeping the base rate at \$11.00. The next block gives a slight break to anyone keeping their total monthly consumption below 20,000 gallons at \$2.75 for five thousand gallons. Users pay \$1.10 per thousand gallons over 20,000 gallons.

## ADDITIONAL CONSERVATION MEASURES

In order to effectively meet Riverdale City’s future water needs and solve all the water problems identified, additional and more specific water conservation measures may be required. These include more stringent water rates, meter replacement and leak repair, improved efficiency of irrigation at city parks and other open spaces, education, and plumbing fixture replacement.

### 1. More Stringent Water Rate Structure

Adopting a different rate schedule may provide additional price incentives for efficient water use, show the customer how much water is needed each month and provide funding for water conservation assistance and education. This rate schedule is called “Target Billing”.

**Table 6**  
Possible Water Rates

Type:	Target Billing
Base Charge:	\$15.00/month
Base Allocation:	0 Kgal/month

% of Target	Rate
0 – 50%	\$0.71/Kgal
51 – 100%	\$0.95/Kgal
101 – 150%	\$1.50
151 – 200%	\$3.00
201% +	\$6.00/Kgal

This rate schedule is designed to meet revenue requirements while creating funding for the water conservation program from fees paid by those who waste water. Those who use water indiscriminately will fall into the most expensive tier and receive a volume charge of \$6.00/Kgal for the last block.

## **2. Meter Replacement and Leak Detection Program**

Over time, all meters become less accurate in recording actual flows. This leads to lost revenue to the city and inaccurate data to citizens. Meter replacement does not result directly in lower water use since the rate in this plan is based on total inflow of potable water. Once meters are upgraded however, leak detection programs that do reduce water purchases and the use rate, will be more effective.

## **3. Improved Efficiency in Irrigating City Parks and Other Open Spaces**

Water meters were installed at the city parks and grounds a few years ago to help determine if we were over watering. Adjustments were made at that time. We have determined that the older sprinkler systems are quite inefficient. Riverdale City presently has about 27 acres in parks, sports fields and grounds. Open grassy areas around schools and churches bring the total acreage in open grassy areas to 440 acres. Estimating present usage at 2.2 acre-feet per acre, approximately 1,027 acre-feet of water is currently being used.

It is recommended that any new or upgraded lawn sprinkling systems be of the highest efficiency. It has been determined that up to 30% of the water applied by the old systems is being wasted.

City sprinkler clocks should have rain delays installed on them.

## **4. Install radio read meters.**

Installing radio read meters will allow us to upgrade our current outdated water meters. New meters will be more accurate and allow us to read during the winter months. Reading during the winter months will allow us to catch leaks in a more timely manner.

