

# Chapter 12

## CONSOLIDATED FEE SCHEDULE

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**1-12-1: PUBLIC RECORDS:**

A. Copies: Copies of public records shall be twenty five cents (\$0.25) per page. A fee based on the employee's time required shall also be levied in fifteen (15) minute increments at twenty dollars (\$20.00) per hour for requests which take longer than fifteen (15) minutes to duplicate. A deposit of fifty dollars (\$50.00) will be charged for records that will apparently take longer than three (3) hours to duplicate.

B. Prepared Items: Fees for prepared items shall be based on the city's cost as follows:

<a href="#"><u>Title 10</u></a>	\$15.00
Contractor's standards	15.00
Developer's standards	10.00
General plan	15.00
General plan land use map	2.50
Business license listing	10.00
8.5" x 11" black and white street map	Free
11" x 17" or 17" x 22" color city map	5.00
Custom mapping (minimum 1 hour)	70.00/hour
CD recording of meeting (per meeting)	5.00

(Res. 2009-03, 1-20-2009)

**1-12-2: BUSINESS LICENSES:**

A.	Base Fee: Base fees for business licenses are as follows:		
1.	General business license		\$ 55.00
	Transfer fee		25.00
2.	Fair, circus and carnival:		
	First day		550.00
	Each succeeding day		137.50
3.	Temporary sales (auctions, Christmas tree lots, fireworks stands and car, truck and RV sales from parking lots)		330.00
4.	Cleanup deposit for temporary sales		110.00
5.	Temporary sales in permanent commercial establishments (45 days or less per year)		55.00
6.	Home occupation license (not prorated)		30.00
	Inspection (if needed)		20.00
	Fee Exempt Home Occupations		No Charge
7.	Residential rental triplex or more (per unit):		
	All non-owner occupied dwellings		17.00
8.	Peddler, solicitor, vendor license (per person, with each company to furnish a list of solicitors operating within the city)		50.00
9.	Sexually oriented business (not prorated) (additional to other licenses/fees required):		
	a. Adult business or seminude dancing bar		110.00
	b. Outcall business		220.00
	c. Seminude dancing agency or seminude entertainment business		165.00
	d. Initial investigation fee (onetime fee in addition to above)		110.00

	10.	Sexually oriented business employee (per individual, not prorated) (additional to other licenses/fees required):	
		a. Employee providing outcall business services away from business premises	165.00
		b. Employee of subsections A9a through A9c of this section who is not a performer or provides no services outside licensed premises	55.00
		c. Employee of subsection A9c of this section personally providing seminude entertainment to patrons	165.00
		d. Professional dancer performing in seminude dancing bar	110.00
		e. Any individual applying for more than 1 license under this subsection shall pay the higher fees, plus an additional fee per each additional license	22.00
	11.	Food Trucks	
		a. If not licensed (includes fire inspection)	85.00
		b. If licensed with another city in Utah	No Charge
	12.	Special event permit	100.00
		a. Special event vendors license	\$10.00 per vendor
		b. Law enforcement police officer hourly rate	\$55.00
		c. Additional fees may apply for use of city services.	
		d. Failure to secure a special event permit is a class B misdemeanor and upon conviction thereof shall be subject to penalties in accordance with the Utah state code which may include fines or imprisonment or both. Each person shall be guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this subsection is committed. Violators may be prohibited from organizing another special event in Riverdale for 12 months, or longer with council consensus	Fine to be determined in court

	13.	New business (prorated per month of business after April 30 of each year)	\$5.50/month
	14.	Federal, state, county and local government agencies and nonprofit organizations	No charge
		Nonprofit organizations must be registered with the IRS as a 501(c)(3) organization	
		(Res. 2013-11, 4-16-2013, eff. 4-16-2013; amd. Res. 2013-35, 11-6-2013, eff. 11-6-2013)	
B.	Variable Fees: Variable fees for business licenses are as follows (in addition to general fees, with the exception of home occupations, where no variable fees apply):		
	1.	Barber and beauty shops per chair	\$ 11.00
	2.	Car dealership exterior display area (per 5,000 square feet or portion thereof)	55.00
	3.	Car wash (per wash bay)	25.00
	4.	Off premises advertising sign (per sign)	50.00
	5.	Billiard or pool table (per table)	55.00
	6.	Bowling lane (per lane)	25.00
	7.	Food establishment (per individual seat)	5.00
	8.	Golf course (per hole)	11.00
	9.	Mobile home park (per rental space)	5.00
	10.	Motel, hotel or other rental unit (per unit)	5.00
	11.	Movie theater or drive-in (per screen)	110.00
	12.	Service station (per hose)	25.00
	13.	Storage units (per rental unit)	2.50
	14.	Storage space - open (per 1,000 square feet or portion thereof)	3.50

	15.	Coin or token operated gaming devices (per device)	25.00
	16.	Pawnshops	300.00
	17.	Swap meet:	
		Operator	55.00
		Individual vendors (per day)	2.00
	18.	New business variable fees shall be prorated after April 30 for all new business applications. This fee will be calculated by taking the yearly variable fee and dividing by 12 and multiplying this by the number of months the business will operate to December 31 of the same year.	
C.	Square Footage: If none of the variable fees listed in subsection B of this section are applicable, apply square footage fee of fifty five dollars (\$55.00) per five thousand (5,000) square feet or portion thereof (with the exception of home occupations, where no variable fees apply). The square footage fee will be prorated at five dollars fifty cents (\$5.50) per month of business per five thousand (5,000) square feet for new business applications that are received after April 30 of each year.		
D.	Late Fee: A late fee of twenty five percent (25%) of the total owing shall be assessed if a business fails to renew their business license on or before February 15. (Res. 2010-34, 8-17-2010)		

### 1-12-3: LIQUOR LICENSES:

Fees for liquor licenses are as follows (in addition to general fees and variable fees):

A.	Beer license fees:		
	1.	Class A off premises	\$ 100.00
	2.	Class B restaurant	200.00
	3.	Class C tavern or private club	200.00
	4.	Class D temporary	500.00

B.	Liquor license fees:		
	1.	Class A single event permit	200.00
	2.	Class B package agency	200.00
	3.	Class C restaurant	500.00
	4.	Class D private club	1,000.00

(Res. 2009-03, 1-20-2009)

**1-12-4: ANIMAL FEES:**

A.	Dog license fees for citizens under the age of fifty five (55) shall be as follows:		
	1.	Unaltered dogs	\$50.00
	2.	Spayed or neutered dogs (must furnish proof)	15.00
	3.	Exotic/nontraditional	30.00
	4.	Additional late fee if payment is received after March 1	10.00
	(Res. 2014-9, 4-1-2014)		
B.	Dog license fees for citizens who furnish proof of being fifty five (55) years of age or older or a disabled American veteran shall be as follows:		
	1.	Unaltered dogs	\$25.00
	2.	Spayed or neutered dogs (must furnish proof)	5.00
	3.	Lifetime license (life of animal) for spayed or neutered dogs	25.00
	4.	Exotic/nontraditional	25.00
	5.	Additional late fee if payment is received after March 1	10.00
	(Res. 2009-03, 1-20-2009; amd. Res. 2014-9, 4-1-2014)		
C.	The fee for an owner of a licensed dog from another city to obtain a city dog license for the rest of the year shall be as follows:		
	1.	Unaltered dogs	\$25.00

	2.	Spayed or neutered dogs (must furnish proof)	5.00
D.	Animal trap rental fees shall be as follows:		
	1.	Lost or damaged trap fee	65.00
	2.	Pick up trapped animal	10.00
E.	Permit fees for kennels, catteries, groomeries, pet shops, veterinary clinics or hospitals shall be as follows:		
	1.	Class A (3 - 15 animals)	\$ 50.00
	2.	Class B (16 - 29 animals)	75.00
	3.	Class C (30 or more animals)	100.00
	4.	Riding stables	30.00
	5.	Sportsman's permits-dogs	40.00
	6.	Additional late fee if payment is received after March 1	25.00
F.	Impound and relinquish fees shall be as follows:		
	1.	Owner relinquish fee	25.00
	2.	Owner impound fee	65.00
	3.	Shelter fee (contracted kennel)	75.00
	4.	Shelter fee (city kennel)	50.00
	5.	Room and board (per day)	10.00
	6.	Carcass disposal	10.00
	7.	Animal control officer has the authority to reduce or waive fees for licensed animals	

