

RIVERDALE

Job Description

Title:	Recreation Worker	Job Number:	Riv
Division :	Community Services	Effective Date:	8/05
Department:	Business Administration	Last Revised:	8/05

GENERAL PURPOSE

Performs support duties for recreation programs and maintenance duties for the community facility.

SUPERVISION RECEIVED

Works under the general supervision of the Community Services Coordinator and occasional supervision of a Recreation Specialist.

SUPERVISION EXERCISED

None

ESSENTIAL FUNCTIONS

Assists recreation programs specialists working with participants
Performs basic maintenance duties of the community facility and sports fields
Other duties as assigned

MINIMUM QUALIFICATIONS

Education and Experience:

Sufficient education and experience to demonstrate an aptitude or ability to perform the above and related duties.

No Experience Necessary.

Knowledge, Skills, and Abilities:

Some knowledge of organized sports; rules, set-up, equipment necessary and safety.
Effectively communicate with the public. Possess good public relation skills.
Possess a drivers license

Work Environment:

Incumbent of the position performs in a variety of settings (indoor & outdoor). Tasks require variety of physical activities, not generally involving muscular strain such as walking, standing, stooping, sitting, reaching, lifting.

Talking, hearing, and seeing essential to effective performance of essential functions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving.