

Riverdale City Corporation Employment Application

4600 South Weber River Drive
Riverdale, Utah 84405
(801) 394-5541 * FAX (801) 399-5784
www.riverdalecity.com

Name _____
First
Middle Initial
Last

Address _____
Street
City
State
Zip

Phone No. _____ Message Phone _____

Date of Application _____

Position Applying For: _____

Type of Employment Desired: Full-Time _____ Part-Time _____ Temp/Seasonal _____

For jobs requiring driving only: Do you possess a valid Utah driver's license? Yes _____ No _____

Are you legally eligible for employment in the U.S.? Yes _____ No _____

Are you 18 years of age or older? Yes _____ No _____

Date you can start: _____

Are you employed now? _____

May we inquire of your present employer? _____

Referred by: _____

Additional information may be provided by attaching a resume.

EDUCATION

	Name & Location Of school	Did you graduate? If not enter last grade completed.	Subject Studied and Degree Received
High School			
College			
Graduate School			
Trade, Business, or Correspondence School			

List any courses you have taken or certifications you have which are required or directly relate to the position you are applying for: _____

JOB RELATED ABILITIES

Please describe your experience related to the performance of this job (including technical skills).

Are you a veteran or the spouse of a veteran? Yes _____ No _____

WORK EXPERIENCE

Please list all work experience. Attach additional sheets if necessary.

Company Name _____ Full Time Part Time Volunteer

Address _____ Hourly Rate \$ _____

Job Title _____ Hours worked per Week _____

Duties _____

Length of Job

Supervisor _____

Reason for Leaving _____ MM/YYYY: From _____ To _____

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Address _____ Hourly Rate \$ _____

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Supervisor _____

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Note: The Human Resources department will provide reasonable accommodations for any applicant during the application, examination or interview process. If you have special needs, please call (801) 436-1209.

REFERENCES

Give the name and address of three references that are not former employers and are not related to you.

Name	Address	Phone	Years Acquainted	Occupation

After reaching the age of 18 years or older, have you ever been convicted of violating any Civil or Criminal Law other than minor Traffic Offenses? Yes _____ No _____

If yes, please explain: _____

(Convictions do not bar applicant from employment, but will be evaluated according to the time, circumstance, and severity.)

Are you related to anyone currently working for Riverdale City? Yes _____ No _____

If yes, name of employed relative: _____

Relationship to you: _____

If you have any questions, please contact Human Resources.

I certify that the information contained in this application is correct to the best of my knowledge, and I understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal.

I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you. I authorize you to request and receive such information. In consideration for my employment and my being considered for employment by Riverdale City, I agree to conform to the rules and regulations of Riverdale City and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or added to by Riverdale City at any time, at the city's sole option and without any prior notice to me.

Potential employees may be requested to provide a specimen for drug testing. I understand that by signing this application I am giving Riverdale City authorization to test. All positive tests will be reviewed by a medical review officer. Test results are confidential. Riverdale City will pay fees for all required drug testing.

I acknowledge that I have been advised that this application will remain active only for the time period in which the position I applied for remains open.

I authorize investigation of all statements contained in this application and an investigation of my background, including any and all criminal history records and driver's license history. I understand that the findings of the investigation may or may not bar me from employment with Riverdale City.

Signature _____ Date _____

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Riverdale City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services