(Res. 2009-03, 1-20-2009)

**1-12-5: PLANNING AND ZONING FEES:**

A.	Fees for petitions and licenses shall be as follows:		
	1.	Petition request for a PRUD	\$500.00
	2.	Conditional use permit	50.00
	3.	Filing fee for an appeal to the City Appeal Authority	250.00
	4.	Filing fee for a mobile home park construction permit	500.00
	5.	Filing fee for a petition to change the zone of any property	250.00
B.	Fees for submitting a site plan to the planning commission shall be as follows:		
	1.	Commercial or Manufacturing zone (per acre or portion of)	\$200.00
	2.	Vending Cart in Commercial or Manufacturing zone (per acre or portion of)	\$200.00
	3.	Commercial Subdivision Site Plan (per lot/unit)	\$50.00
	4.	Residential Subdivision Site Plan (per lot/unit)	\$100.00
C.	Where submitted building plans are found to be substantially identical to plans reviewed by the building official any time within one year prior to the date of submission of such substantially identical plans, the plan review fees shall be twenty five percent (25%) of building permit fee.		
D.	Water connection fees shall be as follows:		
	1.	Water connection (per inch line size)	\$ 200.00
	2.	Water connection for commercial fire prevention sprinkling systems (per inch diameter)	200.00
E.	Sewer installation fees and sewer lateral connection fees shall be as follows:		
	1.	Sewer hookup fee (main line)	\$250.00
	2.	Residential (per lot)	300.00



	3.	Commercial		500.00
		There shall be an additional \$15.00 charge per foot of property frontage over 80 feet for residential and commercial lots.		
		For commercial properties with narrow frontage or other special circumstances associated to lot size or use, the city council may determine the appropriate lateral connection fee.		

F. Fee for engineer review of development/construction plans submitted to the community development department shall be as follows:

Any individual or development company that submits a site plan and/or engineering calculations for review by the Riverdale City engineer is responsible for payment of review costs associated with each submittal and review or reviews.

G. Public works department engineering cost reimbursement:

Any individual or development company's development project that requires review and/or inspection of the Riverdale City engineer shall pay for the review and/or inspection cost associated with said review and/or inspection to Riverdale City.

H.	Building and sign permit fee:			
	1.	Building permit fee for new construction is based on actual valuation. Valuation is the cost of code regulated construction materials and the costs for labor.		
	2.	Building permit fee for remodel, addition, or interior finish are based on actual valuation of materials and labor necessary to complete the job in compliance with applicable codes. The following are guidelines to follow for establishing valuation:		
		Living area		\$77.00 per square foot
		Basement (unfinished)		\$25.00 per square foot
		Garage		\$20.00 per square foot

3.	Minimum building and sign permit fee	\$48.36
4.	Permit fee for all signs shall be based on one-half ( $\frac{1}{2}$ ) the actual value of the sign, including the cost of installation.	
5.	The following are specific prescribed permit fees:	
	Water heater installation	\$48.36
	Furnace/AC installation	\$48.36
	Reroof (shingle removal)	\$48.36
	Power clearance	\$48.36
	Water/sewer laterals	\$48.36
	Mobile home setting	\$81.30
	Replacement of exterior siding, stucco or windows	\$48.36
	Residential solar panel installation	\$48.36
	Commercial solar panel installation	Based on valuation (See 1 above)
6.	All permit fees shall include a one percent (1%) state surcharge.	
7.	Re-inspection Fee	\$65.00
8.	For use of outside consultants for plan checking and inspections or both	Actual costs including reasonable administrative and overhead costs
9.	See schedule A attached to the resolution codified herein for all other building and sign permit fees.	