## **5. Education**

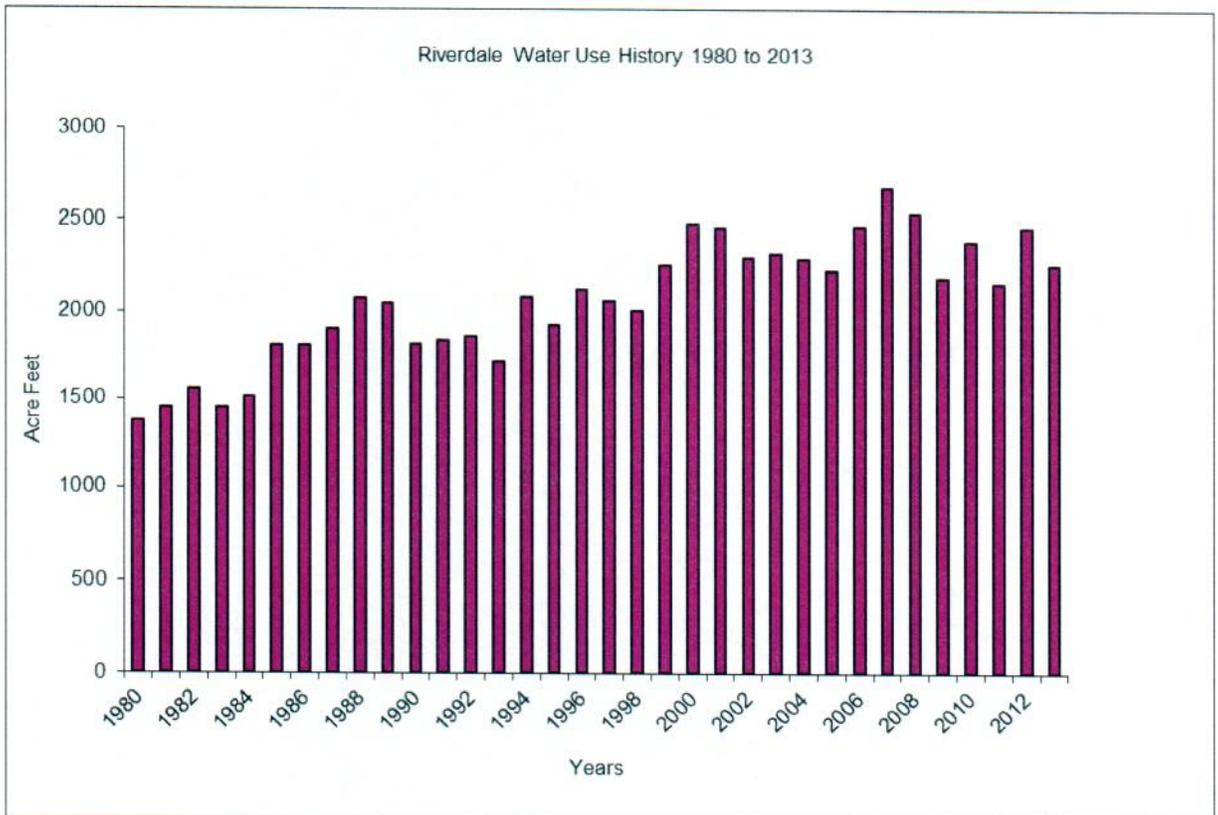
Educating residents and businesses that irrigate landscapes to use water more efficiently will enhance the likelihood that our water use goals will be met. Continued support for water education in our city newsletter and other public announcements is important.

## COST ANALYSIS

If we combine all of our efforts in the form of goals and look at the overall savings, it is possible to save a substantial amount of water. Riverdale City will strive to reach these two goals within five years. The short-term and long-term benefits of reaching these goals are discussed below. This discussion is followed by how this water plan will be implemented and updated.

### Cost of Reaching Goal #1:

The cost to maintain a financially viable water system is minimal. Internal auditing is an ongoing task. If the time should come that our existing rate structure no longer works to reduce consumption, we may have to apply a more stringent structure. Our latest rate change appears to help reduce water use. It is difficult to determine how much water has been saved, while at the same time the City has grown. You can see from the following chart that since implementing the new rate structure in 2002, water consumption has been held down in spite of the growth in Riverdale.



**Cost of Reaching Goal #2:**

The cost to adopt a "Time-of-Day Watering Ordinance" is minimal. Because it is possible to reduce water use by 10-15% just by not watering between the hours of 10 Am and 6 Pm, the value of such an ordinance makes it worth while. Saving 10% would equal about 240 acre feet of water costing the city \$80,400.00 if it was new water.

**Cost of Reaching Goal #3:** No additional cost.

**IMPLEMENTING AND UPDATING THE WATER CONSERVATION PLAN**

It will be responsibility of the Public Works Director to insure the goals outlined above are reached.

The Public Works Department will continue to work with the Business Administration Department to insure that the water system remains financially viable. If any changes are recommended, they will be brought before the City Council for consideration.

Sometime within the next year, a "Time-of-Day Watering Ordinance" will be brought before the City Council for approval.

This plan will also be updated and resubmitted to the Utah Division of Water Resources, as required by legislative House Bill 153.

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: G4**

**SUBJECT:** Consideration of Resolution 2014-30 declaring unclaimed property as public interest use

**PETITIONER:** City Attorney Steve Brooks

**ACTION REQUESTED BY PETITIONER:** Consideration of Resolution 2014-30 declaring unclaimed property as public interest use

**INFORMATION:** [Executive Summary](#)

[Resolution 2014-30](#)

[Unclaimed Property List](#)

**[BACK TO AGENDA](#)**



## City Council Executive Summary

For the Council meeting on:  
December 16, 2014

Petitioner:  
Dave Hansen, Police Chief

### Summary of Proposed Action

Consideration of Resolution 2014-30 declaring unclaimed property (see attached list) as public interest use.

