



**RIVERDALE CITY  
HOME OCCUPATION  
FEE EXEMPTION FORM**  
(RC 17-01)  
Rev. 01/18

**Office Use Only**

License Exemption # \_\_\_\_\_

In accordance with Utah Code Ann. § 10 1-203 (7b), this fee exemption form applies only to home occupations whose combined offsite impact of the home based business and the primary residential use *does not* materially exceed the offsite impact of the primary residential use. Considerations of an impact include: traffic, noise, lighting, odor, excessive utility use, or businesses open to the public. [Due to the nature of the business and the requirement of a fire inspection, the following businesses are NOT fee exempt: daycares, preschools, salons, or massage parlors]

**BUSINESS/APPLICANT INFORMATION**

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Home/Business Address: \_\_\_\_\_ Riverdale, Utah 84405.

Business Description: \_\_\_\_\_

Sales Tax # (if applicable): \_\_\_\_\_ Professional License No. (if applicable): \_\_\_\_\_

Reason for Fee Exemption: \_\_\_\_\_

\_\_\_\_\_

**\*NOTE: All businesses that require a state sales tax certificate must provide a copy of the certificate to the City Recorder prior to any approval.**

**APPLICANT AGREEMENT**

IN ACCORDANCE WITH THE RIVERDALE CITY ORDINANCE, AS WELL AS ALL STATE AND FEDERAL LAWS, I HEREBY DECLARE THAT THE INFORMATION SET FORTH HEREIN (OR ATTACHED) IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND TO FALSIFY ANY INFORMATION ON THIS FORM MAY RESULT IN LEGAL ACTION.

I UNDERSTAND THAT SHOULD I CHOOSE TO HAVE A PHYSICAL BUSINESS LICENSE, I MUST REQUEST A LICENSE AT THE END OF EVERY YEAR. ALL BUSINESS LICENSES EXPIRE ON DECEMBER 31ST. REQUESTS SHALL BE MADE IN WRITING TO THE CITY RECORDER.

**City Recorder Contact Information**

Phone: (801) 436-1232

Fax: (801) 399-5784

Address: 4600 South Weber River Drive, Riverdale City, Utah 84405

Applicant Name (PRINT): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# CONDITIONAL USE PERMIT FOR HOME OCCUPATION

Riverdale City Corporation

4600 S. Weber River Drive

Riverdale, UT 84405

Date received: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Phone No: \_\_\_\_\_

Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Description of business or type of service: \_\_\_\_\_

## The proposed Home Occupation shall comply with the following requirements:

- The Home Occupation must be compatible with the surrounding residential area.
- The Home Occupation cannot generate traffic that is detrimental to the neighborhood.
- The Home Occupation will have no added off-street parking beyond that required for residential uses.
- If there is a sign, it must be flat, attached to the residence, and not to exceed two square feet.
- The Home Occupation cannot emit dust, odors, or noxious fumes.
- Detached garages, accessory buildings, and yard spaces are prohibited for home occupation uses.
- All employees conducting business on the premises shall be residents of the premises wherein the Home Occupation is being conducted.

List all residents of the dwelling who are associated with the Home Occupation:

\_\_\_\_\_

- The business will not alter the residential atmosphere of the neighborhood. For example: lighting, flare, sounds, vibrations, or interference with radio or television.
- The business must be conducted entirely within the home structure and not exceed an area greater than 25% of main floor area and/or attached garage of the primary structure; **however, no more than 25 percent of an attached garage area shall be used for the Home Occupation**
- The operating supplies, inventory, and/or displays may only occupy ½ or less of 25% of main floor area.

Please list all of the supplies and inventory used in conjunction with the Home Occupation:

\_\_\_\_\_

- The home business may not use flammables, explosives, or other dangerous materials.
- Does the home business involve animals?  Yes  No If Yes, list the type and quantity:

\_\_\_\_\_

- Daycare/Preschool Provider: The home occupation may be a child daycare/preschool which cares for not more than eight (8) children at a time or care session. Children of the provider, under the age of four (4) years wherein the home occupation takes place shall be counted for this limitation. The daycare/preschool provider may not care for more than two (2) children two (2) years of age or younger at one time. Definition of an infant is any child two (2) years of age or younger. A home business daycare/preschool, if in the basement, must have access to an exterior door in the basement.
- List the ages of your own children if applicable:

\_\_\_\_\_

Approved by:

Building and Zoning Official: \_\_\_\_\_ Date: \_\_\_\_\_