**1-12-6: PUBLIC WORKS FEES:**

A.	Fees for garbage cans and garbage or garbage recycling pick up per month shall be as follows:		
	1.	First can	\$ 9.97
	2.	Each additional can (minimum of 6 months)	4.87
	3.	Garbage fees will be taken off when a resident is out of town for at least 30 days and if the water is shut off. Garbage cans must be put in an inaccessible location (garage, shed, backyard, etc.). There will be no charge assessed for shutting off or turning on the water.	
	4.	Curbside garbage recycling per month (can and biweekly pick up):	
		a. Per can	2.88
	5.	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at <a href="http://www.riverdalecity.com">www.riverdalecity.com</a> and provide a copy of their orders.	
B.	Right of Way Encroachment Permit Application Fee		\$35.00
C.	Street cut fees shall be as follows:		

	1.	Deposit	\$1,500 .00
	2.	Permit	50.00
	3.	Cut fee (per square foot)	3.10
	4.	Additional fee to cut a road less than 2 years old	500.00
	D. The water meter setting fees shall be as follows, plus current cost of meter:		
	1.	Meters 1 inch or smaller	\$ 20.00
	2.	Meters larger than 1 inch	50.00
	E. Water usage fees shall be as follows:		
	1.	Residential:	
		Base Rate ¾" Meter (no water included in base rate)	\$15.10
		<u>Water Usage Rates</u>	Cost Per 1,000 Gallons

		0 to 15,000 Gallons		0.25
		15,001 to 30,000 Gallons		1.00
		Over 30,000 Gallons		1.50
	2.	Large meter residential meter size base rate (no water included in base rate) plus:		
		<u>Meter Size Base Rate Table</u>		
		1 inch \$18.69		
		1 <sup>1</sup> / <sub>2</sub> inches \$26.38		
		2 inches \$39.63		
		3 inches \$79.63		
		4 inches \$118.88		
		6 inches \$239.56		
		8 inches \$399.31		
		<u>Water Usage Rates</u>		Cost Per 1,000 Gallons
		0 to 15,000 Gallons		0.25
		15,001 to 30,000 Gallons		1.00
		Over 30,000 Gallons		1.50

	3.	Commercial meter size base rate (no water included in base rate) plus:	
		<u>Meter Size Base Rate Table</u>	
		1 inch or less \$18.69	
		1 <sup>1</sup> / <sub>2</sub> inches \$26.38	
		2 inches \$39.63	
		3 inches \$79.63	
		4 inches \$118.88	
		6 inches \$239.56	
		8 inches \$399.31	
		<u>Water Usage Rates</u>	Cost Per 1,000 Gallons
		0 to 15,000 Gallons	0.25
		15,001 to 30,000 Gallons	1.50
		Over 30,000 Gallons	2.00
	4.	Mobile home parks meter size base rate (no water included in base rate) plus:	
		<u>Meter Size Base Rate Table</u>	

		1 inch or less \$15.19	
		1½ inches \$21.44	
		2 inches \$32.25	
		3 inches \$64.50	
		4 inches \$96.69	
		6 inches \$194.75	
		8 inches \$324.63	
		<u>Water Usage Rates</u>	Cost Per 1,000 Gallons
		0 to 15,000 Gallons	0.25
		15,001 to 30,000 Gallons	1.00
		Over 30,000 Gallons	1.25
	5.	Water reconnect fee:	
		Restore water after first disconnect	25.00
		Restore water for a second or subsequent time because of a delinquent bill of the same occupant within 1 year from the date of the most recent termination	50.00
		Surcharge for reconnections made during nonbusiness hours	25.00

	6.	A billing adjustment of up to 50% of the leak amount for underground water service lines is available to all residents and businesses with verification that the water service line has been repaired within 2 weeks of notification of the leak.	
		A service line is the main service line from the water meter to the home or business, which includes the connection for the sprinkler system from the stop and waste valve to the main service line.	
	7.	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at <a href="http://www.riverdalecity.com">www.riverdalecity.com</a> and provide a copy of their orders.	
F.			
Sewer usage fees shall be as follows:			
		Residential per unit	23.53
		Commercial	Consumption based plus water meter size fee
		<u>Sewer Based On Water Meter Size</u>	
		<sup>3</sup> / <sub>4</sub> inch \$ 28.66	
		1 inch 40.98	
		1 <sup>1</sup> / <sub>2</sub> inches 80.83	
		2 inches 129.40	