### Summary of Supporting Facts & Options

Having followed the proper procedure for the disposition of unclaimed property, the Riverdale Police Department now ask for consideration of Resolution 2014-30 declaring unclaimed property as public interest use as set for by Utah State Code 77-22a-5 listed below.

77-24a-5. Disposition of unclaimed property.

(4) Before applying the lost or mislaid property to a public interest use, the agency having possession of the property shall obtain from the agency's legislative body:

- (a) permission to apply the property to a public interest use; and
- (b) the designation and approval of the public interest use of the property.

### Legal Comments - City Attorney

Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

Lynn Fortie, Business Administrator

### Administrative Comments - City Administrator

Rodger Worthen, City Administrator



RESOLUTION 2014-30

**A RESOLUTION DECLARING PROPERTY HELD BY THE CITY AS SURPLUS,  
AND AUTHORIZING THE SALE OF THE SAME.**

**WHEREAS**, certain property now in possession of the Riverdale City is no longer required for work purposes and from time to time, the life of certain city property has expired or its usefulness to the city no longer exists or necessitates its replacement; and

**WHEREAS**, Riverdale City Code (RCC) 1-9-6, et. seq., determines the process for qualifying and disposition of city-owned property; and

**WHEREAS**, the City has complied with all state and local ordinances concerning the disposition and sale of police held or other city surplus property; and

**WHEREAS**, this resolution expresses the Council's intent to declare the property as surplus or for public use; and

**BE IT RESOLVED** by the City Council of Riverdale City, Utah:

Section 1: That the property, attached hereto in Exhibit A, is hereby declared to be city surplus;

Section 2: That the City administration is hereby authorized to sell or otherwise dispose of this surplus property in accordance with state and local rules and regulations;

Section 3: That this Resolution repeals all legislation previously enacted inconsistent with the terms and conditions contained herein.

Section 4: That this Resolution shall be in full force and effect from and after the earliest period allowed by law.

**PASSED** this 16<sup>th</sup> day of December, 2014.

---

Norm Searle, Mayor

Attest:

---

Ember Herrick, City Recorder

PUBLIC NOTICE

The Riverdale City Police Department hereby gives notice that it intends to dispose of the following unclaimed property:

Bicycles

1. Schwinn purple BMX bike ACF7Co2466
2. Mongoose Rebel black/green BMX bike
3. Hyper Bike Co Mike Spinner Pro Model black BMX bike
4. Mongoose Booster orange/black bike SNFSD07540571
5. Snap-On Titan red BMX bike
6. Mongoose Hoop D orange/black BMX bike
7. Crater BMX series red/black bike
8. Schwinn Ranger red bike
9. Roadmaster Eagle Point red bike
10. Razor Kobra BMX Freestyle white/green bike
11. Black BMX bike
12. Thruster Chaos BMX Freestyle blue bike
13. Mongoose Hoop D gold/silver bike
14. Next Chaos FS20 green/silver bike
15. Thruster Chaos black/white bike
16. Mtn Trek 2000 SIS red/white bike
17. Huffy Scout black bike
18. Mongoose Rebel green bike
19. Murry Baja black/silver bike
20. Mongoose Ledge blue bike frame
21. Next Krusher silver/blue bike
22. Triax PK7 Mountain bike
23. Mongoose gray bike

Miscellaneous

24. Razor silver scooter
25. Guardian black silver Wheelchair
26. Fisher Sceno S200 downhill skis
27. Whitewoods cross country skis
28. Whitewoods cross country ski boots
29. Bicycle helmet
30. Three tires with rims

The Riverdale City Council will consider declaring these items public interest use at their December 2, 2014 City Council meeting.

Published November 21, 2014 on the Utah Public Notice website ([www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html)), on the Riverdale City website ([www.riverdalecity.com](http://www.riverdalecity.com)), and posted in the Police Department lobby.

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
December 16, 2014**

**AGENDA ITEM: H**

**SUBJECT:** Discretionary Items

**PETITIONER:** Elected, Appointed, and Staff

**ACTION REQUESTED BY PETITIONER:** Open agenda item provided for comments or discussion on discretionary items.

**[BACK TO AGENDA](#)**