	3 inches	241.45	
	Overage rate	0 .39/1,000 gallons	
	Mobile home		\$19.14
	Multi-family		28.66
	Residential out of city		47.04
	Commercial out of city		81.95
	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at <a href="http://www.riverdalecity.com">www.riverdalecity.com</a> and provide a copy of their orders.		
G.			
	Fire hydrant use fees shall be as follows:		
	1.	Use fee (up to 30 days)	50.00
	2.	Plus each 1,000 gallons of water used	2.50
H.			
	Stormwater fees shall be as follows:		
	Residential		2.20

	Commercial and commercial/residential (per 2,600 square feet equivalent services unit "ESU", with credit process for certified mitigation)	2.20
	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at <a href="http://www.riverdalecity.com">www.riverdalecity.com</a> and provide a copy of their orders.	
I.		
	Fire line fee (per inch of line size)	1.10

(Res. 2013-10, 4-16-2013, eff. 4-16-2013)

**1-12-7: POLICE DEPARTMENT FEES:**

Police department fees shall be as follows: (Ord. 815, 9-25-2012)

A.	Fingerprinting:	
	Residents (per card)	\$10.00
	Nonresidents (up to 2 cards)	25.00
B.	Initial police reports	10.00
C.	Full package police report	25.00
D.	Video evidence	\$25.00 per video plus \$25.00 per hour
E.	Discovery video request	\$25.00
F.	Sex offender registration	\$25.00

(Res. 2010-08, 4-6-2010)

**1-12-8: FIRE DEPARTMENT FEES:**

A.	Annual inspection fee (collected as part of the business license fee): Nonprofits registered with the IRS as a 501(c)(3) organization are exempt from paying this annual fire inspection fee.		
	Under 5,000 square feet		\$30.00
	Over 5,000 square feet (per square foot)		0.01
B.	HazMat cleanup fee:		
	Time		Current hourly rate
	Materials		See Attachment D attached to Resolution 2017-25
C.	Ambulance fees:		
			See Attachment B attached to Resolution 2017-25
	Materials		See attachment C attached to Resolution 2017-25
D.	CPR certification for outside agencies (per person)		
			\$20.00

(Res. 2014-9, 4-1-2014)

**1-12-9: COURT FEES:**

A. Fees assessed for parking violations shall be determined by the judge in the justice court.

B. Court fines and fees to file small claims are established by the Utah uniform fine/bail schedule.

C. All other court fees and fines shall be in compliance with the criteria set forth in Utah Code Annotated or as determined by the Utah supreme court. (Res. 2009-03, 1-20-2009)

**1-12-10: DISHONORED ITEM CHARGE:**

Dishonored checks that are returned to the city, and preauthorized automatic electronic payments for which credit is denied, shall be assessed a twenty five dollar (\$25.00) dishonored item charge. (Res. 2009-03, 1-20-2009)

**1-12-11: COMMUNITY SERVICES FEES:**

A.	Old Glory Days fees shall be as follows:		
	1.	Booth rental for residents	\$25.00
	2.	Booth rental for nonresidents	50.00
	3.	Booth electrical hookup	10.00
	4.	Parade sales for residents	25.00
	5.	Parade sales for nonresidents	50.00
B.	Fees for the community center shall be as follows:		
	1.	Gym and exercise room - open public use - daily fee:	
		a. Individual:	
		Resident	\$1.00
		Nonresident	2.00
		b. Senior citizens (55 and older)	No charge
		c. Family:	
		Resident	\$ 5.00
		Nonresident	10.00
		d. Business (per employee)	2.00
		e. City employees, appointed officials and immediate household family members	No charge
	2.	Gym and exercise room - open public use - monthly fee:	

		a. Individual:	
		Resident	\$10.00
		Nonresident	20.00
		b. Senior citizens (55 and older)	No charge
		c. Family:	
		Resident	\$20.00
		Nonresident	40.00
		d. Business (per employee)	20.00
		e. City employees, appointed officials and immediate household family members	No charge
	3.	Gym and exercise room - open public use - annual fee:	
		a. Individual:	
		Resident	\$100.00
		Nonresident	200.00
		b. Senior citizens (55 and older)	No charge
		c. Family:	
		Resident	\$200.00
		Nonresident	400.00
		d. Business (per employee)	200.00
		e. City employees, appointed officials and immediate household family members	No charge
	4.	Reservation/rental:	
		a. Security deposit for all uses (refundable) minimum, or as determined by business administrator based upon use	\$100.00

		b. Gymnasium - hourly fee (2 hour minimum):	
		(1) City residents and employees	150.00
		(2) Approved nonprofit and civic groups	150.00
		(3) Non-city residents	450.00
		(4) Business	450.00
		c. Exercise room - hourly fee (1 hour minimum):	
		(1) City residents and employees	25.00
		(2) Approved nonprofit and civic groups	25.00
		(3) Non-city residents	75.00
		(4) Business	75.00
		d. Large meeting room - fee per hour (inclusive of setup and cleanup times):	
		(1) City residents and employees	20.00
		(2) Approved nonprofit and civic groups	20.00
		(3) Non-city residents	60.00
		(4) Business	60.00
		e. Small meeting room - fee per hour (inclusive of setup and cleanup times):	
		(1) City residents and employees	15.00
		(2) Approved nonprofit and civic groups	15.00
		(3) Non-city residents	45.00
		(4) Business	45.00
		f. Executive meeting room - fee per hour (inclusive of setup and cleanup times):	
		(1) City residents and employees	15.00
		(2) Approved nonprofit and civic groups	15.00

		(3) Non-city residents				45.00
		(4) Business				45.00
		g. Kitchen - fee per hour (inclusive of setup and cleanup times):				
		(1) City residents and employees				15.00
		(2) Approved nonprofit and civic groups				15.00
		(3) Non-city residents				45.00
		(4) Business				45.00
C.	Riverdale parks and pavilions - use fees:					
	1.	Small pavilion:				No fees or reservations, small pavilions are available on a first come first serve basis
	2.	Medium pavilion:				
		a. City residents and employees				25.00
		b. Non-city residents and businesses				100.00
	3.	Large pavilion:				
		a. City residents and employees				50.00
		b. Non-city residents and businesses				150.00
		-Fee per 6 hour block: 9:00 A.M. to 3:00 P.M. and 4:00 P.M. to 10:00 P.M.				
		-In exchange for community service, the fee may be waived by administration for Riverdale area church and civic groups.				
D.	The charge for governmental agencies shall be reviewed on a case by case basis.					
E.	Field rental: Only the Golden Spike Park east field is available for rental.					
	1.	Classification of renter (same day use):				

		a. Resident: \$20.00 first game/\$15.00 per each additional game	
		b. Nonresident: \$25.00 first game/\$20.00 per each additional game	
		c. Nonprofit: \$20.00 first game/\$15.00 per each additional game	
		d. For profit: \$25.00 first game/\$20.00 per each additional game	
		e. Business: \$25.00 first game/\$20.00 per each additional game	
	2.	Prep of fields (onetime prep)	\$ 30.00
	3.	Security deposit	100.00
	4.	Scoreboard (per field per day)	10.00
	5.	Supervisor (per hour)	20.00

(Res. 2013-35, 11-6-2013, eff. 11-6-2013)

**1-12-12: ELECTION FEES:**

A. Individuals filing as candidates for the city council or for mayor shall pay a twenty five dollar (\$25.00) fee at the time of filing their candidacy with the city recorder. This filing fee shall be refundable only if it is determined that the person filing is not qualified to be a candidate, or who is found to have improperly filed. In lieu of the filing fee, the option exists for a petition with at least fifty (50) registered voter signatures in support of the candidate. (Res. 2009-03, 1-20-2009)

**1-12-13: AMENDMENTS:**

Amendments to this chapter may be effected by resolution adopted by the governing body. (Res. 2009-03, 1-20-2009)